MINUTES SIGCSE Board Meeting (phone meeting)

August 14, 2017
8 - 9:30 pm Central time

Attending
- Michelle Craig, At Large
- Adrienne Decker, Treasurer
- Maureen Doyle, Bulletin Co-Editor
- Sue Fitzgerald, Secretary
- Brianna Morrison, At Large
- Susan Rodger, Immediate Past Chair
- Amber Settle, Chair

Absent
- Mark Weiss, At Large
- Judy Sheard, Vice Chair

The meeting was called to order at 8:01 PM CDT.

Activities since the last meeting:
- Conferences approved for in-cooperation status:
    - CCSC-MW '17
    - CCSC-NW '17
    - CCSC-RM '17
    - CCSC-EA '17
    - CCSC-SE '17
- The new SIGCSE mission statement was approved by the ACM SIG Governing Board and has been posted on the SIGCSE website
- The 2018 Symposium Technical Meeting Request Form *(*TMRF*)* was approved

Status updates:
- As new conferences are approved and contracts signed, conference locations and dates will be posted on the SIGCSE website. Information about ITiCSE 2017 and 2018, ICER 2017 and 2018, and the Symposium 2018 and 2019 are now posted on the SIGCSE site.
- ACM has the ability to support cloud storage of our SIGCSE documents at no cost to SIGCSE. A permanent document repository will be created.

Minutes from the May 30, 2017 phone meeting were approved unanimously

Awards
- Work continues to encourage nominations for SIGCSE awards.
- A number of SIGCSE members were nominated for the ACM Distinguished Educator designation

ACM Education Council update
- ACM China and ACM India are growing. The ACM Education Council encourages SIGCSE to offer an international conference to meet the needs of those outside Europe and North America

- Eric Roberts talked about capacity planning. Past attempts to manage high enrollments in computing had negative impacts on diversity
- The ACM Education Council encourages SIGCSE to avoid US-centric language. The use of "global" is preferred over "international" by the Education Council
- There was some discussion about how to respond to non-US people who do not/cannot travel to the US to attend conferences. SIGCHI used robots (screens on wheels) which the remote participant manipulates. The robots allow people to talk and "travel" to sessions. This option is very expensive
- The ACM Education Council is moving toward 3-year terms for Council members

Conferences
- Additional SIGCSE Global conference
  - The addition of a fourth, global SIGCSE conference was discussed
  - The ITiCSE conference in Peru did well, demonstrating the feasibility of offering a global/international conference outside of Europe
  - A new conference could be offered every other year and/or different times of year
  - Such a global conference was initially conceived as similar to ITiCSE or the Technical Symposium
  - This topic was discussed extensively by the previous board. S. Fitzgerald will locate and circulate related materials.
  - A subcommittee consisting of S. Rodger, M. Craig and S. Fitzgerald (leader) will review and possibly revise previous proposals in preparation for the October board meeting
- ICER
  - As of the early registration deadline, ICER had 122 registrations
  - The ICER conference organizers shared a comprehensive report on the new review process with the Board. The organizers are to be commended for the quality and thoroughness of the report.
- ITiCSE
  - Aberdeen was unanimously approved as the site for 2019
  - Norway was unanimously approved as the site for 2020
  - Simon was approved as database coordinator for ITiCSE for a three-year term. Since he is now supporting both ICER and ITiCSE he will be asked to begin to train an assistant.
  - The Board wishes to see the inclusion of more Europeans in site selection since this is a primarily European conference

- Technical Symposium
  - Revision of the Symposium site visit committee structure was discussed
    - The Board approved up to three committee members per site visit (at least one site committee chair must participate in a site visit, a second person must also attend, a third person may attend as long as the group consists of both chairs and another site committee member)
    - The Board approved a two year term for a senior chair and a two year term for a junior chair (who then goes on to become the senior chair)
    - The Board approved a transition plan of Bob Beck (senior) and Paul Tymann (junior) in AY17-18, followed by Paul Tymann (senior) and Tracy Camp (junior) starting in AY18-19
    - The SIGCSE website will be updated to reflect these changes

- o Future sites
  - ▪ The Technical Symposium will be held in Minneapolis in 2019
  - ▪ An RFP for West Coast sites for 2020 was sent out for bids
  - ▪ The Board declined to approve St. Louis for the 2021 Symposium due to the NAACP Missouri Travel Advisory. An RFP for New England sites will be requested for 2021
- o Work is progressing on the RFP for the Technical Symposium events manager. A final version was sent to ACM as of August 14 with the expectation that it will go out for bids this week
- Board conference liaisons were asked to remind conference organizers about positions that require board approval

New Educators Workshop
- A co-leader for this 2018 Symposium pre-conference event has been invited to consider the position

InRoads
- S. Rodger and M. Weiss will look into ways to increase InRoads advertising revenue

Memberships for pre-service secondary school CS teachers
- The Board discussed a proposal for reduced membership fees for pre-service secondary school CS teachers. M Craig will follow up.

SIGCSE website
- J. Sheard updated the page on committees.
- M. Doyle will pursue an article on committees for the Bulletin
- J. Sheard will be asked to prepare a document on length of terms for volunteer positions for discussion at the October Board meeting and possible inclusion on the SIGCSE website
- B. Morrison will work with J. Sheard to update the web page on education related activities