

Business Bank Account

Our easy-to-use straightforward business current account.

Account features

Day-to-day support for your business, whenever you need it

- Local Business Manager as a key point of contact, but all colleagues can support you with day-to-day banking
- Store opening 7 days a week, early and late
- 24/7 UK based Business Customer Service Team
- Simple pricing
- Easy to use online banking
- Access to a range of services to support you and your business, including enhanced internet banking - please ask us for details

Important Information Summary

This document summarises the important features of the Business Bank Account. It should be read carefully together with our 'Terms and Conditions' (**Our Service Relationship with Business Customers** document), before you apply for the account.

If there is anything you do not understand, please ask any Metro Bank staff member. These details are correct as of 01 June 2016. If these details have changed by the time you apply for the account, we will provide you with the current Important Information Summary for this account.

FEES AND CHARGES

The Business Bank Account is subject to

- A monthly maintenance fee of **£5 per month**
- transaction charges
- standard ad-hoc service charges.

Monthly balance reward

If your Business Bank Account balance stays above £5,000 for any whole month, for that month we'll waive the monthly maintenance fee and give you 50 free transactions. If your balance falls below £5,000 at the close of business on any day, standard pricing will apply for that month.

Please note, the £5,000 balance requirement needs to be cleared funds within the account - please ask your Relationship manager for more details.

Transaction type	Fee In a month where your balance falls below £5,000	Fee In a month where your balance remains greater than £5,000
Account Fee	£5	£0
Transfers between your Metro Business Bank accounts	FREE	FREE
ATM withdrawals Automated credits Bill payments (store and internet) Cheque payments Cheques deposited Debit Card payments Direct Debits Faster payments Standing Orders	£0.30 each	Any combination of these transactions up to 50 in total free per month, £0.30 each thereafter.
Cash paid in / out or exchanged	0.50%	0.50%
International payments	£25	£25
Same day UK CHAPS payments	£25	£25

Transaction charges are applied from the day you open your account, will appear on your next statement and require payment within 28 days.

The monthly maintenance fee period runs from the first to the last day of every month. If you join partway through a month, we'll start this on the following first day of the month. The monthly maintenance fee will appear in your next statement, and will require payment within 28 days.

OPEN 7 DAYS

Monday - Friday: 8am - 8pm • Saturday: 8am - 6pm • Sunday: 11am - 5pm
Local Call Centre: 0345 08 08 500 • metrobankonline.co.uk • [MetroBank_Help](https://twitter.com/MetroBank_Help)

Business Bank Account Important Information Summary *(continued)*

USING YOUR DEBIT CARD ABROAD

The following fees will apply when using your debit card abroad.

Location ^{††}	Card purchase	Cash withdrawal
In Europe [†]	Free	Free
Outside Europe	1.90% non-sterling transaction fee	1.90% non-sterling transaction fee + £1.00 non-sterling purchase fee
Outside Europe (From 25th July 2016)	2.5% non-sterling transaction fee	2.5% non-sterling transaction fee + £1.50 non-sterling purchase fee

^{††}These charges are applied on the day the transaction appears on your account. Location refers to location of the Merchant/ATM or the location of the company operating the website in case of internet transactions.

[†]Europe refers to the countries listed below.

Austria	Estonia	Ireland	Monaco	Slovenia
Belgium	Finland	Italy	Netherlands	Spain
Bulgaria	France	Latvia	Norway	Sweden
Croatia	Germany	Liechtenstein	Poland	Switzerland
Cyprus	Greece	Lithuania	Portugal	
Czech Republic	Hungary	Luxembourg	Romania	
Denmark	Iceland	Malta	Slovakia	

Additional charges may be applied by overseas ATM providers. However, there should always be a warning on the screen before they do so, giving you the option to cancel the transaction.

SERVICE CHARGES

Service	Charge
Certificate of interest paid: we will certify the amount of debit interest paid by you	No charge
Monthly cash sweep service (daily and weekly transfers are subject to the charges set out below)	No charge
Set-up and on-going use of Business online banking	No charge
Statements which are issued monthly or less frequently	No charge
Stopping a cheque as a result of theft or loss of a cheque book (or part thereof)	No charge
Auditor's Certificate of Balance: A letter written by Metro Bank to your accountant certifying details of your account balance as at a certain date	£25.00 (+VAT)
Auditor's Request for Bank Report: This is a more detailed enquiry than a certificate of balance. The amount charged will reflect the time taken due to depth and complexity of the questions asked	Variable Rate: Minimum of £25.00 (+VAT)
Automatic Sweep Facility (charged monthly): Daily Sweep Weekly Sweep	£25.00 per month £5.00 per month
Duplicate statements	£5 per statement
Cheques returned to you unpaid: Sterling cheques you have paid in which are returned to us unpaid by the payer's bank	£2.00 per cheque
Issuing a banker's cheque	£15.00 per cheque
Recalled BACS / Standing Order payments	£5.00
Stopping a cheque	£10.00 per cheque
Stopping payment on a banker's cheque and/or replacing or refunding the amount of the cheque	£10.00 per cheque

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Business Bank Account Important Information Summary *(continued)*

OVERDRAFT CHARGES

Unpaid Item Charge	£25.00
Paid Item Charge	£15.00
Debit Interest on an Agreed Overdraft	10% EAR* Fixed
Debit Interest on an Instant Overdraft	25% EAR* typical (variable)

Instant overdraft is created when your account goes overdrawn without prior agreement from us.

An unpaid Item Charge is incurred when there are insufficient funds in your account to cover a cheque, direct debit or standing order payment and we have to return this item unpaid.

A paid item charge is incurred when a cheque, standing order or direct debit is deducted from your account and creates an instant overdraft.

An instant overdraft is created when a deduction or withdrawal from your account can't be met from the balance in your account or within an existing agreed overdraft.

The Arrangement Fee for a business overdraft is 1.75% of the agreed facility (minimum arrangement fee is £50.00)

THINGS YOU SHOULD CONSIDER

- In order to open and maintain a Metro Bank Business account you need to:
 - (a) be aged 18 or over
 - (b) have a turnover and/or annual balance sheet total that does not exceed £2 million.
- If you are a sole trader/sole signatory you need to reside in the UK to open this account. If there is more than one signatory/Director/beneficial owner associated with the account at least 50% must reside in the UK.
- Our Business Bank Account is a day-to-day current account with the facility to pay bills and make payments (CHAPS, faster payments, international payments, standing orders, direct debits and internal transfers). We are not currently able to set up direct debits which collect payments from others to be credited to your account. We will notify you as soon as we are able to provide this service.
- No credit interest is paid on this account.
- A credit check will be undertaken with a credit reference agency when you apply for a current account and/or overdraft facility and we may seek information about the business entity through a credit reference agency as well.
- Overdrafts are subject to status and repayable on demand, terms and conditions are available on request. Please speak to your Relationship Manager to discuss a specific lending requirement.
- We may change any of the rates (other than a fixed rate of interest) and charges set out in this Important Information Summary, and introduce new charges, under the Terms and Conditions.

We will give you at least 14 days' notice if we are going to deduct a charge from your account. We will tell you the amount we will deduct and when it will be deducted.

Details of our current interest rates, charges and charging dates are also available on our website metrobankonline.co.uk or you can contact us on **0345 08 08 500**.

*EAR stands for Effective Annual Rate, it illustrates what the interest rate on the overdraft would be if interest was charged and added to the amount owed once each year. It does not take into account fees and charges.

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