

Aaron Wenger

PH.D CANDIDATE

Kalamazoo, Michigan

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Detail-oriented and proactive job candidate with: 1) extensive experience collecting, processing, and analyzing numeric and textual data; and 2) substantial first-hand experience and knowledge of home remodeling industry. Seeking a Remote Data Entry Clerk position at Remodeling Star.

Education and Experience (by date)

Current Home

Kalamazoo, Michigan

HOMEOWNER, REMODELER

2023-2024

- Completed extensive remodeling work, including: upgraded electrical system, drywall hanging and finishing, kitchen cabinet assembly and installation.

Western Michigan University

Kalamazoo, Michigan

PH.D. CANDIDATE IN SCIENCE EDUCATION

2017-present

- Designed and implemented data collection and processing procedures in two major projects
- Implemented safe data handling and data management practices
- Extensive experience with scripted software tools and Microsoft Office
- Independently set timelines, managed project activities, and initiated collaborations
- Currently finishing degree work

GRADUATE RESEARCH ASSISTANT IN SCIENCE AND MATHEMATICS PROGRAM IMPROVEMENT (SAMPI)

2021-2023

- Corresponded with clients, both initial and followup contacts
- Collected, processed, and archived various types of data and documents
- Wrote internal and external reports summarizing findings
- Recorded time on task for billing, participated in internal collaborations

M.A. IN BIOLOGICAL SCIENCES

2017-2021

- Kept records of project work and data collection activities

Tom Wenger Kitchen & Bath

Belding, Michigan

HOUSE REMODELLING CONTRACTOR

2014-2021 (mostly summers)

- General remodelling work: demolitions, drywall hanging, cabinet installation, some tile and framing rough-in

Cornerstone University

Grand Rapids, Michigan

B.S. IN BIOLOGY-HEALTH SCIENCES

2011-2015

- Transferred over 200 pages of handwritten fieldnotes into excel spreadsheets in internship work

Competencies

GENERAL SKILLS AND SOFTWARE

Writing and Communication: extensive experience writing technical documents, protocols, reports, and email memos for internal and external use

Research and Problem-Solving: Substantial experience finding and implementing solutions to technical problems

Microsoft Office Suite: extensive experience with Word, PowerPoint, Excel, Outlook, and Teams

Google Forms: substantial experience in creating survey forms for data collection and processing results

Excel VBA: minor programming experience creating macros to process messy data from Google Forms

ADVANCED TOOLS FOR DATA HANDLING AND ANALYSIS

R: substantial programming experience with R for data handling, processing, and analysis

Git and GitHub: substantial experience creating and managing projects using Git version control and the GitHub collaboration platform

Analysis Pipeline Tools: substantial experience implementing data analysis pipelines, automating the processing of raw, messy data to clean, useful data