SIGCSE Board Meeting Minutes
March 9, 2011
Board Meeting at SIGCSE 2011, Dallas, TX

Participants are Doug Baldwin, Dan Joyce, Renée McCauley(chair), Barbara Boucher Owens, Susan Rodger, Tiffany Barnes, Amber Settle, Mark Guzdial, John Impagliazzo, Z Sweedyk, and Henry Walker.

Renée called the meeting to order at 8:20am.

- The January 2011 meeting minutes were approved.
- Doug went over the budgets for 2010, 2011 and 2012.
  - Note we are moving the SIGCSE symposium to appear in the following year budget. So for 2012 there will be no SIGCSE symposium in the budget.
- Barbara reported on the SGB Meeting. From the SGB meeting it was suggested to send one CD a year to members with all conference proceedings on it. We agreed to send one CD per year with all conference proceedings and the working group reports. It will be more complicated this year as the SIGCSE 2011 may already be shipping. We will check with Ginger. We would need to ship the CD as a separate mailing in December.
        ACTION: Ginger
  - We need an article for the next newsletter to mention how the CDs will be sent. ACTION: Renée will write this.
  - WG reports from 2010 are the only thing that was not sent out yet from 2010. ACTION: Renee to contact Ginger to stop the presses. Dan is going to manage the combined CD.
- Barbara reported that Wayne Graves has revamped the ACM DL interface. As a SIG we are supposed to look at it and give him feedback.
  - On the Digital Library, click on special interests groups. The Logo for SIGCSE is not our official logo but captured from our SIGCSE web page. Should we fix the logo? ACTION: Amber and Tiffany. John will send the highest resolution he has.
  - Our mission statement was rewritten in the past 5 years. It is in our bylaws. If we want to change it we need to go through the membership.
  - Click on the SIGCSE link and you will see a tag cloud that represents how our papers fit based on the classification scheme. We can pick new classifications.
  - Click on the Awards tab and you can see Turing award winners and Fellows that have some relationship with SIGCSE. We should encourage people to put in a picture. Most authors also do not have pictures. Need an article for the bulletin to encourage authors to upload a picture.
  - Click on the Publication tab. Note that SIGCSE is down below. We would like main SIGCSE sponsored conferences to appear first and then in-cooperation conferences. Note the name of the Advances in Computer Entertainment Technology should be an Australasian conference. Fix the name. For corrections there is a "contact us" at the bottom of the page.

- ACTION: Barbara to ask Wayne who to send the feedback to.
  - Should we get some volunteers to look at the DL and these issues.
    - ACTION: Barb will organize this and write a letter for the bulletin. We will announce at the Board meeting.
  - Should every conference become a journal? This is because Deans and Chairs look at journals. Should we do this with SIGCSE? Should the conference just be published as a journal? The reviewing process is different for journals. SIGGRAPH does this and then the authors cannot publish elsewhere unless there is 40% new material.
  - Barbara said that John White gave the state of the address. He said that ACM has Learning paths in the Learning Center. They are for practitioners to quickly learn something. Barbara asked if SIGCSE members could be involved in this.
  - SIGCSE had its viability study last year so we are good for 4 years. Barbara noticed that most of the SIGs are increasing their education efforts and thought it would be nice if we could cooperate with other SIGs. Henry noted that many groups are getting splintered, and SIGCSE needs to consider where we fit. This is important to the role of SIGCSE. John mentioned that the ACM conference stopped in 1996 as it tried to be the conference for everything and it fell apart. SIGCSE could get into that position. There was some discussion as to keeping our costs low to keep people coming; we don't want to get to the cost of SIGGRAPH.
    - ACTION: Dan link to the educational pages of other SIGs. ACM Tech Packs and Learning paths are also other educational efforts we should link to.
    - Mark knows that ACM Tech packs are being maintained, but Learning Paths is a new program, so we don't know yet how stable it is.
      ACTION: Barb, Henry and Renée will work together on a strategy for this.
- Need to check with Ginger on missing issues for SIGCSE Bulletins.
- Renée will know in March on the update for the Bylaws.
- Barb talked about notes from Ed Council. They like CSED week and the Running on Empty report. They talked about accreditation. Ed Board met in December. Mark is on the board and should give the report. CS 2013 is a priority. AP and 10K teachers support these initiatives. They are interested in international initiatives. Statistics (the TauRUS effort), is this SIGCSE's job? SIGCSE is supporting this and we expect it will be taken over by ACM ED Board.
- CS programs are being eliminated, should SIGCSE do something about this? We are keeping track of this.
- Larry Snyder is conducting a survey for the College Board asking if colleges will give credit for the new AP Principles course. We have endorsed this effort and sent a letter to our members.
- Computing Education Coordinating Council (CECC) report from Mark. This is a council to speak with a unified voice. It is national right now, they are constructing the constitution and it could be international down the road. ACM is being represented. AIS, CSTA, IEEE and NCWIT are other organizations and meeting in April and then help to grow it. Tom Hilburn is leading this. It currently has NSF funding and they hope to eventually be self-

