



SAP S4 HANA PUBLIC CLOUD

END USER MANUAL

Controlling Master Data

Submitted to

Ethiopian Engineering Corporation

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Note:

All the values given for Profit center, Cost Center , Activity types, Statistical key figures , Cost Center and Cost Center and Cost Element groups , Dates etc. in this are hypothetical data and should be taken as for Examples

1. Create Profit Center Master Data

APP NAME – Manage Profit Centers

Purpose

A profit center is an organizational unit in accounting that reflects a management-oriented structure of the organization for the purpose of internal control.

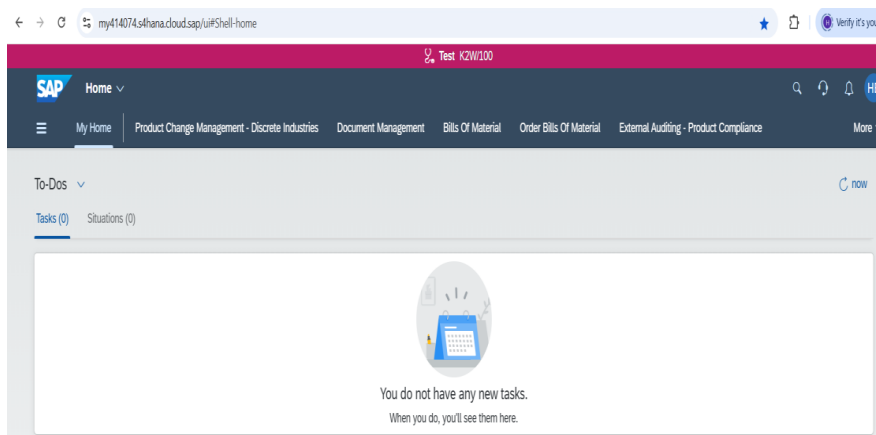
The master data of a profit center includes the name of the profit center, the controlling area it is assigned to, and the profit center's period of validity, as well as information about the person responsible for the profit center, the profit center's assignment to a node of the standard hierarchy, Etc.

Using this app users with the allowed access can create, change and display profit center master data

Procedure

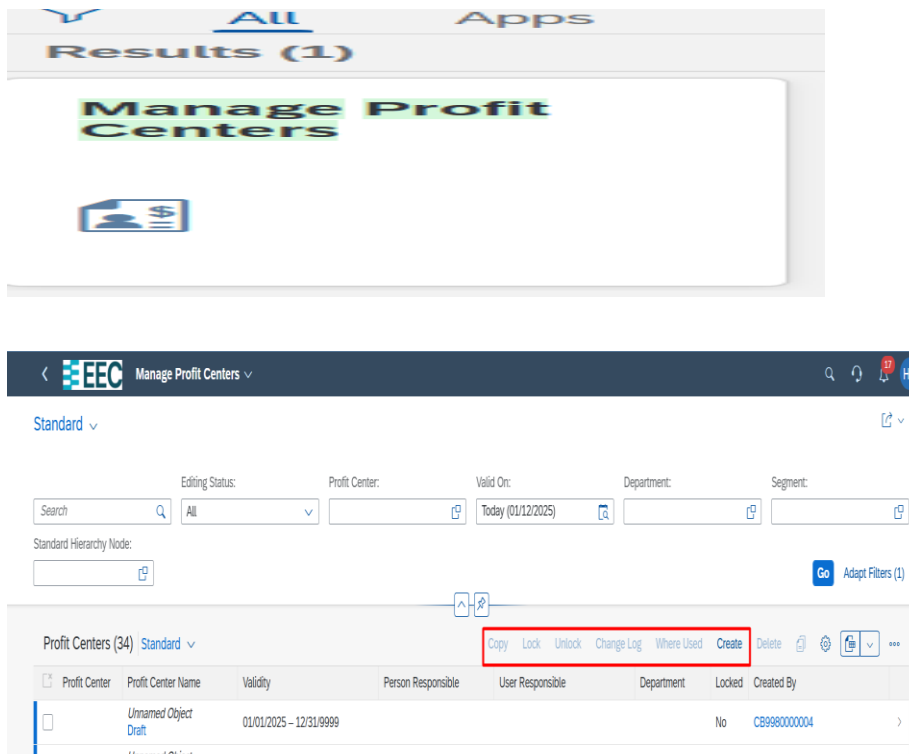
Step 1 Log on to the SAP Fiori launchpad as a Divisional Accountant

The SAP Fiori launchpad displays



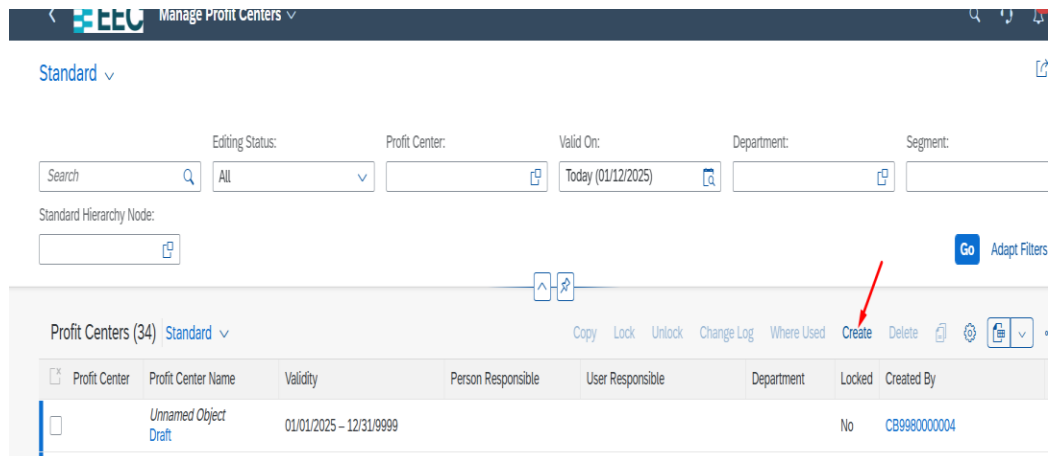
Step 2 Open Manage Profit Centers app

A new window opens, showing the Master Data for Profit Center screen.



Step 3 Choose Create

A new window opens, showing the Profit Center: New screen



Step 4 Enter New Profit Center Data

Under **General Information** tab

Enter

1. Profit Center: 1000-08-05 (Maximum of 10 characters)
2. Valid From: 01.01.2020
3. Valid to 31.12.9999
4. Name: Water and Energy
5. Responsible Person: Mr. Terefe Belayneh
6. Under **Organizational Unit** tab
7. Standard Hierarchy Node: EECOPR
8. Segment :1000

The Company code is automatically assigned as we have only one company code

New Profit Center

Water and Energy

[Copy](#)
[Where Used](#)

General Information

[Indicators](#)
[Organizational Unit](#)
[Address](#)
[Communication](#)
[Company Codes](#)
[Translation](#)
[Change List](#)

Profit Center: *

1000-08-05

User Responsible:

Profit Center Name: *

Water and Energy

Person Responsible: *

Mr.Terefe Belayneh

Description:

Water and Energy Profit Center

Created On:

01/12/2025

Valid From: *

01/01/2020

Created By:

CB9980000030 (Haile Belay)

Valid To: *

12/31/9999

Indicators

Profit Center Locked:

☐ NO

Organizational Unit

Standard Hierarchy Node: *

EECOPR

Department:

Segment: *

1000

Company Codes (1) Standard ▼		
Company ...	Company Name	Assigned
EECC	Ethiopian Engg Corp Const	<input checked="" type="checkbox"/>

Step 5 Save Your Data Choose Create the profit center master data is created and Saved

1000-08-05

Edit

Delete

Copy

Validity Periods

Where Used

Water and Energy

Validity: 01/01/2000 – 12/31/9999

User Responsible:

Person Responsible: Mr.Terefe Belayneh

General Information

Indicators

Organizational Unit

Address

Communication

Company Codes

Translation

Change L...

