Minutes
SIGCSE Board Phone Meeting
Tuesday, January 10, 2017
7 pm Central time

Attending
- Michelle Craig, At Large
- Adrienne Decker, Secretary
- Maureen Doyle, SIGCSE Bulletin Co-Editor
- Sue Fitzgerald, Secretary
- Briana Morrison, At Large
- Leo Porter, SIGCSE Bulletin Co-Editor
- Susan Rodger, Past Chair
- Amber Settle, Chair
- Judy Sheard, Vice Chair
- Mark Weiss, At Large

- **October meeting minutes**
    - Requested revisions to be circulated (S. Fitzgerald)

- **Approvals/activity since the last meeting**:
    - Simon was approved as a temporary ITiCSE database volunteer, with a one-year term
    - The ITiCSE 2017 TMRF was approved
    - The ICER 2017 TMRF was approved
    - In-cooperation conferences approved
        - CCSC-SW 2017
        - CCSC-NE 2017
        - CCSC-CP 2017
        - CCSC-MS 2017
        - CCSC-SC 2017
    - Arrangements are being made to provide 2017 Symposium registration and conference mentors for the two ACM-W scholarship winners who will be attending the conference.
    - A $2500 donation for the Travel Grant program was received from Theresa and Henry Walker. A. Settle sent a thank-you and acknowledgment.
    - A total of $420 in donations for the Travel Grant program were received via Symposium registration during 2016. A. Settle has sent thank-yous and acknowledgements.
    - Researchers from the University of California, Riverside, the University of Arizona, the University of California, Davis, the University of Michigan and zyBooks donated $800 to the 2017 Doctoral Consortium.
    - Jan Vahrenhold was appointed as the 2017 and 2018 DC co-chair.
    - A. Settle submitted the SIGCSE benefits for FY 2018 to the ACM
- **Status updates on action items from the October meeting**
    - The Board will encourage nominations for the Karl V. Karlstrom award
    - SIGCSE social media accounts have been transferred to B. Morrison. Barbara Owens will be asked what was done with the social media role in the past (B. Morrison)
    - A. Settle informed Andy Ko and Ben Shapiro that the SIGCSE Board is supportive of the idea of a new CER conference and would like more details about it. They plan to have a

detailed proposal by the March Board meeting, with updates for feedback between now and then.

- A. Settle asked Site Evaluation Team to provide a completed cost estimate spreadsheet along with their recommendation for the 2019 Symposium site.
- A. Settle and A. Decker contacted April Mosqus (ACM) about updating the Symposium bid requirements to include AV and wireless. They met with April and John Otero and they will be updating the requirements document distributed with the call for bids.
- A. Settle informed Sam Rebelsky (list manager) about the new retiree membership category and the policy that any retired person who has been a SIGCSE member for at least 10 years can stay on the listserv.
- A. Settle requested that Steve Edwards and Michael Caspersen find a time at the Symposium 2017 to show the ACM 50th Turing Celebration video: https://www.youtube.com/watch?v=oOQDEqtcSnI and they agreed.
- A. Settle informed the Symposium co-organizers and Chris Hundhausen about our support for a TOCE paper presentation special session in 2017 and 2018, emphasizing the importance of a reviewed process beginning in 2018. A pilot run will be done at the Symposium 2017. A. Settle also told the ITiCSE and ICER organizers and Chris that the Board did not see a good fit between those conferences and TOCE paper presentations at this point in time.
- A. Settle contacted Tiffany Barnes, Dan Garcia, Beth Hawthorne, and Manuel Perez Quinones about the Board concerns about the Symposium reviewing process.
- Symposium organizers were reminded that co-location of conferences with the Symposium must be discussed and pre-approved by the SIGCSE Board.
- A. Settle informed the ICER and ITiCSE conference organizers for 2017 and 2018 that they will need to budget for ribbons if they wish to advertise the 2018 conferences at the 2018 SIGCSE Symposium.
- A. Settle emailed Chris Hundhausen about the ACM badging policy.
- B. Morrison talked with ICER chair Josh Tenenburg about the new badging policy. Josh prefers to wait one year and see how it plays out at other ACM conferences and learn from those approaches.
- The Communications of the ACM accepts Research Highlights (http://cacm.acm.org/about-communications/author-center/author-guidelines/research-highlights-template/). When nominated, a one-page overview needs to be provided. J. Sheard nominated the ICER 2016 "Best Paper" for the CACM Research Highlights.
- J. Sheard contacted ITiCSE 2016 chairs to encourage them to consider nominating a paper.
- Judith Bishop is currently serving on the ACM Distinguished Member Committee and is a Distinguished Educator.
- A. Settle sent Sven Koenig an email sharing our ideas for Educational Advances in Artificial Intelligence (EAAI 2017)
- M. Weiss emailed Ruthe Farmer and others concerning information for next deadline for White House seeking accomplishments in K-12 CS Ed; not surprisingly, there will be new staffing at Office of Science & Technology Policy Executive Office of the President in the new administration, so nothing at this time.
- Chapter reports for Australia and India were distributed to board (B. Morrison). The Spain chapter is inactive and was removed from website. The Board assumes the Bilkent

(Turkey) chapter is also inactive (no report and not on website). Bilkent has been since been removed from the SIGCSE website.

