

# CAR RENTAL AGREEMENT FOR CAR RETURN AND RECEIPT

Agreement No.:

Renter Name:

Plat No. / Vehicle:

Rental Date @ Time:

CAR CHECKLIST		P	R	CAR CHECKLIST		P	R	ITEM	REMARK P	REMARK R
1. Start engine	<input type="checkbox"/>	<input type="checkbox"/>	12. Tyres condition	<input type="checkbox"/>	<input type="checkbox"/>			Car seat condition		
2. No alarm	<input type="checkbox"/>	<input type="checkbox"/>	13. Jack (RM150)	<input type="checkbox"/>	<input type="checkbox"/>			Cleanliness		
3. Wiper	<input type="checkbox"/>	<input type="checkbox"/>	14. Tools (RM30)	<input type="checkbox"/>	<input type="checkbox"/>			Fuel Level		
4. Air conditioner	<input type="checkbox"/>	<input type="checkbox"/>	15. Signage (RM30)	<input type="checkbox"/>	<input type="checkbox"/>			Remark (= Scratch, O Broden, Δ Dent, □ Missing)		
5. Radio	<input type="checkbox"/>	<input type="checkbox"/>	16. Tyre spare (RM200)	<input type="checkbox"/>	<input type="checkbox"/>			Pickup		Return
6. Power window	<input type="checkbox"/>	<input type="checkbox"/>	17. Sticker P (RM5)	<input type="checkbox"/>	<input type="checkbox"/>					
7. Window condition	<input type="checkbox"/>	<input type="checkbox"/>	18. USB Charger (RM50)	<input type="checkbox"/>	<input type="checkbox"/>					
8. Perfumed	<input type="checkbox"/>	<input type="checkbox"/>	19. TouchnGO (RM50)	<input type="checkbox"/>	<input type="checkbox"/>					
9. Carpet (RM20/pc)	<input type="checkbox"/>	<input type="checkbox"/>	20. SmartTag (RM150)	<input type="checkbox"/>	<input type="checkbox"/>					
10. All lamp OK	<input type="checkbox"/>	<input type="checkbox"/>	21. Child seat (RM300)	<input type="checkbox"/>	<input type="checkbox"/>					
11. Engine condition	<input type="checkbox"/>	<input type="checkbox"/>	22. GPS (RM300)	<input type="checkbox"/>	<input type="checkbox"/>					

**PICKUP****RETURN**

Remark:	Remark:
<input type="checkbox"/> I (Renter) received this car in CLEAN condition without any FORBIDDEN STUFF or CRIMINAL ACTIVITY STUFF. <input type="checkbox"/> Saya (Penyewa Kereta) terima kereta ini dalam keadaan BERSIH tanpa BARANG TERLARANG atau BARANG DARI KEGIATAN JENAYAH.	<input type="checkbox"/> I (Renter) received this car in CLEAN condition without any FORBIDDEN STUFF or CRIMINAL ACTIVITY STUFF. <input type="checkbox"/> Saya (Penyewa Kereta) terima kereta ini dalam keadaan BERSIH tanpa BARANG TERLARANG atau BARANG DARI KEGIATAN JENAYAH.
Prepared By: _____	Checked By: _____

**EXTEND RECORD**

No.	Extend Date	Payment Status	Payment Type	Payment Date	Price
1					
2					
3					
4					
5					
6					
7					
8					
9					

**Total**

RECEIPT	
Pay to (Name): _____	Return Date @ Time: _____

No.	Payment To Customer	Details	Payment Status	Price
1				
2				

**Total**

No.	Payment From Customer	Details	Payment Type	Price
1	Outstanding Extend			
2	Charge for Damages			
3	Charge items missing items			
4	Additional cost:			

**Total**

Remark:			
Prepared By: _____	Company Samp: _____	Received By: _____	Sign: _____