

## Community Current Account

Our Community Account is designed for Clubs, Societies and Charities that we have classified as small businesses.

### Account Features

- 200 FREE transactions per month
- FREE cash withdrawals/deposits up to £10,000 per month
- FREE online banking
- No charge from Metro Bank on foreign transactions in Europe†
- Your Local Business Manager as a dedicated point of contact
- A Business Banking Representative in every Store, 7 days a week, early and late
- Local UK Business Customer Service Team
- Free presentation cheques are available for fundraising
- Switching Service – let us take the hassle out of moving your existing bank account

### Important Information Summary

This document summarises the important features of the Community Account. It should be read carefully together with the “Our Service Relationship with Business Customers” (the ‘Terms and Conditions’) before you apply for the Community Account. If there is anything you do not understand, please ask any Metro Bank staff member. These details are correct as of 01 June 2016. If these details have changed by the time you apply for the account, we will provide you with the current Important Information Summary for this account.

### FEES AND CHARGES

There is no monthly fee/maintenance charge associated with this account.

Our Community Account is subject to:

- Transactional charges – these will apply if you exceed 200 transactions per month
- Service charges

Further details can be found below.

Transaction Type	Free Transactions Per Charging Month	Then Charged At
Transfers between Your Metro Bank Business Accounts	FREE	FREE
ATM Withdrawals Automated Credits Bill Payments (Store and Internet) Cheque Payments Cheques Deposited Debit Card Payments Direct Debits Faster Payments Standing Orders	Any combination of these transactions up to 200 in total	£0.20 each
Cash Paid In / Out or Exchanged	Up to £10,000 in total	0.50%
International Payments	£25.00	£25.00
Same Day UK CHAPS Payments	£25.00	£25.00

**OPEN 7 DAYS**

Monday - Friday: 8am - 8pm • Saturday: 8am - 6pm • Sunday: 11am - 5pm  
 Local Call Centre: 0345 08 08 500 • [metrobankonline.co.uk](http://metrobankonline.co.uk) • [MetroBank\\_Help](#)

## Community Current Account Important Information Summary *(continued)*

### USING YOUR DEBIT CARD ABROAD

The following fees will apply when using your debit card abroad.

Location <sup>††</sup>	Card purchase	Cash withdrawal
In Europe <sup>†</sup>	Free	Free
Outside Europe	1.90% non-sterling transaction fee	1.90% non-sterling transaction fee + £1.00 non-sterling purchase fee
Outside Europe (From 25th July 2016)	2.5% non-sterling transaction fee	2.5% non-sterling transaction fee + £1.50 non-sterling purchase fee

<sup>††</sup>These charges are applied on the day the transaction appears on your account. Location refers to location of the Merchant/ATM or the location of the company operating the website in case of internet transactions.

<sup>†</sup>Europe refers to the countries listed below.

Austria	Estonia	Ireland	Monaco	Slovenia
Belgium	Finland	Italy	Netherlands	Spain
Bulgaria	France	Latvia	Norway	Sweden
Croatia	Germany	Liechtenstein	Poland	Switzerland
Cyprus	Greece	Lithuania	Portugal	
Czech Republic	Hungary	Luxembourg	Romania	
Denmark	Iceland	Malta	Slovakia	

Additional charges may be applied by overseas ATM providers. However, there should always be a warning on the screen before they do so, giving you the option to cancel the transaction.

### SERVICE CHARGES

Service	Charge
<b>Certificate of interest paid:</b> we will certify the amount of debit interest paid by you	<b>FREE</b>
<b>Monthly cash sweep service</b> (daily and weekly transfers are subject to the charges set out below)	<b>FREE</b>
<b>Set-up and on-going use of Business online banking</b>	<b>FREE</b>
<b>Statements which are issued monthly or less frequently</b>	<b>FREE</b>
<b>Stopping a cheque as a result of theft or loss of a cheque book</b> (or part thereof)	<b>FREE</b>
<b>Auditor's Certificate of Balance:</b> A letter written by Metro Bank to your accountant certifying details of your account balance as at a certain date	£25.00 (+VAT)
<b>Auditor's Request for Bank Report:</b> This is a more detailed enquiry than a certificate of balance. The amount charged will reflect the time taken due to depth and complexity of the questions asked	Variable Rate: Minimum of £25.00 (+VAT)
<b>Automatic Sweep Facility</b> (charged monthly): Daily Sweep Weekly Sweep	£25.00 per month £5.00 per month
<b>Duplicate statements</b>	£5.00 per statement
<b>Cheques returned to you unpaid:</b> Sterling cheques you have paid in which are returned to us unpaid by the payer's bank	£2.00 per cheque
<b>Issuing a banker's cheque</b>	£15.00 per cheque
<b>Recalled BACS / Standing Order payments</b>	£5.00
<b>Response to a request from a third party for confirmation that you have a Metro Bank business current account</b> (we call these 'status enquiries')	£8.00 (+VAT)
<b>Stopping a cheque</b>	£10.00 per cheque
<b>Stopping payment on a banker's cheque and/or replacing or refunding the amount of the cheque</b>	£10.00 per cheque

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## Community Current Account Important Information Summary *(continued)*

### OVERDRAFT CHARGES

<b>Unpaid Item Charge</b>	£25.00
<b>Paid Item Charge</b>	£15.00
<b>Debit Interest on an Instant Overdraft</b>	25% EAR* typical (variable)

Instant overdraft is created when your account goes overdrawn without prior agreement from us.

An unpaid Item Charge is incurred when there are insufficient funds in your account to cover a cheque, direct debit or standing order payment and we have to return this item unpaid.

A paid item charge is incurred when a cheque, standing order or direct debit is deducted from your account and creates an instant overdraft.

An instant overdraft is created when a deduction or withdrawal from your account can't be met from the balance in your account or within an existing agreed overdraft.

### THINGS YOU SHOULD CONSIDER

- In order to open and maintain a Metro Bank Community Account you need to:
  - (a) be classified as a Club, Society or Charity
  - (b) have a turnover and/or annual balance sheet total that does not exceed £2 million.
- The Community Account is a day to day current account with the facility to pay bills and make payments (CHAPS, faster payments, SWIFT, standing orders, direct debits and internal transfers). We are not currently able to set up direct debits which collect payments from others to be credited to your account. We will notify you as soon as we are able to provide this service.
- You can apply for a Community Account if you are aged 18 or over
- No Credit interest is paid on this account
- A credit check will be undertaken with a credit reference agency when you apply for a current account and/or overdraft facility and we may seek information about the business entity through a credit reference agency as well
- Overdrafts are subject to status and repayable on demand, terms and conditions are available on request. Please speak to your Relationship Manager to discuss a specific lending requirement

We will give you at least 14 days' notice if we are going to deduct a charge from your account. We will tell you the amount we will deduct and when it will be deducted.

Details of our current interest rates, charges and charging dates are also available on our website [metrobankonline.co.uk](http://metrobankonline.co.uk) or you can contact us on **0345 08 08 500**.

We may change any of the rates (other than a fixed rate of interest) and charges set out in this Important Information Summary, and introduce new charges, under the Terms and Conditions.

\*EAR stands for Effective Annual Rate, it illustrates what the interest rate on the overdraft would be if interest was charged and added to the amount owed once each year. It does not take into account fees and charges.

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