

LEGAL DEPARTMENT – CONTRACT REVIEW REQUEST FORM

****Submit this COMPLETED Form to Legal@acralending.com with ALL Agreement(s) in MS Word preferred****

Note: Reviews may take up to 5 to 7 Business days. State an earlier due date, if needed: *
(*Legal will do its best but does not guarantee the turn date).

1. Requested by (enter your name and department) _____
2. Vendor Name (enter legal name) _____
3. Describe Vendor's Product(s), Service(s), Deliverable(s) or Purpose? _____

4. When are we looking to start using this Vendor? _____
5. Summarize any negotiations, discussions w/ vendor of terms, essential terms to include (i.e., pricing, fees, structure, etc.) _____

6. What department(s) are involved and/or expect to use this Vendor? _____

7. How long do we want or need the contract to last? (e.g. 6 mos.; 1 year; etc.; & specify if due to pricing) _____

8. ☐ Check box only if you need this contract to renew automatically at term end and briefly state why? _____

9. If we have worked with Vendor in the past, please check if we are: ☐ Renewing ☐ Amending ☐ Replacing
any existing agreement(s), and briefly state why: _____

10. Do the services involve business, commercial, and/or consumer loans for personal, family, and household purposes? _____
11. Other relevant terms _____

12. Check what information will be provided **to the Vendor** under the Agreement(s) (other than anonymized info.)
 - ☐ a. Company Confidential Information (trade secrets, operations info, metrics, etc.)
 - ☐ b. Customer and/or Consumer Information (please check ALL that may apply):

<input type="checkbox"/> 1. First and Last Name <input type="checkbox"/> 2. Phone Number <input type="checkbox"/> 3. Address <input type="checkbox"/> 4. Social security number <input type="checkbox"/> 5. Income <input type="checkbox"/> 6. Credit score <input type="checkbox"/> 12. Other: _____	<input type="checkbox"/> 7. Information obtained through internet collection devices (i.e., cookies) <input type="checkbox"/> 8. Driver's License <input type="checkbox"/> 9. Passport Information <input type="checkbox"/> 10. Signature <input type="checkbox"/> 11. Email Address
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Legal Use Only: Submission Date: _____ Completion Date: _____ Number of Turns (if any) _____
Turn time reason(s) _____