

[illegible]

If you do not have a challenge, you will be responsible for helping us judge our overall winners. We will provide the judging criteria	Sunday	12:30 PM	Internal	Maria	Expo judge briefing and give their table numbers to go judge for their prize(s)		Generally, we target 90m for expos. for more on how this process works check out our Office Hours on Judging: https://www.youtube.com/watch?v=Abhe2PavXyA&list=PLPDguuJ_VDUcdusR9vv8KVk-RlXebhR4r&index=4					
	Sunday	1:00 PM	Public	Matthew	Expo Starts							
	Sunday	2:30 PM	Internal	Matthew	Expo Ends							
	Sunday	2:30 PM	Sponsor	Matthew	Expo Transition to Ceremony							
	Sunday	3:00 PM	Public	Camden	Distribute travel reimbursement							
If you have a finalist judge, they will have to be present at the closing ceremony	Sunday	3:00 PM	Public	Matthew	Sponsor winners due to Jacob		Closing ceremonies almost always take 90m, unless you do novel things around judging					
	Sunday	3:00 PM	Public	Jacob	Closing Ceremony							
	Sunday	3:05 PM	Internal	Jacob	Event Summary	Doing top 5 teams, 3m each, with 1m of judge questions	Ensure that you have a plan for demo times, judge questions, and transitions, our recommendation is 2-3m per team with an optional 1m max of judge questions, planning for 5m total (as buffer/transition)					
	Sunday	3:15 PM	Internal	Jacob	Finalist Demos Start							
	Sunday	3:30 PM	Internal	Jacob	Finalist Demos End							
If you have a challenge, be prepared to announce your winning team at the closing ceremony	Sunday	3:45 PM	Internal	Matthew	Finalist Judges Deliberate							
	Sunday	4:00 PM	Internal	Jacob	Final Keynote (Optional)	Bryan Chambers unavailable (Will have someone from Capital Factory)						
	Sunday	4:20 PM	Internal	Jacob	Sponsor prizes announced		Judge deliberation will almost always take 20-30m. Plan for something to do in that time.					
	Sunday	4:20 PM	Internal	Matthew	Finalist Judges finish deliberation							
	Sunday	4:27 PM	Internal	Jacob	Announce overall winners							
If you need leave early, let us know (especially if you have a challenge!)	Sunday	4:28 PM	Internal	Mary / Selynn	MLH Closing							
	Sunday	4:29 PM	Internal	Maria	Closing Logistics							
	Sunday	4:30 PM	Public	Jacob	Thanks and come again							
	Sunday	4:30 PM	Internal	Matthew	Event Ends							
	Sunday	5:00 PM	Public	Everyone	Cleanup Begins		Give yourself plenty of time for clean up. This often ends up taking longer than expected because everyone is tired.					
	Sunday	7:00 PM	Internal	Matthew	Venue closes for participants							
					Venue closes for sponsors							