

CV



CONTACT

PHONE:
00971501366609

EMAIL:
M909@hotmail.com

LANGUAGES

ARABIC
ENGLISH

PERSONAL INFORMATION

Name:

Mohammed Saeed Hamad Khamis AL- Mazrouei.

Nationality :

UAE.

Summary :

A hardworking graduate student with almost 5 years of experience in the oil and gas industry. Currently looking for the next Challenge in administration work in either the government or the semi-government entity as I aspire to gain experience. As for working place, I prefer to work in Al Ain city as I live here but in case there are no available roles in My city I don't mind working in Abu Dhabi as I said I aspire to gain experience.

EDUCATION

- Khalifa Bin Zayed Boys High school (2014) of 81.6%.
- The First Batch of National Military Service (2015)
- Institute of Management Technology Dubai (2022)
Bachelor of Science in Business Administration

WORK EXPERIENCE

ADNOC Distribution(

Start work:

2017

Job title:

Supply Assistant on ADNOC Distribution in (AL AIN), more than 5 years experience.

- Responsible for distributing tasks to the work team
- Supervision and management of the tasks assigned to the team, ensuring that they are performed correctly
- Insert data and review the data included by the team

SKILL

- Mathematics.
- Teamwork
- Communication Skills
- Organization
- Project Management.
- Microsoft Excel.
- Analytical and problem