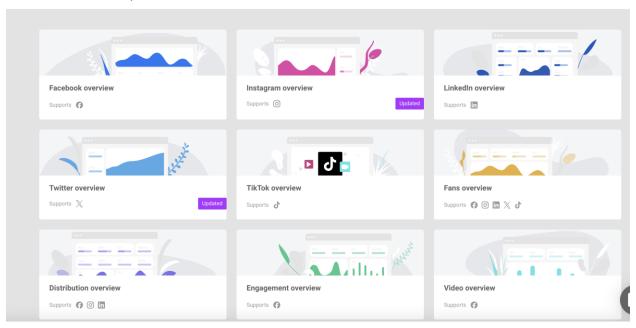
Creating Measure Dashboards

Dashboards are a powerful tool to compile the key performance indicators (KPIs) you would like to monitor for your channels and networks. Once you set up a Measure dashboard, you can return to it on a continuing basis to see the latest analytics for your channels.

Creating a dashboard

- 1. In Measure, click **Create Dashboard** in the top-right corner.
- 2. Choose one of our <u>dashboard templates</u> (hover over each for a brief description) or create a blank dashboard by clicking **Build your own** at the bottom of the list.
 - < Select dashboard template



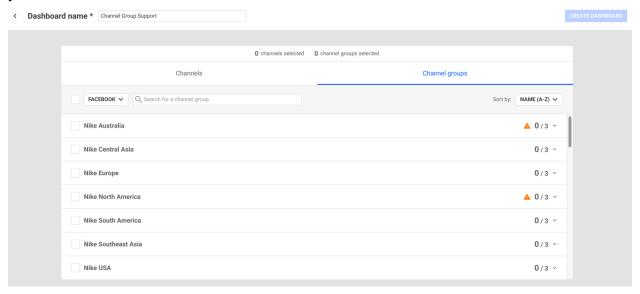
- 3. After choosing a template, you'll be asked to name the new dashboard in the top left.
- Dashboard name * Name of your dashboard

Tip:

If you plan on creating a number of different dashboards, name them descriptively so you can identify them easily in your dashboards lists. We recommend choosing a name that

includes the brand, location, time interval, and your KPIs/objectives (e.e. "Social Media Management CPH Weekly Engagement").

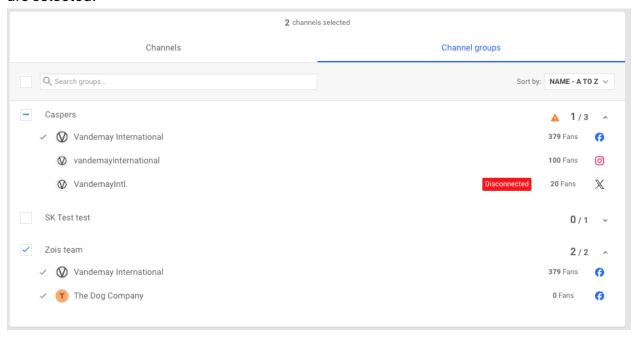
4. Check the box beside any channels or channel groups you would like to include in your dashboard.



Note:

Channel groups that are checked off as a whole under the Channel Groups tab are considered **completely selected** channel groups and all channels within that group will be added to the dashboard. If you select specific channels to add via the Channels tab and they are part of a channel group, the group will appear as a **partially selected** group (indicated by a dash next to the group) under the Channel Groups tab. Please note that you will only be able to filter your dashboard by any **completely selected** channel groups that

are selected.



5. Click Create Dashboard to finish.

You will be brought straight to your new dashboard to customize it. Click **Add widget** to begin adding your desired KPIs to your dashboard.

Tip:

Visit our guide to <u>Widgets in Measure Dashboards</u> to get started with creating a widget and learn about all of the available widgets in Measure.