

EMNLP 2020 Virtual Website Login Steps

Step 0 Make sure you have registered for EMNLP 2020. After you register, you should receive an registration confirmation email **“VIRTUAL EMNLP 2020 Conference Registration Confirmation”** from acl@aclweb.org and another email **“Welcome to the EMNLP 2020 Virtual Conference”** with your login credentials from virtual.2020@emnlp.org. If you haven't received the email from virtual.2020@emnlp.org please check the following:

- Everyone should register (including EMNLP 2020 organizers, invited speakers, workshop/tutorial organizers and volunteers). You will need to register to get the welcome email.
- Please check your spam folder and other email categories as well for the welcome email.
- Please search for an email from virtual.2020@emnlp.org since the welcome email will come from this email.
- The email will come to the email address you used in your registration form (please check the row **“Email”**. It is between the **“Address”** row and the **“Are you completing this registration on behalf of the attendee”** row.)

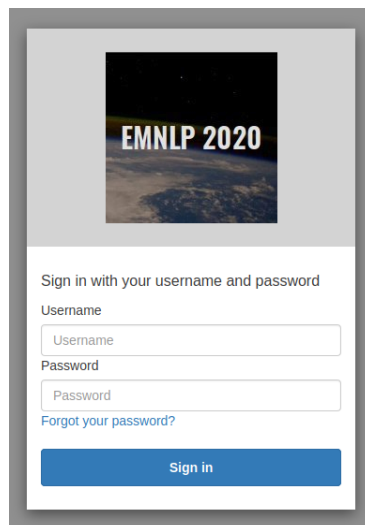
If you still don't find the email, please contact: virtual.2020@emnlp.org and include your registration confirmation email. If you encounter any other issues, please also contact our helpdesk under virtual.2020@emnlp.org.

Step 1 When you go to <https://virtual.2020.emnlp.org/>, you will be asked for your username and password (you can find them in the welcome email).

PLEASE NOTE:

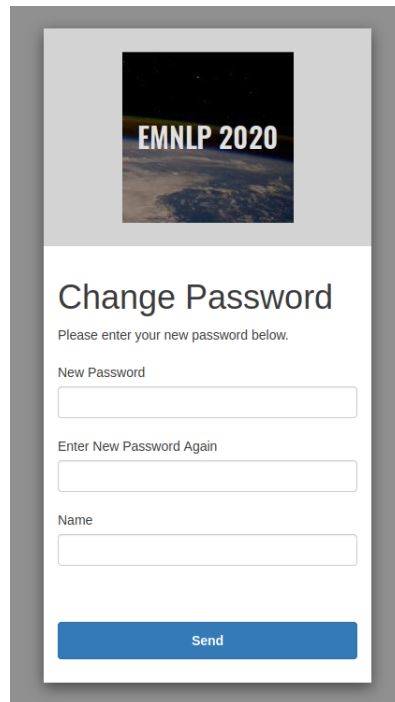
- Make sure you received a welcome email with username (see step 0)
- The username is case-sensitive
- Make sure there are no extra spaces in your password
- Try typing in the username/password instead of copy-pasting (just to make sure you don't miss out on any characters). **The password has 8 characters in total.**

If you are still unable to login, please contact: virtual.2020@emnlp.org and **include the username/password you were sent in the welcome email.**



The screenshot shows the login interface for the EMNLP 2020 Virtual Website. At the top, there is a header image with the text "EMNLP 2020". Below this, the text "Sign in with your username and password" is displayed. The form contains two input fields: "Username" and "Password". Below the password field is a link that says "Forgot your password?". At the bottom of the form is a blue button labeled "Sign in".

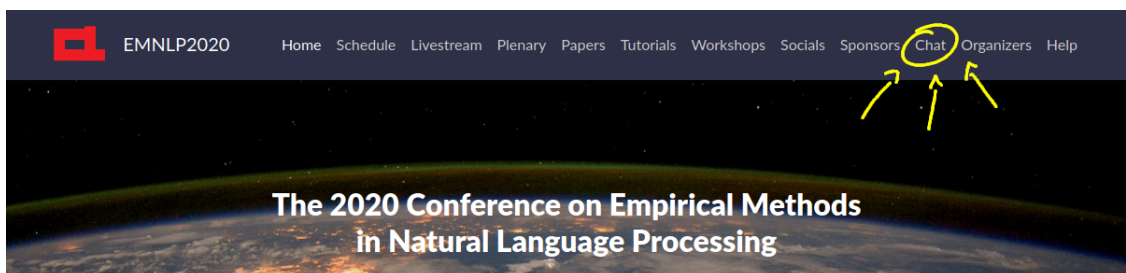
Step 2 You will be asked to change your password.



