



Banner Online Payment

Using the Student Account Center

Last updated August 15th 2018

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About

Student Account Center

The Student Account Center is a comprehensive “payment portal” for student accounts. Using the payment gateway by TouchNet, it integrates seamlessly with Banner to produce real-time balances for students. Students can pay tuition and college fees, view bills and retrieve account activity,

Though the online payment system is designed to accept both debit and credit cards, our merchant bank only accepts credit card payments from the following providers:



Accessing the Student Account Center

1. Login to Self Service Banner (SSB)
2. Go to the Student tab and select *Student & Financial Aid*
3. Click/tap 'Online Payment' then COSTAATT Student Account Suite

Make an Online Payment

Click the 'Make Payment' button or the link in the top menu.

COSTAATT
College of Science, Technology & Applied Arts of Trinidad & Tobago

Logged in as: [REDACTED] | Logout

My Account Make Payment Help

Announcement

Welcome to the **COSTAATT Student Account Center!** Here you are able to view your current account activities and make payments. Additionally, you can allow your parents or guardians to access your account, to make payments and view your current account activity.
NB: We only accept Credit Card payments

Save time when paying. Set up a preferred payment profile in the **Payment Profile** page.

Student Account	ID: xxxx4926
Balance	TTD11,380.00
View Activity	Make Payment

My Profile Setup

- Authorized Users
- Payment Profile
- Consents and Agreements

Term Balances


Semester 3, 2017-2018	TTD1,180.00
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Select Amount/Items


1. Choose if you would prefer to 'Pay by term' or 'Pay by line item'. If you selected 'Pay by line item', proceed to check the items you want to include in your payment.


[My Account](#) [Make Payment](#) [Help](#) My Profile

Account Payment

 Amount


 Method

 Confirmation

 Receipt

Payment Date

8/15/18



☐ Current account balance

TTD430.00

430.00

☐ Pay by term

☐ Semester 2, 2016-2017

-2,030.00

-2,030.00

☐ Semester 1, 2016-2017

TTD1,220.00

1,220.00

☐ Semester 1, 2013-2014

TTD1,240.00

1,240.00

☒ Pay by line item

Paid items may appear in this list until the system has completed its payment record update.

Search:

Description 	Date 	Term 	Amount (TTD) 	Payment (TTD)
<input type="checkbox"/> Correction of Fees and Tuition	9/22/17	Semester 1, 2016-2017	TTD900.00	900.00
<input type="checkbox"/> South Campus-Compass Program	8/15/13	Semester 1, 2013-2014	TTD420.00	420.00
<input type="checkbox"/> South Campus-Compass Program	8/15/13	Semester 1, 2013-2014	TTD820.00	820.00
<input type="checkbox"/> South Campus-Undergrad Tuition	8/16/16	Semester 1, 2016-2017	TTD320.00	320.00
<input type="checkbox"/> South Campus-Undergrad Tuition	8/23/16	Semester 1, 2016-2017	TTD900.00	900.00

Showing 1 to 5 of 5 entries

Payment Total: TTD0.00

Memo

Continue

2. Confirm your total at the bottom right of page and click 'Continue'

<input type="checkbox"/>	City Campus-Administration Fee	8/15/13	Semester 1, 2013-2014	TTD100.00	100.00
<input type="checkbox"/>	City Campus-Administration Fee	5/26/14	Semester 3, 2013-2014	TTD100.00	100.00
<input type="checkbox"/>	City Campus-Administration Fee	6/4/18	Semester 3, 2017-2018	TTD100.00	100.00
<input type="checkbox"/>	City Campus-Administration Fee	1/12/16	Semester 2, 2015-2016	TTD100.00	100.00
<input type="checkbox"/>	City Campus-Administration Fee	8/11/14	Semester 1, 2014-2015	TTD100.00	100.00
<input type="checkbox"/>	City Campus-Administration Fee	5/26/16	Semester 3, 2015-2016	TTD100.00	100.00
<input type="checkbox"/>	City Campus-Administration Fee	1/12/15	Semester 2, 2014-2015	TTD100.00	100.00

