SIGCSE Board Meeting

Tuesday, December 12, 2017
6 - 7:50 pm Central time

Attending
- Michelle Craig, At Large
- Adrienne Decker, Treasurer
- Maureen Doyle, SIGCSE Bulletin Co-editor
- Sue Fitzgerald, Secretary
- Briana Morrison, At Large
- Leo Porter, SIGCSE Bulletin Co-editor
- Susan Rodger, Immediate Past Chair
- Amber Settle, Chair
- Judy Sheard, Vice-Chair

Absent:
- Mark Weiss, At Large

Activities since the October 22, 2017 board meeting (by phone):
- William Turner was approved as SIGCSE information co-director until 2019.
- Sam Rebelsky was approved and will serve a second term as SIGCSE information co-director until 2021.
- Janet Carter was approved as ITiCSE database co-coordinator with a term through November 2020.
- The CSTA board was asked to work on scheduling their conferences to avoid conflicts with ITiCSE.
- The ICER 2019 Preliminary Approval Form (PAF) was approved. ICER will take place August 12 - 14, 2019 in Toronto.
- The 2018 Western Canadian Conference on Computing Education was approved as an in-cooperation conference.

Minutes from the October 22, 2017 meeting were approved with one amendment.

Website
- J. Sheard is updating the SIGCSE website to include a more comprehensive list of volunteer positions, names of people in those positions and their dates of service.

Conferences
- A. Decker, B. Morrison and J. Sheard will update the SIGCSE policy for reimbursing SIGCSE conference committee members.
- Conference contingency
  - SIGs may lower the contingency budget item for conferences if they wish, although it means the assumption of greater risk. See: http://www.acm.org/special-interest-groups/volunteer-resources/officers-manual/conferences
  - ITiCSE has historically had a contingency fund of 10% of its budget; ICER and the Symposium have historically had a contingency of 15%

- o MOTION: The Board approved a motion to lower all conference contingency funds to 10% of the conference budget

ICER
- The Board discussed a proposal to arrange for Aalto University to co-sponsor ICER 2018. The Board was generally not in favor of cost and revenue sharing with the host University. Posting the host university's logo on the conference website is a way of acknowledging their role.
- The Board discussed accepting registrations in local currency. Although RegOnline handles only US dollars, local registration can be set up by the host institution which reduces problems with variations in the exchange rate and reduces the costs of VAT for the participants.
- The Board discussed the use of a conference management company. In general the Board does not feel that ICER is large enough to justify the cost of hiring a conference management service.
- A. Settle, A. Decker, and B. Morrison will continue the discussion with the 2018 ICER site chair.
- The Board discussed a suggestion that an ICER treasurer position be created. A new model of leadership was introduced this year. Creation of a treasurer position will be revisited next year on an as needed basis.
- The Board discussed a suggestion for additional ICER leadership mentoring, especially for site chairs. Because a new model of leadership was introduced this year was deemed premature. The suggestion will be revisited next year on an as needed basis
- A call for nominations for site and program chairs for ICER will be forthcoming soon.

ITiCSE
- Discussions with ACM Europe and Informatics Europe continue. Both Informatics Europe and ACM Europe are seeking to establish a presence via a premier computer science education conference. It seems desirable for SIGCSE to provide leadership. And it seems natural to use the existing, well-established ITiCSE conference to achieve those aims. Informatics Europe is similar to CRA. They have an annual summit for heads of department but no general conference.
- ACM Europe and Informatics Europe are open to using SIGCSE and ITiCSE in these ways. They would like to see more European participation in ITiCSE and anticipate growth as a result of their involvement.
- The Board discussed governance issues. M. Craig will draft a proposal. A. Settle and J. Sheard will review it before sharing with a broader audience.
- J. Sheard will convene a meeting between the four people currently on the ITiCSE steering committee to discuss these ideas.

Global conference
- In October, the Board approved the introduction of a fourth SIGCSE conference, a global conference.
- S. Fitzgerald, S. Rodger and M. Craig will propose a governance structure for discussion at the February board meeting.
- To start a new conference solely sponsored by SIGCSE, the committee simply needs to submit a Technical Meeting Request Form (http://cms.acm.org/tmrf/).

Symposium
- The Board discussed a suggestion that the Technical Symposium should be listed as a Career and Technical Education (CTE) professional organization with Texas CTE

- o The list of currently approved organizations is here: https://txcte.org/teachers
  - o A. Decker will investigate further what it means to be part of this list. If SIGCSE will simply be listed as a resource she will request that we be added to the list.
- M. Craig will inquire about the status of the 2018 Symposium International Committee

Special Projects
- There were 13 submissions in the November, 2017 round of Special Projects proposals. Review of the proposals is underway.
- The Board discussed ways to publicize the results of Special Projects. S. Fitzgerald will solicit slides and ask Symposium chairs to include them during the plenary slide shows (as per usual). M. Doyle and J. Sheard will explore ways to link the reports to the SIGCSE website.

SIGCSE 50th Anniversary (the SIG's birthday, not to be confused with the Symposium's 50th Anniversary next year)
- B. Morrison and A. Settle will write an article on SIGCSE's 50th anniversary for the Bulletin
- S. Rodger and others have been asked to write articles for ACM Inroads for SIGCSE's 50th anniversary.
- M. Doyle and L. Porter will seek out SIGCSE volunteers to spotlight in the Bulletin.

ACM Discrimination Policy
- A draft of slides about the ACM's non-discrimination and non-harassment policy have been created and will be shown at every SIGCSE conference

CISSE
- The CISSE 2018 CFP significantly duplicates the Symposium 2018 CFP. CISSE leadership was contacted about the unauthorized use of the text, with a request for an apology to Beth Hawthorne and Manuel Perez Quinones, 2018 Symposium program co-chairs. There has been no response from the CISSE representatives.

TOCE
- Fourteen Transactions on Computing Education (TOCE) papers were selected for presentation at the Symposium. This did not impact the number of new papers accepted. The Board views this number of TOCE articles as too many. A. Decker will convey to the 2019 Symposium co-chairs that a more selective process for choosing a few TOCE papers to include is desirable.

Other
- The University of Central Asia asked for suggestions for reviewers for their new CS curriculum effort. A. Settle will provide some suggestions.

Respectfully submitted,
Sue Fitzgerald, SIGCSE Secretary