sustaining. This will be a clearing house to get organizations together to speak as a unified voice. SIGCSE will likely be invited to join after the charter is started.

- o Barb mentioned they gave an update on CS 2013.
- Renée said the email update list is being worked on.
- Amber gave a report on the Speaker Fund that Jane Prey is funded as a speaker for a CCSC conference.
- Doug gave a report on the special projects fund that they are funding Jodi Tims for the TauRUS (Taulbee for the rest of us) project.
  - o This committee did not look at the issue of funding for K-12 teachers. Perhaps someone from CSTA would be interested in applying for a special project. We will mention special projects at the SIGCSE Board meeting. $5K is the limit.
  - o The budget for Special Projects is $15K and speaker fund is $10K for 2011.
  - o Mark would like to change the name to: Special Projects and Speakers Fund Review Committee. We agreed.
- Amber gave a report on the Awards committee. All Board members should apply and encourage members to apply for the ACM Senior member. An article every year should mention the new award winners each year. The Awards committee is meeting tomorrow to brainstorm on ideas.
- We should look into Lifetime member for SIGCSE. Currently you can be a lifetime member for ACM, but not for SIGCSE.
  ACTION: Doug
- Mark reported on the CE21 meeting. Mark said that it was interesting to see how other disciplines are way ahead of us in terms of discipline-specific education research.

10:20am we took a short break and started back at 10:40am.

- Dan reported on the SIGCSE website:

  - o He requests that everyone remember to send him notes if they see any errors or have ideas for improvement.
  - o He is concerned about the accessibility of the site. He received a note from one member stating that the light text on dark background is hard to read. Barbara suggested he contact Susan Gerhart about site accessibility issues.
    ACTION: Dan will work on checking/improving accessibility.
  - o There was an unsolicited offer to place a paid ad on a page of the site. We agreed the site should be ad free.
  - o The set of Education Links on the site has become out of date. It is difficult to maintain. We discussed options for handling this situation. Dan will remove the current page.
    ACTION: Dan and Doug will investigate the possibility of creating a page of pre-defined search engine links into CS Education topics that would be of a benefit to our members and the education community

- PKAL – Barbara and others wrote a white paper about the state of computer science education and it is still to be published. Should we join with Project Kaleidoscope (PKAL)?
  - o If we say yes, then we get our name on their page and we need a member to attend their meeting as a Liason.
    http://www.aacu.org/pkal/mobilizing/index.cfm
  - o Do we want to be an initial society partner?
    http://mobilizingstem.wceruw.org/activities/disciplinarySocieties.html
  - o ACTION: Renée will track this down to see what they expect. It seems like a good thing to be a part of.

