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Date	7	1	Toom ment	DOJ WHO
	XX	Time involved	resm member responsible (student initials)	Comments
	Come up with name and basic information of website	30 minutes	AJ, AC	Discussed the basic information of our website and wrote ideas down.
	Make website and set color scheme and basic coding	12 hours	AC	Create the website and start the coding and visuals.
	Write paragraphs for introduction, basic information, and cost	2 hours	AC	Write information for the homepage and other basic information.
	Write for promotions, training/safety, vehicles, and travel packages	2.5 hours	2	Write the paragraphs for other pages, like travel plans, training/safety, and the vehicles/technology
	Create images	1 hour	AC	Make images in Adobe
	Finish website and add final touches	1 hour	AJ, AC	Discuss and add final touches to website

AJ, AC Student Initials:

Advisor Name:

Advisor Signature: 4

## STUDENT COPYRIGHT CHECKLIST (for students to complete and advisors to verify) STUDENT: Answer question 1 below. Does your solution to the competitive event integrate any type of music and/or sound? YES NO If NO. go to guestion 2. If YES, is the music and/or sound copyrighted? YES NO If YES, move to question 1A. If NO, move to question 1B. 1A) Have you asked for author permission to use the music and/or sound in your solution and included that permission (letter/form) in your documentation? If YES, move to question 2. If NO, ask for permission and if permission is granted, include the permission in your documentation. 1B) Is the music/sound royalty free, or did you create the music/sound yourself? If YES, cite the royalty free music/sound OR your original music/sound properly in your documentation. CHAPTER ADVISOR: Sign below regarding your student's answer(s) to the use of music/sound in his/her competitive event solution. Even if your student answers "NO" to question 1, please sign below noting that you have evaluated the competitive event solution and the student answered the question(s) accurately. (chapter advisor), have checked my student's solution and confirm that any use of music/sound is OF MARIL done so with proper permission and is cited correctly in the student's documentation and/or the solution has been found to have no music/ sound included. STUDENT: Answer question 2 below. 2) Does your solution to the competitive event integrate any graphics/videos? VES NO If YES, is(are) the graphics/videos copyrighted, registered and/or trademarked? YES NO If YES, move to question 2A. If NO, move to question 2B. 2A) Have you asked for author permission to use the graphics and/or videos in your solution and included a permission (letter/form) in your documentation for graphic/video used? If YES, move to question 3. If NO, ask for permission and if permission is granted, include the permission in your documentation. 2B) Is(are) the graphics/videos royalty free, or did you create your own graphic? If YES, cite the royalty free graphics/videos OR your own original graphics/videos properly in your documentation. CHAPTER ADVISOR: Sign below regarding your student's answer(s) to the use of graphics/videos in his/her competitive event solution. Even if your student answers "NO" to question 2, please sign below noting that you have evaluated the competitive event solution and the student answered the question(s) accurately. LOF MAZIL \_\_\_\_ (chapter advisor), have checked my student's solution and confirm that the use of graphics/videos with proper permission and is cited correctly in the student's documentation and/or the solution has been found to have no graphics/videos included. STUDENT: Answer question 3 below. 3) Does your solution to the competitive event use another's thoughts or research? TYES NO If NO, this is the end of the checklist. If YES, have you properly cited other's thoughts or research in your documentation? YES NO CHAPTER ADVISOR: Sign below regarding your student's answer(s) to having integrated any thoughts/research of others in his/her competitive event solution. Even if your student answers "NO" to question 3, please sign below noting that you have evaluated the competitive event solution and the student answered the question(s) accurately. Korm Etle \_\_\_\_ (chapter advisor), have checked my student's solution and confirm that the use of the thoughts/ research of others is done so with proper permission and is cited correctly in the student's documentation and/or the solution has been found to have all original thought with no use of other's thoughts/research. Alvin James, Ameya Chaudhari apter Advisor Signature: