Creating Image and GIF Posts

You can really make your social media content pop in the feed and add flair to your messaging using images and GIFs. Social Media Management lets you do this several ways that we'll explore in this article.

Supported image post types per network

The networks supported in Social Media Management each have their own supported image post types. We've made an easy overview:

Image post type	Facebook	Instagram	X (Twitter)	LinkedIn
Single-image post	~	~	~	~
Multi-image post	Up to 25 images	Up to 10 images	Up to 4 images	Up to 9 image
GIF post	1 GIF per post	Х	1 GIF per post	Х

To check which file types and properties are supported for each network, we recommend reviewing our <u>media attachments guide</u>.

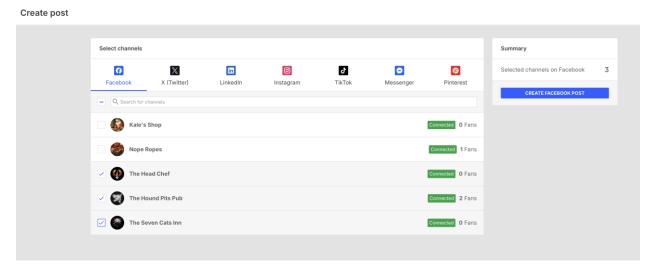
Creating an image or GIF post

Whether you'd like to add one image, multiple images, or a GIF, you can create an image post using the following steps:



- 1. In Publish, click **Create Post** in the upper left corner.
- 2. Select the network and channel(s) you would like to publish your image post to, then click **Create [Network] post**. This will open the post

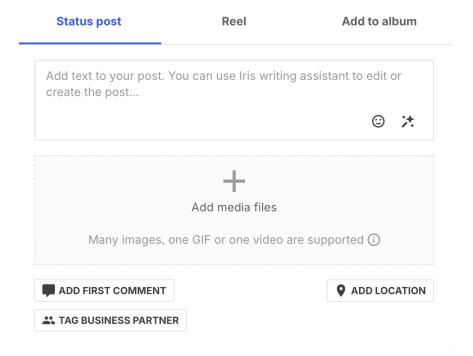
editor.



Note:

Currently, it is not possible to create and publish a post to multiple networks or platforms at the same time. However, for all networks except X (Twitter), you can select multiple channels on the network to publish your post to.

3. (Optional) Add text to your post.



- 4. Add your image file(s) to the **Add media files** area. There are four ways to do so:
 - o Drag and drop the image file(s) to the file area.

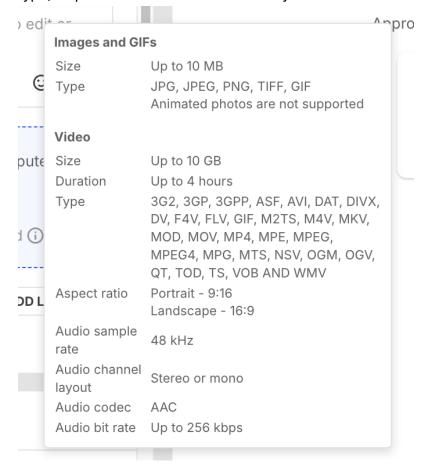
- Click the file area to open your local file browser.
- While hovering over the file area, click Cloud to access <u>cloud storages</u> such as Google Drive and Dropbox.
- While hovering over the file area, click Content Pool to select files from the Social Media Management Content Pool.

