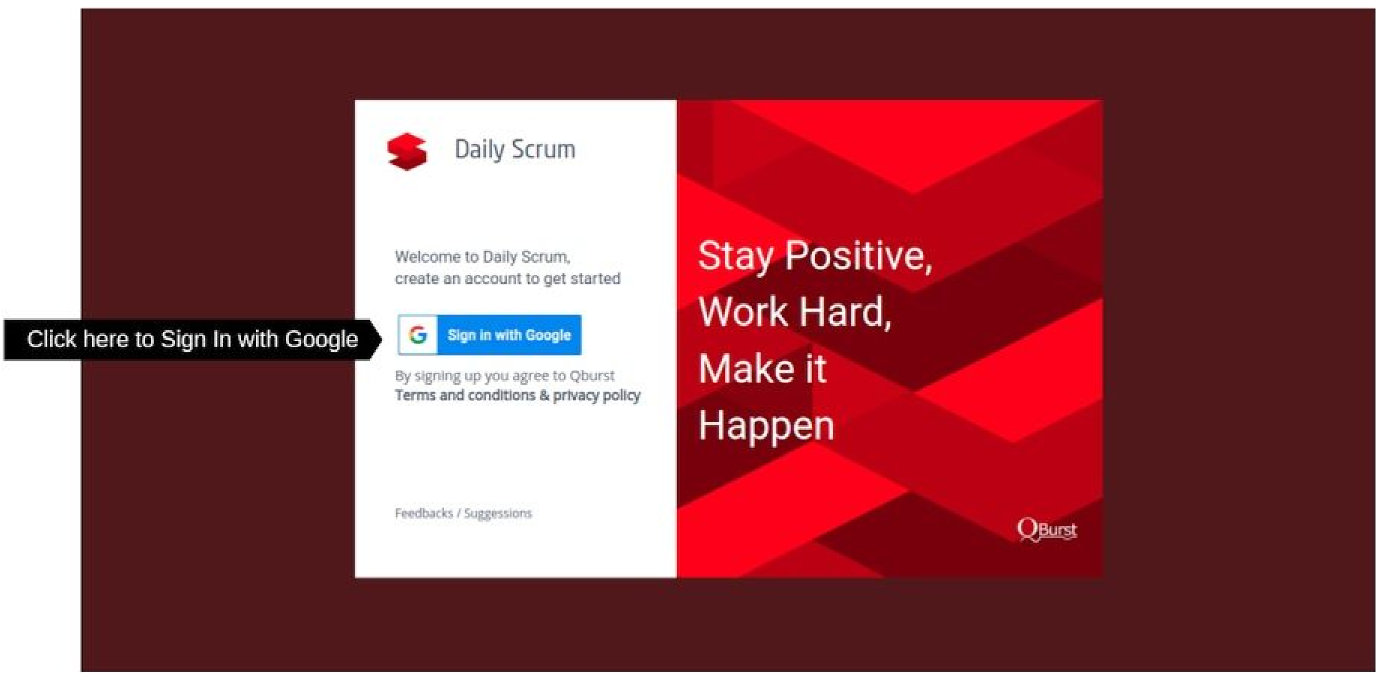
Daily Scrum

Introduction:

The Daily Scrum is a tool for managing, evaluating and documenting everyday progress of the software development. It can help you effectively keep track of projects within your group.

Login Page:

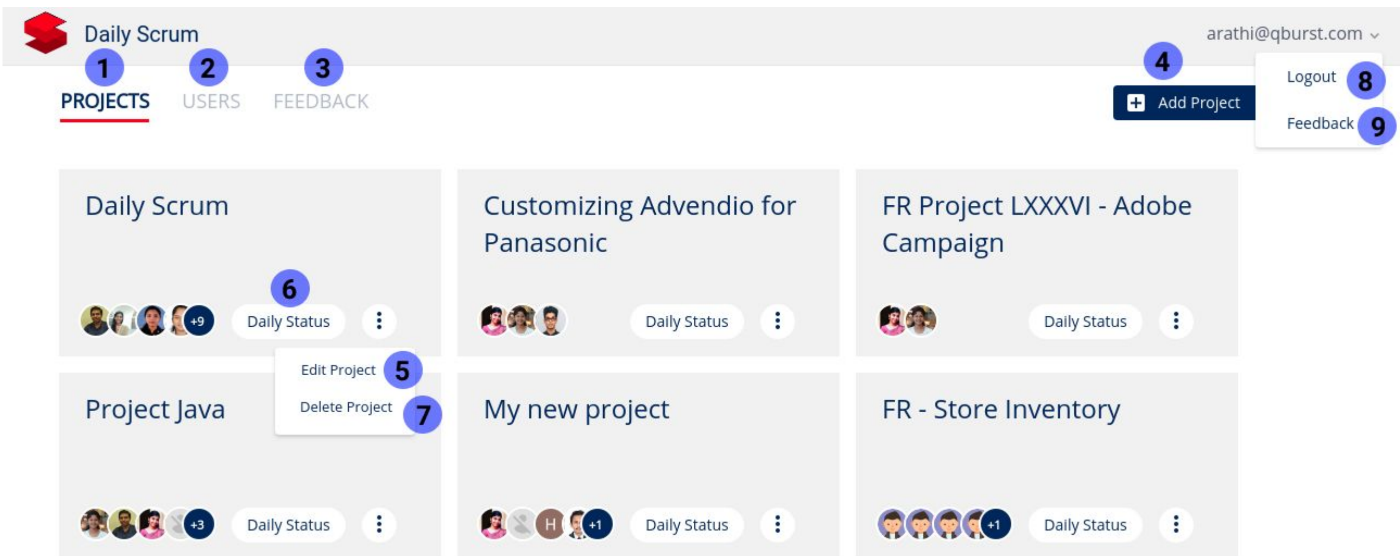
A simple Login Page that allows you to sign in using your Google accounts.
You will be considered a 'Registered User' the first time you log in.



Once you have logged in, you will be directed to the Dashboard page.

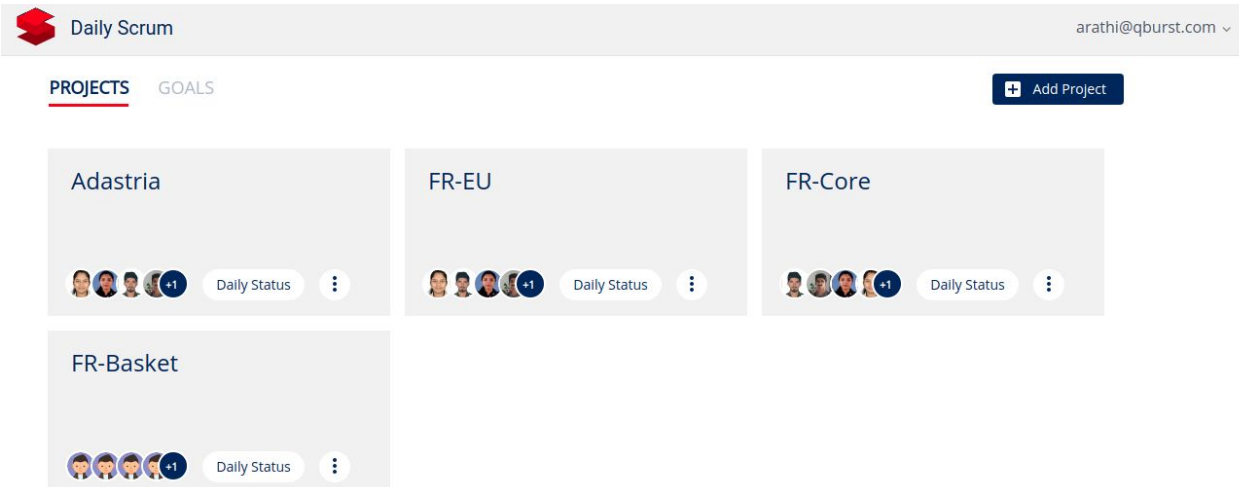
Dashboard Page:

The dashboard page shows all the projects that the admin is a part of.
It gives the project name and the members that work in the project.

