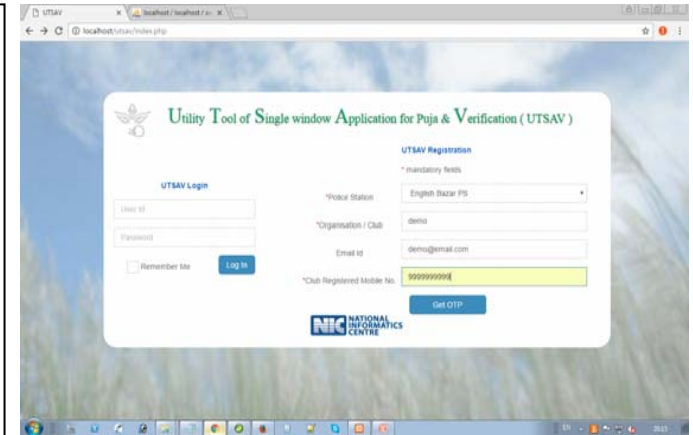


# UTSAV ( Uility Tool of Single window Application for Puja & Verification )

## Users

### Two Category of Users

- Departmental Users for Viewing of application and approval
- Puja Organisers for submission of application , and thereafter getting the approval for the same by all departments and final printing of Puja Permission



### Main Flow

- Registration by the Puja organisers , login to the system , submission of application, preview, and finalize the application
- Departmental users login to the system and provide approval of their individual part after viewing the details of the applications
- Final approval shall be given by the SDO/District Authority
- Print the Permission for Puja by the Organisers for their submitted application , if final approval provided

## **Steps to be followed by the Puja Organisers**

- Register their Organisation in the system by using Mobile Number and Name of Organisation
- Login with their ID and Password
- Submit by Click at Application submission and Provide information details for
  1. Organisation details
  2. Land/Site Details
  3. Power Supply details
  4. Fire Services details
  5. Pollution details
  6. Municipality details
  7. Police details
  8. Upload the necessary documents
  9. Checklist
- Preview draft application
- Finalize the application
- Check Status of application
- After Approval by all departments view and print final permission

Login with User ID and Password in Left Hand Panel

OR

New Registration with OTP validation in the Right Hand Side Panel



## Utility Tool of Single window Application for Puja & Verification ( UTSAV )

### UTSAV Login

User Id

Password

☐

Remember Me

Log In

### UTSAV Registration

\* mandatory fields

\*Police Station

English Bazar PS

\*Organisation / Club

demo

Email Id

demo@email.com

\*Club Registered Mobile No.

9999999999

Get OTP



# Utility Tool of Single window Application for Puja & Verification ( UTSAV )

## UTSAV Login

☐

Remember Me

[Log In](#)

## UTSAV Registration

\* mandatory fields

\*Police Station

\*Organisation / Club

Email Id

\*Club Registered Mobile No.

[Get OTP](#)

