IEEE Karachi Section
Presents
Student Branches and Volunteer Awards'15

IEEE SAC Committee and Young Professionals will host this occasion to recognize the achievements of IEEE exemplary student branch officers and volunteers. The Awards will celebrate the work being done by IEEE Karachi Section associated students for the benefit of their college, community and Karachi Section.

With these Awards, IEEE Karachi Section is striving to promote public service and volunteering while also recognizing the creativity and skill of individual students. Awards will be given across categories relating to students' campaigns, initiatives, profile and community engagement.

IEEE SAC Committee will judge the submissions. IEEE Karachi Section will communicate with winners to attend AGM event once the submission deadline has passed and results are announced.
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Awards shall be given on 2014 performance and it would be categorized as:
Awards time-frame:

- Call for Nominations release on 7th January, 2015
- Deadline for nominations 21 January, 2015
- Results evaluation time 22- 25 January, 2015
- Results declared by mail and social media on 26th January, 2015
- Selected winning students would be invited to receive their award on AGM

Apply no later than 21 January, 2015 10.pm PST. Should you have any questions please email on sarangshayk@gmail.com and salmannoorie@gmail.com

1. **Best Student Branch of the Year Award** (Will be given to student branch that have highest number of Memberships increasing factor in 2014, Membership Retention, student transition to professionalism events and student resource knowledge programs etc.)

   Both Chair and Branch Counselor can nominate their student branch for award by applying to Google doc nomination form, however supportive documents that include events reports, any newsletter published article, snap shot or document that proves a good membership number to sarangshayk@gmail.com and salmannoorie@gmail.com

2. **Best Student Branch Chair Award** (Will be given to any student branch Chair who have minimum chaired branch for 8 months and has been active chair for 2014).

   Those entire student branch Chairs who now recently have been retired as per new ex-com announced can apply. Student Branch Chair can nominate himself however a recommendation letter should be submitted to sarangshayk@gmail.com and salmannoorie@gmail.com by their Branch Counselors or Branch Advisors.

3. **Best Student Branch Initiative Award** (Will be given to student branch who have taken a good initiative to support and bolster IEEE core mission either in supporting pre-education, membership development or professional empowerment).

   Only Student Branch Chair, WIE Chair, any Professional IEEE Society Student Chapter Chair and Branch Counselor can nominate their student branch for award by applying to Google doc nomination form, however supportive documents that include events reports, any newsletter published article, snap shot or document that proves a good membership number to sarangshayk@gmail.com and salmannoorie@gmail.com

4. **Best Student Volunteer Award** (Will be given to an individual who have shown excellent performance in every wise).

   Any IEEE Student, SB Officer and WIE can nominate him/herself for award. However the individual should have a volunteer-participation or organizing experience with Karachi Section events and mission. However supportive documents that include events reports, any newsletter published article, snap shot or document that proves your stand to be best volunteer can email on sarangshayk@gmail.com and salmannoorie@gmail.com

Google Doc Form Nomination Questions:

Full Name:

Belonging University:

Branch Counselor and Branch Chair name:

E-mail Address:

Cell Number:

IEEE Membership Number:

Select an Award:

IEEE Positions held or holding currently (Please write "not applicable" if applying for Best SB Initiative or Best SB Award, else as an individual for Best Chair or Best Volunteer- please mention your profile)

Responsibilities: (Please write "not applicable" if applying for Best SB Initiative or Best SB Award; else as an individual for Best Chair or Best Volunteer- please mention your profile)

Please describe goals and initiatives taken by Student Branch: (Please write "not applicable" if applying for Best Chair or Best Volunteer; else as a Student Branch for Best SB or Best SB initiative- please mention only names of goals and initiatives)

Please describe strategies how goals and initiatives taken by Student Branch: (Please write "not applicable" if applying for Best Chair or Best Volunteer; else as a Student Branch for Best SB or Best SB initiative- please mention in detail)

Please share if you have volunteered for IEEE Karachi Section events: (Please write "not applicable" if applying for Best SB Initiative or Best SB Award; else as an individual for Best Chair or Best Volunteer- please mention your profile)

Please describe why you're Student Branch or you should be selected for this Award: (Please write in detail if applying for any of the award. As an individual you should share a reason which justifies your stand to win award and as SB you should mention reasons which again make you stand unique - please mention in detail)

Anything more that has not been asked and you want to share in supporting your nomination

Nominations Received: Please find it attached an excel file having all nominations.

Selecting a Winner:

IEEE SAC Committee and YP Team together sat at FAST City Campus on 24th January, 2015 to decide the winners, please find below all the winners also find below all the markings as per judging criteria.

