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Section: Integrations



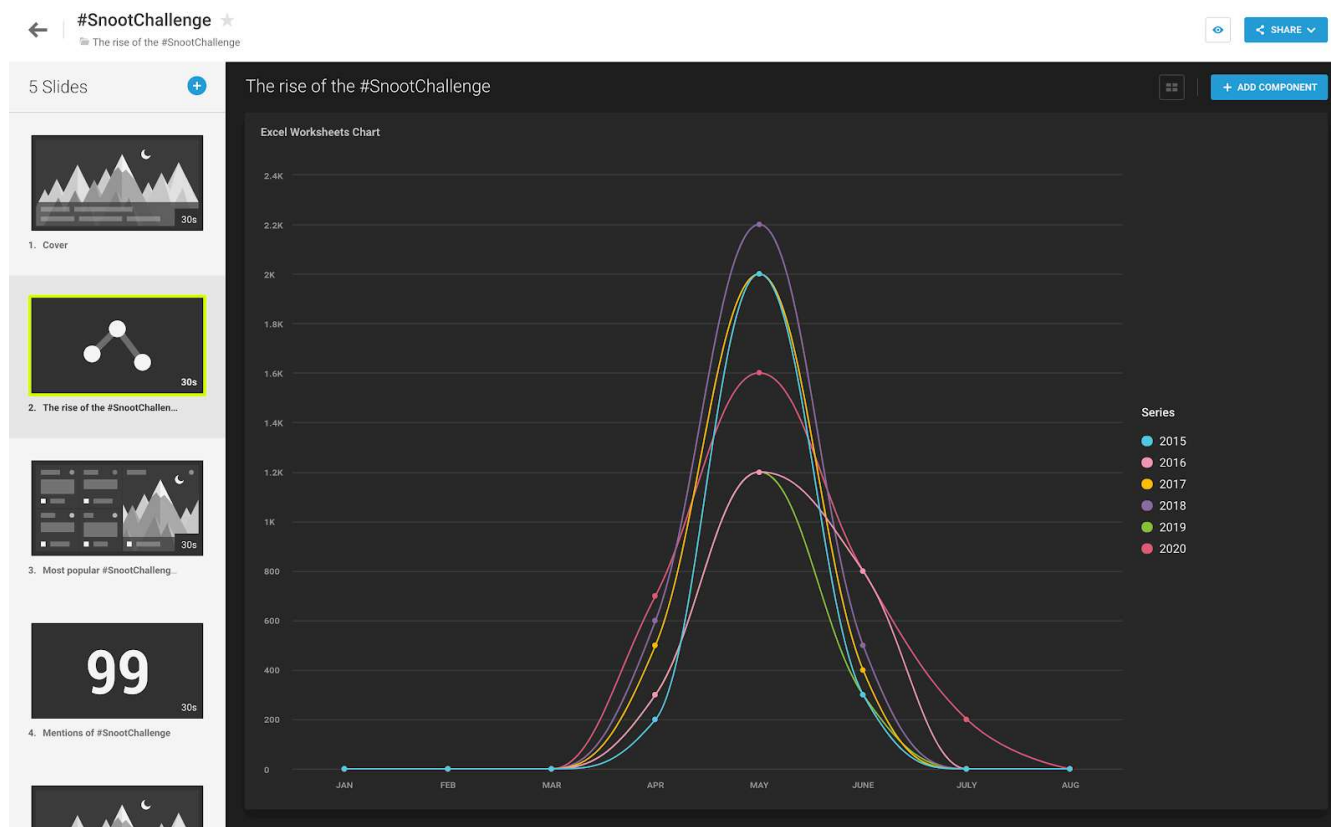
Microsoft Excel Integration

5 years ago · Updated · [Print/PDF](#) 

Translate this article: ^{PO}

The Excel component helps you **show your data** using **engaging charts and tables**.

This component is ideal if you're looking to present your data in a way that's **easily scannable** and **visually appealing**. Our charts have been designed to make it easy for people to understand your data and come away with quick insights.