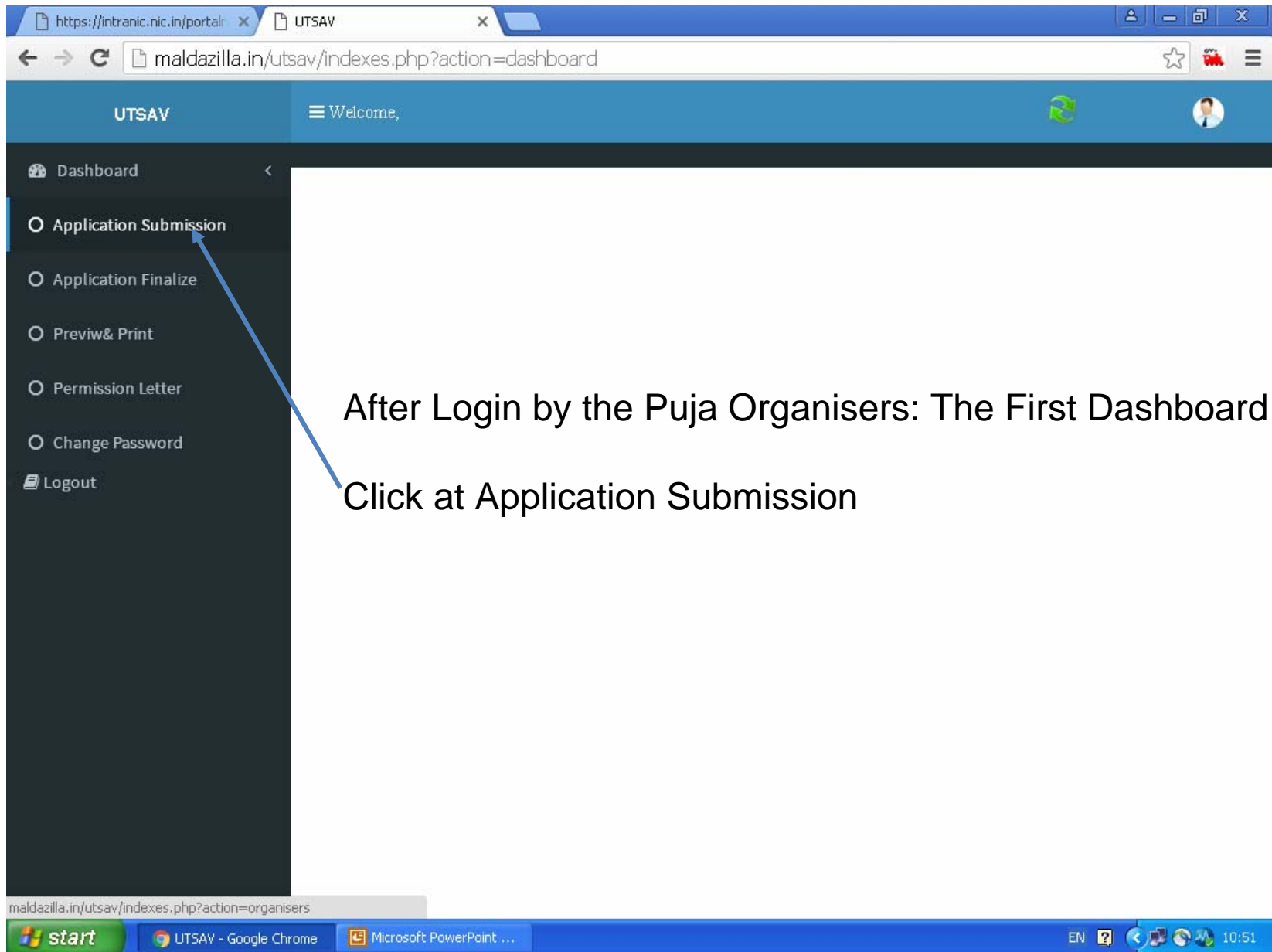
## Verify your OTP(One Time Password)

\*Enter OTP

\*Set Your Login Password

\*Confirm Password

[Register Now](#)



UTSAV

10.173.152.64/utsav/indexes.php?action=organisers

UTSAV

Welcome,

Application Submission

Dashboard > Change Password > Report Entry > Day Wise Excel Upload > L

Dashboard

Application Submission

Application Finalize

Previw& Print

Permission Letter

Change Password

Logout

Organisers

Site/Land

Power Supply

Fire

Pollution

Municipality

Police

Upload

Checklist

Preview

Organisation / Club Name

a updated

\* Name of the Secretary

bb

Mobile No.

cc

\* Secretary Mobile No.

dd

Email Id

ee

Secretary Email

ff

\* Address

gg

\* Secretary Address

hh

\* Full Address of the Pandal

ii

\* Ward No.

jj

Holding No.

kk

\* Duration of the Festival :

From

10/09/2016

To

20/09/2016

Save & Next

Step 1. Fill the Organisation Details or Update the already entered details , at end Click at Save & Next

UTSAV

10.173.152.64/utsav/indexes.php?action=land

UTSAV

Welcome,

## Application Submission

Dashboard > Change Password > Report Entry > Day Wise Excel Upload > Application Submission

Organisers Site/Land Power Supply Fire Pollution Municipality Police Upload Checklist Preview

\* Select Land of Private

\* Area of the Pandal in sq. feet 1000

\* Name of the Land Owner sdw update

\* NOC for using land obtained or not No

Save & Next

Step 2. Fill the Land details of the Puja Pandal or Update the already entered details , at end Click at Save & Next

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start

UTSAV - Google Chrome

Microsoft PowerPoint ...

