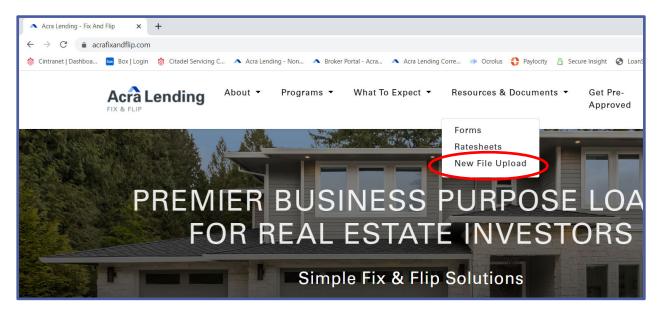


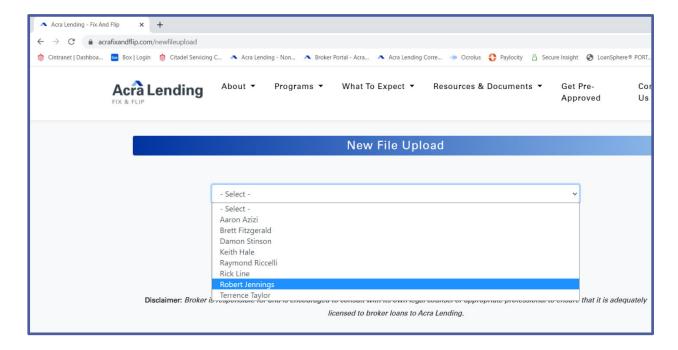
Secure File Upload

1. From our Fix & Flip website, select RESOURCES & DOCUMENTS and then NEW FILE UPLOAD.



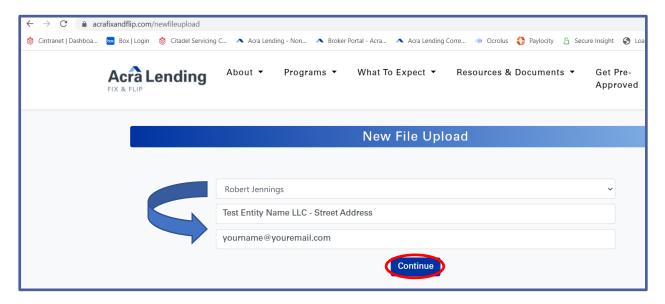
2. Select your Account Executive's name from the drop down list

Shortcut to access: https://acrafixandflip.com/newfileupload

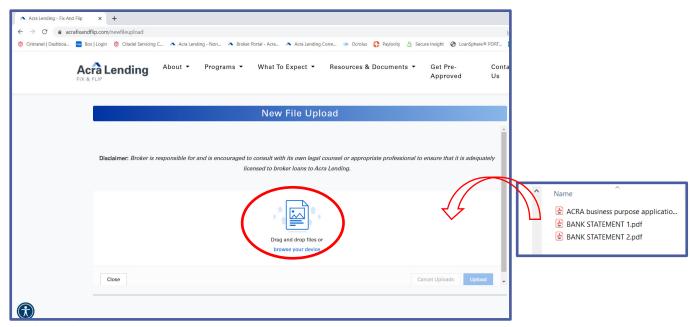




- 3. Complete the new file upload fields.
 - ➤ In the FILE NAME field, input the name of the LLC PROPERTY ADDRESS
 - Input your email address
 - Select CONTINUE



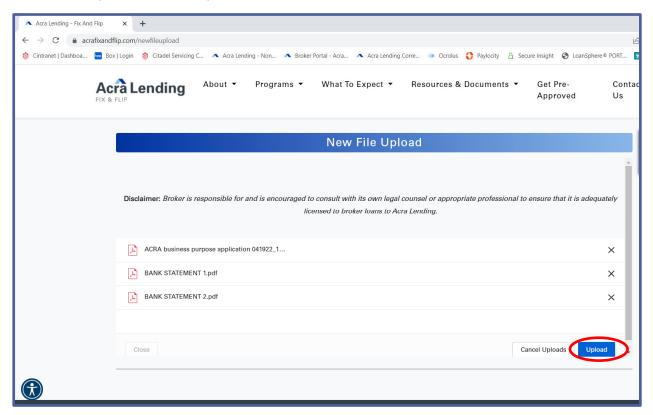
4. Upload your documents by **drag-and-drop** or by selecting "**Browse your device**". You can upload multiple individual PDFs in one batch. Please avoid uploading one document at a time.



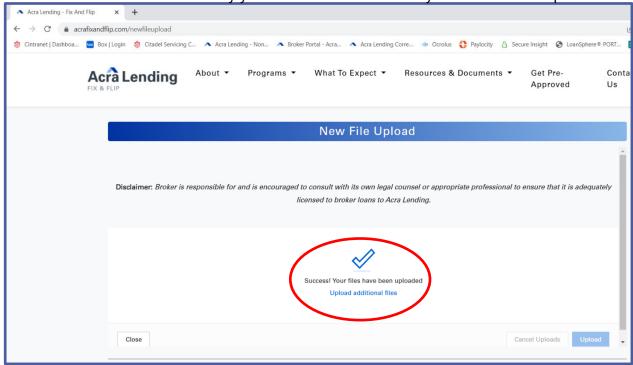
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5. Once you have added your documents, select the UPLOAD button.



6. You will receive a "SUCCESS! YOUR FILES HAVE BEEN UPLOADED" once items have been delivered. Notify your Account Executive that your file has been uploaded.



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