ACCORD PROJECT

FINANCE AND INSURANCE WORKING GROUP CHARTER

1. **Background**
   a. **Description and Goals**
      i. The purpose of the Accord Finance and Insurance Working Group is to produce standards and open source tools to improve the ability of financial services industry to face its challenges. Essential to this goal is to enhance the ability of a wide variety of investment, trading, and other financial contracts to dynamically reflect their surrounding conditions and risk-return profiles.

   b. **Potential areas of focus and issues to address:**
      i. real-time incorporation of market data into financial contracts;
      ii. dynamic pricing and collateralization;
      iii. incorporation of data about conditions required to trigger payments, release funds, or restructure ownership;
      iv. decentralized clearing and settlement infrastructure for securities and derivatives;
      v. investment fund governance, reporting, and asset custody;
      vi. structure and regulation of distributed token-based sales (aka "initial coin offerings");
      vii. regulatory capital relief transactions;
      viii. automating and standardizing trade finance transactions;
      ix. integration of financing with the purchase of goods and services;
      x. incorporation of data into insurance policies for claims, adjustments, and processing;
      xi. capturing contracts in shared financial data and processing repositories;
      xii. standardized terms and data and transaction structures for tokenized assets;
      xiii. incorporation of smart legal contracts into existing compliance frameworks and technology

2. **Governance**
   a. **Organization**
      i. Chair (TBD)
      ii. Members (TBD)

   b. **Decisionmaking**
      i. The Chair shall be responsible for carrying out the activities of the Working Group.

  ii. The Chair and each member have equal voting rights unless otherwise agreed or indicated by Accord Project rules.

  iii. The Chair may establish groups or committees of members subject to approval by the Accord Steering Committee, including a management committee made of the only members entitled to vote.

  iv. Proposals for deliverables, the establishment of sub-groups and committees, and other activities, are to be made by the Chair and voted on by members, and documented and stored appropriately in the Accord Project's Confluence space (see below).

  v. A quorum of 50% or greater (including the Chair) of members entitled to vote is required for any vote.

  vi. Any tie breaking vote, where needed, may be made by the Chair.

  vii. Any modifications to this Charter relating to governance may be made by the Chair subject to approval of the Accord Steering Committee.

c. Regular Working Group Meetings

  i. Meetings will take place at least every two months. The date for the next meeting will be set at the previous meeting.

  ii. Various methods of meeting (e.g. video conferencing, in-person) may be used by a given Working Group. Multiple methods of meeting may be used, as determined by the WG. For example, a Working Group may have an in-person meeting every two months supplemented by conference calls.

  iii. Eligibility to participate: only Working Group members (including a proxy if an organizational member), or others as pre-approved by the Chair.

  iv. Agenda and logistical information (e.g. dial-in information) to be distributed by email at least one week in advance by the Chair and based on prior consultation with Working Group members.

d. Infrastructure and Communications

  i. [WG Website](#)

  ii. [Slack](#)

  iii. Confluence

  iv. Conference Calls

2. Events

a. Conferences, meetups, and outward facing events intended to include participation by non-members of the Accord Project to be determined by Accord Steering Committee and Working Group Chair in consultation with Working Group members.

3. Deliverables

a. **Documents**
    i. Primers
    ii. Problems
    iii. Standards
    iv. Workflow diagrams
    v. Surveys and studies
    vi. Reports and analysis

b. **Code and Technology**
    i. Technical Specifications
    ii. Software