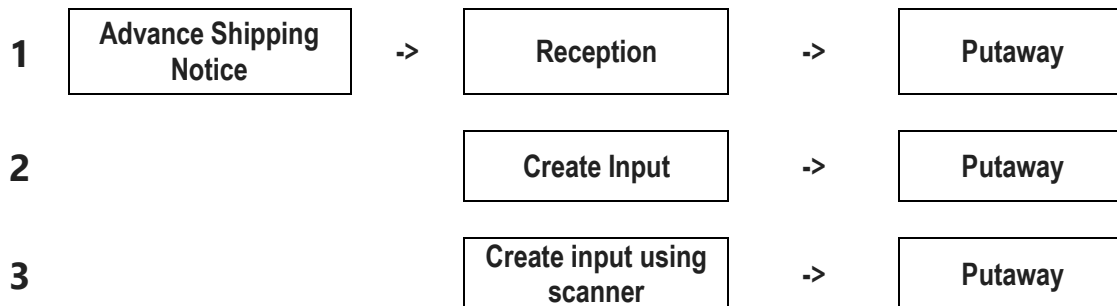


Logistics operation: Receive merchandise

To receive merchandise, there are **3** options:



It is possible to use all 3 options (or not) on the same site depending on the circumstances.

Advance Shipping Notice :

Normally advance shipping notice is received by interface, generated from information from suppliers or ERP (**import expected input**). It can also be keyed into the system. ASN management enables the site to plan for upcoming receipts.

When the merchandise arrives, you **declare reception** including one or more ASNs.

After the merchandise is checked, the **reception is validated**. Here you indicate the true quantities received and any shortages or extra items or quantities depending on the rules defined in input configuration for the depositor.

Upon validation, an input is created for each expected input included in the reception. Stock movements are created according to item palletization and they are addressed using the algorithm defined in the input rule assigned to each item.

Keying in Input:

If there is no advanced shipment notice, you can key in the input via the menu option **Input Management**. You will fill in any necessary header information and then the lines where you will indicate items and their containers. Depending on setup, there may be additional information such as lot and/or some dates to key in. Then you return to the header screen to request addressing of the input.

Creating Input using barcode scanning:

In the **RF menu** (for tests using the computer screen you get there by using the **admin menu**), choose **Reception Menu** and **Direct Input**. You enter information about the received goods and their containers. When you "end" the RF input, an Input is created with all its lines. You can then access it in the **Input Management** screen and go on to address it in the same way as for an input keyed in on the computer screen.

Putaway

In all 3 cases, putaway can then be validated on the input management screen or by RF barcode scanner, (**RF Reception Menu, Putaway** option).