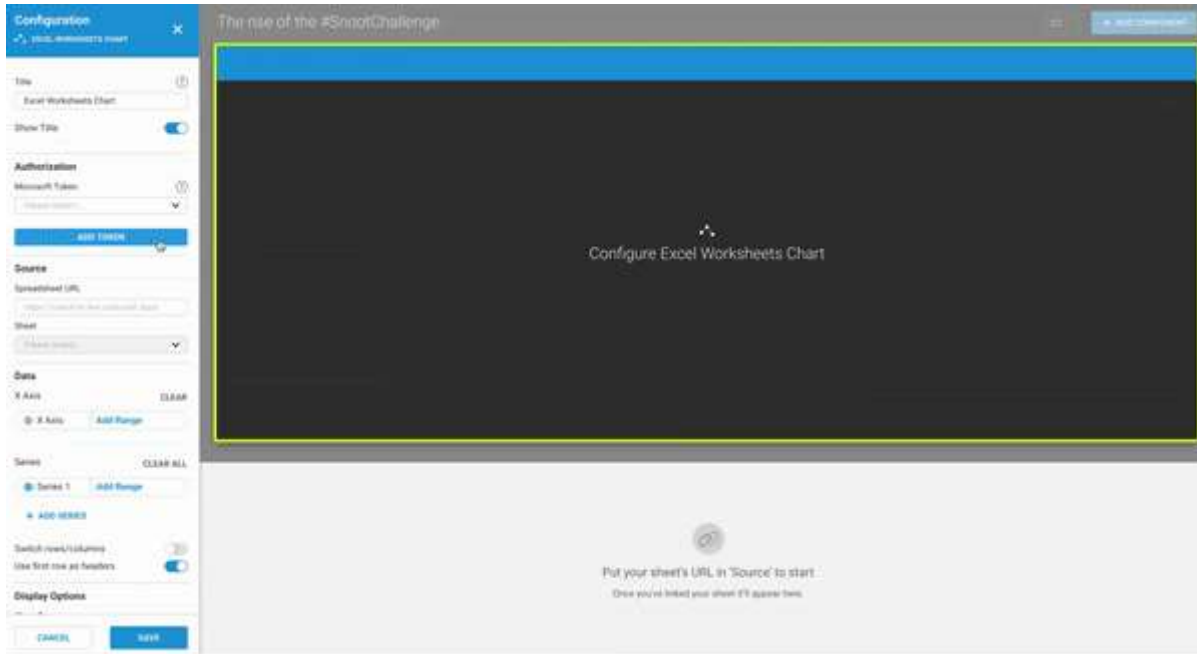
What's new?

- **Preview your Excel data in Vizia**
- **Set custom labels and legends**
- **Customize your series colours** by picking from our Brandwatch palette
- Choose from a range of **chart options and visualizations**
- Tables now **support multiple columns**

Using Excel Sheets

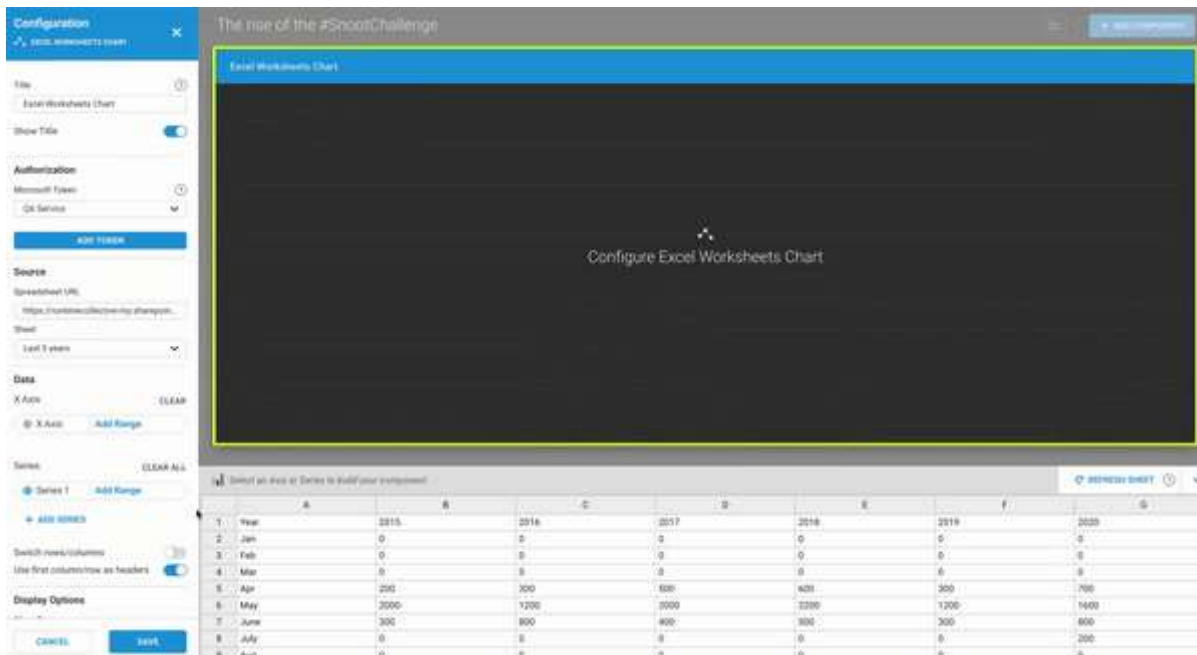
1. Authenticate

Authenticate using your Microsoft account, or select from the list of already authenticated accounts. Enter your spreadsheet URL, then you can select any sheet it contains.

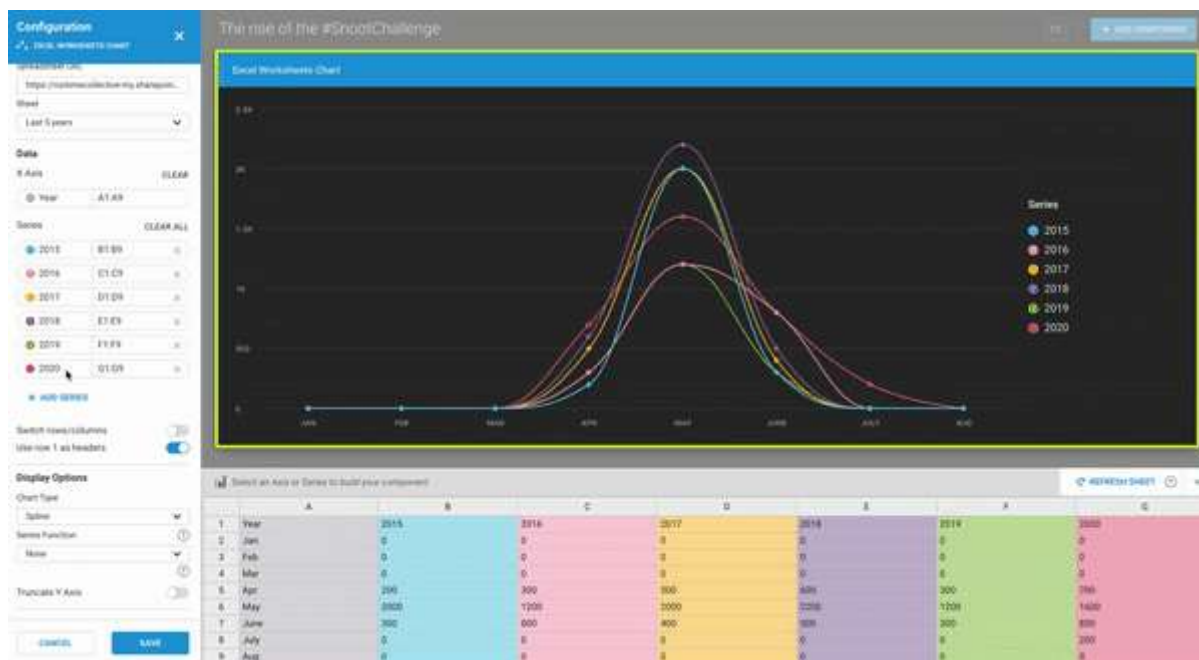


2. Select your data

Once you have selected your sheet, you'll be able to view your data within Vizia. Simply highlight the data you want to visualize. Vizia will automatically set the X and Y axes for you.