Click to browse or drag & drop files from your computer or add from Content Pool or Cloud

Many images, one GIF or one video are supported ①

Tip:

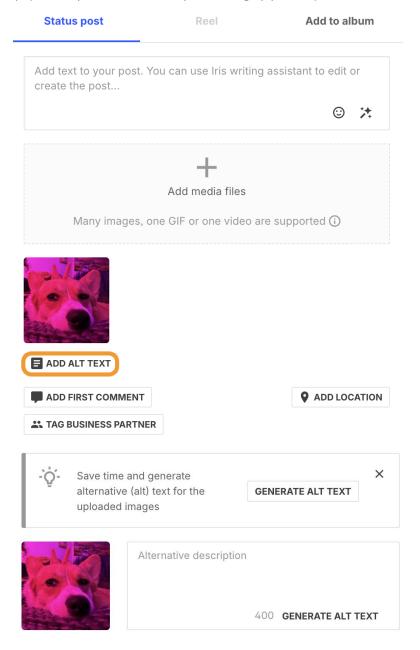
Hover over the information icon to learn more about the network's requirements for image files. Publish may not always be able to warn you if an image is too large or the wrong file type, so please take to double check if you're unsure.



Tip:

Once your images have been added to the post, you can drag and drop them to change their order of appearance.

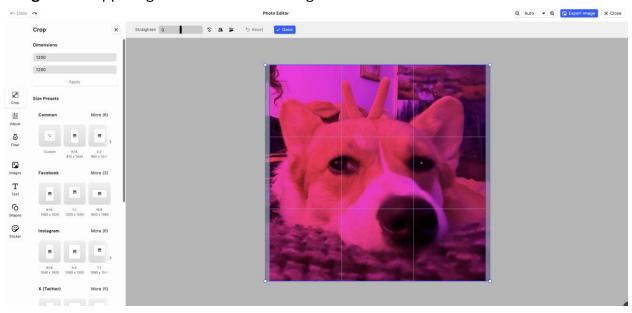
5. (Optional) Add alt text to your image(s) to improve accessibility.



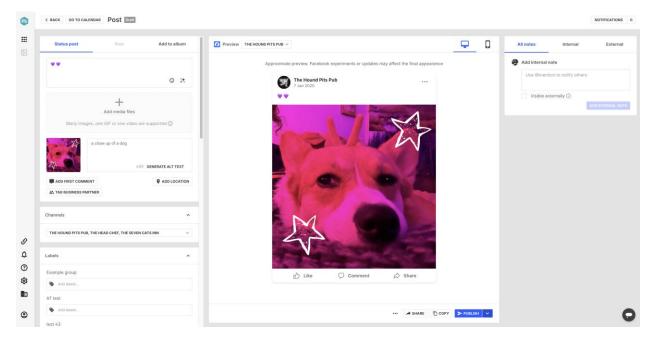
6. (Optional) Hover over an image and click the pencil icon to open the <u>image editor</u>, where you can crop your image, resize it, apply filters, and more. Click **Export**



image in the upper right corner to save changes.



7. Once everything looks good, click **Publish**, **Schedule**, or **Send for Approval**.



Tip:

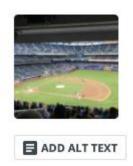
You can use <u>Campaigns</u> and the <u>Content Pool</u> to upload images, GIF, and video stock assets. From there, they can easily be copied to a post.

Adding alt text

Alternative (alt) text describes images to screen-reading tools, helping visually impaired users. In Social Media Management, you can add alt text to Facebook, X (Twitter), and LinkedIn image posts. We recommend adding text which describes the key details of the images you share.

To get started, follow the steps below:

- 1. Create a Facebook, X (Twitter), or LinkedIn image post by following the steps above.
- 2. Once you've added your image(s), click the **Add Alt Text** button below the image.



Manually add your image description(s) to the text box or auto-generate alt text for each image by clicking Generate Alt





A crowd of people watching a baseball game

7958 GENERATE ALT TEXT

When manually adding or editing alt text, bear in mind the character limits for each network listed below:

- Facebook: 8,000 characters (recommended: 125 characters or fewer)
- X (Twitter): 1,000 characters (recommended: 300 characters or fewer)
- LinkedIn: 4,086 characters (recommended: 120 characters or fewer)

Note:

Alt text is not supported for GIFs or videos. In addition, due to Instagram API restrictions, it's not possible to generate or manually add alt text to Instagram images in advance. However, alt text will be added to all images published to Instagram automatically.