Profit Center:

1000-08-05

User Responsible:

–

Profit Center Name:

Water and Energy

Person Responsible:

Mr.Terefe Belayneh

Description:

–

Created On:

01/15/2025

Valid From:

01/01/2000

Created By:

CB9980000030 (Haile Belay)

Valid To:

12/31/9999

Organizational Unit

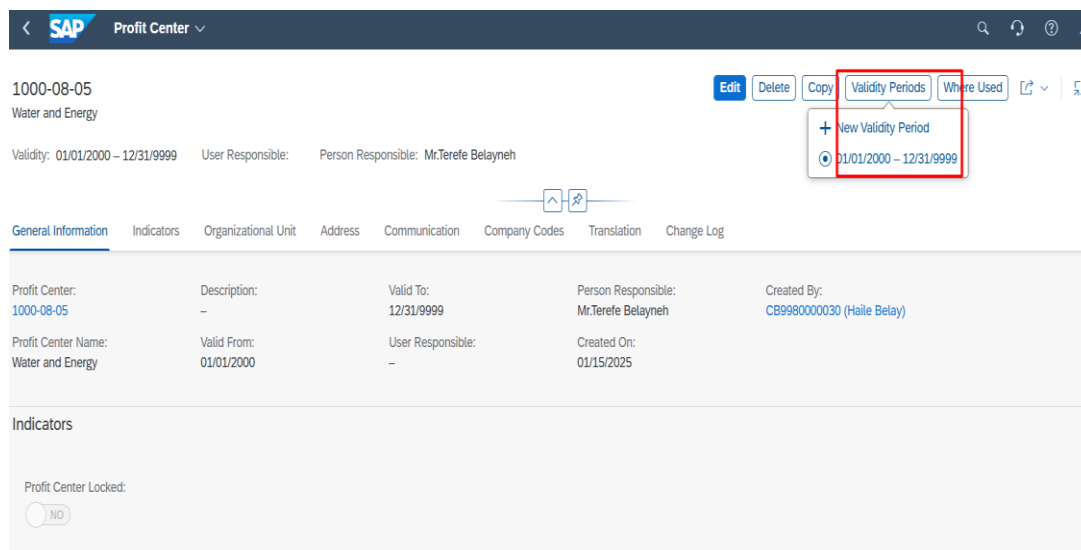
Standard Hierarchy Node:
EECOPR (Operating Profit center Group)

Department:
–

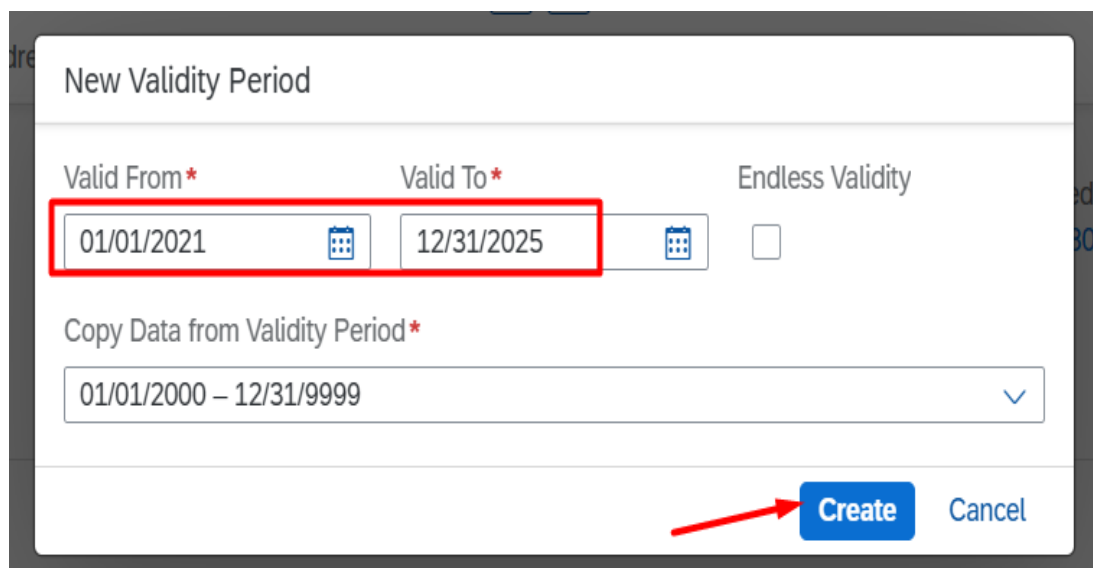
Segment:
1000 (EEC Construction Segment)

Step 6 Set New Validity Period(optional)

1. In the profit center you have created, choose Validity Period > New Validity Period .
2. Enter Valid from and Valid To and select a source data period.
3. Choose Create The cost Center is created and Saved



The screenshot shows the SAP Profit Center configuration page for Profit Center 1000-08-05, described as 'Water and Energy'. The 'Validity' field is set to '01/01/2000 – 12/31/9999'. The 'Person Responsible' is 'Mr.Terefe Belayneh'. The 'Created By' is 'CB9980000030 (Haile Belay)'. The 'Created On' date is '01/15/2025'. The 'Profit Center Name' is 'Water and Energy'. The 'Valid From' is '01/01/2000'. The 'Valid To' is '12/31/9999'. The 'User Responsible' is '–'. The 'Indicators' section shows 'Profit Center Locked' as 'NO'.



The screenshot shows the 'New Validity Period' dialog box. The 'Valid From' field is set to '01/01/2021' and the 'Valid To' field is set to '12/31/2025'. The 'Endless Validity' checkbox is unchecked. The 'Copy Data from Validity Period' dropdown is set to '01/01/2000 – 12/31/9999'. The 'Create' button is highlighted with a red arrow.

<
SAP
Profit Center ▾

New Profit Center

Water and Energy

Copy
Validity

General Information
Indicators
Organizational Unit
Address
Communication
Company Codes
Translation
Change Log

Profit Center:	Description:	Valid To: *	Person Responsible: *	Created By:
1000-08-05	<input type="text"/>	12/31/2025	Mr.Terefe Belayneh	CB9980000030 (Haile Belay)
Profit Center Name: *	Valid From: *	User Responsible:	Created On:	
Water and Energy	01/01/2021	<input style="width: 100%;" type="text"/>	01/15/2025	

Indicators

Profit Center Locked:

☐
NO

Organizational Unit

Step 7 Change Time Dependent fields (Optional)

You could change the following time-dependent fields in the newly created validity period.

Department

Person Resp. for PC

User Responsible

Title

Name

Name 2

Lock Indicator

and Others

- Note If you change other not time-dependent fields, the change will be applied in all validity periods.

2. Create Cost Center and Cost Center Groups

2.1 Cost Center Master Data

APP NAME – Manage Cost Centers

Purpose

Cost centers represent organizational unit areas of responsibility to which financial costs can be assigned. Dividing an organization into cost centers allows you to follow several goals.

Assigning costs to cost centers lets determine where costs are incurred within the organization.

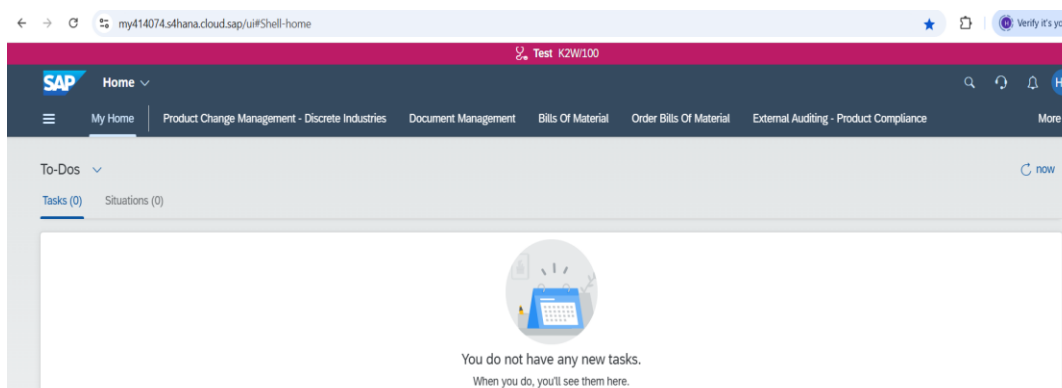
If plan costs at cost-center level, we can check cost efficiency at the point where costs are incurred.

If you want to assign overhead costs accurately to individual products, services, or market segments, you need to further allocate the costs to those cost centers directly involved in the creation of the products or services. From these cost centers you can then use different methods to assign the activities and costs to the relevant products, services, and market segments.

Procedure

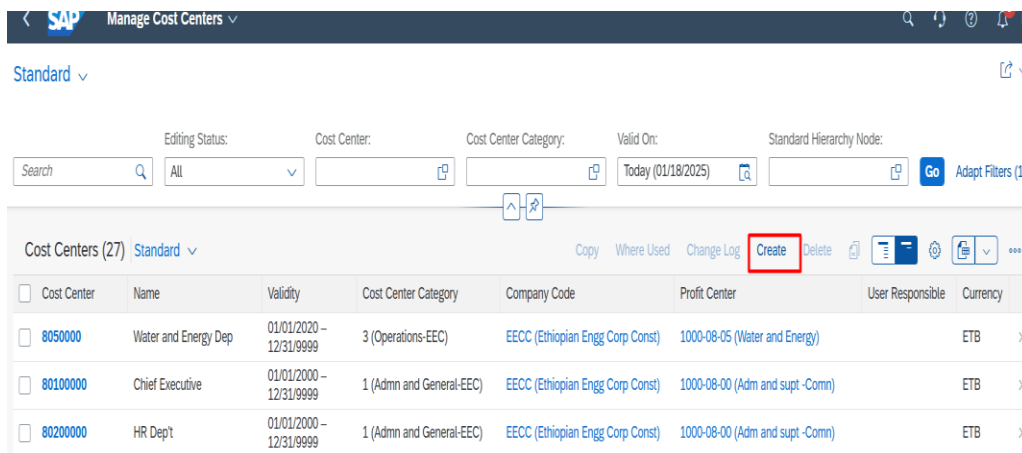
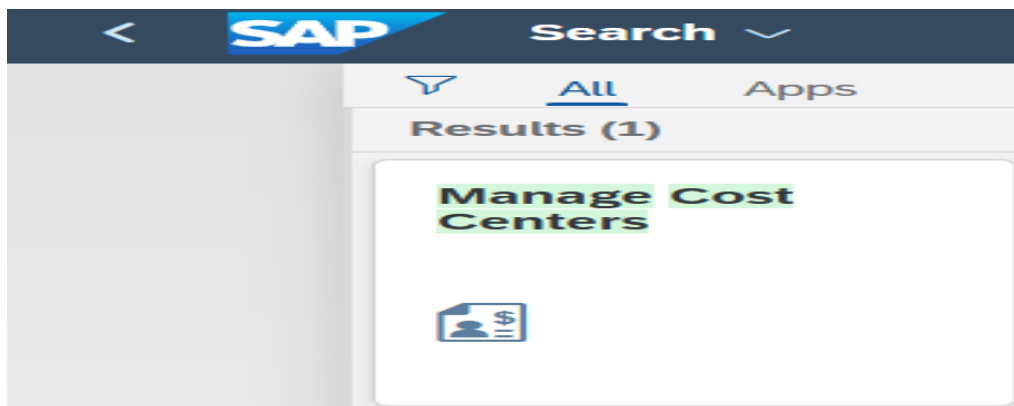
Step 1 Log on to the SAP Fiori launchpad as a Divisional Accountant

The SAP Fiori launchpad displays



Step 2 Open Manage Open Manage Cost Centers .

The app opens.



Step 3 Create a New Cost Center: Choose Create to create a new cost center.

Step 4 Enter New Cost Center

On the General Information tab, make the following entries:

1. Cost Center: 80200000
2. Name: HR Dept.
3. Description: Human Resource Department
4. Person Responsible: Mr. Tibebe Nega
5. Valid From: 01/01/2020
6. Valid To: 12/31/9999
7. Cost center category: 1
8. Go to the next tab.

- Optionally, you can change the default values for valid dates and select a reference from the existing cost center master data.

80200000 Draft ▼

HR Dep't

Copy Validity Periods

General Information

Organizational Units

Control ▼

Address

Communication

Translation

Change Log

Cost Center:

80200000 (HR Dep't)

Name: *

HR Dep't

Description: *

Human Resource Department

Valid From: *

01/01/2000

Valid To: *

12/31/9999

User Responsible:

Person Responsible: *

Mr.Tibebe Nega

Department:

Cost Center Category: *

1 (Admn and General-EEC)

Created On:

01/17/2025

Created By:

CB9980000030 (Haile Belay)

Step 5 Enter Cost Center Organizational Data

The selection scrolls, displaying the organizational data.

1. On the Organizational Units tab and Control tab, make the following entries:
2. Standard Hierarchy Node: HRM
3. Company Code: EECC
4. Functional area:

5. Profit Center: 1000-08-00
6. Budget carrying cost center: 80200000
7. Budget availability control profile: ZEECBC
8. Budget availability control is active: Yes

80200000 Draft ▼
HR Dep't

Copy Validity Periods Where Used ↗ ▼

General Information **Organizational Units** Control ▼ Address Communication Translation Change Log

Organizational Units

Standard Hierarchy Node: *

HRM (HRM Group)

Profit Center:

1000-08-00 (Adm and supt -Comm)

Company Code: *

EECC (Ethiopian Engg Corp Const)

Functional Area:

Currency:

ETB (Ethiopian Birr)

80200000 Draft ▼
HR Dep't

Copy Validity Periods Where Used ↗ ▼

General Information Organizational Units **Control** ▼ Address Communication Translation Change Log

Record Quantity:

☐ OFF

Lock Revenue Posting:

☐ OFF

Lock Primary Costs Posting:

☒ ON

Lock Commitment Updates:

☐ OFF

Lock Secondary Costs Posting:

☐ OFF

Budget Availability Control

Budget-Carrying Cost Center:

80200000 (HR Dep't)

Budget Availability Control is Active:

☒ ON

Budget Availability Control Profile:

ZEECBC (EEC Cost Center Budget)

Step 6 Create the cost center Choose to create

The cost center is created and saved

Create

C

8050000
 Water and Energy Dep

[Edit](#)
[Delete](#)
[Copy](#)
[Validity Periods](#)
[Where Use](#)

Validity: 01/01/2020 – 12/31/9999 User Responsible: Person Responsible: Mr.Terefe Belayneh

^

↺

[General Information](#)
[Organizational Units](#)
[Control](#)
[Address](#)
[Communication](#)
[Translation](#)
[Change Log](#)

Cost Center:
 8050000 (Water and Energy Dep)

Person Responsible:
 Mr.Terefe Belayneh

Name:
 Water and Energy Dep

Department:
 –

Description:
 Water and Energy Dept

Cost Center Category:
 3 (Operations-EEC)

Valid From:
 01/01/2020

Created On:
 01/15/2025

Valid To:
 12/31/9999

Created By:
 CB9980000030 (Haile Belay)

User Responsible:
 –

Organizational Units

Standard Hierarchy Node:
 WAE (Water and Energy Group)

Profit Center:
 1000-08-05 (Water and Energy)

Company Code:
 EECC (Ethiopian Engg Corp Const)

Functional Area:
 –

Currency:
 ETB (Ethiopian Birr)

Lock Secondary Costs Posting:



Budget Availability Control

Budget-Carrying Cost Center:
8050000 (Water and Energy Dep)

Budget Availability Control Profile:
ZEECBC (EEC Cost Center Budget)

Budget Availability Control is Active:



2.2 Cost Center Group

APP NAME – Manage Cost Center Groups

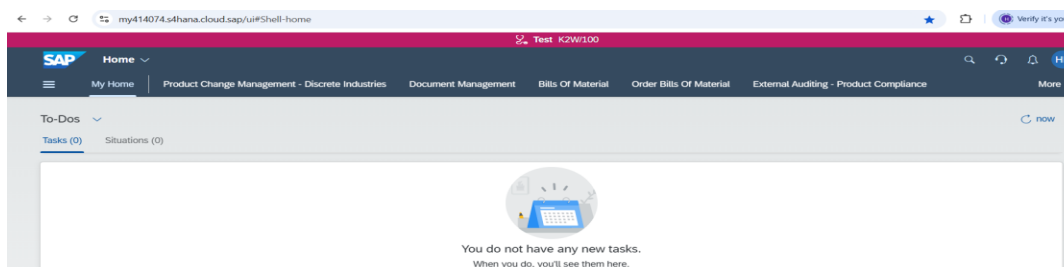
Cost center groups represent a hierarchical structure of cost centers known as the standard hierarchy. Each cost center that is created must be assigned to a group in the standard hierarchy. This ensures that the standard hierarchy contains all the cost centers in the controlling group. When analyzing the standard hierarchy, the SAP system automatically includes all cost centers.

