

**Ashim Parajuli**

Pokhara, Nepal

☎ 9741787442

✉ [ashim.parajuli34@gmail.com](mailto:ashim.parajuli34@gmail.com)

**Summary**

Enthusiastic and want to learn, I bring strong communication skills. Capable of working well both independently and in team, I excel in adapting to new challenges. With proactive approach and genuine interest in continuous development, I am eager to contribute and grow in this role.

**Experience**

**Student**, 03/2025 - 12/2025

*Student - Pokhara, Nepal*

- Prepared for examinations by studying course material with fellow students.
- Studied different subjects by completing extra-curricular activities and courses.
- Followed along with lectures and made notes for later reference and study.
- Met course goals and achieved good marks with diligent completion of assignments.
- Collaborated on group assignments, coordinating tasks and contributing to high-quality submissions.
- Helped complete and lead assigned group projects, consistently meeting objectives and deadlines.
- Maintained balance of education, sports and volunteer activities as student.

**Skills**

- Multitasking
- Creativity and innovation
- Problem Resolution
- Multitasking efficiency

## **Education**

**Motherland Secondary School** - Pokhara

**Higher National Diploma** Management, 2021 - 2023

**GPA:** 3.4

## **Hobbies and interests**

- I love to do gym it keeps me fit and healthy

## **Languages**

**Nepali:** First Language

**English:** B1 (Intermediate)

**Hindi:** A1 (Beginner)

Let me know if you want this in Word or PDF format, or if you'd like to improve or redesign it!

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11 April 20225

Dear Achyut Parajuli,

I am writing to express my interest in any suitable opportunity at your organization. As a dedicated and enthusiastic individual with a background in management, I am eager to bring my skills, positive attitude, and strong work ethic to your team.

Having recently completed my Higher National Diploma in Management from Motherland Secondary School with a GPA of 3.4, I have developed essential skills such as teamwork, multitasking, communication, and problem-solving. I have actively participated in group projects and maintained a balance between academics, sports, and extracurricular activities.

I am passionate about continuous learning and personal growth. I believe my proactive approach, combined with a willingness to take on new challenges, makes me a strong candidate for your organization. I am confident that I can contribute positively and grow within your team.

Thank you for considering my application. I would appreciate the opportunity to further discuss how I can support your goals and contribute to your success.

Sincerely,

**Ashim Parajuli**