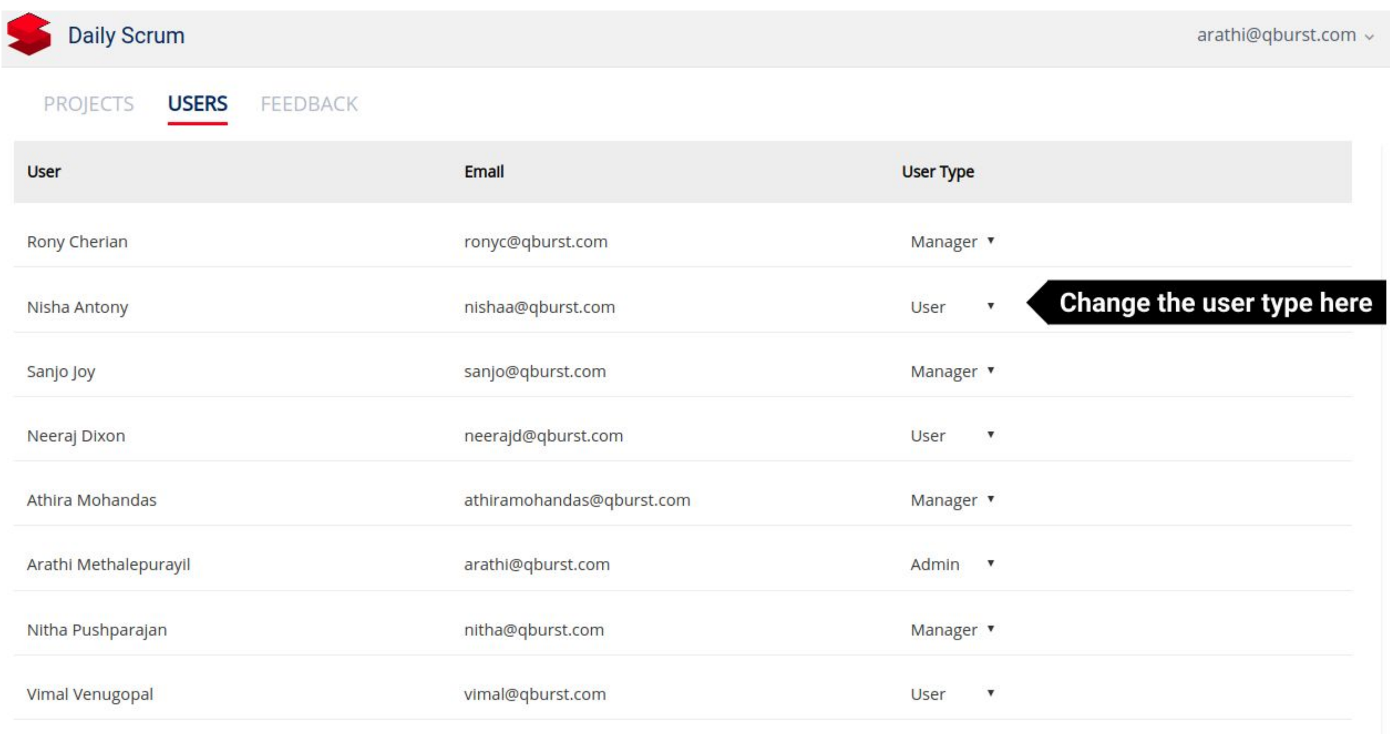


1. Navigate to Project Page.
2. Navigate to the User List.
3. Navigate to the Feedback Page
4. How to Add projects.
5. How to Edit projects.
6. How to Add/Edit/View your tasks or View other project members tasks.
7. How to Delete projects.
8. Log out.
9. How to give Feedback.