Note that cost centers may be assigned to any number of alternative groups. However, alternative groups cannot be created when maintaining the standard hierarchy

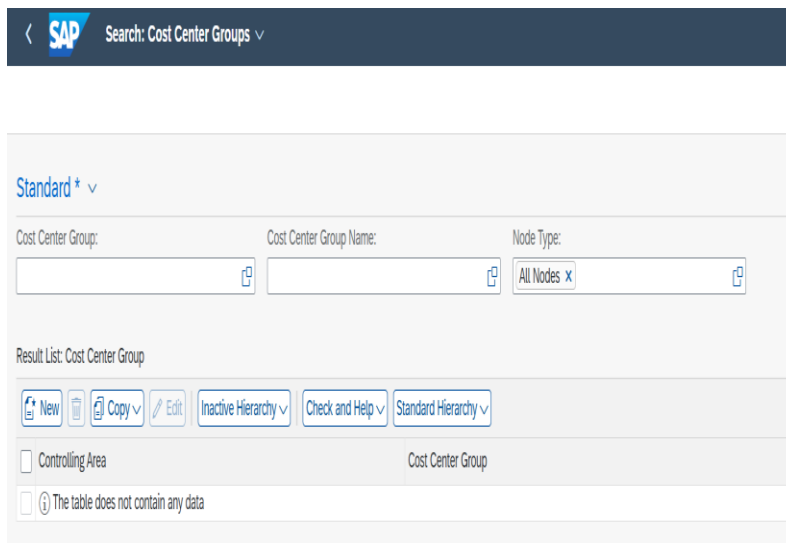
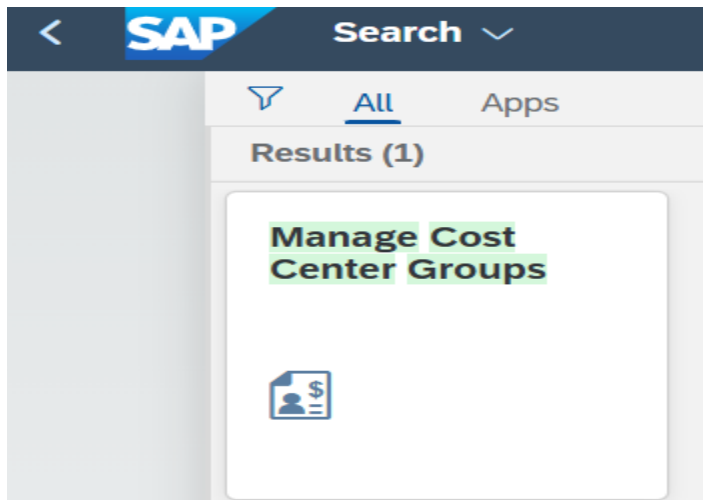
Procedure

Step 1 Log on to the SAP Fiori launchpad as a Cost Accountant - Overhead.

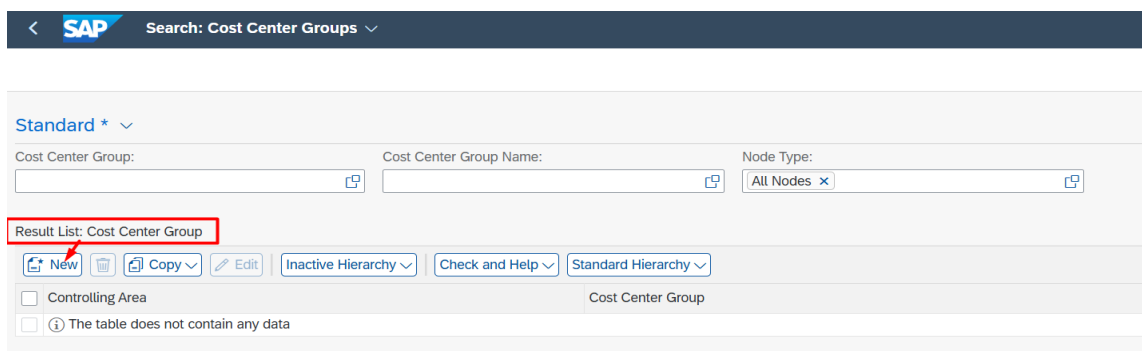
The **Start** page appears.



Step 2 Access the SAP Fiori App Open Manage Cost Center Groups



Step 3 Create a New Cost Center Group In the Result List: Cost Center Group section, choose New.



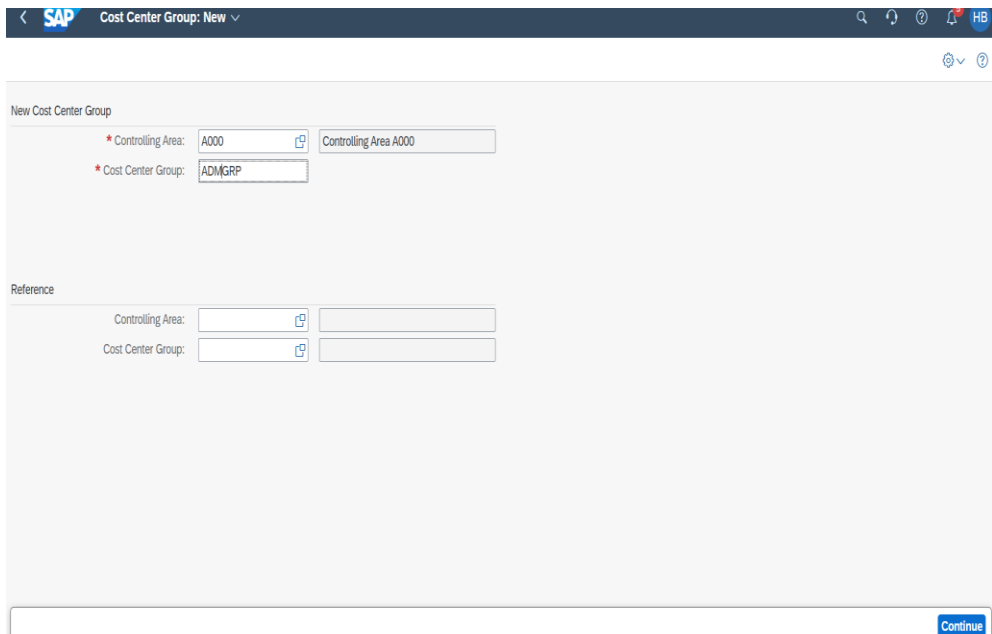
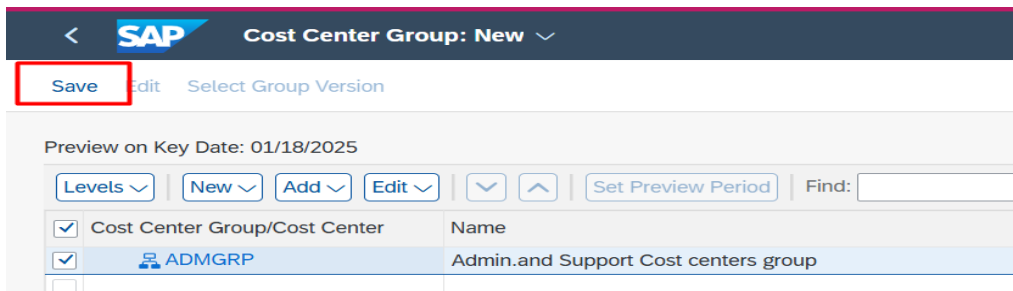
Step 4 Enter New Cost Center Group on the Cost Center Group: New screen, make the following entries:

A new window opens, displaying the Cost Center Groups: New screen.

