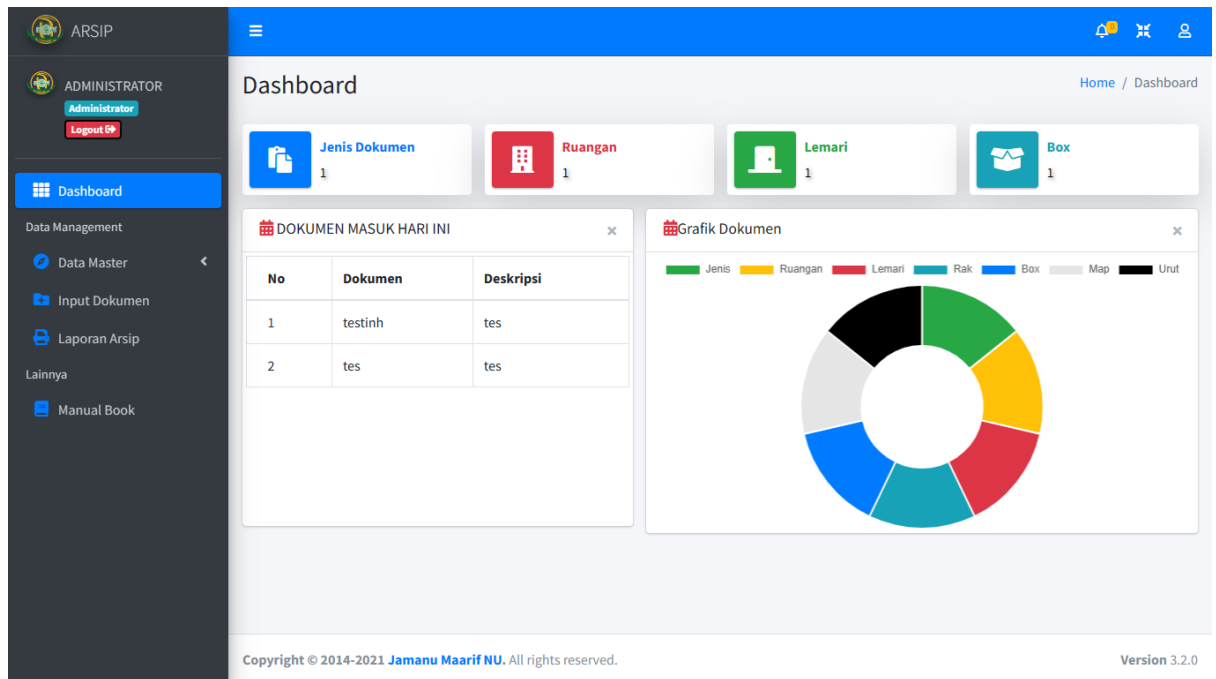


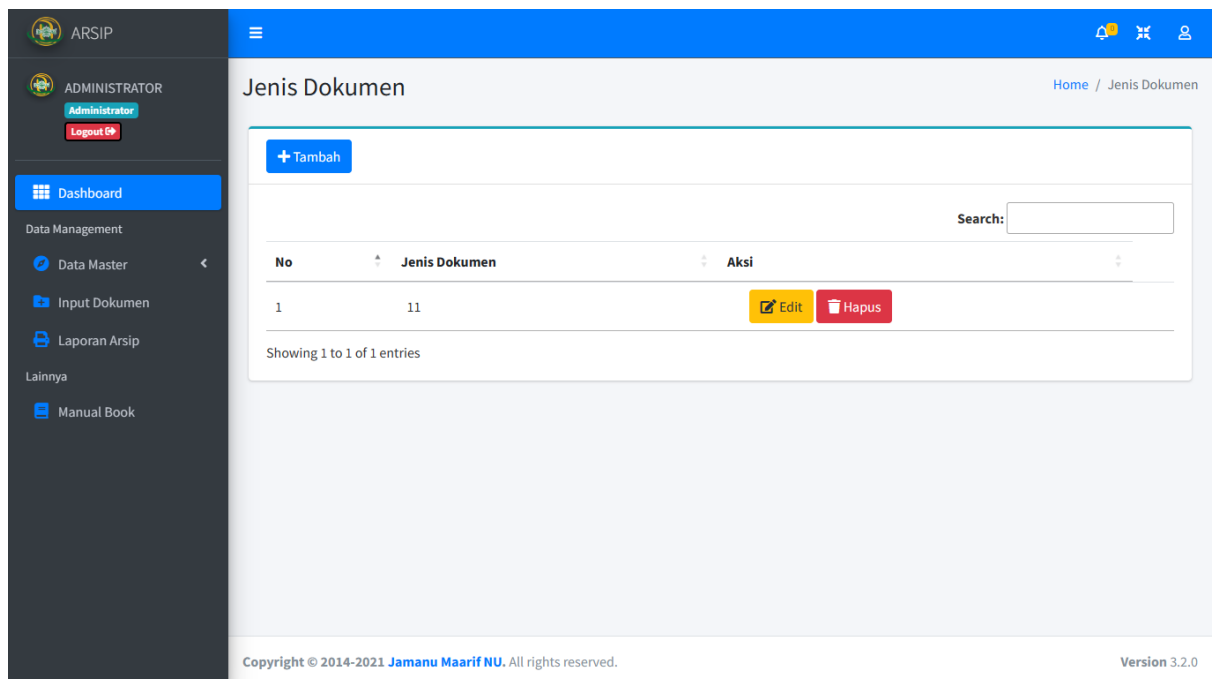
MANUAL BOOK CEK KELULUSAN

1. Dashboard



Pada halaman Dashboard berisi tentang informasi data pada website

2. Jenis Dokumen



Pada menu jenis dokumen silahkan input data jenis dokumen

3. Ruangan

ARSIP

ADMINISTRATOR
Administrator
Logout

Dashboard

Data Management

- Data Master
- Input Dokumen
- Laporan Arsip

Lainnya

- Manual Book

Ruangan

Press Esc to exit full screen

Home / Ruangan

+ Tambah

Search:

No	Ruangan Penyimpanan	Aksi
1	111	Edit Hapus

Showing 1 to 1 of 1 entries

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Pada tabel ruangan berisi tentang ruangan arsip

4. Lemari

ARSIP

ADMINISTRATOR
Administrator
Logout

Dashboard

Data Management

- Data Master
- Input Dokumen
- Laporan Arsip

Lainnya

- Manual Book

Lemari

Home / Lemari

+ Tambah

Search:

No	Lemari Penyimpanan	Aksi
1	111	Edit Hapus

Showing 1 to 1 of 1 entries

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Pada menu lemari masukkan nama / nomor penyimpanan arsip

5. Rak

ARSIP

ADMINISTRATOR
Administrator
Logout

Dashboard

Data Management

- Data Master
- Input Dokumen
- Laporan Arsip
- Lainnya
- Manual Book

Press **Esc** to exit full screen

Home / Rak

+ Tambah

Search:

No	Rak Penyimpanan	Aksi
1	11	Edit Hapus

Showing 1 to 1 of 1 entries

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Pada menu rak berisi informasi tentang rak arsip

6. Box

ARSIP

ADMINISTRATOR
Administrator
Logout

Dashboard

Data Management

- Data Master
- Input Dokumen
- Laporan Arsip
- Lainnya
- Manual Book

Press **Esc** to exit full screen

Home / Box

+ Tambah

Search:

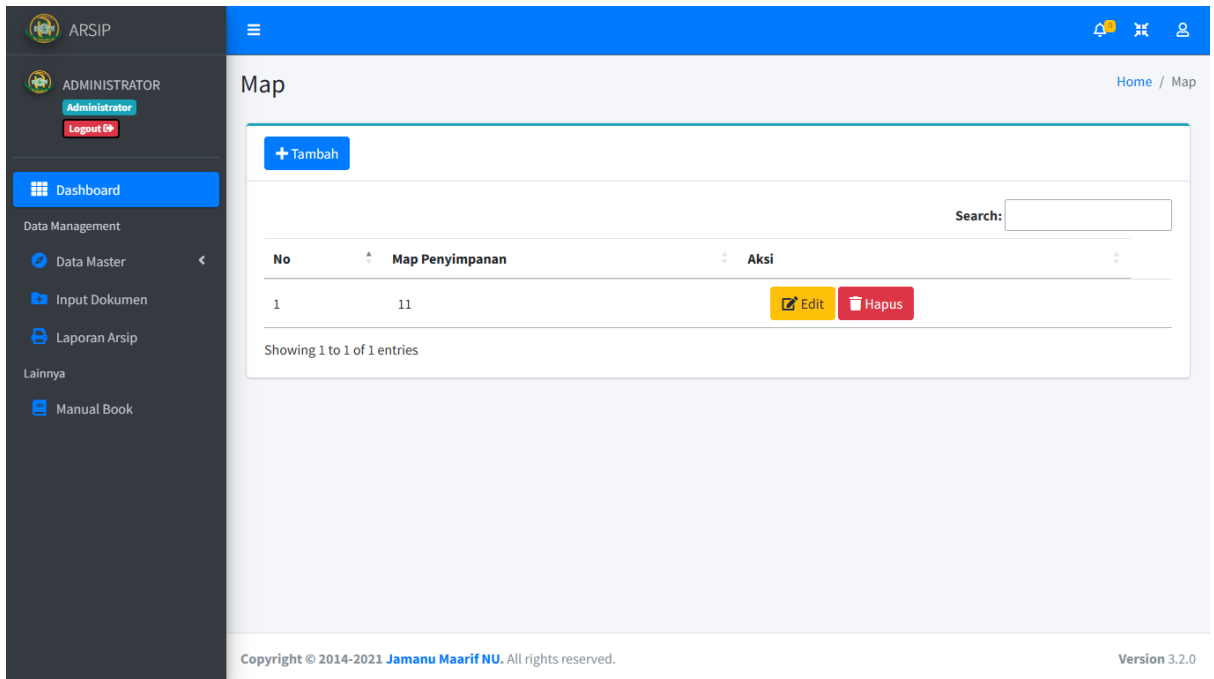
No	Box Penyimpanan	Aksi
1	11	Edit Hapus

Showing 1 to 1 of 1 entries

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Pada menu Box berisi informasi tentang Box penyimpanan arsip

7. Map



The screenshot shows the ARSIP web application interface. On the left is a dark sidebar with the ARSIP logo and user information (ADMINISTRATOR, Administrator, Logout). The main menu includes Dashboard, Data Management (Data Master, Input Dokumen, Laporan Arsip), and Lainnya (Manual Book). The top header is blue with a hamburger menu, notification bell, and user icon. The breadcrumb trail shows 'Home / Map'. The main content area is titled 'Map' and contains a '+ Tambah' button, a search bar, and a table with one entry. The table has columns for 'No', 'Map Penyimpanan', and 'Aksi'. The entry shows '1' for No and '11' for Map Penyimpanan, with 'Edit' and 'Hapus' buttons in the Aksi column. Below the table, it says 'Showing 1 to 1 of 1 entries'. The footer contains copyright information and the version number 3.2.0.

ARSIP

ADMINISTRATOR
Administrator
Logout

Dashboard

Data Management

- Data Master
- Input Dokumen
- Laporan Arsip

Lainnya

- Manual Book

Home / Map

Map

+ Tambah

Search:

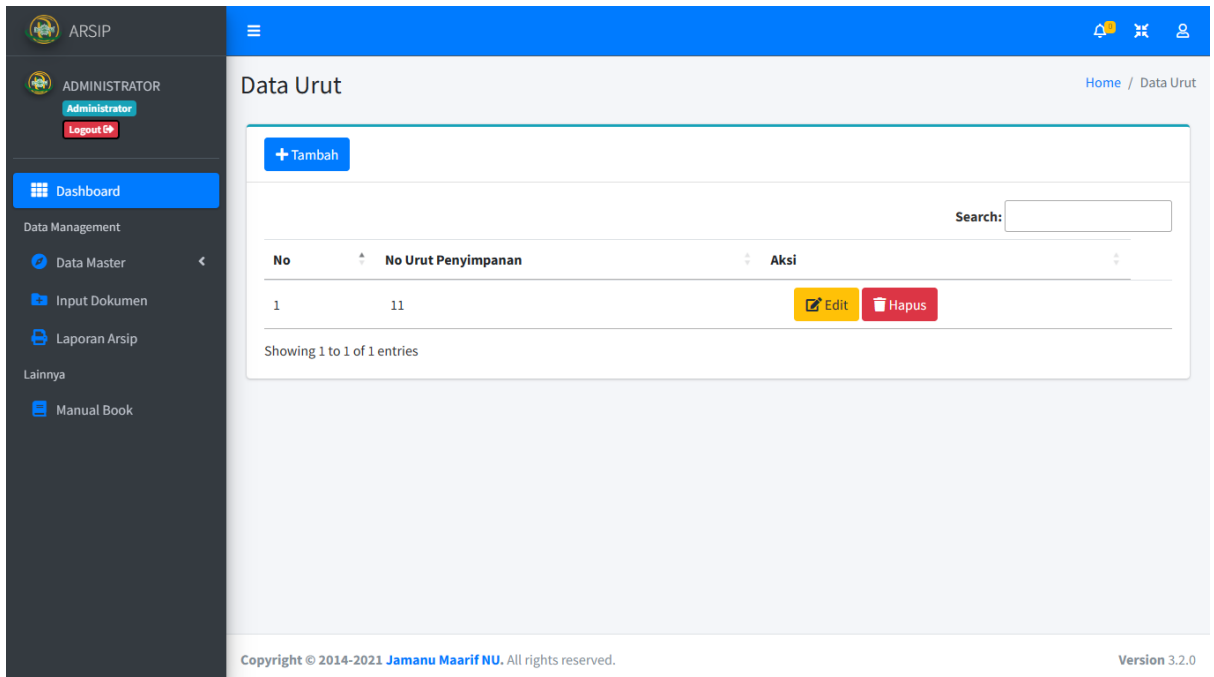
No	Map Penyimpanan	Aksi
1	11	Edit Hapus

Showing 1 to 1 of 1 entries

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Pada menu Map berisi tentang informasi Map yang dipakai pada Arsip

