



Jitendra Kumar Jha

Certified Senior Project Manager, Master Project Manager (IAPM), Certified Senior Agile Project Manager (IAPM)

Construction Operations, Project Management & Advisory, Change Management, Quality Operations

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Core Competencies



Profile Summary

- Senior level professional with over 15 years of experience in Project Management, Project Controls, Procurement, Contracts and Commercials Management
- Track record of method engineering / method statement, development, contract administration and resource planning with a flair for adopting modern construction methodologies in compliance with quality standards
- Resourceful in heading new product development which includes requirement analysis, finalizing specifications, design management, prototype development and testing
- Proficient in ramping up projects with competent cross-functional skills and ensuring on-time deliverables within preset cost parameters; reviewing drawing, and resolving day-to-day problems
- Sound acumen of managing a gamut of activities pertaining to the procurement, contracts, commercials and Vendor Management using FIDIC, CPWD and employer designed contracts
- Hands-on experience in managing entire construction project lifecycle right from development to delivery encompassing design development and finalization, project budgeting and cost management, procurement and contracts, planning, monitoring, inter-discipline coordination, resource planning, quality management and documentation
- Hands-on experience in handling RCC, Precast and PEB (Pre-engineered Building) structure development
- Proven expertise in creating L1/L2/L3/L4 level baseline schedule for large scale infrastructure projects using Primavera P6 and MSP Software
- Experienced in liaising & coordinating with vendors, clients, architects, consultants, contractors, subcontractors, contract & materials purchase cells and other external agencies
- Successfully generating Project Progress Report, preparing S Curve (baseline, actual and catch-up plan)
- Competent in ensuring smooth integration of engineering design, construction activities and transferring into operational phase, while working closely with internal & external advisors and client representatives
- Extensive exposure of managing all techno-commercial aspects of complex contracts involving liaison with various departments for smooth operations of contracts
- Success in delivering projects in compliance with schedule & budget by maintaining strong relations between client, contractor & project staff
- An effective communicator with strong relationship management skills with the capability to relate to people at any level of business; possess excellent analytical and negotiation skills



Notable Accomplishments across the Career

Orchids International as a Head Projects

- Successfully administered design, procurement, project & construction management, commercial, cost and vendor management activities for PAN India projects

OYO Hotels & Homes as a Regional Head

- Successfully administered project & construction management, procurement, cost and vendor management activities for central India, West and Goa region

Egis India Consulting Engineers Pvt. Ltd. as a Manager

- Successfully administered program management activities and delivered maximum no of projects under the mission

URS (An AECOM Company), as a Senior Manager

- Completed IKEA project within scheduled time frame as a Project Manager

Duet India Hotels Pvt. Ltd. as an Executive Project Planning

- Successfully completed first Express Model Hotel in India within scheduled time frame as Project Manager



Soft Skills

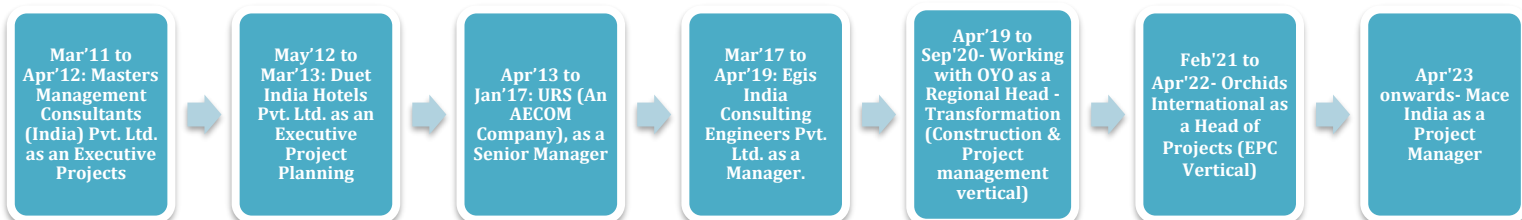


Professional Affiliations

- Member of Project Management Institute, (USA)
- Member of Indian Institution of Technical Arbitrators, (India)



Career Timeline



Organization Experience

Apr'23 till date: Mace India as a Project Manager

Key Result Areas:

- Successfully Managed development of procedures for change management activities including change budget preparation, forecasts, time impact analysis and related cost engineering and planning/scheduling function
- Ensured full integration between the change, design, estimating, cost control, planning/scheduling, and risk management functions within project
- Lead and issue necessary change reports, including progress, cost, and schedule



Previous Experience

Feb'21 to Apr'22: Orchids The International School/ K12 Techno Services Pvt. Ltd. as a Head Projects - (EPC vertical)

Key Result Areas:

- Leading Design, Procurement and Construction Project Management vertical for PAN India Project includes **RCC, Precast and PEB** structure
- Managing triple constraint (scope, time and cost) for the projects; anchoring on-site construction activities to ensure completion of project within the time & cost parameters and effective resource utilization to maximise the output
- Managing functions across design development, value engineering, procurement and contracts, change management and construction project management
- Analysing project feasibility based on deal structure, liaison activities, local bylaws and statutory approvals to achieve cost-effective project model and timely delivery to minimize project cost
- Managing all construction activities including providing technical inputs for construction, reviewing design, value engineering, procurement and contract administration, vendor management
- Spearheading engineering, procurement, construction, pre-commissioning, commissioning and performance warranty activities
- Developing project baselines, monitoring & controlling projects with respect to cost, resource deployment, time overruns and quality compliance to ensure satisfactory execution of projects; formulating operating budgets and managing overall operations for executing the projects within cost & time norms
- Anchoring onsite construction activities to ensure completion of project within the time & cost parameters and effective resource utilization to maximize the output; conducting cost benefit analysis of the projects including feasibility studies and assessment of project requirements
- Tracking engineering progress, identifying delays and ensuring timely, efficient & profitable project execution
- Implementing value engineering during various stages of projects; recommending policy and procedure improvements
- Defining, establishing and maintaining overall resource plan and human resource requirement for timely delivery of the project

