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| **Time** | **Activity** |
| ***09:00 AM – 09:15 AM*** | Meet Dean of the Program   * Explain aim of the visit * Describe the audit process |
| ***09:15 AM – 09:30 AM*** | Meet HOD of the program |
| ***09:30 AM – 10:15 AM*** | Presentation   * Program Goals * Curricula Summary * Faculty Summary * Student Summary * Infrastructure Summary * Alumni Summary * Q/A   Members   * HOD * All Faculty |
| ***10:15 AM – 11:30 AM*** | Faculty Meeting   * Around 10 min per faculty * Graduation * Personal Background * Area of Interest * Perception about the program, Students and peers * Opportunities for professional growth * Research opportunities * Salary perception * Teaching Load |
| ***11:30AM – 12:30PM*** | Infrastructure Visit   * Lab Audit * Library * Classrooms * Faculty Offices |
| ***12:30 PM - 1:30 PM*** | Course Audit   * Course file * Attendance * Teaching Log * Examination Record * Sessional Record * Evaluation Instruments * Projects |
| ***1:30 PM - 2:00 PM*** | Zuhar Prayer+Lunch |
| ***2:00 PM – 3:00 PM*** | Faculty Meeting   * Around 10 min per faculty * Graduation * Personal Background * Area of Interest * Perception about the program, Students and peers * Opportunities for professional growth * Research opportunities * Salary perception * Teaching Load   Classroom Visit   * Two classrooms 30 min each * Student Interview * Student Assessment * Student Perception * Student Feedback |
| ***3:00 PM – 4:00 PM*** | Forms Filling |
| ***4:00 PM – 4:30 PM*** | Meeting with Dean / Exit Meeting   * Findings * Recommendations |
| ***4:30 PM*** | Compilation of Final Reports by AIC |