EN 12:31

☐ Application Submission

☐ Application Finalize

☐ Previw& Print

☐ Permission Letter

☐ Change Password

 Logout

**Organisers** **Site/Land** **Power Supply** **Fire** **Pollution** **Municipality** **Police** **Upload** **Checklist** **Preview**

\* Name of The Customer Care Centre

110

\*Name of the authorised representative of the organisation who will be connected by licensee in connection with electricity supply:

220

\* Address of the person as mentioned above :

330

\* Location where the temporary supply is required (specify important landmark and nearest electric pole number):

440

\* Name and address of the land owner where the temporary connection is required, if any:

550

\* Whether NOC has been obtained from the land owner:

Yes

\* Consumer number of the land owner:

660

\* Supply required days

770

\* Supply required from

02/09/2016

\* Connected load:

880

\* Name of licensed electrical contractor who is responsible for supervising full electrical installation where temporary supply required:

990

\* Address of the person mentioned above:

10100

Save & Next

Step 3. Fill the Power Supply details for WBSEDCL or Update the already entered details , at end Click at Save & Next



[Application Finalize](#)[Preview & Print](#)[Permission Letter](#)[Change Password](#)[Logout](#)[Organisers](#)[Site/Land](#)[Power Supply](#)[Fire](#)[Pollution](#)[Municipality](#)[Police](#)[Upload](#)[Checklist](#)[Preview](#)

\* Area of the pandal:

a1

\* Height of the Pandal:

b1

\* Number of persons expected to be present at a time in the pandal:

c1

\* Material used for construction in the pandal (in brief):

d1

#### Undertaking

We hereby declared that we shall abide by the following rules and regulations for social security and safety in all respect and on behalf of the puja committee.

1. Government license holder electric contractor and decorator with valid license number will be appointed for the electrification and erection of puja pandal
2. Separate entrance and exit for cover puja pandal shall be provided.
3. Enough place for movement of fire and Emergency service medical shall be maintained.
4. Width and the height of the gate 12ft. and 14ft. respectively, and height of the superstructure shall not be more than 40ft.
5. No open flame can be used within 200 yds from the Puja Pandal and no cooking arrangement could be allowed within such radius.
6. Use of heigh inflammable materials for erection of the Pandal is discarded.
6. Use of heigh inflammable materials for erection of the Pandal is discarded.
7. Cloths used for the Pandal to be dipped in fire retardant solution.
8. Provision of sufficient water of the fighting which shall not be less than 0.75Ltrs. Per Sq. Mtrs. Of floor area which pandal /structure and ISI marked appropriate fire extinguisher @minimum 02 (two) per thousand sq. feet floor area, two nos. ceiling hook, lodder and sand bucket to be kept ready in the Pandal for fighting the small fire.
9. There must be a 04 (four) feet clear open space from the poperty line of the building, boundary wall or any other permanent structure as per judgment of the Hon'ble High Court, Calcutta Vid W.T.No.856 of 2009 dated 15.09.2009.

Agree ☒[Save & Next](#)

**Step 4. Fill the information for FIRE & Emergency Service or Update the already entered details , at end Click at Save & Next**

UTSAV

10.173.152.64/utsav/indexes.php?action=pollution

Application Finalize

Preview & Print

Permission Letter

Change Password

Logout

Organisers

Site/Land

Power Supply

Fire

Pollution

Municipality

Police

Upload

Checklist

Preview

Undertaking

1. That, I on behalf of my organisation, undertake that my organisation will comply with the following norms strictly as fixed upon by the West Bengal Pollution Control Board, for organising a community Durga puja/kali puja in accordance with the Environment (Protection), Act, 1985 read with the Noise Pollution (Regulation & control) Rules, 2000 Norms as are follows:

a. That my organisation will use and operate microphones obtaining permission from the concerned police authorities of district authorities and will abide by all the terms and conditions fixed upon by the police authorities and district authorities at the time of granting such permission.

b. Microphones will be used or operated fixing "sound limiter" with the amplifire system in accordance with the order passed by the Hon'ble High Court, Calcutta, in/c/with matter no. 4303(W) of 1995 (Om Birangana religious society, petitioners-vs-state of West Bengal and others, respondents), for maintaining ambient noise slandered as specified for different areas as per the aforementioned Act and rules mentioned above.