On the Cost Center Group: New screen, make the following entries:

1. Controlling Area: A000
2. Cost Center Group: ADMGRP
3. Choose Continue, and then make the following entry:
4. Name: Admin.and Support cost centers group
5. Choose Save.

Optionally, you can choose a reference from the existing Cost Center Groups.

Cost Center Group/Cost Center	Name
ADMGRP	Admin.and Support Cost centers group

Step 5 Enter Cost Center Organizational Data . In the new window Cost Center Groups: New, you can make the following entries:

New master data is displayed on the [Cost Center Groups: New](#) screen.

In the new window Cost Center Groups: New, make the following entries:

On the top level, create new master data with New:

1. New child group: CEOGRP
2. New Sibling group HRMGRP
3. New Sibling group FINGRP
4. New Sibling group ICTGRP
5. New Sibling group LGCGRP
6. From the ADD tab add Cost Center for each group

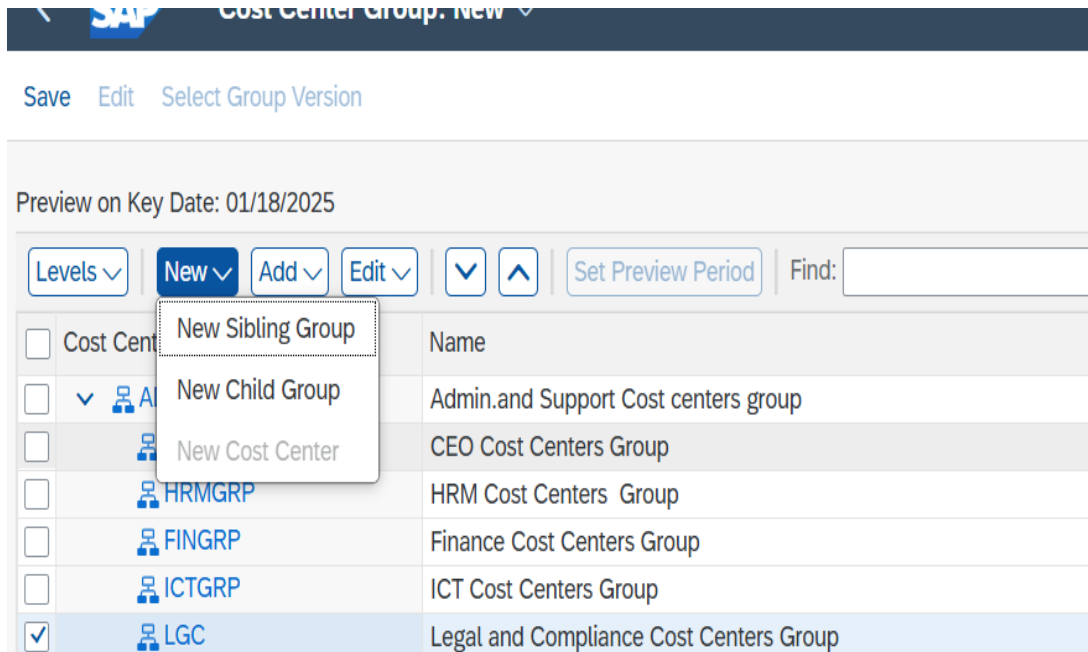
CEOGRP 80100000

HRMGRP 80200000

FINGRP 80300000

ICTGRP 82300000

LCDGRP 82400000



Save Edit Select Group Version

Preview on Key Date: 01/18/2025

Levels ▾ New ▾ Add ▾ Edit ▾ ▾ ▴ Set Preview Period Find:

<input type="checkbox"/>	Cost Center	Name
<input type="checkbox"/>	▾ Admin	Admin.and Support Cost centers group
<input type="checkbox"/>	New Cost Center	CEO Cost Centers Group
<input type="checkbox"/>	HRMGRP	HRM Cost Centers Group
<input type="checkbox"/>	FINGRP	Finance Cost Centers Group
<input type="checkbox"/>	ICTGRP	ICT Cost Centers Group
<input checked="" type="checkbox"/>	LGC	Legal and Compliance Cost Centers Group

Save Edit Select Group Version

Preview on Key Date: 01/18/2025

Levels New Add Edit Set Preview Period Find:

Cost Center Group/	Name	Person Responsible	Company Code	Company Name	Valid From	Valid To
ADMGRP	Admin.and Support Cost centers group					
CEOGRP	Chief Executive Office Cost centers group					
HRMGRP	HRM Cost Centers Group					
FINGRP	Finance Cost Centers Group					
ICTGRP	ICT Cost Centers Group					
LGC	Legal and Compliance Cost Centers Group					

Cost Center Group: New

Save Edit Select Group Version

Preview on Key Date: 01/18/2025

Levels New Add Edit Set Preview Period Find: Next Previous Find All More

Cost Center Group/	Name	Person Responsible	Company Code	Company Name	Valid From	Valid To
ADMGRP	Admin.and Support Cost centers group					
HRMGRP	HRM Cost Centers Group					
80200000	HR Dep't	Mr.Tibebu Nega	EECC	Ethiopian Engg C...	01/01/2000	12/31/9999
FINGRP	Finance Cost Centers Group					
80300000	CFO Dep't	Mr.Samuel Mesfin	EECC	Ethiopian Engg C...	01/01/2000	12/31/9999
ICTGRP	Information Tech Cost Centers group					
82300000	Information Technol	Mr.Fitsum Million	EECC	Ethiopian Engg C...	01/01/2000	12/31/9999
LGC	Legal and Compliance Cost Centers Group					
82400000	Legal and Compliance	Mr.Melkam Shew...	EECC	Ethiopian Engg C...	01/01/2000	12/31/9999
CEOGRP	chief Executive Office Cost centers group					
80100000	Chief Executive	Mr.Robel Tsegaye	EECC	Ethiopian Engg C...	01/01/2000	12/31/9999

- Note You can also delete , remove or reassign the nodes or cost centers if required by selecting the node or cost center you want to delete

Cost Center Group: ADMGRP, Admin.and Support Cost centers group

Save Edit Select Group Version







Preview on Key Date: 01/18/2025

Levels New Add Edit Set Preview Period Find:

Cost Center Group/	Name	Person Responsible	Company Code	Company Name	Valid From	Valid To
ADMGRP	Admin.and Support Cost centers group					

Step 6 Save your Data Choose Save The Cost center groups will be saved

Save Cancel

<input type="checkbox"/>	Cost Center Group/Cost Center	Name
<input type="checkbox"/>	▼  ADMGRP	Admin.and Support Cost centers group
<input type="checkbox"/>	▼  HRMGRP	HRM Cost Centers Group
<input type="checkbox"/>	80200000	HR Dep't
<input type="checkbox"/>	▼  FINGRP	Finance Cost Centers Group
<input type="checkbox"/>	80300000	CFO Dep't
<input type="checkbox"/>	▼  ICTGRP	INformation Tech Cost Centers group
<input type="checkbox"/>	82300000	Information Technol
<input type="checkbox"/>	▼  LGC	Legal and Compliance Cost Centers Group
<input type="checkbox"/>	82400000	Legal and Complianc
<input type="checkbox"/>	▼  CEOGRP	chief Executive Office Cost centers group
<input type="checkbox"/>	80100000	Chief Executive

3 Create Cost Element Group

APP NAME – Manage Cost Element Groups

Purpose (Business Context)