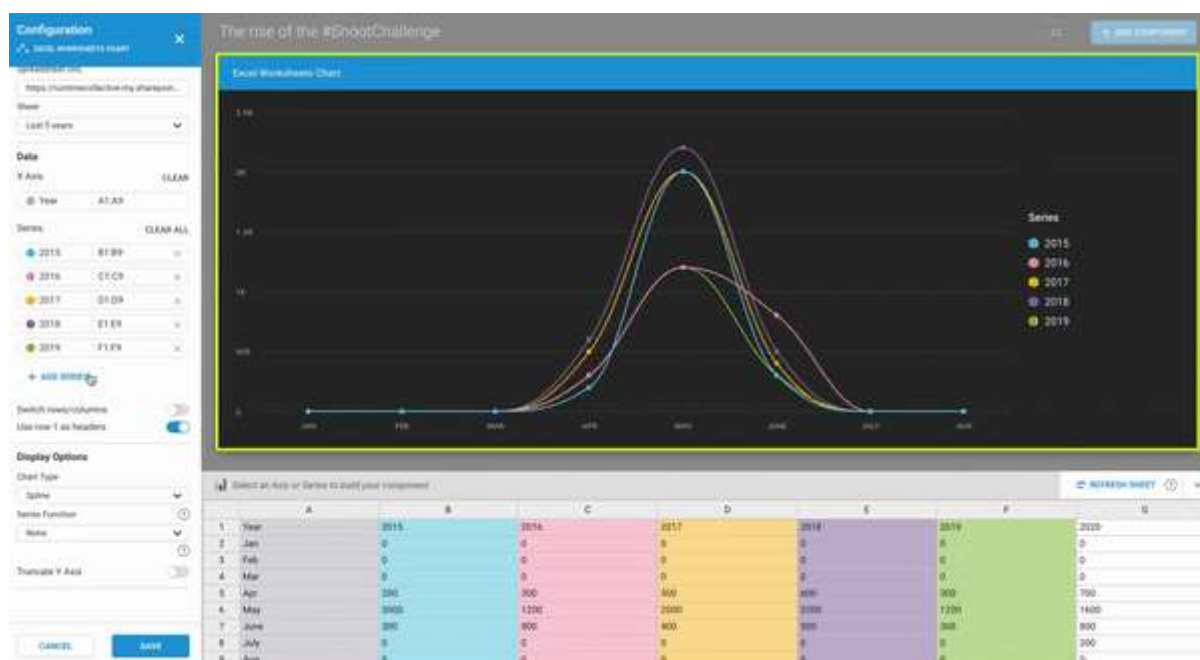
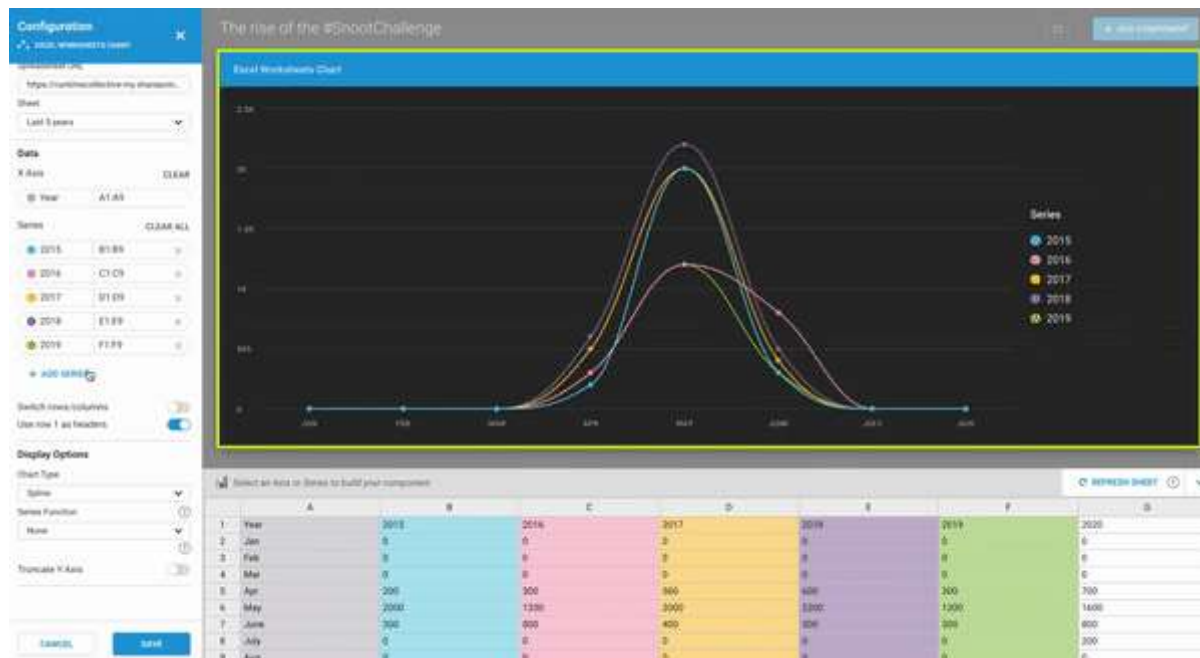