c. No microphone shall be used or operated within "silent zone" areas i.e. within 100 meters of any educational institutions, hospitals, nursing home or court areas in accordance with the Act and rule as mentioned above. (During holidays and after office hours, the area of the educational institutions and courts are not treated as "Silent Zone").

d. That, no banned category of the noise making fireworks which generates noise more than 90 dB(A), impulse from a distance of 5 meters from the brusting point shall be used by the members of the community puja organiser either within the puja festive period or during the immersion ceremonial procession of idols.

e. That, no Disk Jockey Set(D.J) will be used during the procession of the immersion of the idols.

f. That, the following norms will be complied with strictly during the immersion procession:

I. The offerings, like flowers and leafs etc. will be deposited in the Bins ,places or pits as arranged by the concerned local authorities on the banks of rivers, ponds, water bodies.

II. Immersions of idols will take place in accordance with the schedule dates fixed up by the Police Authorities or by the District Authorities as the case may be.

2. That in case of violation of all the above mentioned norms, The West Bengal Pollution Control Board and the other authorities concerned under statut shall be at liberty to take necesser penal action in accordance with law, against the community puja committee by imposing responsibility upon the president/secretary of the puja committee.

3. That, emphasis will bw given to the led and toxic metal free paints to prtepare the idols and to prevent water polution after immersion

Agree ☒

Save & Next

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## Step 5.

Fill the information for Pollution (WBPCB) or Update the already entered details , at end Click at Save & Next

UTSAV

10.173.152.64/utsav/indexes.php?action=municipality

Organisers Site/Land Power Supply Fire Pollution Municipality Police Upload Checklist Preview

Form Sl. No. of Municipality

Since how many years Puja continue:

Last year expenditure:

Budget for this year:

Place of Immersion of Idol

Date of Immersion

dd/mm/yyyy

Mention Security Arrangments for puja Pandal

Mention arrangments for Spectators

Provide details, if Pandal encroaching the Municipality road

Save & Next

Step 6. Fill the information for MUNICIPALITY or Update the already entered details , at end Click at Save & Next

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EN 12:50

UTSAV

10.173.152.64/utsav/indexes.php?action=police

Organisers Site/Land Power Supply Fire Pollution Municipality Police Upload Checklist Preview

○ Application Finalize

○ Preview & Print

○ Permission Letter

○ Change Password

Logout

No. of celebrities during the inauguration with date and time

N1

Details of the cultural function in the puja pandal, if any date and duration:

N2

Name of the celebrity artist attending the cultural function (date wise)

N3

Permission from phonographic performace limited(PPL) obtained Yes/No.

N4

Dimension of the pandal (height length breath)

N5

No. of volunteers to be deployed

N6

No of entry points and width of each

N7

No of exit point and width of each

N8

Step 7. Fill the information for POLICE or Update the already entered details , at end Click at Save & Next

start UTSAV - Google Chrome Microsoft PowerPoint ... EN 12:50

Whether adequate barricading will be made for crowd control (Y/N)

N9

Whether High Court guideline will be adhere to incase the encroachment of roads/through fares in any way

No

Date of immersion

dd/mm/yyyy

Place of immersion

Rout of the procession, if any (in case of holding immersion procession)

N10

Time of immersion procession from to

N11

Expected crowd strength in the immersion procession

N12

No of musicians/bands, if any in the immersion procession

N13

No and type of vehicles used in procession

N14

Height of the idol on vehicle from ground (in feet)

N161

Do you want to register your club for financial aid for low budget puja

No

Undertaking

I, hereby declared that all statements made on the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue or incorrect at any stage, this application is liable to be rejected.

Agree ☒

Save & Next

UTSAV

10.173.152.64/utsav/indexes.php?action=upload

Organisers Site/Land Power Supply Fire Pollution Municipality Police Upload Checklist Preview

All files must be (.pdf/.jpg/.png) type

Resolution of meeting for conducting puja Choose File

Member Details with phone No. Choose File Chapter # 01.pdf

NOC for Land of Pandal Choose File 2001\_09\_06\_16.txt

Site Plan wiht Pandal Layout Choose File icds\_july\_cal.docx

Last Years puja permission copy Choose File Considering the hardship faced by the State Government employees for construction of their own houses.docx

Payment/Fees copy of WBSEDCL Choose File centre\_wise\_0\_3\_male\_female.docx

Payment/Fees copy of fire service Choose File q.txt

Filled up Municipality Form Choose File 2001\_09\_06\_16.txt

Payment/Fees copy of Municipality Choose File Chapter # 01.pdf

Save & Next

Step 8. Upload the scan copy of the documents , at end Click at Save & Next

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NATIONAL INFORMATICS

start

UTSAV - Google Chrome

Microsoft PowerPoint ...

