SIGCSE Business Meeting Minutes
March 4, 2016
Memphis, Tennessee

The meeting was chaired by Susan Rodger, Chair SIGCSE Board

Susan called the meeting to order at 5:10pm Central Time

o   Susan introduced the SIGCSE Board members.

o   Susan thanked the SIGCSE conference chairs from 2015:
- SIGCSE Technical Symposium 2015 in Kansas City, Missouri, USA: *Adrienne Decker* and *Kurt Eiselt*
- ITiCSE 2015 in Vilnius, Lithuania: *Valentina Dagienė*
- ICER 2015 in Omaha, Nebraska, USA: *Brian Dorn*

o   Susan thanked the SIGCSE conference chairs for 2016:
- SIGCSE Technical Symposium 2016 in Memphis, Tennessee, USA: *Jodi Timms* and *Carl Alphonce*
- ITiCSE 2016 in Arequipa, Peru: *Ernesto Cuadros-Vargas* and *Alison Clear*
- ICER 2016 in Melbourne, Australia*: Judy Sheard*

o   Susan thanked future conference chairs:
- SIGCSE Technical Symposium 2017 in Seattle, Washington, USA: *Michael Caspersen* and *Stephen Edwards*
- ITiCSE 2017 in Bologna, Italy: *Renzo Davoli* and *Michael Goldweber*
- ICER 2017: in Tacoma, Washington, USA: *Josh Tenenberg* and *Donald Chinn*

o   Susan thanked the new Editors-in-Chief of ACM Inroads, *Mark Bailey* and *Laurie Smith King*, and also *John Impagliazzo* who steered ACM Inroads for its first six years.

o   Susan thanks the co-editors of the SIGCSE Bulletin, *David Kauchak* and *Maureen Doyle*, and also *Christine Alvarado* who stepped down in 2015.

o   Amber Settle (Treasurer, SIGCSE Board) presented the budget.
- A $35,998 profit was recorded for FY 2015.
- A surplus of $94,604 is forecast for FY 2016.
- Surpluses were recorded for SIGCSE Technical Symposium 2015 and ITiCSE 2015. A surplus is estimated for ICER 2015.

- o Sue Fitzgerald (SIGCSE Board member) reported on the SIGCSE Special Projects.
    - There are two rounds of Special Projects with deadlines in May 15 and November 15.
    - A total of twenty eight applications were received in FY 2015 with five projects funded for a total of $18,277.
    - Fourteen applications were received in the first round in FY 2016 with three projects funded for a total of $10,337.

- o Amber Settle reported on the SIGCSE Speakers Fund.
    - Speakers were supported for two conferences in FY 2015 for a total of $1,221.36
    - In FY 2016 to date, speakers have been supported for two conferences for a total of $2,000.

- o Amber Settle reported on the SIGCSE Travel Fund program.
    - Six awards were made to support attendance at the 2016 SIGCSE Technical Symposium. One award was declined.

- o Amber Settle reported on the SIGCSE membership numbers. The membership of SIGCSE is steady. Since the introduction of the online publication membership there has been a decline in print membership and a corresponding increase in the online membership.

- o Sue Fitzgerald announced the formation of two new SIGCSE committees:
    - *Committee on Computing Education in Liberal Arts Colleges* which aims to be a voice for the liberal arts community and a network for sharing ideas.
        - o Facilitators: Doug Baldwin, SUNY Geneseo, Alyce Brady, Kalamazoo College, Andrea Lawrence, Spelman College, Henry Walker, Grinnell College
    - *Committee on Instructional Practices* which will gather data on instructional practices common to computer science educators.
        - o Leaders: Scott Grissom, Laurie Murphy, Renee McCauley and Sue Fitzgerald

- o Alison Clear (co-chair ITiCSE 2016) gave an update on planning for ITiCSE 2016 to be held in Arequipa, Peru, 11-13 July.

- o Judy Sheard (co-chair ICER 2016) gave an update on planning for ICER 2016 to be held in Melbourne, Australia, 8-12 September.

- o Renée McCauley (Chair of the SIGCSE Board nominating committee) announced the candidates for the forthcoming SIGCSE Board election.
    - The slate comprises eighteen candidates in total, with two candidates for each of Chair, Vice Chair, Secretary and Treasurer, and 10 candidates for three At-Large positions.
    - The process of adding names to the slate through petition was explained.

Susan opened up the meeting for feedback and questions.

o   Feedback was sought on a proposal to change the Symposium leadership to a model where the Conference Chair and Program Chair positions are separate and would each be a two year position. Currently the appointment is a two year commitment: 1st year Program Chair and then 2nd year Conference Chair.

o   Feedback was sought on the proposal to have new SIGCSE conferences in locations other than the current traditional locations for SIGCSE conferences.

o   A comment was made that there was no person of color on the SIGCSE Board election slate. Renée McCauley (Chair of the nominating committee) responded that no person of color had applied. She also mentioned that the slate was set up to ensure that at least one international member was on the next Board.

o   Susan reminded the meeting about the volunteer form available at sigcse.org and encouraged people to consider offering their services to SIGCSE.

o   Paul Tymann (Vice Chair, SIGCSE Board) moved a vote of thanks to Susan Rodger for her hard work and wonderful leadership of SIGCSE over the past three years.

o   Susan thanked everyone for coming.

The meeting concluded at 5:45pm.

End of minutes, March 4, 2016, SIGCSE Business Meeting.

Judy Sheard, Secretary