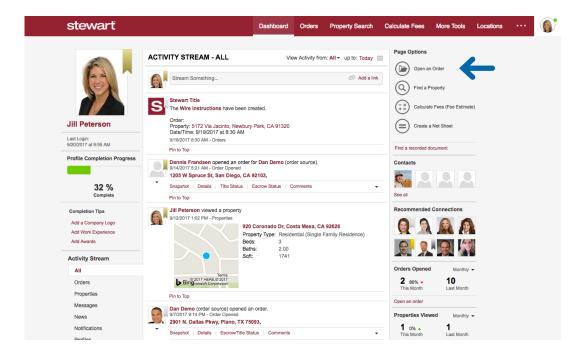
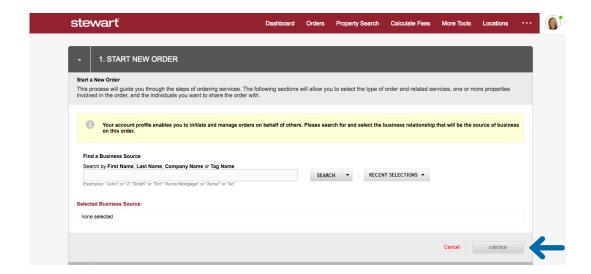
StewartNow.com



To get started, select the "Open an Order" icon at the top right of the "Dashboard" page under the "Page Options" section.



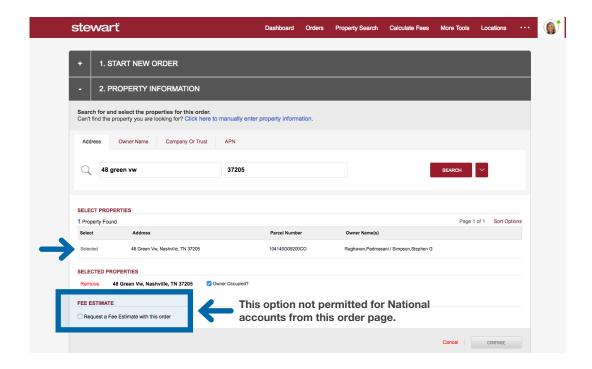
Select business source and then select the "Continue" button.



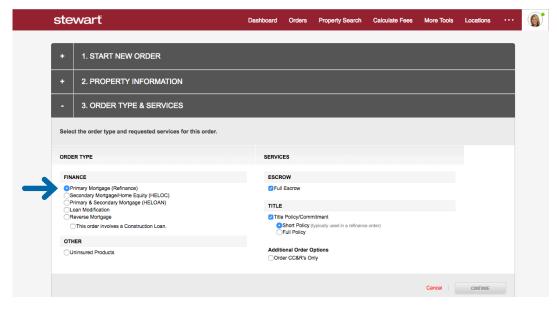
StewartNow.com



Key in the Address, Owner Name, Company or Trust of APN in "2. Property Information." Choose the "Select" button once the property is found and then the "Continue" button.



Choose the order type and services and then select the "Continue" button.



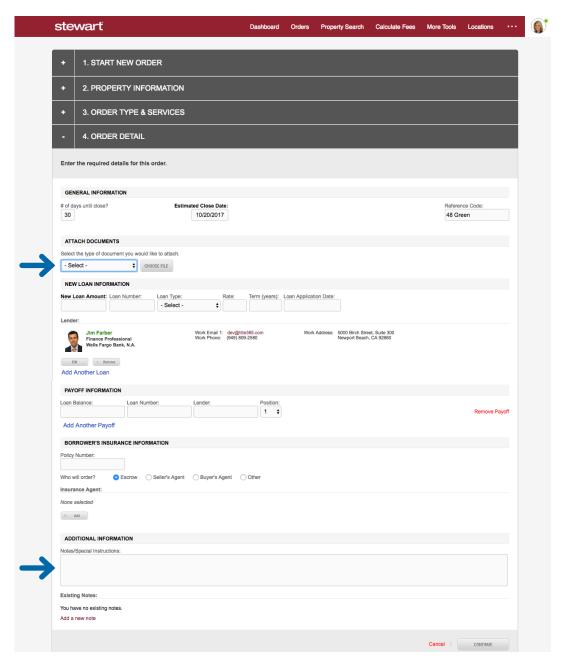
StewartNow.com



Attach documents and fill in loan information. All bolded fields are required to submit the order.

Enter notes or special instructions for the Stewart Title team and then select the "Continue" button.

* Note: The lender information does not auto populate, the user either needs to select "Same as Lender", or manually input in the "Additional Information Notes/Special Instructions" section. If either of these instructions don't take place, the order is opened in our Resware system with the Lender Name blank.

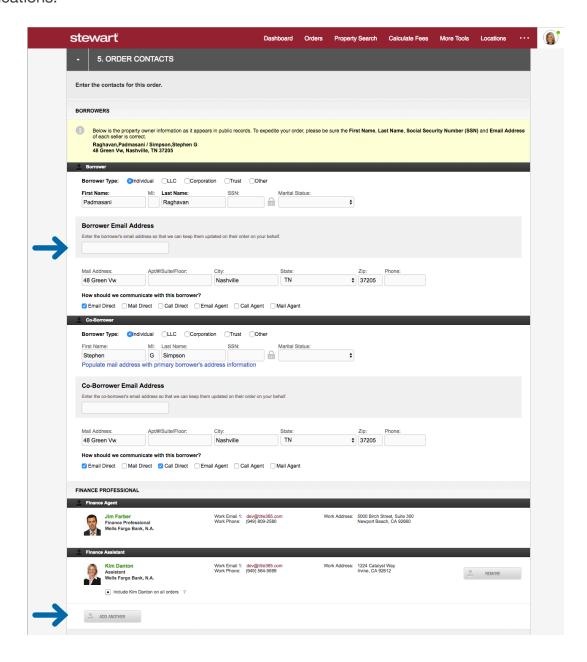


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Enter the borrower's email address if you want them to receive system order notifications and also choose the preferred method for Stewart Now to communicate with the borrower.

Add additional parties to the transaction by choosing the "Add Another" button. Additional participants in the transaction will be able to setup customized order notifications.



StewartNow.com



Submit the order.