Bob Beck joined in at 11:08am

- Bob Beck gave a report on conference locations.
  - o Belfast for 2013 will not work.
  - o Next SIGCSEs are Raleigh (2012), Denver(2013), and Atlanta(2014).
  - o More events are being held on Wednesday so we need a larger hotel room block on Tuesday night. We are holding fewer workshops on Saturday.
  - o The pre-workshops on Wednesday should continue to stay small so that the AV in these rooms can be used in the evening for workshops.
  - o Cary had mentioned earlier that there are some people signing up for events that are not registering for SIGCSE and we are getting a $2 regonline fee for each of these people. We should ask Cary how much of a cost this is.
    ACTION: Doug
  - o Bob will start looking for sites for 2015. This means that the conference chairs will not get to pick the site but that was agreed that is ok.
  - o Mark mentioned that China would like to host a meeting, a possible ITiCSE meeting there? Or ITiCSE-like conference there?
  - o Henry mentioned that there is going to be a Dutch computer science education conference coming up that is in-cooperation with SIGCSE.
  - o SIGBP – A new SIG forming. Would they have their meeting in conjunction with us? Theresa Dahl is the main contact.
    ACTION: Renée will try to talk to her.

Bob Beck left at noon. We broke for lunch and then started back at 1pm.

- We talked about making our chapters more rigorous. How to start a chapter document needs to be rewritten. Henry noticed that the SIGCSE pages do not have a link to how to start a SIGCSE Chapter.
  ACTION: Amber and Barb will look at the documents and get back to us.
- Z talked about publications. We decided that the bulletin will now come out Oct 15, Jan 15, Apr 15 and July 15, to come out in between the ACM Inroads distributions.
- Henry talked about a document describing the parameters for what should be in each of four publications: SIGCSE Bulletin, SIGCSE Spotlight in ACM Inroads, ACM Inroads and

TOCE. He thought we should send something out to SIGCSE members to clarify the types of items that could be submitted to each. TOCE is not a publication that came out of SIGCSE, so it should be removed from the document and then the document posted for SIGCSE members. The editors of journals TOCE and Computer Science Education should write a piece up on what type of papers should be sent there.

- Should TOCE be a member benefit, or be an add-on to a SIGCSE membership? We should pursue TOCE as a member benefit or a lower-rate add-on such as $15 or $5 – this plus SIGCSE membership is cheaper. The member benefit would benefit small colleges.
  ACTION: Renée
- What goes into the SIGCSE Bulletin and what goes into the SIGCSE Spotlight in ACM Inroads? These are stated in Henry's document. The SIGCSE Spotlight is for the global community. They will try to summarize what is going on with the SIGCSE members list. SIGCSE chair note goes there. Henry and Z should ask people to write something up for the Bulletin if they see an item of interest on the SIGCSE mailing list. Another idea is the conference chairs could write a reflective piece about the conference. Should there be a second person from the Board to help Curt with the Spotlight?
  ACTION: Mark will be the liaison.
- The editors for the Bulletin and the Spotlight should coordinate more.
- John mentioned the ACM Inroads magazine and its associated website. ACM will now consider ACM Inroads as an official ACM magazine. ACM will be building the website for the magazine and a volunteer will maintain it. John negotiated that ACM will pay the bulk of building the website. John finishes his term next year and may continue one more term. SIGCSE has the right to nominate an editor.
  - John wants to attract ads to the ACM Inroads magazine website. A full-page ad is about $1000, so 10 pages a year will easily help defray the cost of publication and the synergy generated from the ads should attract more advertisers.
  - Henry pointed out that the SIGCSE Spotlight does not show up in the DL so John will check on this.
    ACTION: John
  - About the look of the Inroads website, it was mentioned that eLearn is an example of what ACM is willing to support. John will look at that.
    ACTION: John
  - John said the pipeline for ACM Inroads is 2-3 issues out. John said the associate editors are meeting here in Dallas. John said that ACM is probably willing to put up $10K and SIGCSE can put up $5K to get the website design done.
- ICER 2011 is still working on a venue and budget to complete within a month.
  ACTION: Mark
- For ICER 2012 thru 2013 – Alison Young (NZ) 2012, Beth Simon (San Diego) 2013 and Quinten Cutts (Glasgow) 2014
- DC attendance is low.
  - When it was at SIGCSE it was large, but it had people that were not necessarily about CS ED research. The focus of the DC should stay CS Ed research.

