

Sandesh Acharya

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EDUCATION

Fanshawe College - GPA: 3.87 , London, Ontario

Jan 2020-Apr 2021

Diploma in Web Development and Internet Applications

GPA: 3.87

Relevant coursework: Database Fundamentals, Relational Databases & SQL, Programming Fundamentals for Web Development, Front End Web Development, OOP for Web Development, Applied JavaScript Tools & Frameworks, PHP Fundamentals, LAMP, Mobile Web Development, Web Programming with XML, Web Standards, Graphics, Web Server & Network Fundamentals, CMS Web Development

PROFESSIONAL EXPERIENCE

The Salvation Army - Toronto, Ontario

Oct 2022-Present

Digital Media Specialist

- Proficient in developing and maintaining WordPress websites, including domain and site migration to new hosting environments
- Skilled in utilizing marketing tools such as Engaging Networks to support campaigns and outreach efforts
- Experienced in editing and enhancing photos using Photoshop, as well as creating and editing videos for various projects
- Provided technical troubleshooting support and assistance to ministry units
- Strong communication skills and ability to collaborate effectively with a diverse team
- Consistently staying up-to-date with the latest digital media trends and technologies to continuously improve skills and knowledge.

SP DATA DIGITAL - Remote-Toronto, ON

MAY 2021-Dec2022

TELECOMMUNICATION SALES REPRESENTATIVE

- Proactively contacted potential and existing customers to inform them about products and services using scripts, demonstrating excellent communication skills
- Resolved customer complaints and disputes by providing information and adjusting bills and payments as needed
- Offered technical products and software with promotional deals to drive sales and meet quotas
- Demonstrated a customer-focused approach, going the "extra mile" to facilitate future sales
- Developed and maintained a strong knowledge base of the products and services offered, staying up-to-date on industry trends and updates to ensure effective communication with customers

Fanshawe College - London, Ontario

Jan 2020-April 2021

Education - Student

- Completed a 2-year/4-semester Diploma in Internet Applications and Web Development from Fanshawe College in London, Ontario, Canada
- Focused on a wide range of subjects, including database fundamentals, programming for web development, front-end web development, object-oriented programming for web development, applied JavaScript tools and frameworks, PHP fundamentals, LAMP stack, mobile web development, web programming with XML, web standards, graphics, web server administration, network fundamentals, and CMS web development
- Achieved academic excellence, resulting in being named to the Dean's Honors Roll.

International Bakery - London, Ontario

Feb 2020-May 2021

Cashier

- Greeted customers in a friendly and professional manner
- Accurately scanned products and manually entered codes for items without barcodes to ensure correct pricing
- Checked and marked expiry dates on products to ensure customer satisfaction with quality products
- Maintained store cleanliness by organizing shelves and restocking items during slow periods

Eval Technologies - Kathmandu, Nepal

Feb 2019-Nov2019

Administrative Assistant

- Provided comprehensive administrative support to senior executives, managing calendars, scheduling meetings, and handling correspondence.
- Prepared and edited documents, presentations, and reports using Microsoft Office Suite.
- Coordinated travel arrangements, including booking flights, accommodations, and ground transportation.
- Managed office supplies, inventory, and equipment maintenance, ensuring smooth operations.
- Handled sensitive and confidential information with the utmost discretion and professionalism.

PROJECTS

My Portfolio - <https://acharyasandesh.github.io>

Jan 2020-Present

- Developed and maintained a portfolio site featuring a variety of projects, showcasing expertise in multiple areas of web development
- Designed and implemented visually appealing layouts using HTML, CSS, JavaScript and PHP
- Created and optimized content for SEO, including keyword research and on-page optimization

SKILLS

Functional :	Problem-Solving, Attention to Detail, Collaboration, Continuous Learning, Time Management, User-Centric Mindset, Troubleshooting, Adaptability, Communication, Testing and Debugging
Technical :	HTML, CSS, JavaScript, PHP, MySQL, JSON, WordPress, Content Management System, react, Node.js, Database Management, Version Control, Web Performance Optimization, Responsive Design, Cross-browser Compatibility, Web Security, SEO Optimization, Graphic Design, Video Editing, Content Management Systems, SEO and Analytics, Social Media Management, Copywriting, Email Marketing, UI/UX Design

ACHIEVEMENTS

- Multiple-time enrollee in Dean's Honors Roll, achieving a GPA of 3.9 or higher in various semesters
- Awarded "Best Employee of the Quarter" at Eval Technologies
- Successfully established a YouTube channel, earning a silver play button for reaching a certain level of subscriber count
- Won "Best Player" award at a high school badminton competition