




# OFFICE OF THE STUDENT AFFAIRS

[ ] Main [ ] Branch \_\_\_\_\_

## ANNUAL OPERATIONAL PLAN

Organization: \_\_\_\_\_

Period Covered: \_\_\_\_\_

STRATEGIC OBJECTIVES	KEY PERFORMANCE INDICATOR/MEASURE (KPI)	PERFORMANCE TARGET (PT)	WTS	BSC PERFECTIVE	PLANS AND PROGRAMS	TARGET DATE	MOV	PERSONNEL IN CHARGE	BUDGET / RESOURCES
4.4 To intensify participation of faculty, staff, students and alumni in extension and outreach.		3			Department/ _____ ty	State target date			Organizational Fund
					Activity 2: <i>Name or Title of the Activity and state SDG Alignment</i>	State target date	Activity Proposal and after activity documentations	(state SO officers in charge)	Organizational Fund
					Activity 3: <i>Name or Title of the Activity and state SDG Alignment</i>	State target date			Organizational Fund
5.3 To create purposeful experiences for students that promote skills and personal development.	5.3.3 Number of activities conducted that promote holistic development of students. (SDG)	4	20%	IBP	Initiate student activities creating purposeful student life experience				Organizational Fund
					Activity 1: <i>Name or Title of the Activity and state SDG Alignment</i>	State target date			Organizational Fund

					Activity 2: <i>Name or Title of the Activity and state SDG Alignment</i>  Activity 3: <i>Name or Title of the Activity and state SDG Alignment</i>	<i>State target date</i>  <i>State target date</i>	Activity Proposal and after activity documentations	(state SO officers in charge)	Organizational Fund  Organizational Fund
	Number of activities in line with the institutional programs or activities	7	25%	IBP	Participation in institutional activities by SO/CSG for each of the following:  a. IP Day b. Buwan ng Wika c. Leadership Training Seminar d. Intramural Meet e. Drug Orientation for Student Leaders f. Paskohan	<i>State target date</i>	Documentation, Narrative Report	(state SO officers in charge)	Organizational Fund
	Number of participated event-invitations by external organizations activities (National, International or ASEAN)	4	25%	IBP	Participation in event-invitations by External Organizations/ companies.  Activity 1: <i>Name or Title of the Activity and state SDG Alignment</i>  Activity 2: <i>Name or Title of the Activity and state SDG Alignment</i>  Activity 3: <i>Name or Title of the Activity and state SDG Alignment</i>	<i>State target date</i>  <i>State target date</i>  <i>State target date</i>	Activity Proposal and after activity documentations	(state SO officers in charge)	Organizational Fund  Organizational Fund  Organizational Fund
	e. Others								

<b>Prepared by:</b>	<b>Checked and Verified by:</b>	<b>Reviewed by:</b>	<b>Noted by:</b>	<b>Approved by:</b>
President ( <i>Name of Student Org</i> )	Adviser	Program Head	Dean of College	Head, OSA