Alonzo Gaither

## Severn, MD 21144

## acgaith10@gmail.com / 443-597-8284

Dear Hiring Manager,

I would first like to thank you for considering me as an addition to your organization. As a young professional looking to start and grow in a new career, I understand there is a large pool of applicants to select from to improve the quality of your team. I am an experienced professional and have gained knowledge and aptitude that separates me from other college graduates. Combining my data analytics training with communications and research skills, I will make a meaningful instant impact. I have a valuable mix of expertise and growth potential that qualifies me to serve your organization and take on increasing responsibility for years to come.

As a Graduate Assistant at UMBC I gained valuable leadership and instruction experience. I learned the importance of preparedness, presentation, and relaying important information to diverse audiences. As a Construction team member, I gained an in-depth understanding of planning, executing, and coordinating with numerous stakeholders to ensure that work is completed on schedule and exceeds the expectations they have for a finished product. I am a confident analytical mind with proficient Python, SQL, Excel, and Tableau skills. I value the importance of producing quality work and take pride in the role I have representing an organization.

As a Data Analyst with a background in reading, writing, and researching I can serve an enterprise in several roles. I am a person who looks forward to learning and improving every day. I genuinely enjoy working through complex data sets and employing different analytical processes to reveal unique insights. I take it upon myself to go above and beyond completing just the tasks I am responsible for. When I embarked upon studying data analytics, I knew this new arsenal of skills would open the door to new and exciting opportunities. Given the chance to sit down and interview with you, I can illuminate exactly why I am the person to fit into your culture and contribute to a high level of performance. I appreciate you taking the time to review my application. Please feel free to explore my GitHub portfolio and LinkedIn profile for examples of the quality of my work. I look forward to speaking with an organization member and can be contacted via the info I have posted in the header if you have any questions. I thoroughly appreciate your time.

Thank you,

Alonzo Gaither