Best Student Branch of the Year: Hamdard, University IEEE SB

Special Mention for Best SB: Isra University, for 4 Continuous R10 Newsletter Publications

Best Student Branch Chair of the Year: Mr. Zeeshan Noorwala, IEEE Indus Univ. SB

Best Karachi Section Volunteer for the year: Mr. Utam Prem, Hamdard University

Best Student Branch Initiative of the year: University of Karachi, Project Based Training Workshop

Special Mention for Best SB Initiative: IEEE SIGHT Awareness Event, FAST University, Karachi

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Judging Criteria and Entrée markings:

1. **Best Student Branch of the Year**

	Hamdard Univ.	ISRA Univ.	Karachi Univ.
No. Of Activities	1/2	1/2	2/2
Participation in Inter Braches Activities	2/2	1/2	1.5/2
Support to Section Activities and participation in Inter Section Activities	2/2	1/2	1/2
R-10 Newsletters Publications	0.5/2	2/2	0.5/2
Membership Acquisition and Retention for whole year	1.5/2	1/2	1/2
Total:	7/10	6/10	6/10

Explanation:

- Out of 5 important aspects for a SB, each having 2 marks was used for judgment.
- Considering at-least 1 activity per 2 month, a minimum of 6 activities per year was judged, where ISRA organized 6, Hamdard organized 10 and KU organized 12 for whole year.
- Hamdard went to Jamshoro and other parts of district to attend events, whereas KU and ISRA missed few of them.
- Out of 4 R10 Newsletter editions for year 2014, ISRA managed to submit and get posted an article in every edition of newsletter, while KU and Hamdard published an article in September, edition of Newsletter.
- All branches have updated their Vtools reporting.

1. B Special Mention for Best SB: Considering the consistency in publishing an article in every edition of R10 Newsletter, ISRA should be given a "Special Mention" for this achievement.

2. **Best Student Branch Chair of the Year**

	Mr. Waleed from Hamdard Univ.	Mr. Zeeshan from Indus Univ.	Mr. Umaid from Karachi Univ.
No. Of SAC meetings attended	2/2	2/2	1/2
Vtools Updating on appropriate time	2/2	2/2	1.5/2
Support to Section Activities and participation in Inter Section Activities	2/2	2/2	2/2
Membership Development Acquisition and Retention for whole year	1.5/2	2/2	1/2
Total:	7.5/8	8/8	5.5/8

Explanation:

- Out of 4 SAC meetings throughout year 2014, all chairs attended except Umaid for attending personally only 2 of them.

- Considering as homework from SAC meeting to update Vtools for activities, All Chairs updated on time except one who late slight late to update.
- All Chairs participated in every Inter Section, Intra section activities for whole year.
- For membership development trend, we considered how many new members have been acquired for whole year, here is as follows:

Hamdard University= 30 (Stm+Gsm in 2013 Annual Report) turns out to be 66 at the end of year 2014.
Members new added in year 2014= 36
Member Acquisition Average for each month= 36/12 – 3/ per month

Karachi University= Started in April, 2014 has acquired 14 members so far.
Member Acquisition Average for each month= 14/8 – 1.75/ per month

Indus University= Started in April, 2014 has acquired 28 members so far
Member Acquisition Average for each month= 28/8 – 3.5/ per month

3. **Best Karachi Section Volunteer 2014:**

	Mr. Utam Prem from Hamdard Univ.	**Mr. Basim Brohi from ISRA Univ.**	**Mr. Shariq from Karachi Univ.**	**Mr. Iftikhar from IBA Sukkur**
No. Of IEEE Membership	3 years	2 years	1 year	1 year
Participation in Inter Braches Activities	3/3	2/3	1/3	0/3
Support to Section Activities and participation in Inter Section Activities	3/3	2/3	1/3	0/3
Total:	6/6	4/6	2/6	0/6

Explanation:

Mr. Utam has been actively participating in Hamdard SB activities and Karachi Section activities. His biggest dedication can be sought from his two consistent times applying for SSR (2014 and

2015). He also has attended Pakistan Student Congress 2013 and has organized activities like TISP Hamdard Event and many more.

4. **Best Student Branch Initiative of the year 2014:**

	TISP Workshop Hamdard Univ.	I-Cube from ISRA Univ.	Project based Training Workshops from Karachi Univ.	IEEE SIGHT Exhibition from FAST University
Uniqueness of the event	3/3	2/3	3/3	3/3
Benefits of the event	2/3	2/3	3/3	2/3
Reporting of the event	2/3	3/3	3/3	3/3
Total:	7/9	7/9	9/9	8/9

Explanation:

- All of the events were unique at its individual place
- However, Karachi University's Project Based Training workshops were really beneficial for students and graduates, as for students it was a chance to network with industry people and get to know more field and for graduates it was a recruitment chance.
- Reporting wise, all of them have reported to R10 Newsletter.

4. B Special Mention for Best SB Initiative: Considering the uniqueness of initiative whereby they promoted IEEE SIGHT by exhibiting a project based on SIGHT principles and not only it was published at R10 Newsletter but also in global IEEE SIGHT Newsletter was a big achievement for branch as well as Karachi Section itself.