Dennis Kafura

Department of Computer Science

Virginia Tech

Blacksburg, VA 24061

Dear Dr. Kafura,

Lehigh University is working to create a new introductory course on Computational Thinking named [Name of the Lehigh course] for [introductory Computer Science and other STEM majors?], structured around data science as the major context. I am very interested in using the materials you have developed for your Computational Thinking course at Virginia Tech – in particular, the CORGIS libraries, the book content, and many of the classroom activities. Since we are designing our course from scratch, it would be very helpful to have a model curriculum to follow.

As I understand, you are submitting a proposal to the National Science Foundation for the purpose of improving and disseminating your materials. Since I have found the Virginia Tech materials useful, I would be happy to participate in their further development and evaluation. We anticipate offering our course [state frequency, e.g., once per year, once per semester, etc.] to a total of approximately [give total enrollment] students during the next three years. We agree to provide some targeted assessment (e.g., student surveys) of the materials developed during the proposal period using the assessment mechanisms that you will provide. We will receive compensation for this work as a Participant Support Cost.

I am looking forward to working with you to improve the learning experience of our students.

Sincerely,

[Signed]

Title/position