

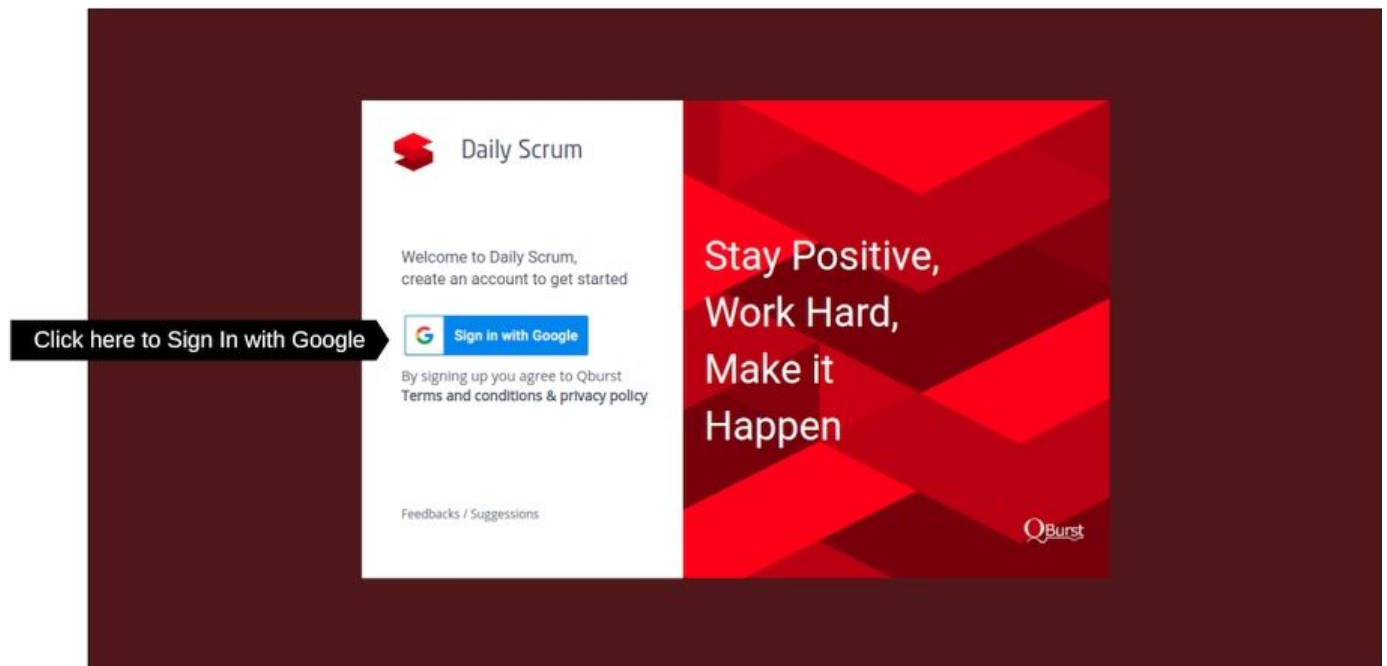
Daily Scrum

Introduction:

The Daily Scrum is a tool for managing, evaluating and documenting everyday progress of the software development. It can help you effectively keep track of projects within your group.

Login Page:

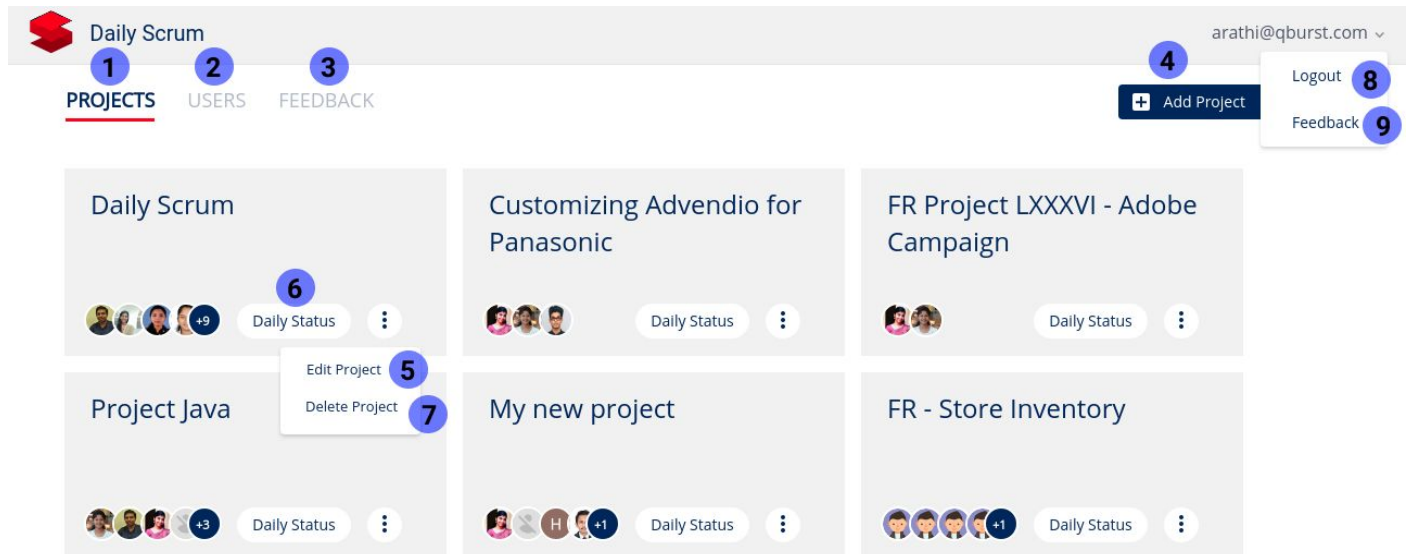
A simple Login Page that allows you to sign in using your Google accounts. You will be considered a 'Registered User' the first time you log in.



