



OFFICE OF TEQIP-III  
BIT SINDRI  
PO SINDRI INSTITUTE, DHANBAD-828123(JHARKHAND)

Reff.; TEQIP/143/2021

Dated: 14/08/2021

**TO WHOM IT MAY CONCERN**

Md. Abu Zer was appointed through M/s Luminous Infoways Pvt. Ltd., Bhubhneswar, Orissa and deputed at BIT, Sindri as Content Writer since November 1<sup>st</sup>, 2018 to May 31<sup>st</sup>, 2021. Md. Abu Zer had developed and maintained the official website of BIT Sindri ([www.bitsindri.ac.in](http://www.bitsindri.ac.in)). He introduced Google Suite for Education and deployed it on the domain of the Institute. Md. Abu Zer also assisted in making the Global Alumni Network of the Institute.

He is an efficient employee and has done the assigned work with full dedication. His performance in the Institute is admirable and bears good moral character.

I wish him all success in his life.

Sd/-  
P.C. TEQIP-III  
B.I.T. Sindri

Copy for Information and needful:-

1. Person concerned
2. PC.TEQIP
3. N.O TEQIP
4. TEQIP Iii Office
5. P.A. To Director

*U. Prasad*  
14.8.2021  
P.C. TEQIP-III  
Principal Co-ordinator (TEQIP III)  
B. I. T. Sindri, Dhanbad-828123

**B.I.T SINDRI**  
**P.O.SINDRI INSTITUTE, DHANBAD-828123(JHARKHAND)**  
**MINUTES OF THE MEETING (2019)**  
**BIT SINDRI ALUMNI ASSOCIATION (BITSAA)**

A meeting of office bearers of BITSAA mother chapter has been held on 22<sup>nd</sup> May 2019 in the Director's conference hall at BIT, Sindri.  
Following persons were present:-

1. DR DK SINGH (PATRON, BITSAA)
2. MR KK THAKUR (PRESIDENT, BITSAA)
3. MR MC KARAN (SECRETARY, BITSAA)
4. DR SP SINGH (NOMINATED MEMBER, BITSAA)
5. DR PANKAJ RAI (CO-PRESIDENT, BITSAA)
6. MR AK SINGH (VICE PRESIDENT, BITSAA)
7. DR GHANSHYAM RAI (DEAN ALUMNI AFFAIRS)
8. PROF R MURMU (ACCOUNTS OFFICER)
9. DR R K NAYAK (TREASURER, BITSAA)
10. DR R P GUPTA (JOINT SECRETARY, BITSAA)
11. BN SINGH (PGMTD BSNL DHANBAD)
12. JN DAS (DE BSNL, DHANBAD)
13. AK DAS (SDE(P) BSNL, SINDRI)

In the meeting following decisions were taken:-

- 1) As per the by- law of BITSAA technical workshop / conference has to be organized. Therefore, an entrepreneurship meet on the topic "BUSINESS OPPURTUNITIES IN JHARKHAND AND ENTERPRENEUR MEET" followed by a health checkup scheme and cultural programs will be held on 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> Nov 2019  
Advisor: - Mr. KK THAKUR, Mr. M. C. Karan  
Patron: Prof. D.K. Singh  
Convenor: - DR PRAKASH KUMAR  
Coordinator: - DR RP GUPTA
- 2) A silver jubilee meet of 69<sup>th</sup> batch will be celebrated during Nov 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> 2019.
- 3) At least 2 members from each chapter of BITSAA must be nominated to become the members of BITSAA mother chapter. All Alumni are requested to convey the message.
- 4) A complete database of Alumni will be prepared by students of TAP cell and alumni cell.
- 5) An official whatsapp group will be made sharing useful information of BITSAA including all office bearers and 2 members from each branch of the TAP cell will be added in that whatsapp group (TPO will guide /assist this group to upload/share important documents and also make them uploaded in the official website of BITSAA).
- 6) As per telephonic talk with Joint secretary of BITSAA Mr. Kishore Yadav (during the meeting) a meeting will be arranged after 29<sup>th</sup> of May 2019 to resolve the issue of funding for Girls Playground in the BIT campus.
- 7) Each chapter will recommend names of two alumni for Institutes distinguished Alumni Award on which the institute recommending committee will take final decision.
- 8) Room charges for Alumni guest house situated in the campus has been revised w.e.f 1<sup>st</sup> June 2019 .It will be Rs 500/- INR for Alumni and Rs 700/- INR for others. Also at the time of whole Alumni house booking in events like marriage celebration purpose the charge will be Rs 5000 for Alumni and Rs 7000 for non-alumni members.
- 9) All the office related activities of BITSAA will be done by Mr Jagath Narayan of Account Section and will be paid Rs 3000/- p.m as an honorarium w.e.f 1<sup>st</sup> May 2019 for the work beyond his office time.
- 10) TEQIP staff Md. Abu zer will update all IT related activities related with BITSAA including maintenance of BITSAA website and all the updates will be communicated by him to office bearers of mother chapter and nominated members of all other chapters. He will be paid Rs. 10,000/- per month wef 1<sup>st</sup> June 2019 for his work beyond his office time.
- 11) The Alumni Guest House care Taker will be given minimum wages of a ward servant as applicable w.e.f 1<sup>st</sup> June 2019.
- 12) All guests must carry their ID proof or college id if they want to avail concession in room charge of an Alumni Guest House.
- 13) Broadband connection of Rs 1,200/- pm plan will be purchased for Alumni guest house for providing wifi facility.
- 14) The donor alumni member may avail one room (maximum) in a day and total 3 rooms in a year in the Alumni guest House.