Showing 1 to 10 of 50 entries

Previous 1 2 3 4 5 Next

Payment Total: TTD1,180.00

Payment Date

6/8/18



Memo

Continue

Choose Payment Method

1. Choose your payment method – **Credit or Debit Card** and select 'Continue'

[My Account](#) [Make Payment](#) [Help](#) [My Profile](#)

Account Payment

Amount

Method

Additional Items

Confirmation

Receipt

AmountTTD900.00

MethodCredit or Debit Card ▼

BackCancelContinue

2. Enter your card details and click 'Continue'

My Account Make Payment Help My Profile

Account Payment

Amount Method Additional Items Confirmation Receipt

Amount TTD900.00
Method Credit or Debit Card

Account Information
* Indicates required fields
*Card number: 41111111

Back Cancel Continue

3. Enter the name as stated on the card and the expiration date. You may save the payment method by checking the *Save this payment method* option.

My Account Make Payment Help My Profile

Account Payment

Amount Method Additional Items Confirmation Receipt

Amount TTD900.00
Method Credit or Debit Card


Account Information
* Indicates required fields
*Card account number: xxxxxxxxxxxx1111
*Name on card: John Student
*Card expiration date: 11/2019


Option to Save
☒ Save this payment method for future use
Save payment method as: (example My CreditCard) My CreditCard
☐ Preferred payment method What is this?


Back Cancel Continue


Additional Items

These are items that may have been billed to your account by your request. You have the option to include them in your final total.


 My Account


 Make Payment


 Help


 My Profile


Account Payment

 Amount


 Method

 Additional Items

 Confirmation

 Receipt

The items listed on this page can be added to your payment as purchases. If an item allows you to choose "Pay Later", its charges will be added to your account.

Description	Payment Due	Quantity	Amount/Total
<div></div> CC Transcript Fee Price: TTD30.00	<div><input checked="" type="radio"/> Pay now</div> <div><input type="radio"/> Pay later</div>	<div>1</div>	<div>0.00</div>
Current Total			<div>0.00</div>

Back

Cancel


Continue


Confirm Payment


To confirm payment and to release the funds, select **Submit Payment**.


[Home](#) [My Account](#) [Make Payment](#) [Help](#) [My Profile](#)


Account Payment

 Amount

 Method

 Additional Items

 Confirmation

 Receipt

Please review the transaction details, then submit your payment.

Payment Information

Payment Amount	TTD900.00
	Change Amount

Paid To

COSTAATT
Pierre Road Connector

Selected Payment Method

VISA - "My CC"

Account	Exp 05 / 19
Billing Address	Mary Jane

[Change Payment Method](#)

Confirmation Email

Primary	waitlisted@my.costaatt.edu.tt
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[Back](#) [Cancel](#) [Submit Payment](#)

Receipt

You will receive confirmation on-screen as seen below and an email will be sent to your student email account.

[My Account](#) [Make Payment](#) [Help](#) My Profile

Account Payment

Thank you for your payment. We will send you a confirmation e-mail with payment details. For a record of all your payments, please see the Payment History.

\$

Amount

Method

Additional Items

Confirmation

Receipt

Payment Receipt

Your payment in the amount of TTD900.00 was successful. A confirmation email was sent to @my.costaatt.edu.tt. Please print this page for your records.

Payment date:	8/15/18
Amount paid:	TTD900.00
Transaction type:	Purchase
Student name:	Kareesa D. Thompson
Paid to:	COSTAATT
	Pierre Road Connector
	TRINIDAD AND TOBAGO
Web address:	https://test.secure.touchnet.net:8443/C27241test_tsa/web
Account number:	XXXXXXXXXXXX1111
Card type:	VISA
Name on card:	Mary Jane
Card not present for this transaction.	

