



November 11, 2021

Dr. Amy J. Ko, Ph.D.
The Information School
University of Washington
Seattle, WA

Dear Dr. Ko,

We are pleased to inform you that you have been officially appointed Editor-in-Chief of *ACM Transactions on Computing Education (TOCE)* starting December 1, 2021, and ending November 30, 2024. This term is renewable one time upon assessment and approval of the ACM Publications Board.

As Editor-in-Chief of an ACM Publication, you are officially under the oversight of the ACM Publications Board, which will from time to time ask you to provide a detailed status report on the journal's progress. Your operations efforts are supported by the Publications Department staff at ACM Headquarters, including Laura Lander as Journals Manager, Allison DeVille, Sr. Associate Editor, and Stacey Schick, Associate Editor. You will be assigned a professional journal admin who will you assist you with the daily operation of the journal.

We recommend that you conduct an annual meeting and regular calls with your editorial board to foster journal development. Appointing, actively managing, and motivating your editorial board both to solicit high-quality manuscripts from members of the community and to review submitted manuscripts in a timely and constructive manner are key to a journal's success.

As with any ACM journal, it is your prerogative as EIC to appoint or retire Associate Editors, and we recommend that you continue to make changes and updates to the editorial board to ensure proper coverage of the evolving research area, with a particular emphasis on both gender and geographic diversity (both of which are important elements for all ACM Publications).

Lastly, ACM publications policies can be found at <https://www.acm.org/publications/policies/toc>. Please familiarize yourself with them if you have not done so already and let us know if you have any questions.

Thank you for your willingness to take on this venture. We are very much looking forward to working with you over the coming years.

Sincerely,

Joseph Konstan
Co-Chair, ACM Publications Board

Divesh Srivastava
Co-Chair, ACM Publications Board