Wizards Training

Managing IT ProjectTraining Course Curriculum
Duration:

Managing IT Projects

-or-

The IT Project + Certification Program

Session -1

Getting Started

- Introductions
- Course Objectives
- Course Delivery Strategy
- Test Preparation Strategy

1. IT Project Management Overview

- ❖ Defining IT Project
- ❖ Triple Constraint
- ❖ Project v/s Program v/s Portfolio
- ❖ Project Proceses
- ❖ PMLC v/s SDLC
- ❖ Project Manager Skills
- ❖ Project Organizational Structure
- ❖ Exercises

2. Project Initiation

- ✓ Project Selection
- ✓ Project Charter
- ✓ Exercises

Training Location: 1033 Sterling Road, Ste. 205, Herndon-VA-20170. USA.
Ph: 703-263-7278 Fax: 703-935-8849 training @wizardsedu.com
(Intersection of Sterling Road & Elden Street of Dulles on Elden Street)

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3. Project Scope Planning

- ➤ **Understanding & Preparing Scope Statement**

- ➤ **Project Scope v/s Product Scope**

- ➤ **Evaluating IT Project Scope**

- ➤ **Acceptance Criteria Assessment & Plan**

- ➤ **Exercise**

4. Project Schedule Planning

- ❖ **Activity Definition and Sequencing**

- ❖ **Duration Estimation**

- ❖ **Schedule Development**

- ❖ **Exercises**

5. Project Cost Planning

- ▪ **Resource Planning**

- ▪ **Cost Estimation & Budgeting**

- ▪ **Exercises**

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Session – 2

6. Additional Project Planning Processes

- Human / Material Resources Planning
- Quality Planning
- Risk Planning
- Communication Planning
- Procurement Planning
- Exercises

7. Developing the Project plan

- ✓ What is a Project plan
- ✓ Creating the Project Plan
- ✓ Managing Project Changes
- ✓ Exercises

8. Project Execution

- ➤ Building the Team
- ➤ Managing Stakeholders
- ➤ Vendor Relationships
- ➤ Monitoring Progress
- ➤ Exercises

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9. Project Control

- **Change Control**
- **Quality Control**
- **Risk Monitoring**
- **Performance Reporting**
- **Exercises**

10. Project Closure

- ❖ **Contract Closure**
- ❖ **Administrative Closure**
- ❖ **Exercises**