Minutes of April 7th, 2009
SIGCSE Board Conference Call Meeting

Participants are Wanda Dann, John Impagliazzo, Dan Joyce, Renée McCauley, Barbara Boucher Owens (chair), Ingrid Russell, Henry Walker, Alison Young and Ginger Ignatoff (ACM SIG Activities Program Director).

- We discussed a perceived problem with the image of SIGCSE, namely that many people think SIGCSE only serves educators at the undergraduate university level. We believe it serves all levels of computer science education. Henry provided some background on this problem and reviewed some past efforts to address the problem. Barb requested that all board members consider the situation some more on their own, and send her their views as soon as possible. In particular, this feedback will help her prepare for the Ed Board's Rebooting Conference.
  Action: All board members

- The ACM Transactions of Computing Education (formerly JERIC) requested that we provide an official SIGCSE representative to serve on their Editorial Board. We discussed several possible candidates and Barb will contact our top candidate to see if she is willing to take on this position.
  Action: Barb

- We discussed a request from an ITiCSE panel leader for financial aid to support the inclusion of a specific panelist. We concluded that such support cannot be provided at this time for various reasons, primarily because several people inquired about travel support before the conference papers and panels were due and were told that we do not yet have a mechanism in place to provide support. We also decided that the response that Barb has already made to the requestor correctly reflects our discussion and decision, so no further action is needed on this specific request at this time. We note that we do have a board subcommittee that is studying the possibility of providing reduced conference registration fees for some constituencies.

- We note that our new web site has now gone public and can be found at sigcse.org. Thanks once again to Scott Grissom for his help in making this possible. We discussed the need to have the opening page be kept up-to-date with recent SIGCSE news. Barb has authorization to make changes to that page and Dan agreed to help "shepherd" the page.
  Action: Barb and Dan

- We will learn about the results of the recent By-Laws change vote by April 16. The By-Laws will be posted on a page of the web site. On the same page we intend to post a list of the various "standing rules policies" that the board has developed the past few years (and will continue to develop we hope!). Dan agreed to ensure that all the approved standing rule policies are included.
  Action: Dan

- ACM-W is creating a scholarship opportunity for female students. Students will apply for travel funds to attend an ACM research conference. ACM-W will award scholarship winners travel money and is also asking conferences to waive registration fees for the award winners. They asked us if we would be willing to support up to one award winner per year. We've decided that we are willing to support up to one award winner per year to each of our three conferences. Barb will inform ACM-W of our decision.
  Action: Barb

- Renee distributed a proposed SIGCSE budget for the upcoming fiscal year. The budget shows a projected deficit of $57,000. Although there are several reasons to suspect that we will not have such a large deficit, and that in fact we may actually show a surplus in the upcoming year, the budget nevertheless honestly reflects projections for the upcoming year. Because of our current healthy fund balance, we expect that ACM will probably accept the proposed budget as it is – so we decided to go ahead and submit this budget. We thank Renee for all her hard work on this budget in the past few months.
Action: Renee

- ACM headquarters has asked us to provide a list of European conferences that are in "competition" with our conferences. Barb will begin to work on such a list and will send a request for information to the SIGCSE mailing list and also to the chairs of past ITiCSE conferences.
Action: Barb

- ITiCSE 2009 recently "installed" RegOnLine software to handle its conference registrations. As we have discussed before, although the "home-grown" system provide by Cary and Larry and the folks at Rose-Hulman has worked admirably for us through the years, it is time to consider moving to a third party system. Reports are that all is going well so far.

- John suggested that ITiCSE 2010 consider using a "professional" paper submission system. As we have discussed before, although the "home-grown" system provide by Henry and the folks at Grinnell has worked admirably for us through the years, it is probably time to consider moving to a third party system. The board agreed that John should begin looking into such systems.
Action: John

- John reported that ITiCSE 2010 would like to hire a management company to handle its financial transactions. The board agreed that such an arrangement is ok.
Action: John

- Barb will post a Doodle to help us select dates for the next in-person Board meeting.
Action: Barb

End of Minutes
April 7 2009 SIGCSE Board Conference Call
Dan Joyce - Secretary