To fine tune, select the series you would like to adjust on the left. Then select your data from the table. If you have already set data for your series, your new selection will override it.



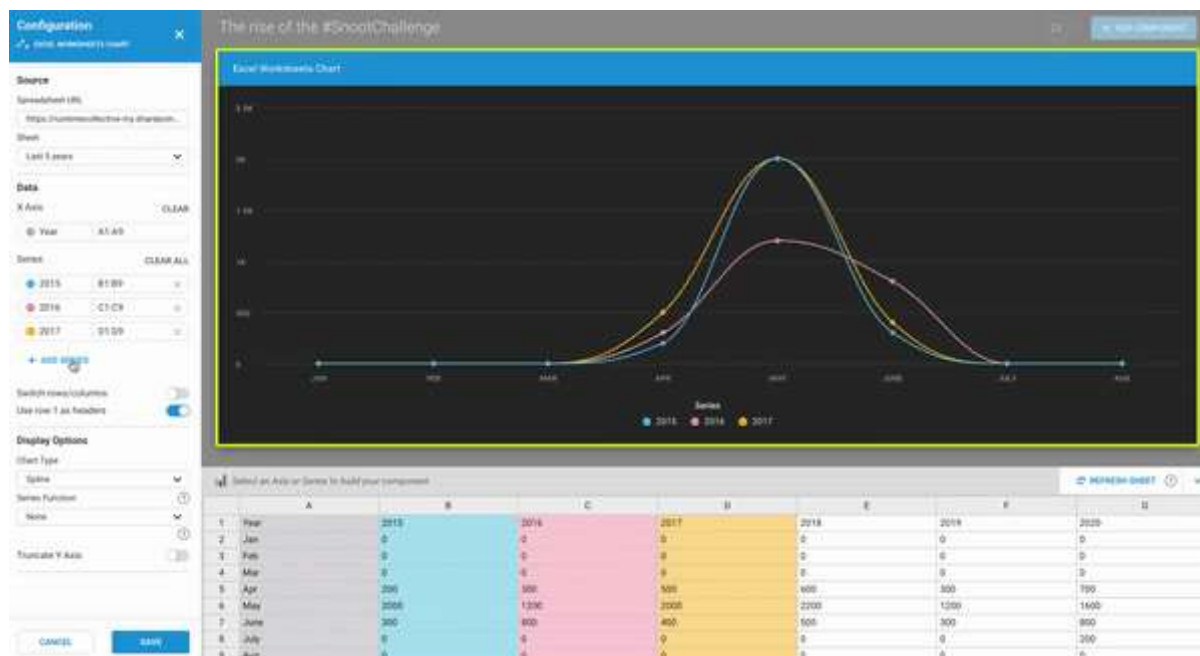
3. Add a new series

To add a new series, click on the 'Add series' option, and select your data from the table. Or you can enter your data yourself by typing in the range.



Tip: Your visualisation reflects any formats you have set in your Excel spreadsheet.

If you overlap your selections, it'll mark the data with the colours of all the series using it.



When changing the values of a particular series, make sure to first select it from the left pane.

Tip: For Excel key metric, you can select up to two cells.

If there's one cell selected, it'll reflect in the chart as both the header and value. You can edit the label by toggling 'Use first column/row as header' off and manually entering the label.