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12:57

UTSAV

10.173.152.64/utsav/indexes.php?action=checklist

Organisers Site/Land Power Supply Fire Pollution Municipality Police Upload Checklist Preview

Site Plan with Pandal layout	<input checked="" type="checkbox"/>
WBSEDCL current permission or generator owners agreement	<input checked="" type="checkbox"/>
Fire department current NOC	<input type="checkbox"/>
Municipal chairman/GP Pradhan NOC	<input checked="" type="checkbox"/>
Land owners permission with his full contact details	<input type="checkbox"/>
Decorators agreement with full contact details	<input type="checkbox"/>
Electrician agreement with full contact details	<input type="checkbox"/>
Last year actual income-expenditure statement	<input type="checkbox"/>
Budget in details showing source of fund	<input checked="" type="checkbox"/>
Bill books for subscription(one sample and all book no. & sl no. in signed list in duplicate)	<input type="checkbox"/>
Photocopy of last year puja permit	<input type="checkbox"/>
Resolution of organisers for this puja on own letter head during puja dates,schedule,location,organisers name, budget description, registration No.	<input type="checkbox"/>
Immersion Date, time ,place,route in own letter head , seal & sign	<input type="checkbox"/>
List of names of volunteers with contact no for 24 hours pandal guard	<input type="checkbox"/>
List of Name with contact details who are vauthorised to collect subscription	<input type="checkbox"/>
Undertaking of organiser of own letterhead with seal & full signature of organisers stating to abide by all directions of govt/ authority and liable for any violation	<input type="checkbox"/>
No objection from the local thana	<input type="checkbox"/>
Mike supplier agreement(mike timing as per directive of WBPCB/Other competent authority)	<input type="checkbox"/>
List of name of volunteers with contact no. form keeping emergency light in the puja pandal	<input type="checkbox"/>
Save	

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Step 9. Checklists ,  
at end Click at Save  
& Next



## Step 10 : Preview your draft application

10.173.152.64/utsav/indexe x

10.173.152.64/utsav/indexes.php?action=preview&sendid=

Organisation/Club:	Secretary Name:
Organisation Mobile	Mobile
Organisation Email	Email
Organisation Address	Address
Pandal Full Address	Ward No. Holding No. Puja From -To -
Land of:	Area of the Pandal in sq. feet:
Land Owner Name :	NOC for using land
Name of The Customer Care Centre :	
Name of the authorised representative of the organisation who will be connected by licensee in connection with electricity supply:	
Address of the person as mentioned above ::	
Location where the temporary supply is required (specify important landmark and nearest electric pole number):	
Name and address of the land owner where the temporary connection is required, if any:	
Whether NOC has been obtained from the land owner:	
Consumer number of the land owner:	
Supply required days:	
Supply required from:	
Connected load:	
Name of licensed electrical contractor who is responsible for supervising full electrical installation where temporary supply required:	
Address of the person mentioned above:	
Area of the pandal:	
Height of the Pandal:	

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UTSAV

10.173.152.64/utsav/indexes.php?action=finalize

UTSAV

Welcome,

Application Submission

Dashboard > Change Password > Report Entry > Day Wise Excel Upload > Li

Organisers Site/Land Power Supply Fire Pollution Municipality Police Upload Checklist Preview

Please click at finalize button below to finalize your application.

After finalization you will no longer be able to modify your submitted informations in your application.

