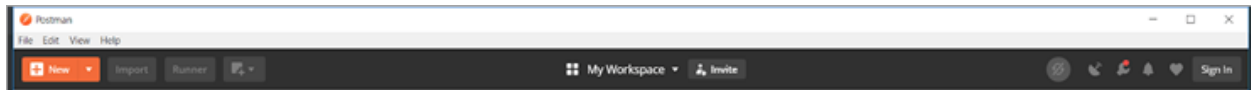


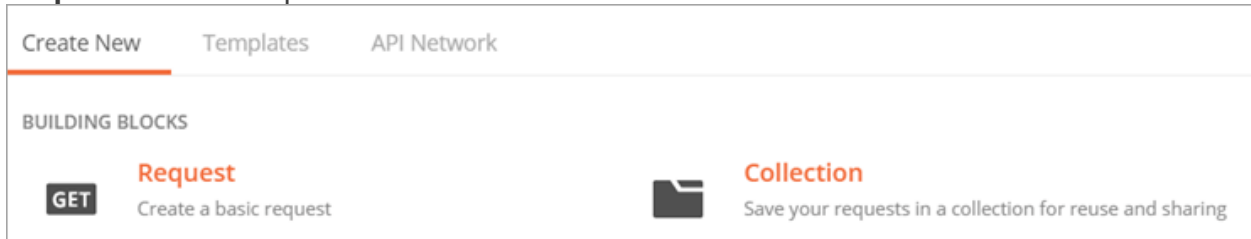
## Saving A Request into Collection

Now we will try saving a sample request into a collection and we will use the same request to hit an API.

**Step 1:** In the top right corner, you will see the “+New” button. Click on this button and you will have the list of the building blocks that were shown when you launched the application for the first time.



**Step 2:** Click on Request.



**Step 3:** Provide the request name which is a mandatory field. Then click on “+ Create Collection”.

A screenshot of the 'SAVE REQUEST' dialog box in Postman. The dialog has a title bar with a close button. Inside, it contains the following elements: a message 'Requests in Postman are saved in collections (a group of requests). Learn more about creating collections'; a 'Request name' field with the text 'Test for SoftwareTestingHelp'; a 'Request description (Optional)' text area with the text 'Test by Saket Saurav, QA @Mphasis Limited'; a note 'Descriptions support Markdown'; a section 'Select a collection or folder to save to:' containing a search bar with the placeholder 'Search for a collection or folder', a list item 'All Collections', and a '+ Create Collection' button; and at the bottom, 'Cancel' and 'Save' buttons.

**Step 4:** Once you have clicked on “+ Create Collection”, it will ask for a name (say Sample Collection). Input the name of the collection and hit enter.

SAVE REQUEST

Request name

Request description (Optional)

Adding a description makes your docs better

Descriptions support Markdown

Select a collection or folder to save to:

Q Search for a collection or folder

◀ Sample Collection

+ Create Folder

Cancel

Save to Sample Collection

**Step 5:** Click on the “**Save to Sample Collection**” button.