Configuration
99. mentions of #shoot challenge in 2015

HELP

Title

Show Title

Authorization
Google Token
Allyah Lamba

Source
Spreadsheet (URL)
<https://docs.google.com/spreadsheets/>

Sheet
Last 5 years

Data
Series Series 1

Use first column/row as headers

Mentions of #ShootChallenge

99
Configure Google Sheets Key Metric (Beta)

Select an Axis or Series to build your component

	A	B	C	D	E	F	G
1	Year	Mentions of #ShootChallenge in 2015	2016	2017	2018	2019	2020
2	Jan	800	0	0	0	0	0
3	Feb	0	0	0	0	0	0
4	Mar	0	0	0	0	0	0
5	Apr	200	300	500	600	300	700
6	May	2000	1200	2000	2200	1200	1600
7	June	300	800	400	500	300	800
8	July	0	0	0	0	0	200
9	Aug	0	0	0	0	0	0

Selected more than one cell? Vizia uses the first cell as the header and the second for the value.

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6	May	2000	1200	2000	2200	1200	1600
7	June	300	800	400	500	300	800
8	July	0	0	0	0	0	200
9	Aug	0	0	0	0	0	0

4. Setting your legends and labels

By default, Vizia will replicate the format of the data in your sheet and use the labels from the sheet. If your spreadsheet does not have any labels, toggle 'Use first column/row as header' off and set them manually.

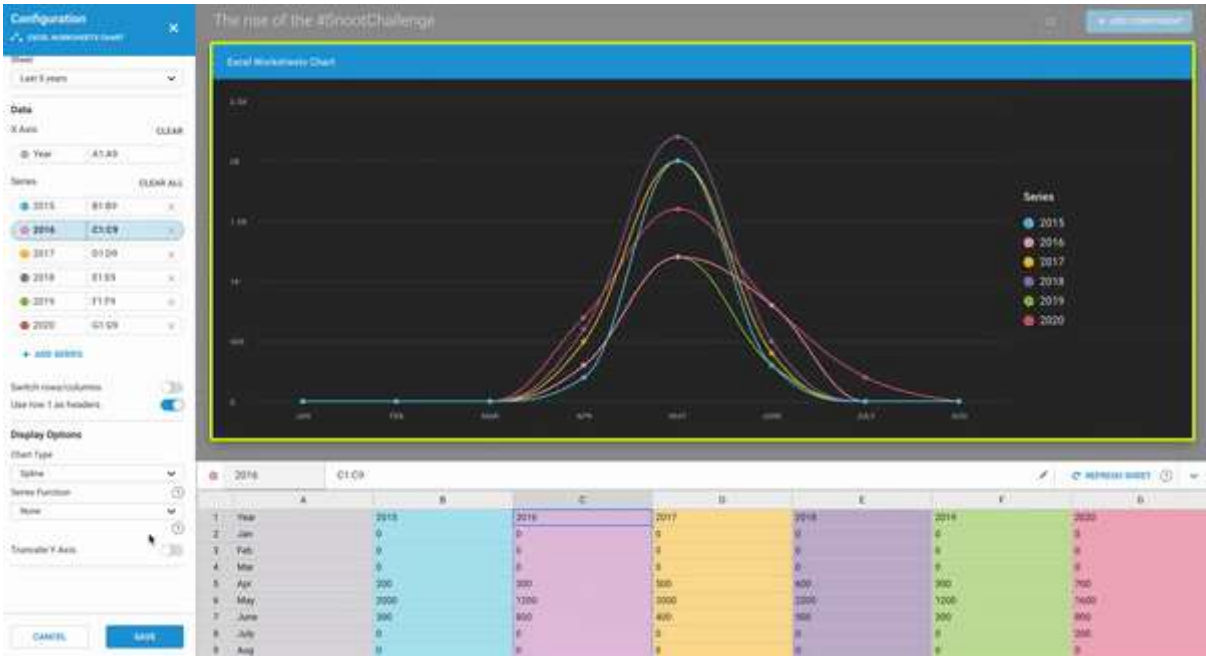
You can also edit any labels that your spreadsheet might have already.



Tip: You can pick all labels from your table or set them all manually. You cannot pick some while changing others manually.

5. Choosing a chart

Choose from a range of chart options with 'Chart Type'. You can also choose to show your data in the form of ranks or percentage shares.



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