Finalize

Step 11 : Finalize your draft application from Left Hand Panel Menu Item

Application ID will be generated and will be display at this screen , and SMS information also to be sent

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UTSAV

malazilla.in/utsav/indexes.php?action=pendingapp

Welcome,

Application Submission

Dashboard > Change Password > Logout

Dashboard

Pending Applications

Approved Applications

Change Password

Logout

Sl. No	Application ID	Organiser	Preview	Permission
1		a	<a href="#">Preview</a>	---Select---
2	Eng/2016/0008	a updated	<a href="#">Preview</a>	---Select---
3		a	<a href="#">Preview</a>	---Select---
4			<a href="#">Preview</a>	---Select---
				---Select---
				Permitted
				Rejected

Submit

Departmental Users :  
After Login Click at Pending Application , for preview and approval, at end Click at Save for all selected applications approval

UTSAV

10.173.152.64/utsav/indexes.php?action=approveapp

UTSAV Welcome,

Application Submission

Dashboard > Change Password > Report Entry > Day Wise Excel Upload > L

Dashboard

Pending Applications

Approved Applications

Change Password

Logout

Sl. No	Application ID	Organiser	Preview	P
1	Eng/2016/0008	a updated	<a href="#">Preview</a>	A
2		a	<a href="#">Preview</a>	A
3	Eng/2016/0008	a updated	<a href="#">Preview</a>	A
4	Eng/2016/0008	a updated	<a href="#">Preview</a>	A
5		a	<a href="#">Preview</a>	A

Departmental Users :  
After Login Click at Approved Application , for Viewing the list of approved applications.

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start Microsoft PowerPoint ... UTSAV - Google Chrome EN 13:06

UTSAV

maldezilla.in/utsav/indexes.php?action=approveapp

UTSAV

Welcome,

Dashboard

Pending Applications

Approved Applications

Change Password

Logout

# Appliacion Submission

Dashboard > Change Password > Logout

Sl. No	Application ID	Organiser	Preview	Permission	Permission Letter
1		a	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>
2	Eng/2016/0008	a updated	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>
3		a	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>
4	Eng/2016/0008	a updated	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>
5		a	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>
6	Eng/2016/0008	a updated	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>
7		a	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>
8	Eng/2016/0008	a updated	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>
9		a	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>
10	Eng/2016/0008	a updated	<a href="#">Preview</a>	Approved	<a href="#">Permission Letter</a>

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11:01 AM  
9/21/2016

UTSAV indexes.php

maldazilla.in/utsav/indexes.php?action=permission&apppanel=yes&id=4

indexes.php 1 / 1

  
**GOVERNMENT OF WEST BENGAL**  
Office of the Sub Divisional Officer  
Malda Sadar, Malda

Memo No. \_\_\_\_ (\_\_\_\_)/SDO(S)/Malda Date:01/10/2016

**From: The Sub-Divisional Officer (Sadar), Malda**

**To:**

**Address- , PS- , Dist.- Malda (West Bengal)**

**SUB: DURGA PUJA Permission with permission for use of mike/loud speakers/boxes in Public subject to conditions.**

In response to his/her prayer / petition permission is hereby accorded to hold "DURGA PUJA - 2016" along with permission of using microphone in this connection under **Old Malda** Municipal area under Malda district from 07.10.2016 to 11.10.2016 on condition of strict compliance of following instructions:

1. Use of microphones / loudspeakers / Sound Boxes will be permitted from 07-00 A.M to 11-00 A.M & 06-00 P.M to 10-00 P.M each day and sound limiter must be fitted with the amplifier to reduce the sound level as per Order of Hon'ble High Court, Calcutta passed in connection with sound pollution cases. The Sound level should not exceed 65 decibels in non-residential and 55 decibels in mixed residential areas.
2. Playing microphones and loudspeakers / Sound Boxes during night other than permitted period will be viewed seriously.
3. For spectators there should be separate spaces earmarked for female and male.
4. The public road and land should never be encroached and NO OBJECTION from the land owner must be obtained by the Organizers.
5. Funnel shaped loudspeakers ( Called as Chong ) should not be used.
6. Provision of fire fighting equipments should be kept ready by hand in advance and supply of drinking water for the general spectators should be kept ready.
7. Volunteers wearing badges should be present for crowd control.
8. Sound making fire-works or any kind of fire-works should not be lit near the Puja Pandal.
9. Emergency lights may be fitted to meet eventuality of power failure.
10. Arrangement of first-aid should be there.
11. Power should not be drawn by hooking / tapping etc. from existing L.T. mains.
12. Liaison with the local police station should be maintained during Puja days till Immersion.
13. There should be ample space near the pandal for free movement of ambulance, fire tenders, Police Vehicles and Vehicles of Authority.
14. Procession for Immersion should be made as per direction / guidelines of local Police Station / Police Authority & Civil Administration. The movement of people and vehicles should not be disturbed.
15. Immersion must be completed by the date as fixed by the State Govt. & as per direction of local Police & Civil administration. Separate permission for Immersion procession route and timings will be taken from local Thana.
16. Road cannot be encroached by any means.
17. Immersion must be completed as per direction of local Police Administration & Civil Administration.
18. The Movements of people as well as the vehicles should be restricted so that normalcy of traffic is not affected by any means on the nearby roads. Mike cannot be used if local people complain, despite this permission. Mike/Loudspeaker cannot be used in SILENCE Zones or Prohibited Zones despite this Permission. The rush of the public should be lawfully controlled for the restoration of peace and law & order by organisers.
19. Cultural Programme permission must be taken from local Thana and then OC Judicial Munshikahna, Malda Collectorate separately.
20. Liaison with the Local Police authority to be maintained.
21. Organizer shall be responsible for paying all due costs and license fees , public liabilities and cleaning up program venue after use.
22. Organiser shall be bound to abide by all terms and conditions stated in their prayer under oath and documents submitted.