- o We decided we would like to have an event at the SIGCSE Symposium, a general type session that can include CS Ed Research and other areas. The mentoring workshop could be modeled similar to the CRA-W workshop and run every other year at SIGCSE. The workshop would be for graduate students and new faculty. Would CRA-E be interested in sponsoring this?
  - o This should start in 2012.
    ACTION: Renée, Barb and Susan
- Best paper – Mark said they had two papers from SIGCSE to consider to CACM for a potential paper. He would like to see what they get from ITiCSE and ICER too to make a decision.
  ACTION: Mark
- Best paper award at conferences –The Committee should talk to each of the conference chairs and the reviewing form should be modified to check if you think this is a best paper award. Barb said someone from EC is going to monitor awards. The best paper should be announced at the conference.
  ACTION: Mark and Barbara
- SIGCSE 2011 announced a best paper award.
- We discussed the agenda for the SIGCSE Board meeting.

At 3pm we took a break.

At 3:30 we started back up with Ellen Walker and Tom Cortina (SIGCSE 2011 Conference Chairs), Dave Musicant and Laurie King (SIGCSE 2012 Conference Chairs), and Chris Stephenson (CSTA).

- Ellen said they have a good number of high school teachers attending the SIGCSE Symposium, most of them are attending the whole Symposium.
  - o Ellen gave an update on registration: 1129. Workshops: 525 total (only 79 on Saturday).
  - o Ellen said they made the hotel block after their deadline. They got many more hotel rooms on Tuesday and fewer rooms on Saturday. The number for Saturday lunch is lower. They have a new sponsor, Amazon. Food is much more expensive. The reception is one hour and only a reception. List prices for AV are high, but they negotiated a buy one get two free for AV. They have not used their contingency. Preconference events are taking off. They added a preconference liaison to the committee. They are trying a new way to connect with pokens.
- Dave and Laurie went next. They have submitted their TRMF.
  ACTION: Renée will ask about it.
  - o They have initial contacts for wireless. They have bids out for AV. They think registration should go up, wireless is the most expensive item. They have three hotels. They will look into pokens.

Ellen, Tom, Dave and Laurie left at 4:10pm.

- Chris gave a report on CSTA. CSTA has 8500 members. India is 40% of their international membership. They did not have a presence at Grace Hopper last year but may next year.
- They are working on the AP CS curriculum. Mostly encouraging people to fill out the survey. They are waiting to hear back on that. The cohort is meeting in April.
- They are providing training to the cohort, teachers and faculty working together. They would be working on revising state standards. For example there were issues that came up in Texas and they were able to help make significant improvements.
- They are modifying the CS standards, first published in 2003, then 2006. This time there is a bigger update. Previously they got an endorsement from SIGCSE.
- The Running on Empty report came out in the fall. There was a lot of media attention on it. The state by state report cards gets peoples' attention.
- There is a BOF tomorrow on the cohort.
- Chris mentioned the CS and Information technology conference they ran. The change this year was that all papers were reviewed. They used the system Softconf for their reviewing. It costs about $800 per year for a flat rate and they did some modifications for them.

    4:30pm Chris left and Tom Naps came.

- Tom gave a report. The ITiCSE 2011 program has been announced. 169 paper submissions 66 accepted, 39%. Working groups had only three submissions, they were all accepted. This number is down a lot. Hotel rooms have been reserved. Excursions are being worked on. Travel information is available. He has one confirmed supporter.

    Tom left at 4:45pm

- ITiCSE 2013 needs a site.
- When will the next SIGCSE Board Phone call be? Early April?
  ACTION: Renée
- Topics for the next board meeting. One topic would be looking at CS departments that are being eliminated. The data from the TauRUS effort would be helpful to see first.
- Our next meeting will be Oct 15 in Charlotte, NC.
  ACTION: Tiffany will host.

The meeting was called to an end at 5:25pm.

End of minutes, March 9, 2011, SIGCSE Board Meeting, Dallas, TX.

Susan Rodger, Secretary