

The Marquette Chapter of the Association of Computing Machine Constitution

2021

Preamble

The intent of this constitution is to declare a Marquette Chapter of ACM, and to outline the purpose, rules, and regulations of this group.

1 Name

The name of this organization shall be Association of Computing Machinery - Marquette University, hereby referred to as the Organization.

2 Purpose

The purpose of this Organization shall be to act as a group of students and faculty members with an interest in Computing. The Organization will provide a collective resource to all those on campus that would like to learn more about computing topics, but don't know where to start. It will also allow those who have a passion for computing to teach and inspire others.

3 Membership

3.1 Regular Membership

Regular membership shall be open to any full time Marquette University undergraduate student.

3.2 Associate Membership

Associate membership shall be open to any part time student, graduate student, professional student, faculty member, staff member, or administrator at Marquette University.

3.3 Non-discrimination Clause

Consistent with all applicable federal and state laws and University policies, this Organization and its subordinate bodies and officers shall not discriminate on the basis of race, color, age, sexual orientation, religion, veteran's status, sex, national origin, or disability in its selection of members, educational programs, or activities.

3.4 Dues

Dues will not be charged to members of the Organization, but admission may be charged for special events to cover costs.

4 Officers

4.1 Positions

Officers of the Organization shall be as follows: President, Secretary, External Vice-President, Internal Vice-President, Treasurer, and Webmaster.

4.2 Election of Officers

Elections shall be held at the end of every spring semester. Only regular members of the Organization are eligible to hold office and vote in elections. Officers shall be elected by majority vote.

4.3 Terms

Officers shall take office immediately following elections and serve for a period of one year.

4.4 Officer Eligibility

Officers shall not be on academic or university probation at the time of their elections and throughout their terms of office.

4.5 Duties of Officers

- (A) The President is responsible for conducting Organization business.
- (B) The External Vice-President responsibilities include organization of external events, maintaining the image of ACM on campus.
- (C) The Internal Vice-President responsibilities include recruitment of new members, internal social events, and maintains any Organization resources.
- (D) Checks must be co-signed by the Treasurer and by either the President or a Vice-President.

- (E) The officer responsible for conducting meetings is the President.
- (F) The Webmaster is responsible for everything relating to the Organization web site.

5 Removal of Officers

5.1 Removal

Officers failing to fulfill the given responsibilities and duties may be removed by the regular members of the Organization.

5.2 Procedures for Removal

The removal of an officer requires a 2/3 vote of a quorum following the notification of the officer in question. Such notification shall be provided in writing no less than seven working days prior to the vote.

6 Replacement of Officers

6.1 President Vacancy

In the case where the Presidential Office is vacant, the Internal Vice-President will immediately fill the position.

6.2 Executive Board Vacancy

All other executive board positions found to be vacant shall be filled by election immediately.

7 Meetings

7.1 Frequency of Meetings

A regularly scheduled general meeting shall be held at least once a semester. The officers may call additional meetings when the need arises.

7.2 Quorum

A quorum shall consist of 50% of the regular members.

7.3 Requirement of Quorum

A quorum shall be present in order for any official business to be conducted. Official business shall include elections of officers, setting of dues and any other major decisions affecting the Organization.

7.4 Parliamentary Rules

Parliamentary Authority shall follow *Robert's Rules of Order, Newly Revised*.

8 Committees

8.1 Committee Creation

The officers of the Organization shall have the authority to create any committees, standing or special, that will further the purpose of the organization. No committees currently exist for this organization, but if any should be created in the future, this section may be amended to include them.

9 Affiliation

This Organization shall be affiliated with the Association of Computing Machinery, and shall abide by its constitution and by-laws in all cases where there is not conflict between their constitution and by-laws and this constitution and/or the rules, regulations, or policies of Marquette University. In instances of conflict, this constitution and/or rules, regulations or policies of Marquette University shall take precedence over the constitution or by-laws of the Association of Computing Machinery.

10 Amendments

10.1 Notice for Amendments

All amendments to this constitution require notice of one week prior to being discussed and voted upon.

10.2 Quorum for Amendments

All amendments require a 2/3 vote of a quorum for adoption.

10.3 Amendment Approval

Amendments become effective only after approval by the Office of Student Development.