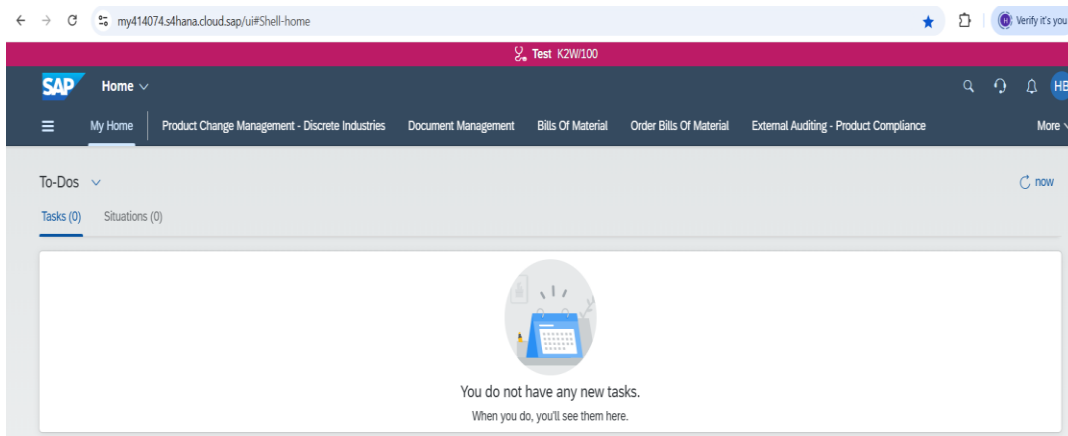
Cost element groups are typically used to collect cost elements with similar characteristics for purposes of reporting. Cost element groups can be used in the information system, for example. You can use the cost element group structure to define the row structure of your reports. Totals are calculated in the report for

each node. You can also use cost element groups whenever you want to process several cost elements in one transaction. For example, in cost center planning, distribution

Procedure

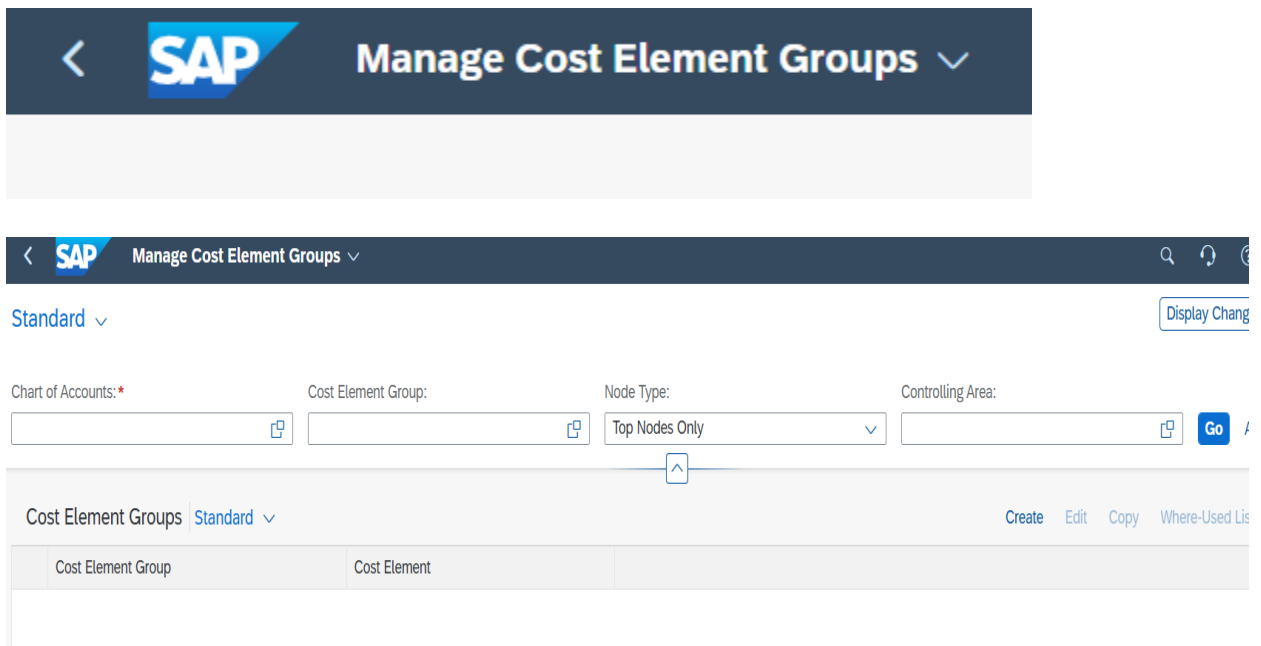
Step 1 Log on to the SAP Fiori launchpad using your user credentials.

The SAP Fiori launchpad displays



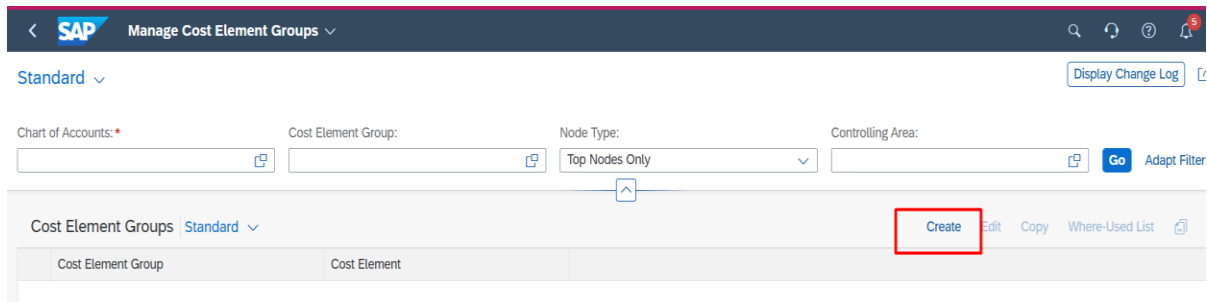
Step 2 Open Manage Cost Element Groups

The Manage Cost Element Groups screen displays



Step 3 Enter New Cost Element Group

A new window opens, showing Create Cost Element Group: Structure



The screenshot shows the SAP 'Manage Cost Element Groups' interface. At the top, there's a header bar with the SAP logo and 'Manage Cost Element Groups'. Below this, there are several input fields: 'Chart of Accounts', 'Cost Element Group', 'Node Type' (set to 'Top Nodes Only'), and 'Controlling Area'. A 'Go' button is next to the 'Controlling Area' field. Below these fields, there's a section for 'Cost Element Groups' with a 'Standard' dropdown. A 'Create' button is highlighted with a red box, along with 'Edit', 'Copy', 'Where-Used List', and a 'Display Change Log' button.

On the Manage Cost Element Groups screen, choose Create. On the Create Cost Element Group: Initial Screen, make following entries:

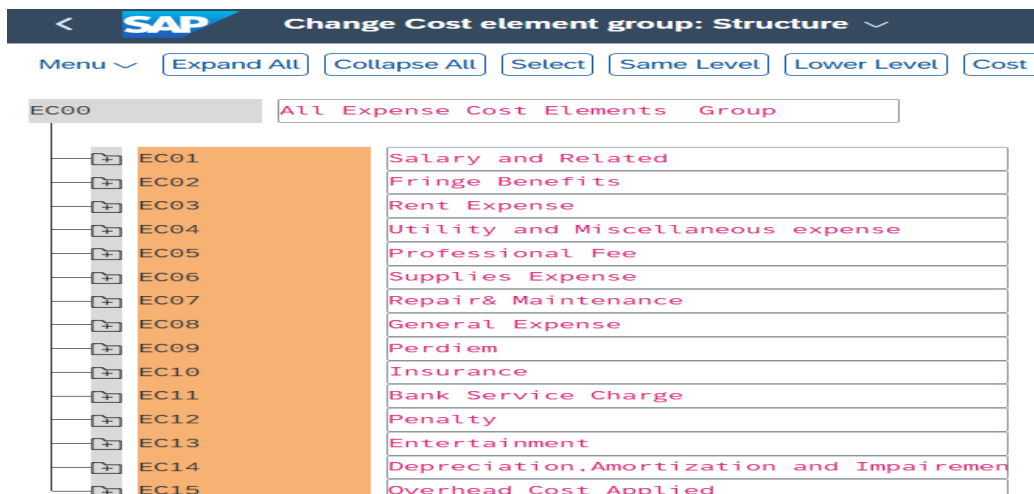
- Cost Element Group: EC00 -All cost Element Groups-EECC

Select Enter. Optionally, you can choose a reference from existing cost center groups

Step 4 Enter Cost Element and/or Cost Element Group

New master data is displayed on the Cost Element Groups: New screen.