Once you have logged in, you will be directed to the Dashboard page.


Dashboard Page:

The dashboard page shows all the projects that the admin is a part of. It gives the project name and the members that work in the project.



1. [Navigate to Project Page.](#)
2. [Navigate to the User List.](#)
3. [Navigate to the Feedback Page](#)
4. [How to Add projects.](#)
5. [How to Edit projects.](#)
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7. [How to Delete projects.](#)
8. Log out.
9. [How to give Feedback.](#)

Navigate to Project page:


 Daily Scrum arathi@qburst.com ▾

PROJECTS


GOALS

+ Add Project


Adastria

 Daily Status ▮


FR-EU

 Daily Status ▮


FR-Core

 Daily Status ▮

FR-Basket

 Daily Status ▮

Navigate to the User List page:

 Daily Scrum arathi@qburst.com ▾

PROJECTS


USERS

FEEDBACK


User	Email	User Type
Rony Cherian	ronyc@qburst.com	Manager ▾
Nisha Antony	nishaa@qburst.com	User ▾
Sanjo Joy	sanjo@qburst.com	Manager ▾
Neeraj Dixon	neerajd@qburst.com	User ▾
Athira Mohandas	athiramohandas@qburst.com	Manager ▾
Arathi Methalepurayil	arathi@qburst.com	Admin ▾
Nitha Pushparajan	nitha@qburst.com	Manager ▾
Vimal Venugopal	vimal@qburst.com	User ▾


Change the user type here


Navigate to Feedback page:


 Daily Scrum

PROJECTS USERS **FEEDBACK**

 **Sanjo Joy**
Tue, 06 Nov, 2018, 09:40 AM
New New Feedback

 **Sanjo Joy**
Mon, 05 Nov, 2018, 09:39 AM
New feedback

 **Sanjo Joy**
Fri, 02 Nov, 2018, 04:41 PM
Latest feedback by me


 **NISHA ANTONY**
Fri, 02 Nov, 2018, 02:14 PM
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut pretium pretium tempor. Ut eget imperdiet neque. In volutpat ante semper diam ma
Sed sit amet arcu aliquet, molestie justo at, auctor nunc. Phasellus ligula ipsum, volutpat eget semper id.

How to Add projects:

Step 1: Click on the 'Add Project' button. You will find yourself in the Add Project Page.

Step 2: Fill in the name of the project and the project description. Also add the members in the project and their respective roles.

Step 3: Click 'Create Project' button to create the project and 'Cancel' to cancel.

 Daily Scrum | New Project arathi@qburst.com

Enter project name here

New Project Name

Enter project description here

+ Describe about the project

+ Add members

Cancel project here

Cancel

Create Project


Create project here

How to Edit projects:

Step 1: From the list of projects you are part of, click on the Menu button attached to the project you want to edit and click on the 'Edit Project' button.

Step 2: Edit the project name, project description, project members or the roles as you seem fit.

Step 3: Click 'Update Project' button to create the project and 'Cancel' to cancel.

 Daily Scrum | Edit Projectarathi@qburst.com

Edit project name here

FR-EU

Edit project description here

This is the FR-EU project.

Edit/remove project members

TEAM

nishaa@qburst.com

Developer

×

sanjo@qburst.com

Team Lead

×

athiramohandas@qburst.cor

Designer

×

+ Add members

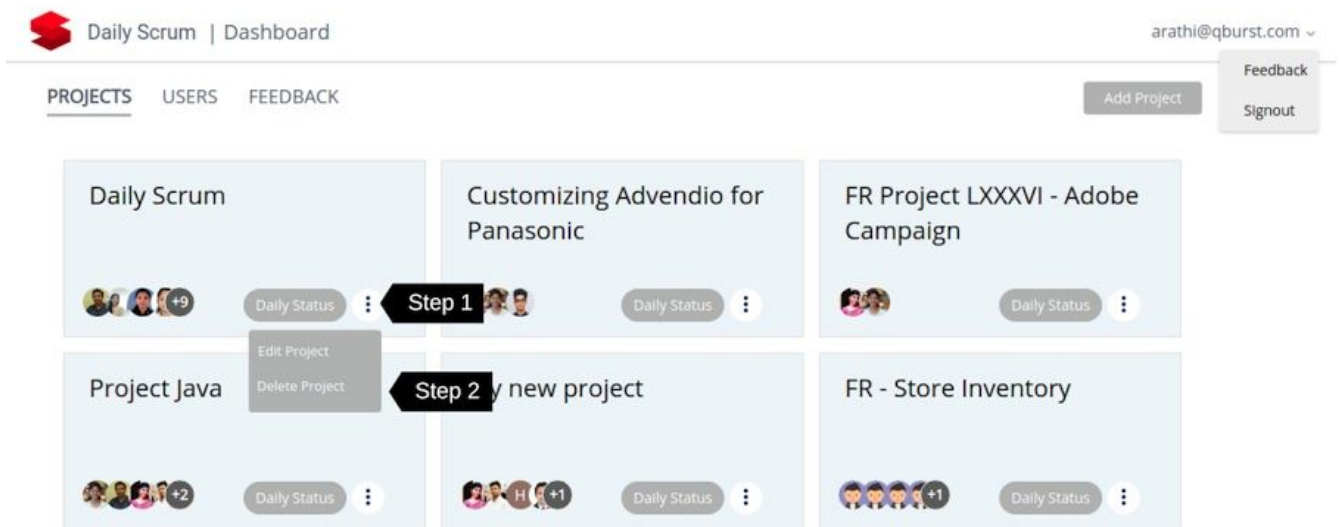
Cancel changes here

Cancel

Update Project

Update project here

How to Delete projects:



Step 1: From the list of projects you are part of, click on the Menu button attached to the project you want to edit.

Step 2: Click on the 'Delete Project' button.

How to Add/Edit/View your tasks or other project members tasks:

The screenshot shows the 'Core Order Management' interface. At the top, there's a header with a red logo, the text 'Core Order Management', a dropdown menu, and a button labeled 'Select the project here'. On the right, there's a user profile 'arathi@qburst.com'. Below the header, the left sidebar has 'My Tasks' and 'Yesterday's Tasks' sections. The 'Yesterday's Tasks' section shows a task with '4h 11m Hours spent' and an 'Add Blockers' button. The main area is titled 'Today, October 18, 2018' and shows a list of tasks: 'this is me adding tasks' (10h 3m), 'this is new task' (5h 3m), and 'this is new task' (5h 3m). Each task has an 'Add Blockers' button. On the right, there's a 'View other's tasks' section with user avatars for Nisha Antony, Arathi Methalepurayil, and M Arathi. At the bottom, there's a form to 'Add description here' with fields for 'Add Hours Spent', 'Add Blockers', and 'Add blockers here' (with 'cancel' and 'Save' buttons). A '+ Add new task here' button is at the bottom left.

Core Order Management Select the project here arathi@qburst.com

My Tasks

Yesterday's Tasks

Select all tasks here 4h 11m Hours spent Edit: Thu 11:35 AM

Select single tasks here My task 4 hour 11 minutes Add Blockers

+ Add new task here

Today, October 18, 2018 Go to any days status View all tasks together here View all tasks

15h 6m Hours spent Edit: Thu 11:36 AM

this is me adding tasks 10 hour 3 minutes Add Blockers

this is new task 5 hour 3 minutes Add Blockers

Add description here Add description Here

Add Hours Spent Add Blockers Add blockers here cancel Save

+ Add new task here Add your today's new task here

Search

Nisha Antony View other's tasks

Arathi Methalepurayil

M Arathi

Step 1: From the list of projects you are part of, click on the 'Daily Status' button attached to the project you want to add the tasks in. You will find yourself in the View All Tasks Page.

Step 2: Select the date on which you want to add/edit/view the tasks by using the date navigation.

Step 3: Add your tasks for any date by clicking on 'Add new task here'. Add the hours spent on that task and also the blockers in the task. Edit the task by clicking on the point where the change is to be made.

Step 4: Click 'Save' button to save the task and 'Cancel' button to cancel the task.

How to give feedback:

The image shows a 'Feedback and Suggestions' form. The form has a title bar at the top, a large text input area, and a bottom section with 'Cancel' and 'Submit' buttons. Annotations with arrows point to specific parts of the form:

- An arrow points to the left side of the form with the text: **Enter your feedback here**
- An arrow points to the text input area with the text: **Enter your feedback here**
- An arrow points to the 'Cancel' button with the text: **Cancel the feedback here**
- An arrow points to the 'Submit' button with the text: **Submit your feedback here**

The form itself contains the following text:

Feedback and Suggestions

I would like to..

Cancel Submit

Step 1: Click on the “Feedback” button from the dropdown on the top-right side of the Dashboard page.

Step 2: The above pop-up will allow you to enter the feedback you wish to give.

Step 3: Click on the “Cancel” button to cancel the feedback or the “Submit” button to submit the feedback.