Apr'19 to Sep'20: OYO as a Regional Head - Transformation (Construction & Project management vertical)

Key Result Areas:

- Leading Transformation & Delivery of SOB properties in Chhattisgarh, Gujarat, Goa, Madhya Pradesh, and Maharashtra
- Managing triple constraint (scope, time and cost) for the projects; ensuring project execution on quality parameters and meeting end user expectations; anchoring on-site construction activities to ensure completion of project within the time & cost parameters and effective resource utilization to maximise the output
- Managing functions across product development, value engineering & product management for SOB function
- Managing all construction activities including providing technical inputs for methodologies of construction and coordinating for site management activities; reviewing method statements, work specific project quality plan & quality control plan as per specifications of contract document
- Spearheading engineering, procurement, construction, pre-commissioning, commissioning, start-up and performance warranty activities
- Developing project baselines, monitoring & controlling projects with respect to cost, resource deployment, time overruns and quality compliance to ensure satisfactory execution of projects; formulating operating budgets and managing overall operations for executing the projects within cost & time norms
- Analysing & developing alternate vendor source for achieving cost-effective purchase of equipment, accessories & timely delivery to minimize project cost; implementing project control process throughout the project life cycle to ensure efficiency, productivity & cost effectiveness
- Defining, establishing and maintaining overall resource plan and human resource requirement for timely delivery of the project

Mar'17 to Apr'19: Egis India Consulting Engineers Pvt. Ltd. as a Manager

Projects:

- Pradhan Mantri Awas Yojana, Madhya Pradesh
- Atal Mission for Rejuvenation & Urban Transformation, Madhya Pradesh

Role

- Conducted internal & external audits and ensured all audit findings are being complied
- Reviewed project budget on regular intervals, quarterly and annually financial performance review to ensure project performance within budgetary targets; monitored project & controlled process setup for the projects, reviewed and optimized the process at various intervals
- Executed budget finalization and regular monitoring to ensure that project meets the desired revenue targets

Apr'13 to Jan'17: URS (An AECOM Company), as a Senior Manager

Projects:

- IKEA Retail Store, Hyderabad
- IKEA Office Fit out, Gurgaon & Bangalore
- DLF King's Court, Greater Kailash II, New Delhi
- South Asian University Maidan Garhi, New Delhi
- Ford Sanand Vehicle Assembly & Engine Plant, Ahmedabad

Role:

- Administered complete project planning, scheduling and progress monitoring using Primavera P6 and ensured its representation to the owner and other key stakeholders
- Prepared L2/L3 level baseline schedule of complete project and monitored the progress of projects, prompting for delays and initiating catch-up plan
- Executed post contract schedule management, construction delay analysis by using window analysis and time impact analysis method and claim settlement
- Administered procurement, contracts, cost and commercial activities using FIDIC, CPWD and employer designed contracts

May'12 to Mar'13: Duet India Hotels Pvt. Ltd. as an Executive Project Planning

Projects:

- Holiday Inn Express, Ashram Road, Ahmedabad
- Holiday Inn Express, Mahindra World City, Chennai
- Holiday Inn Express & Suites, Gachibowli, Hyderabad

Role:

- Administered complete project planning, scheduling and progress monitoring using Microsoft project and ensured its representation to the board and other key stakeholders; ensured successfully completion first Express Model Hotel in India within scheduled time frame as Project Manager

Mar'11 to Apr'12: Masters Management Consultants (India) Pvt. Ltd. as an Executive Projects

Project: Taj Vivanta Hotel, Dwarka, New Delhi

Role:

- Worked across procurement, contracts and commercial activities of multiple packages for 5 Star Hotel Project
- Managed CCTV, MA TV/ IP TV, public address system execution work for the project

May'10 to Jul'10: M/s NELCO Ltd. (A Tata Enterprise) as a Management Trainee.

Role:

- Completed engineering, sales and business development activity for multiple projects



Certifications

- Prince2® Practitioner
- Certified Six Sigma Black Belt (IACT Global – an ASQ Member)
- Practical Use, Management and Administration of FIDIC Conditions of Contract (FIDIC & CEAI)
- Master Project Manager (AAPM, USA)
- Certified Senior Project Manager (IAPM)
- Certified Senior Agile Project Manager (IAPM)
- IMS Internal Auditor (ISO 9001:2015, ISO 14001:2015, BS OHSAS 18001:2007)
- Scrum Master Certified, Scrum Product Owner Certified



IT Skills

- Primavera P6, MS Project, Tilos
- Asta Power Project (for project planning & control), AutoCAD (for drawing), and Candy (for estimation and valuation)



Academic Details

- Post Graduate Diploma in Corporate Law & Management from IIL, Delhi in 2019 with 62% Marks.
- Post Graduate in Project Engineering & Management from NICMAR Pune in 2011 with 8.2 CPI.
- Bachelor of Engineering from Amravati University, Maharashtra, in 2008 with 65% marks.



Personal Details

Date of Birth : 5th February 1985
Languages Known : English, Hindi
Address : Sector 9, Gurgaon: 122001, (Haryana), India