

+65 8381 0636

xuan.chongcx@gmail.com

in linkedin.com/in/chongxiaoxuan

## PROFILE

A highly motivated individual with a keen interest for user interface and user experience (UIUX) design. An agile thinker known for my attention to detail and effective communication. I constantly strive to improve myself through learning new skills and seeking challenges. I am looking for an internship from Jan to May 2025.

# SKILLS

Figma, Adobe Illustrator, Photoshop & InDesign Basic proficiency in HTML, CSS and JavaScript

## LANGUAGES

Written: English, Chinese Spoken: English, Mandarin, Cantonese

## EXPERIENCE

## **UI/UX DESIGNER INTERN**

Sinolight Lab Pte Ltd

Jul 2024 - Present

- Research and development of Al-supported LMS and CMS websites under a start-up environment.
- Mapping of app & web user flow to gain insight on user journeys.
- Figma interactive prototype development and design according to client needs.
- Competitor research to understand industry best practices.

### SUSTAINABILITY INTERN

May 2023 - Jul 2023

Health Sciences Authority (HSA)

- Analysed multiple sustainability reports to create a suitable statutory board sustainability report template.
- Designed an automatically updating excel dashboard through data curation of sustainability statistics.
- Researched and developed an animated video series to educate HSA's staff on sustainability.
- Organised logistics and created publicity materials for a mass donation drive for a migrant workers shop, supporting sustainable consumption.

## **SOCIAL MEDIA MANAGER & ASSISTANT PET GROOMER**

Jan 2021 - Aug 2022

Pawsitive Image LLP

- Increased Instagram followers by 100+ in three months through strategic content creation and daily social media management.
- Boosted customer satisfaction by streamlining scheduling, clarifying pricing, and ensuring prompt responses.
- Contributed to a positive client experience by assisting in pet grooming and maintaining a spotless, hygienic environment.

# EDUCATION

#### NATIONAL UNIVERSITY OF SINGAPORE (NUS)

Aug 2021 - Present

Bachelor of Social Science (Hons) in Geography with a minor in Interactive Media Development

- Current GPA: 4.72/5.0
- NUS Merit Scholarship recipient
- Media Relations Director | NUS Geographical Society 56th Management Committee
- Captain | Tchoukball interest group @ College of Alice and Peter Tan (CAPT)
- Vice Director | 11th Sports Committee @ College of Alice and Peter Tan (CAPT)
- Student Exchange Programme (SEP) | Loughborough University | Grade: First Class

PORTFOLIO: <a href="https://acaciachongxiaoxuan.github.io/portfolio/">https://acaciachongxiaoxuan.github.io/portfolio/</a>