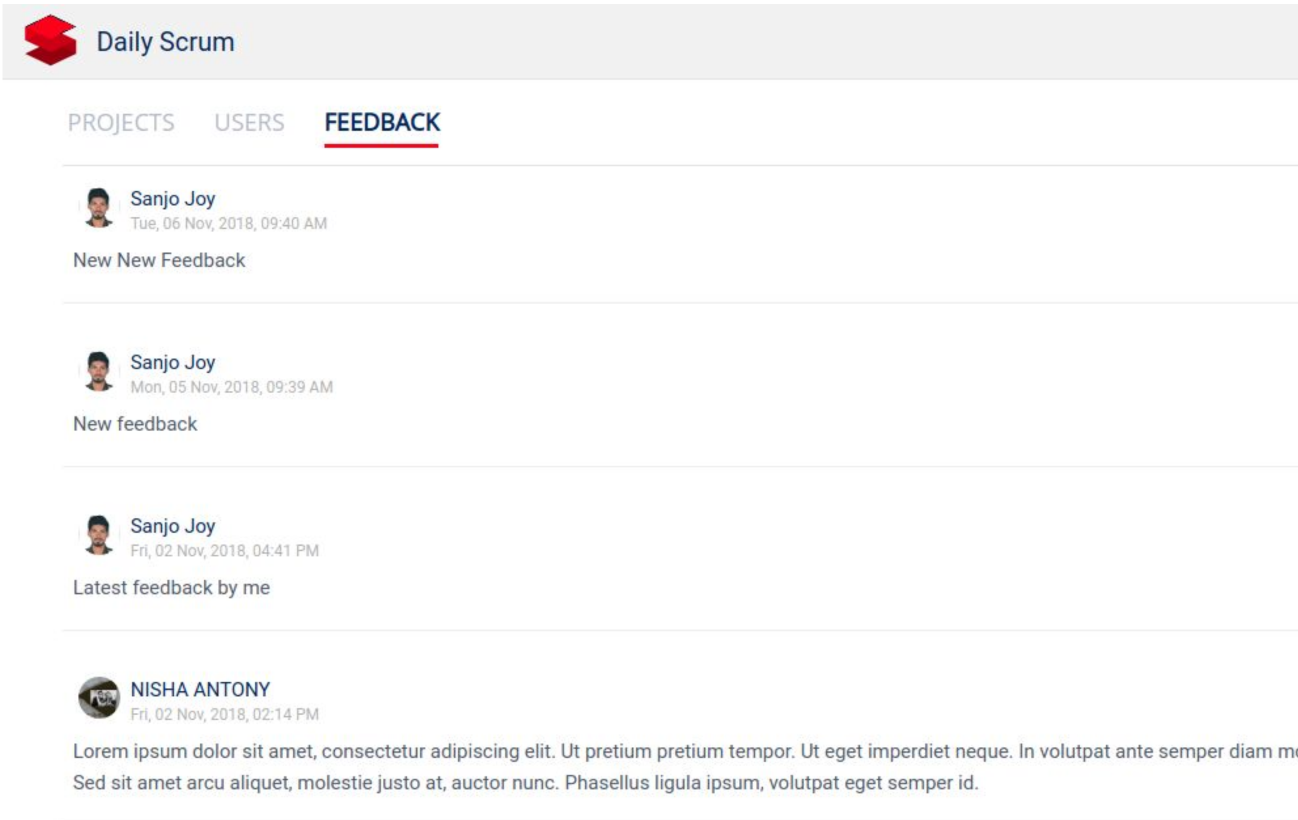
Navigate to Project page:



Navigate to the User List page:

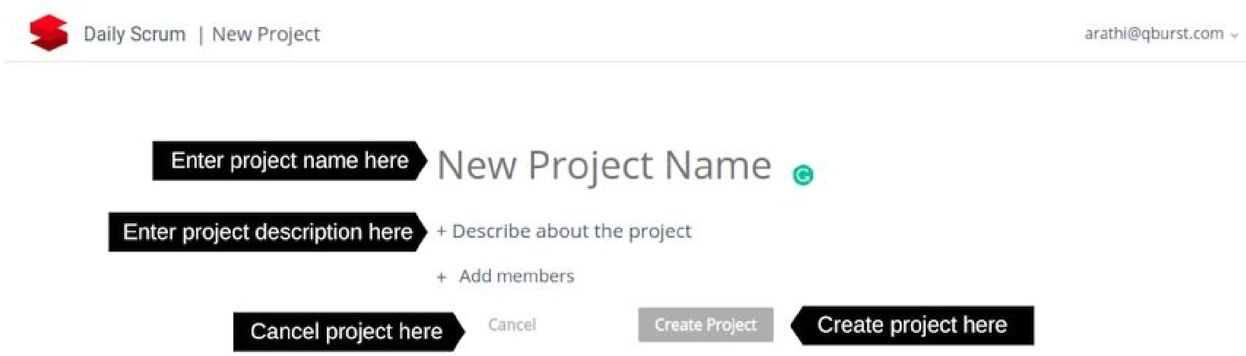


Navigate to Feedback page:



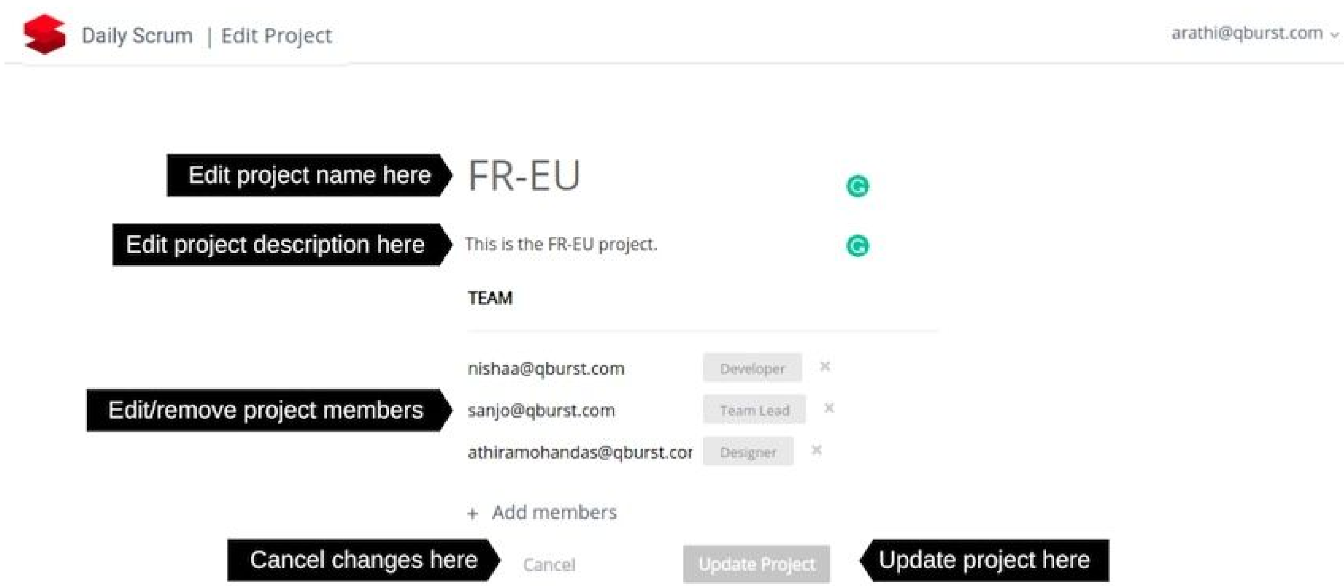
How to Add projects:

Step 1: Click on the ‘Add Project’ button. You will find yourself in the Add Project Page.
Step 2: Fill in the name of the project and the project description. Also add the members in the project and their respective roles.
Step 3: Click ‘Create Project’ button to create the project and ‘Cancel’ to cancel.