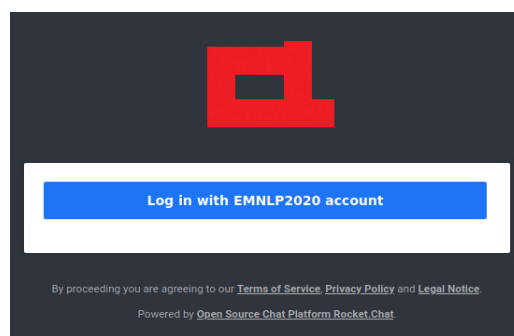
The screenshot shows a web form titled "Change Password" for EMNLP 2020. At the top is a header image with "EMNLP 2020" text. Below the title, it says "Please enter your new password below." The form contains three input fields: "New Password", "Enter New Password Again", and "Name". A blue "Send" button is at the bottom.

In case of an error, try reducing the length of the password.

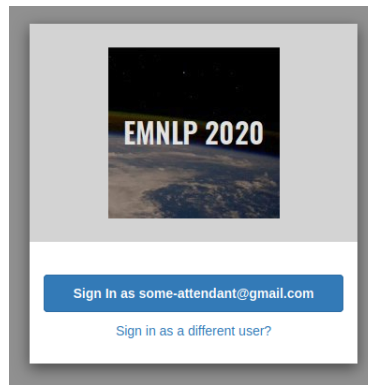
Step 3 Now you will be redirected to our website. Go to the “Chat” page to access RocketChat.



Step 4 Please click the “Log in with EMNLP 2020 account” button. **Note: This window can sometimes be blocked. Click the “allow pop-up window” to unblock. If you are using Firefox, please disable tracking protection.**

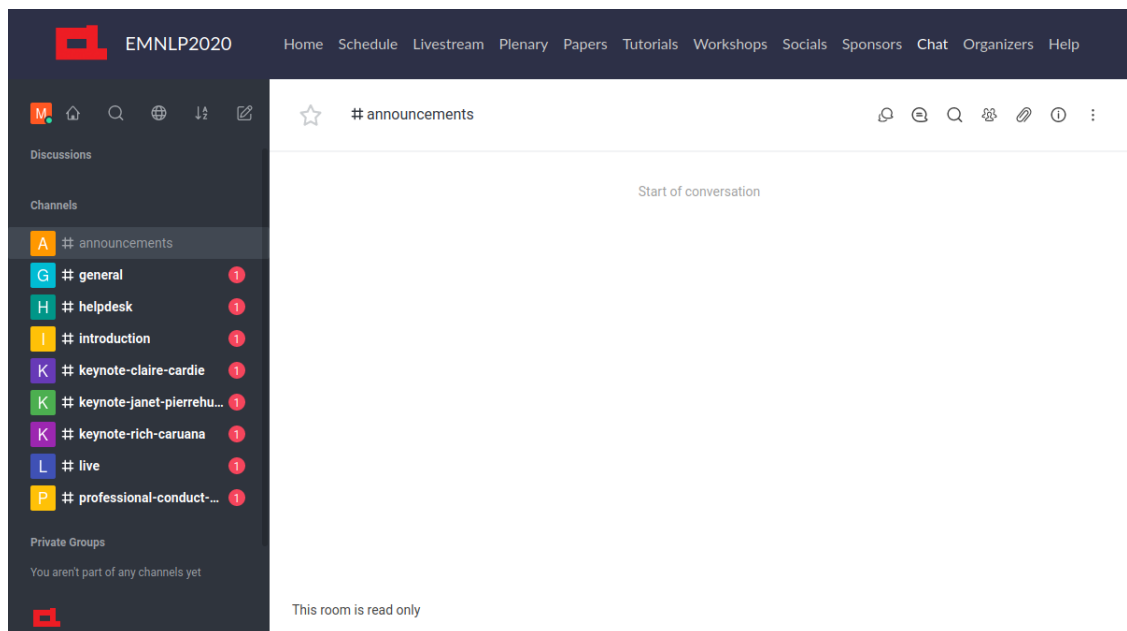


On the page that opens, confirm the sign in process by clicking the “Sign In as ...” button.



Step 5 You need to set up your username.

Now you will be able to access the RocketChat space.



Step 6 (optional) You can edit your RocketChat profile to change your displayed name and include your pronouns. See the screenshots below:

