# Adam Tunchay

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[INSTRUCTIONS:
- This template is designed for you to input your information and resume details into the sections highlighted in square brackets and red text
- Remember to change the font colour to black and delete the square brackets before finalizing
- Please delete these instructions too]

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## Career Profile

[Insert your opening statement with the heading 'Career Profile', 'Profile' or 'Professional Summary' here. Refer to page 3 of the Resume Guide for guidance on how to write an opening statement.]

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## Education

**BACHELOR OF [COURSE NAME]**                                    **[Month Year] – Current**
**Institution, Location (if overseas)**

- Expected completion date: [Month, year]
- Major: [Major Name]
- Achievements: [Insert achievements, if applicable]

**BACHELOR OF [COURSE NAME]**                                    **[Month Year – Month Year]**
**School Name, Location (if overseas)**

- Expected completion date: [Month, year]
- Major: [Major Name]
- Achievements: [Insert achievements, if applicable]

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## Employment

**JOB TITLE**
**Organisation Name, Location (if overseas)**                    **[Month Year] – Current**

- [Insert accomplishment statement. Refer to page 4 of the Resume Guide for guidance on how to write accomplishment statements]
- [Insert accomplishment statement]
- [Insert accomplishment statement]
- [Insert accomplishment statement]

**JOB TITLE**
**Organisation Name, Location (if overseas)**                    **[Month Year – Month Year]**

- [Insert accomplishment statement]
- [Insert accomplishment statement]
- [Insert accomplishment statement]
- [Insert accomplishment statement]

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## Volunteer Experience

**ROLE TITLE**
**Organisation Name, Location (if overseas)**                    **[Month Year – Month Year]**

- [Insert accomplishment statement]
- [Insert accomplishment statement]
- [Insert accomplishment statement]

## Extra-Curricular Activities

**ROLE TITLE**
**Organisation Name, Location (if overseas)**                          **[Month Year – Month Year]**

- [Insert accomplishment statement]
- [Insert accomplishment statement]

## Referees

Available upon request.