

AREEJ ABDULSALAM ALROWAILI

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PERSONAL STATEMENT

A diligent fresh-Law Graduate who is seeking a challenging career, with a progressive organization that provides an opportunity, to capitalize my skills and abilities of making a positive impact on the society and becoming a sufficient and an efficient member of it.

EDUCATION

Dar Al-Uloom University

Bachelor of Law (College of Law) Dar Al-Uloom – Cumulative GPA (3.60/4)

Date of Graduation: August 2019.

WORK EXPERIENCE

Marketedia

Riyadh, KSA

Volunteer

May 2018

- Worked as volunteer in front of information desk
- Was responsible for registering people on the registration desk

ALTayyar & Partners

Riyadh, KSA

Internship

December 2017-February 2018

- Was intern at ALTayyar & Partners for Three Months. As a result, read jurisprudential books, equity legislations, explanations on legislations, and judicial notes.

TRAINING

Riyadh, KSA

Dar Al-Uloom University

- Attended drafting pleading briefs and statements of objection workshop
- Bankruptcy Law course

April 2018

March 2018

Riyadh, KSA

Online Courses

- Got a certificate for attending Legal Contracts Translation workshop by Translator Virtual Academy
- Got a certificate for completion Academic Writing in English by Rwaq
- Got a certificate for completion Legal Matters in Everyday Life by Rwaq
- Got a certificate for completion 15 Powerful Soft Skills for Successful Lifestyle course by Udemy
- Got a certificate for completion Introduction to the Study of Laws in Saudi Arabia by Rwaq

March 2019

March 2019

March 2018

February 2018

January 2017

ADDITIONAL SKILLS

Software Proficiency

- Good knowledge of Microsoft Word, PowerPoint and Excel

Special Skills

- Quick learner
- Critical thinking
- Work well under pressure
- Able to work on tasks individually or as part of the team
- Communication skills
- Self-learning

Language Skills

- Arabic mother tongue
- English excellent