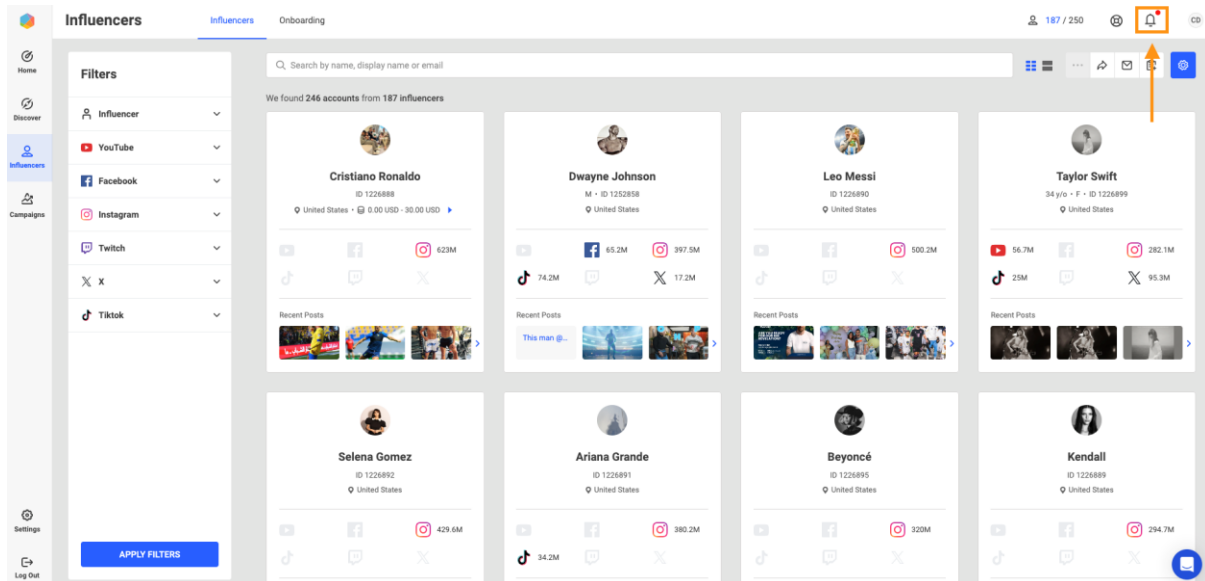


## Managing Your Influence Notifications

You can quickly access your notifications at any time in Influence, no matter which tool you're in. In this article, learn how to check your notifications and set your notification preferences.

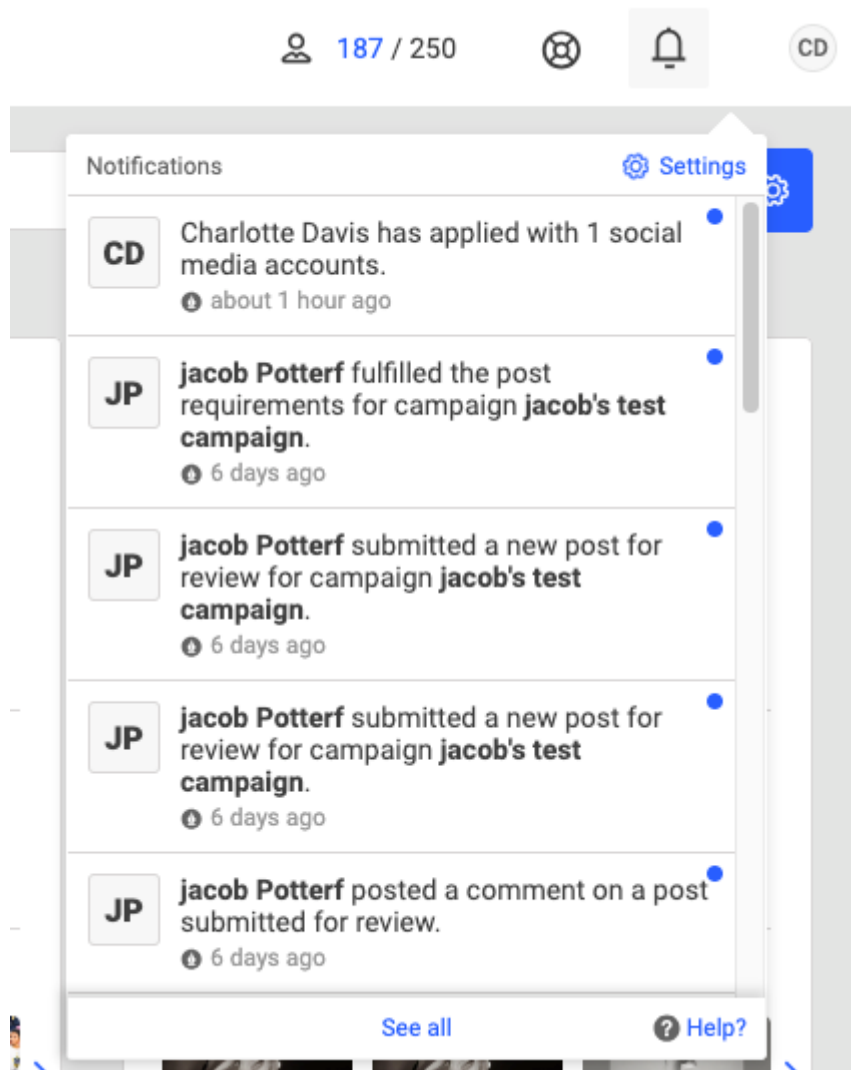
### Viewing Your Notifications

In the top-right corner of the main blue navigation bar in Influence, you'll see a **bell icon**. The icon will display a red dot indicator when you have a new notification to view.



To view your notifications, click on the **bell icon** and a list of notifications will appear. New notifications will be marked in yellow. If you want to see a page of all your previous

notifications, click the **See All** button at the bottom of the dropdown.




If you click on a notification in the list, you'll be taken to the related page to view it or take action. Once all of your unread notifications have been read, the red dot on the notifications icon will disappear.


### Changing Your Notification Settings


To specify which events you'd like to receive notifications for, or to receive your notifications in-app or via email, click on the **Settings gear icon** in the top-right corner of the Notifications dropdown.


On the following screen, you can view your full notifications history under the History tab, or set your notification preferences under the Settings tab. You have the option to receive notifications, either in-app or via email, for various Creator Updates, Payments, Company Settings, and Campaigns. Select or deselect the checkboxes as desired, and


then click **Save** at the bottom of the screen to save your notification preferences.


  
Home

  
Discover

  
Influencers

  
Campaigns

  
Settings

  
Log Out

## Settings

My AccountTeamCompanyInfluencersInfluencer DashboardShopifyCampaigns

### Notifications

HistorySettings

	In-app	E-mail
All notifications	<input type="checkbox"/>	<input type="checkbox"/>
Creator Updates		
Account needs to be reauthorized	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Influencer's account contract is expiring ⓘ	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Account has reached a milestone ⓘ	<input checked="" type="checkbox"/>	<input type="checkbox"/>
New influencer has applied	<input checked="" type="checkbox"/>	<input type="checkbox"/>
You've been tagged in an influencer note	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Payments		
Payday is coming up	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Payment reports are available for upload	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Company Settings		
YouTube CMS needs reauthorization	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Campaigns		
Influencer's campaign state changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Updates for content submitted for review	<input checked="" type="checkbox"/>	<input type="checkbox"/>