8. Data Urut



The screenshot shows the ARSIP web application interface for the 'Data Urut' page. The layout is identical to the 'Map' page, but the breadcrumb trail is 'Home / Data Urut' and the table header is 'No Urut Penyimpanan'. The table contains one entry with '1' for No and '11' for No Urut Penyimpanan, with 'Edit' and 'Hapus' buttons in the Aksi column. Below the table, it says 'Showing 1 to 1 of 1 entries'. The footer contains copyright information and the version number 3.2.0.

ARSIP

ADMINISTRATOR
Administrator
Logout

Dashboard

Data Management

- Data Master
- Input Dokumen
- Laporan Arsip

Lainnya

- Manual Book

Home / Data Urut

Data Urut

+ Tambah

Search:

No	No Urut Penyimpanan	Aksi
1	11	Edit Hapus

Showing 1 to 1 of 1 entries

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Pada menu data urut terdapat data urutan arsip

9. Input Dokumen

ARSIP

ADMINISTRATOR
Administrator
Logout

Dashboard

Data Management

Data Master

Input Dokumen

Laporan Arsip

Lainnya

Manual Book

Input Dokumen

Home / Input Dokumen

+ Tambah

Search:

No	Jenis Dokumen	Lokasi	Nomor Dok	Tanggal Dokumen	Tanggal Upload	Aksi
1	11	111/111/11/11/11	1111	2022-12-17 00:00:00	2022-12-26 12:37:04	Edit Hapus
2	tes	111/111/11/11/11	1111	2022-12-23 00:00:00	2022-12-24 13:44:31	Edit Hapus

Showing 1 to 2 of 2 entries

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ARSIP

ADMINISTRATOR
Administrator
Logout

Dashboard

Data Management

Data Master

Input Dokumen

Laporan Arsip

Lainnya

Manual Book

Tambah Dokumen

Home / Tambah Dokumen

Petunjuk

1. isi **Identitas Dokumen** Dengan Baik dan Benar.
2. Simpan Data Dokumen Dengan Cara Menekan Tombol **Simpan** Yang berada di bawah Form

Untuk **Keterangan dan Informasi** lebih lanjut silahkan hubungi Bagian **IT (Information & Technology)**

Ruangan
Pilih Ruangan

Lemari
Pilih Lemari

Rak
Pilih Rak

Box
Pilih Box

Urut
Pilih Urutan

Jenis Dokumen
Pilih Jenis Dokumen

Map
Pilih Map

Tanggal Dokumen
dd/mm/yyyy

Nomor Dokumen

Nama Dokumen

Deskripsi

File
Choose File No file chosen

Pada menu input dokumen berisi tentang data dokumen yang akan diinput dan lokasi tempat arsip

10. Laporan Arsip

The screenshot displays the 'Laporan Arsip' (Archive Report) interface. On the left sidebar, the user is logged in as 'ADMINISTRATOR' with a 'Logout' button. The 'Laporan Arsip' menu item is selected. The main panel shows a 'Filter' section with the following options:

- Dari Tanggal:** dd/mm/yyyy
- Sampai Tanggal:** dd/mm/yyyy
- Ruangan:** Pilih Ruangan
- Lemari:** Pilih Lemari
- Rak:** Pilih Rak
- Box:** Pilih Box
- Urut:** (empty dropdown)

The table titled 'Laporan Arsip' contains the following data:

No	Tanggal	Upload	Nomor Dok	Nama Dok	Jenis Dokumen	Lokasi
1	2022-12-23 00:00:00	2022-12-24 13:44:31	1111	tes	tes	111 / 111 / 11 / 11 / 11
2	2022-12-17 00:00:00	2022-12-26 12:37:04	1111	testinh	11	111 / 111 / 11 / 11 / 11

Below the table, it states 'Showing 1 to 2 of 2 entries'. A 'Print' button is located in the top right corner of the table area.

Pada menu laporan terdapat form pencarian file arsip dan fitur print dokumen