- Enter Cost Element group and Description:
- Lower Level: • Cost Element: (Insert option) - Add cost elements or element ranges
- Same Level - Insert additional cost element groups on the same lower level



The screenshot shows the SAP 'Change Cost element group: Structure' screen. The 'EC00' group is selected, and a list of cost elements (EC01 to EC15) is displayed with their descriptions. The 'EC00' group is highlighted in orange. The list of cost elements is as follows:

Cost Element	Description
EC01	Salary and Related
EC02	Fringe Benefits
EC03	Rent Expense
EC04	Utility and Miscellaneous expense
EC05	Professional Fee
EC06	Supplies Expense
EC07	Repair & Maintenance
EC08	General Expense
EC09	Per diem
EC10	Insurance
EC11	Bank Service Charge
EC12	Penalty
EC13	Entertainment
EC14	Depreciation, Amortization and Impairment
EC15	Overhead Cost Applied

<
SAP
Change Cost element group: Structure ▾

Menu ▾
Expand All
Collapse All
Select
Same Level
Lower Level
Cost Element
Where-Use

EC00

All Expense Cost Elements Group

EC01

Salary and Related

—54020100 Salary for Permanent Employees

—54020101 Salary for Contract Employees

—54020102 Wage

—54020103 Over Time

—54020104 Leave Pay

—54020105 Severance or Compensation

EC02

Fringe Benefits

—54020200 Fuel/Transport Allowance

—54020201 Responsibility Allowance

—54020202 Pension Contribution

—54020203 Board Members Fee

—54020204 Incentive Paymenta

—54020205 Bonus

Step 5 Save Your Data Choose Save

The cost element group is saved

Save

Cancel

Cost Element Groups ▾ Standard ▾	
Cost Element Group	Cost Element
▾ EC00 (All Expense Cost Elements Group)	
▸ EC01 (Salary and Related)	
▸ EC02 (Fringe Benefits)	
▸ EC03 (Rent Expense)	
▸ EC04 (Utility and Miscellaneous expense)	
▸ EC05 (Professional Fee)	
▸ EC06 (Supplies Expense)	
▸ EC07 (Repair& Maintenance)	
▸ EC08 (General Expense)	
▸ EC09 (Perdiem)	
▸ EC10 (Insurance)	
▸ EC11 (Bank Service Charge)	
▸ EC12 (Penalty)	
▸ EC13 (Entertainment)	
▸ EC14 (Depreciation,Amortization and I...	

4 Create Activity Type

APP NAME – Manage Activity Types

Purpose

Activity types represent the activities produced by a cost center within a controlling area. Activity types are used to plan and allocate activities recorded and measured in activity units. Activity quantities are valued using an activity price which is maintained on the cost center.

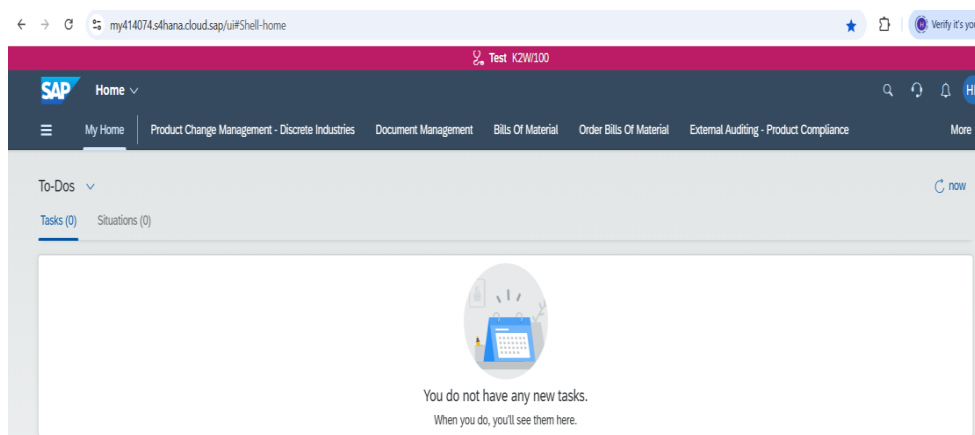
Activity types are used as follows:

To determine the quantity-based output of a cost center. The plan activity quantities of production and service cost centers must be reconciled with the master production schedule in logistics. This determines the required plan activity quantity, as well as the plan capacity.

To control the activity quantities on the cost centers. This enables the measurement of the operating rate or the rate of capacity utilization of a cost center.

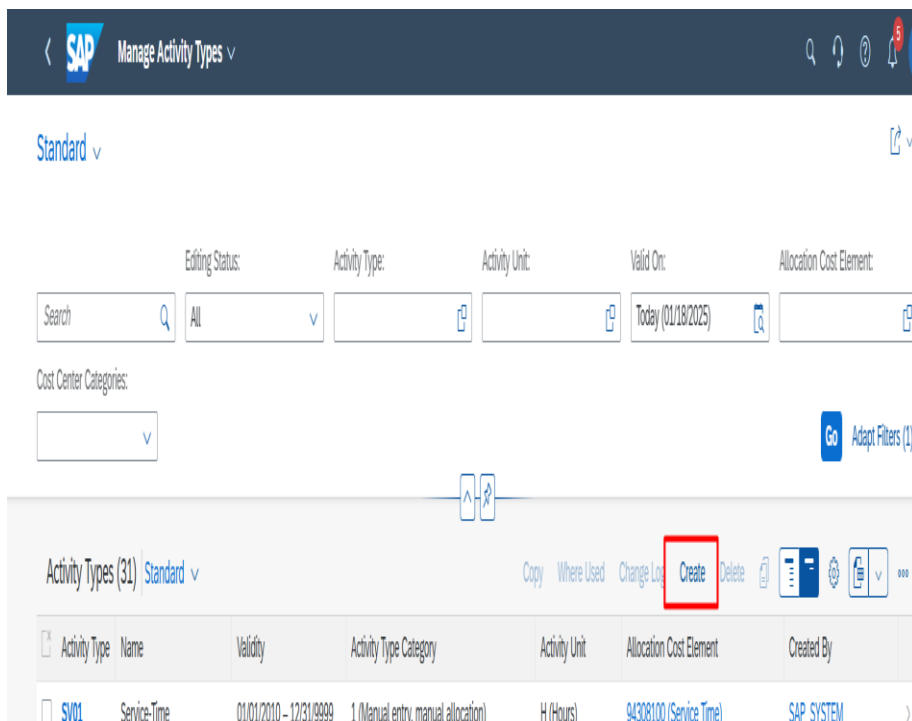
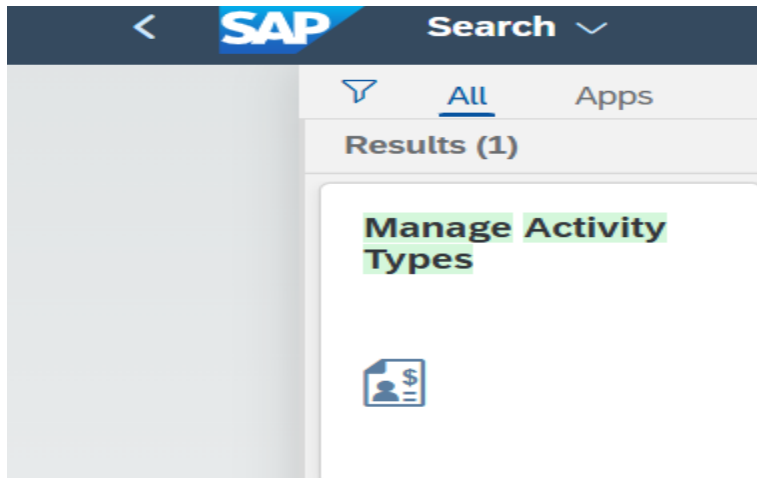
Step 1 Log on to the SAP Fiori Launchpad as a Cost Accountant - Overhead.

The Start page appears.



Step 2 Open Manage Activity Types

A new window opens, showing the Manage Activity Types screen.



Step 3 Choose Create

Step 4 Enter Activity Type Data A new section opens, showing the General Data and various tabs.

On the **New Activity Type: New** screen, in the **General Data** tab , make the following entries:-

1. Enter Activity Type **1000**
2. Activity Unit: **HR**
3. Name: **Consulting Hours**
4. Activity Type description: **Consulting Hours**
5. Valid From: **01/01/2025**
6. Valid To: **31/12/9999**
7. Cost center category: **3 (Operations)**
8. Activity Type Category **1** (Manual entry, manual allocation)
9. Allocation Cost Element: **94308000 (Consulting)**

--

1000

Consulting Hours

Copy

Validity Periods

Where Used

General Information Allocation Indicators Output Translation Change Log

Activity Type: *

1000

Activity Unit: *

HR (Hours)

Name: *

Consulting Hours

Created On:

01/18/2025

Description:

Consulting Hours

Created By:

Haile Belay

Valid From: *

01/01/2025

Cost Center Categories: *

3 (Operations-EEC)

Valid To: *

12/31/9999

1000

Consulting Hours

Copy

Validity Periods

Where Used

General Information

Allocation

Indicators

Output

Translation

Change Log

Allocation

Default Values

Activity Type Category: *

1 (Manual entry, manual allocation)

Allocation Cost Element:

94308000 (Consulting)

Default Variance Values for Actual Allocation

Indicators

Lock:

OFF

Step 6 Save Your Data choose Create The activity type is created and saved.

Create

Discard Draft

1000

Consulting Hours

Edit

Delete

Copy

Validity Periods

Where Used

Validity: 01/01/2025 – 12/31/9999

Activity Unit: HR

General Information

Allocation

Indicators

Output

Translation

Change Log

Activity Type:
1000 (Consulting Hours)

Name:
Consulting Hours

Description:
Consulting Hours

Valid From:
01/01/2025

Valid To:
12/31/9999

Activity Unit:
HR

Cost Center Categories:
3

Created On:
01/18/2025

Created By:
Haile Belay

Default Values

Activity Type Category:

1 (Manual entry, manual allocation)

Allocation Cost Element:

94308000 (Consulting)

Default Variance Values for Actual Allocation

Indicators

5 Statistical Key figures

APP NAME – Manage Statistical Key figures

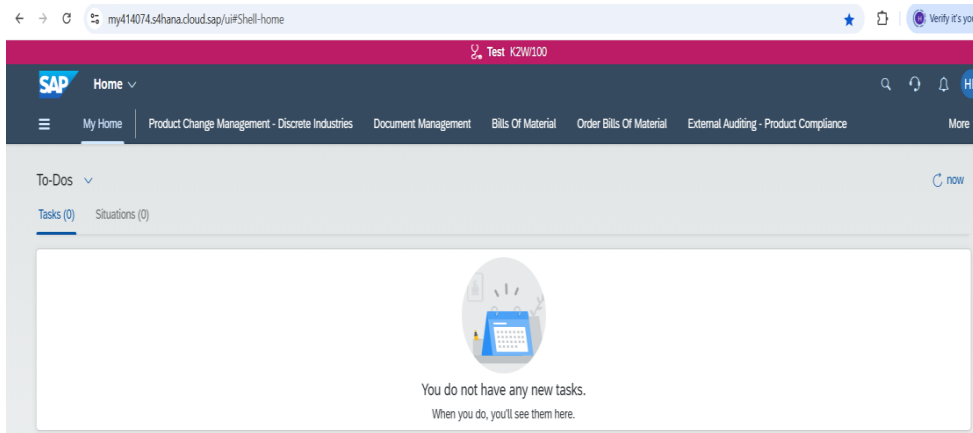
Purpose

Statistical key figure is a number providing information about non-monetary data relating to organizational units. These are, for example: Employee Headcount, Number of machines. etc. They are used for cost allocations and in reporting.

Procedure

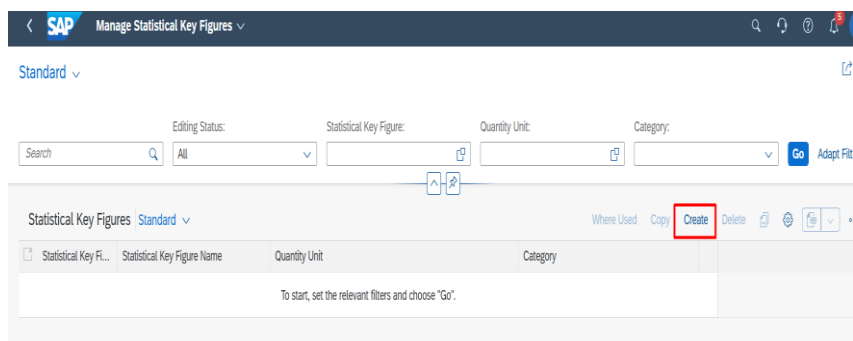
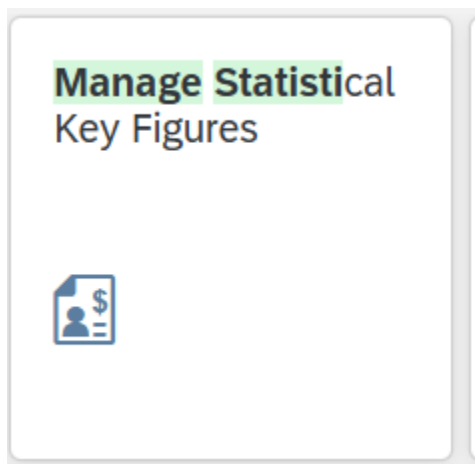
Step 1 Log on to the SAP Fiori Launchpad as a Cost Accountant - Overhead.

The start Page Appears



Step 2 Open Manage Activity Types App.

A new window opens, showing the Manage Activity Types screen.



Step 3 Choose Create

Step 4 Enter Activity Type Data A new section opens, showing the General Data and various tabs.

On the General Data tab

1. Enter Statistical Key Figure: EHDCT (Number, Text, or Alphanumeric)
2. Enter Statistical Key Figure Name: Employee Head Count
3. Quantity Unit: EA (Each)
4. Category: Fixed

Fixed value: are carried forward from the current posting period to all subsequent posting periods in the current Fiscal Year. Any change in values only need to be posted in subsequent period.

Total value: are posted in the current posting period only. Posting required every period to represent a statistical value against the cost object.

EHDCT

[Copy](#)
[Where Used](#)
[↗](#)
[✕](#)

Employee Head Count

General Information

Translation

Statistical Key Figure:*

Quantity Unit:*

Statistical Key Figure Name:*

Category:

☒ 1 (Fixed Values)

☐ 2 (Totals Values)

Translation (1) Standard ▼

[Delete](#)
[📄](#)
[📁](#)
[📄](#)
▼

	Language Key	Statistical Key Figure Name
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	EN	Employee Head Count

Step 5 Save Your Data Choose to create

The activity type is created and saved.

Create

Discard Draft

EHDCT

Employee Head Count

Edit

Delete

Copy

Where Used

🔗 ▼

General Information

Translation

Statistical Key Figure:
EHDCT (Employee Head Count)

Quantity Unit:
EA (Each)

Statistical Key Figure Name:
Employee Head Count

Category:
1 (Fixed Values)

Translation (1) Standard ▼



Language Key	Statistical Key Figure Name	
EN (English)	Employee Head Count	

-----End of Document-----