



Katy Mann

Administration Assistant

Katy works as an Administrative Assistant at Eden since joining us in 2008. Her main responsibilities are transcribing, and general computer base administrative work.

Katy previously worked at American Express Travel, where she worked in Reservation Support dealing with clients through their call centre, she also handled administrative tasks.

Katy holds an NVQ Level 2 in Business Administration.

Katy emigrated to Spain in mid 2009, but she was so good in her field that we couldn't let her go so easily, and so now she works remotely from her family holiday Villa business in Valencia. Katy also spends her time marketing, administering and maintaining the website maintenance for the villa.

Contact Katy on info@edenhrconsulting.com