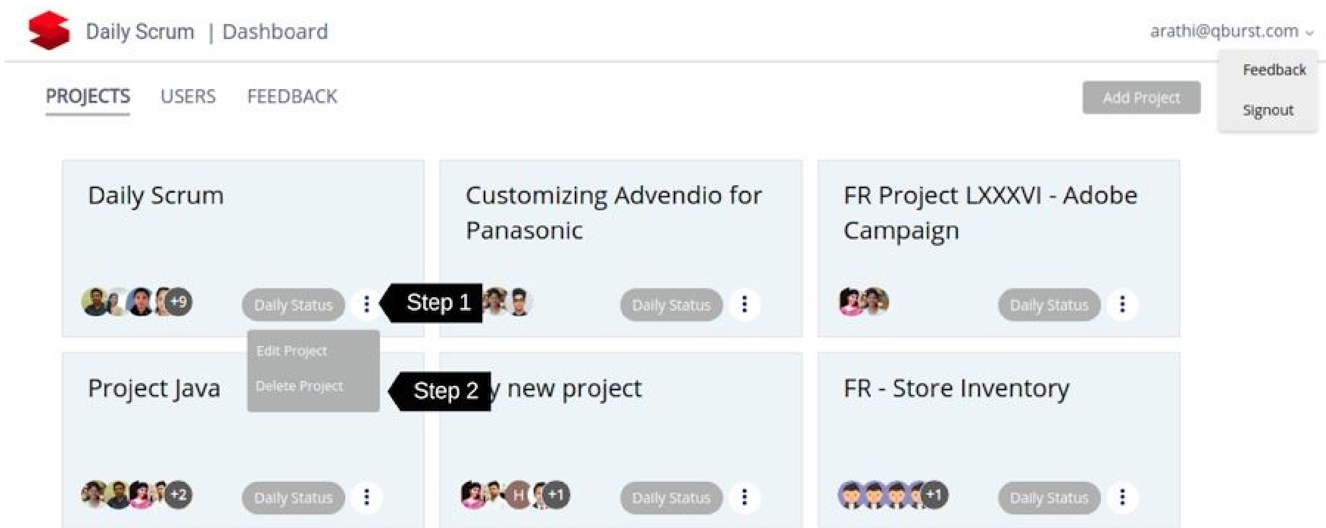


How to Edit projects:

Step 1: From the list of projects you are part of, click on the Menu button attached to the project you want to edit and click on the 'Edit Project' button.
Step 2: Edit the project name, project description, project members or the roles as you seem fit.
Step 3: Click 'Update Project' button to create the project and 'Cancel' to cancel.

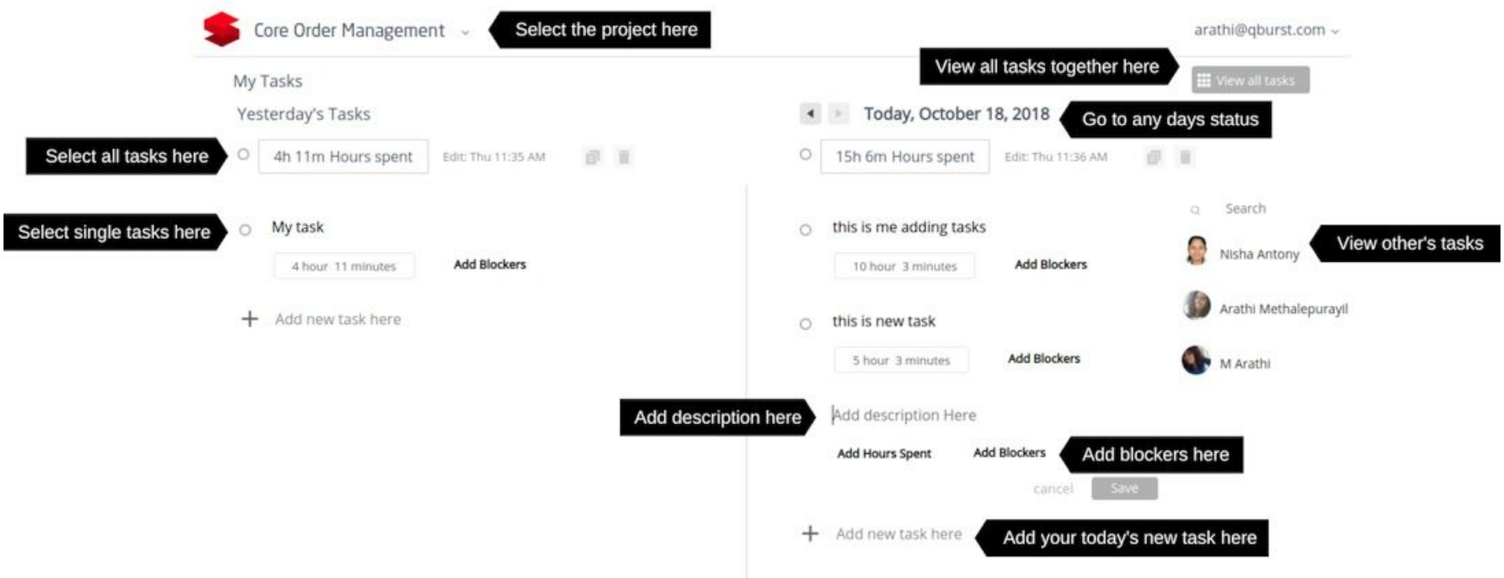


How to Delete projects:



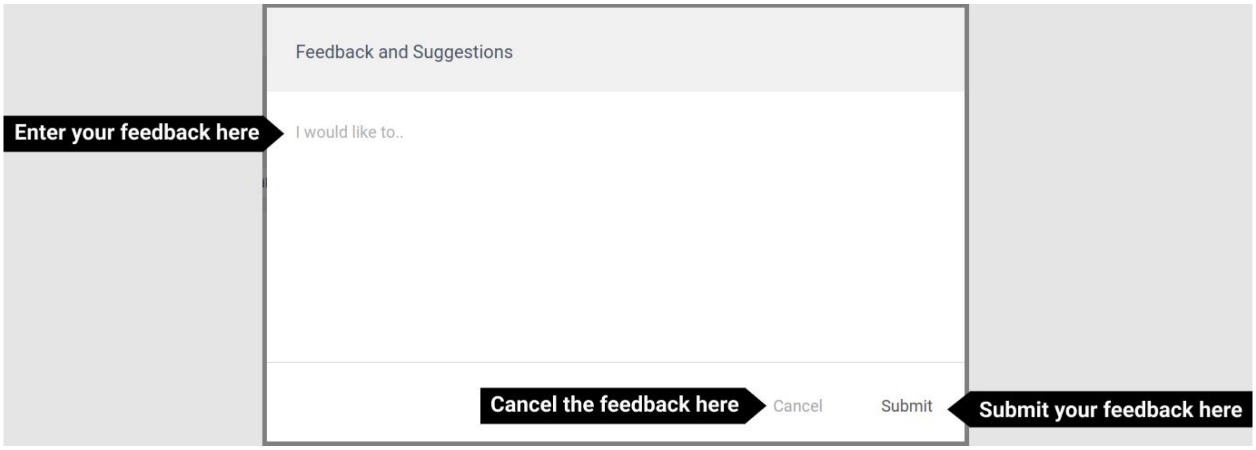
Step 1: From the list of projects you are part of, click on the Menu button attached to the project you want to edit.
Step 2: Click on the 'Delete Project' button.

How to Add/Edit/View your tasks or other project members tasks:



Step 1: From the list of projects you are part of, click on the 'Daily Status' button attached to the project you want to add the tasks in. You will find yourself in the View All Tasks Page.
Step 2: Select the date on which you want to add/edit/view the tasks by using the date navigation.
Step 3: Add your tasks for any date by clicking on 'Add new task here'. Add the hours spent on that task and also the blockers in the task. Edit the task by clicking on the point where the change is to be made.
Step 4: Click 'Save' button to save the task and 'Cancel' button to cancel the task.

How to give feedback:



Step 1: Click on the “Feedback” button from the dropdown on the top-right side of the Dashboard page.
Step 2: The above pop-up will allow you to enter the feedback you wish to give.
Step 3: Click on the “Cancel” button to cancel the feedback or the “Submit” button to submit the feedback.