

Time	Activity
09:00 - 09:15	Meet Dean of the Program Explain aim of the visit Describe the audit process
09:15 - 09:30	Meet HOD of the program
09:30 - 10:15	Presentation Program Goals Curricula Summary Faculty Summary Student Summary Infrastructure Summary Alumni Summary Q/A Members HOD All Faculty
10:15 - 11:30	Faculty Meeting Around 10 min per faculty Graduation Personal Background Area of Interest Perception about the program, Students and peers Opportunities for professional growth Research opportunities Salary perception Teaching Load
11:30 - 12:30	Infrastructure Visit Lab Audit Library Classrooms Faculty Offices
12:30 - 13:30	Course Audit Course file Attendance Teaching Log Examination Record Sessional Record Evaluation Instruments Projects
13:30 - 14:00	Zuhar Prayer+Lunch

14:00 - 15:00	Faculty Meeting Around 10 min per faculty Graduation Personal Background Area of Interest Perception about the program, Students and peers Opportunities for professional growth Research opportunities Salary perception Teaching Load Classroom Visit Two classrooms 30 min each Student Interview Student Assessment Student Perception Student Feedback
15:00 - 16:00	Forms Filling
16:00 - 16:30	Meeting with Dean / Exit Meeting Findings Recommendations
16:30	Compilation of Final Reports by AIC