start New Tab - Google Ch... indexes.php - Google... Microsoft PowerPoint ... EN 13:27


The screenshot shows a web browser window with the URL `maldazilla.in/utsav/indexes.php?action=dashboard`. The application header includes the 'UTSAV' logo, a 'Welcome,' message, and a user profile icon. A dark sidebar on the left contains a menu with the following items: 'Dashboard', 'Application Submission', 'Application Finalize', 'Preview & Print', 'Permission Letter', 'Change Password', and 'Logout'. A blue arrow points from the 'Permission Letter' menu item to a callout box. The callout box contains the following text:

**Puja Organiser Users :**  
After Login Click at Permission Letter to generate Permission, if already permitted, Otherwise Message will be dispalyed that Permission has not been provided till now.

The Windows taskbar at the bottom shows the 'start' button and several open applications: 'New Tab - Google Ch...', 'UTSAV - Google Chrome', and 'Microsoft PowerPoint ...'. The system clock indicates the time is 13:27.



UTSAV indexes.php maldazilla.in/utsav/indexes.php?action=permission

  
**GOVERNMENT OF WEST BENGAL**  
Office of the Sub Divisional Officer  
Malda Sadar, Malda

Memo No. \_\_\_\_ (\_\_\_\_)/SDO(S)/Malda Date: 01/10/2016

**From: The Sub-Divisional Officer (Sadar), Malda**

**To:**

**Address- , PS- , Dist.- Malda (West Bengal)**

**SUB: DURGA PUJA Permission with permission for use of mike/loud speakers/boxes in Public subject to conditions.**

In response to his/her prayer / petition permission is hereby accorded to hold "DURGA PUJA - 2016" along with permission of using microphone in this connection under **Old Malda** Municipal area under Malda district from 07.10.2016 to 11.10.2016 on condition of strict compliance of following instructions:

1. Use of microphones / loudspeakers / Sound Boxes will be permitted from 07-00 A.M to 11-00 A.M & 06-00 P.M to 10-00 P.M each day and sound limiter must be fitted with the amplifier to reduce the sound level as per Order of Hon'ble High Court, Calcutta passed in connection with sound pollution cases. The Sound level should not exceed 65 decibels in non-residential and 55 decibels in mixed residential areas.
2. Playing microphones and loudspeakers / Sound Boxes during night other than permitted period will be viewed seriously.
3. For spectators there should be separate spaces earmarked for female and male.
4. The public road and land should never be encroached and NO OBJECTION from the land owner must be obtained by the Organizers.
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13. There should be ample space near the pandal for free movement of ambulance, fire tenders, Police Vehicles and Vehicles of Authority.
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18. The Movements of people as well as the vehicles should be restricted so that normalcy of traffic is not affected by any means on the nearby roads. Mike cannot be used if local people complain, despite this permission. Mike/Loudspeaker cannot be used in SILENCE Zones or Prohibited Zones despite this Permission. The rush of the public should be lawfully controlled for the restoration of peace and law & order by organisers.
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21. Organizer shall be responsible for paying all due costs and license fees , public liabilities and cleaning up program venue after use.
22. Organiser shall be bound to abide by all terms and conditions stated in their prayer under oath and documents submitted.

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Thank You