- o B. Morrison notified ICER co-chairs that future calls for participation and the initial conference website should be in place at the previous year's conference.
- o B. Morrison asked the registration team to add a "Want to Volunteer" check box to the Technical Symposium registration and this was implemented.
- o B. Morrison talked with ICER Co-Chairs and Colleen Lewis. Works In Progress is now part of ICER. Colleen will rotate off after next year and will nominate a co-chair for this year and next.
- o Two special projects were funded. Announcements were made to the board and listservs and articles were suggested for the Bulletin. Projects were added to the sigcse.org web pages.
- o Two reports from December 2015 special projects were received and shared. Articles were suggested for the Bulletin.
- o S. Fitzgerald reached out to the Chairs Roundtable leader. Discussion about co-leadership selection ensued. Technical Symposium website updates were requested.
- o A retiree membership category was sent to ACM for inclusion in FY2018 planning. A 25% discount on the electronic membership rate would be $18 (rounded down). The Board approved this new membership category.
- o The ITiCSE site committee has come up with suggestions for people to join the team. J. Sheard is organising a Skype meeting with the committee next week to discuss.
- o J. Sheard made some changes to the SIGCSE website, including hot topics on the home page.
- o Board members are asked to share ideas for hot topics for the SIGCSE website or problems with links
- o J. Sheard to update the SIGCSE Members who have ACM Advanced Membership page
- o Board to discuss CACM Research Highlights nomination process at March Board Meeting. J. Sheard and B. Morrison are to provide additional information. Are conference/program chairs to be charged with nominating the best paper awards?
- o Suggested changes to the SIGCSE mission statement were discussed. M. Weiss, M. Craig and J. Sheard are to make further revision for discussion in March. A. Settle will bring the new mission statement to the SIG Governing Board after the SIGCSE Board has approved changed.
- o Board members are encouraged to apply for ACM Senior member status
- o Several SIGCSE members received recognition as ACM Distinguished Educators in 2016
  - Michael J Clancy
  - Michelle Craig
  - Amruth Kumar
  - Venugopal K R

- **New business**
  - o Submission policy for program and conference co-chairs
    - Background:
      - The previous Board disallowed Symposium conference/program chairs from submitting to the conference due to conflict of interest
      - Should program chairs be allowed to submit to their own conferences? If so, which conferences?

- Should conference chairs be allowed to submit to their own conferences? If so, which conferences?
- After resolution, a formal policy should be posted on sigcse.org

- Previous submission policies for each conference were discussed. Questions about whether program or conference chairs should be allowed to submit were raised. There was also concern about students of program or conference chairs submitting. Serving on the program committee is prestigious and may mitigate the downside of not being able to submit.
- Current practices for the three conferences are to be documented to serve as a starting place for discussion in March (J. Sheard, B. Morrison, A. Decker)

o Technical Symposium leadership
  - Possible leaders for 2020 were discussed
  - A. Settle to encourage Symposium Chairs/Program Chairs to build leadership by adding people to the program committee

o Amber: Dissemination of the updated ACM policy on authorship
  - An article on the policy has appeared in the January SIGCSE Bulletin
  - Amber asked that the policy appear on the ITiCSE and ICER 2017 CFP and web sites. ITiCSE and ICER have posted the policy on their websites
  - A. Settle to ask Symposium to post the policy
  - A. Settle to announce the authorship policy at the SIGCSE Business Meeting
  - A. Settle to post to the authorship policy to the SIGCSE listserve this week

o Recognition for those with ACM advanced member grades
  - Ribbons at conferences?
  - Recognition at plenary - senior members stand up. M. Weiss to create a slide. M. Weiss and A. Settle to work with Symposium leadership to work this into the program
  - M. Weiss to write article for Bulletin by April Bulletin, to submit article right after Symposium. Bulletin editors to be in touch with M. Weiss at end of February
  - Could "Senior Member" be added to author line?

o 2017 Symposium update
  - Sponsorship revenues up 25%, thanks to Executive Events
  - Sponsors have provided many promotional items
  - Registrations are strong
  - A/V costs are higher than anticipated
  - For further discussion: On the evaluations from the 2016 Symposium, someone suggested that a registration rate that includes all sessions, including workshops, be introduced. Cary said such a thing would be easy to implement. Are we interested in doing this?
    - How many workshops do people sign up for? Is there a pricing model for making the extra workshop added value?
    - Is it possible to have a combo rate so SIGCSE membership is not separated out? Some Universities will not pay for membership.

- More information is needed. No decision was taken
- A. Settle to ask Cary Laxer, registrar, for this information

  o Should we create an institutional membership category? A. Decker to suggest a pricing model for discussion in March

  o Chairs Roundtable (S. Fitzgerald)
    - Co-chair not known at this time.
    - 4 hotel nights to be shared between two co-chairs
    - No travel money
    - Co-chair to be asked to send an announcement to listserv
    - Ask Cary Laxer for registration updates
    - Request posting on Symposium website

- **Items for later meetings:**
  o Clarify which positions in the organization require SIGCSE Board approval and which don't
  o Chris Hundhausen and Tony Clear are working on an idea that would involve reprinting ITiCSE working group reports in TOCE as a special issue each year
    - Chris reports that as long as all articles are accepted at the same time, there are no objections from the ACM about having a special issue each year. He has contacted the editorial board for their feedback and should get back to us during the second week of January.