Sample Email

From: paymentcenter@costaatt.edu.tt

Date: Tuesday, 26 June 2018

Subject: **Thank you for your payment**

To: 00012345@my.costaatt.edu.tt

Thank you for submitting the payment shown below. Please note that this payment is subject to approval and final verification.

Payment Details

Student Name: Jane Doe
Account Number: xxxx2345
Term: Semester 2, 2017-2018
Payment Method: xxxxxxxxxxxx1234

Amount: TTD410.00
Description: [Student Account Payment]
Confirmation Number: 20180626000000
Authorization Code: 123456

If you have any questions please contact paymentcenter@costaatt.edu.tt or Office of the Registrar at +1-868-625-5030 (extension 5902).

Thank you,
COSTAATT

View Your Account Activity

1. Go to 'My Account' from the menu and select 'Current Activity'

The screenshot shows the COSTAATT Student Account Center. The header includes the COSTAATT logo and navigation links: Home, My Account (selected), Make Payment, and Help. A dropdown menu for 'My Account' is open, showing 'Current Activity', 'Payment History', and 'Consents and Agreements'. A welcome message states: 'Welcome to the COSTAATT Student Account Center! Here you are able to view your current account activities and make payments. Additionally, you can allow your parents or guardians to access your account, to make payments and view your current account activity. NB: We only accept Credit Card payments'. A yellow banner on the right says: 'Save time when paying. Set up a Profile page.' Below this, the 'Student Account' section shows a 'Balance' field.

A list of balances is displayed per semester similar to the image below.

The screenshot shows the 'Current Activity' page. The header includes the COSTAATT logo, navigation links, and a 'Logged in as: [redacted] | Logout' link. The 'My Account' link is selected. The page title is 'Current Activity'. There are buttons for 'Expand All', 'Print All', 'Excel All', and 'PDF All'. A table displays the 'Student Account Balance' for various semesters.

Student Account Balance	TTD11,380.00
▶ Semester 3, 2017-2018	TTD1,180.00
▶ Semester 2, 2017-2018	TTD1,800.00
▶ Semester 1, 2017-2018	TTD2,700.00
▶ Semester 3, 2016-2017	TTD900.00
▶ Semester 2, 2016-2017	TTD0.00
▶ Semester 1, 2016-2017	TTD3,600.00

2. Select a semester to view the balance breakdown.

[Home](#) [My Account](#) [Make Payment](#) [Help](#) [My Profile](#)

Current Activity

Expand All Print All Excel All PDF All

Student Account BalanceTTD11,380.00

▼ Semester 3, 2017-2018TTD1,180.00

PrintExcelPDF

Account Activity

Search:

Description ↑↓	Date ↓↑	Amount (TTD) ↑↓
▼ Registration Fees		TTD280.00
City Campus-Administration Fee	6/4/18	TTD100.00
City Campus-Registration Fee	6/4/18	TTD80.00
City Campus-Technology Fee	6/4/18	TTD100.00
▶ Tuition		TTD900.00
Term Balance:		TTD1,180.00
Term Balance Including Estimated Aid:		TTD1,180.00

Help

Registration Help

If you have a query regarding your inability to register, or concerns about courses, you must contact the Office of the Registrar:

City Campus, Ground Floor

1 868 625 5030 ext. 5902

registrar@costaatt.edu.tt

Technical Help

For technical problems, or if you need help accessing the mobile app service, you can visit the IT Helpdesk at your campus.

IT Helpdesk

ithelpdesk@costaatt.edu.tt

Tel: 1 868 625 5030 ext.

City Campus – 5288

Chaguanas Campus – 5388

El Dorado Campus – 5888

South Campus – 5788

Sangre Grande Campus – 5688

North Learning Centre – 5088

Tobago Campus – 5677

Confidential Business Information

This learning guide is intended solely for use by staff, students and prospects of the College of Science, Technology and Applied Arts of Trinidad and Tobago (COSTAATT).

Author: College of Science, Technology and Applied Arts of Trinidad and Tobago,
Technology Services, Application Support Unit.

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