


Video Conferencing

This room is equipped with a video conference system

To access the dialing pad + camera controls
press the touch screen to activate, then select

Start A
Conference

If the system is already powered on

press the  tab at the bottom of the screen



Other rooms can connect
1-on-1 to this system

From a CompanyX registered
video conference room:

Dial **Video EXT** (below)

From an outside room:

Dial **Video EXT@**  .ca

or, Dial **20**  .95

Enter **Video EXT** + “#”

Room Phone #

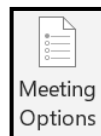
Video EXT

Connecting to Skype for Business?

**Please ensure that your session
is open to all participants**

If you made the meeting invite in Outlook,
open it and check the

Meeting Options menu



Where = A new meeting space

Who can join = Anyone (no restrictions)

Who can present = Anyone (no restrictions)

+ Click **Remember Settings**


Dial 99999

Enter the Conference ID in your
meeting invite + “#”

Test Call Service

Dial 99998

Follow the onscreen instructions

For more information please contact  at

 -  or  @  .ca