

# **NVPS**

# Vet Dispensing





## **Table of Contents**

Introduction	3		
NVPS Home Screen  Screen 1 -Search for prescription  Screen 2 -Prescription options	4 5 6		
		Screen 2 -Prescription details contd	7
		Screen 3 -Prescription fulfillment	8
Screen 5 - Dispensing Review Screen	9		
Screen 6 - Dispensing Completed	10		



#### Introduction

This user guide is your manual to lead you through every aspect of prescribing and dispensing on the National Veterinary Prescription System (NVPS).

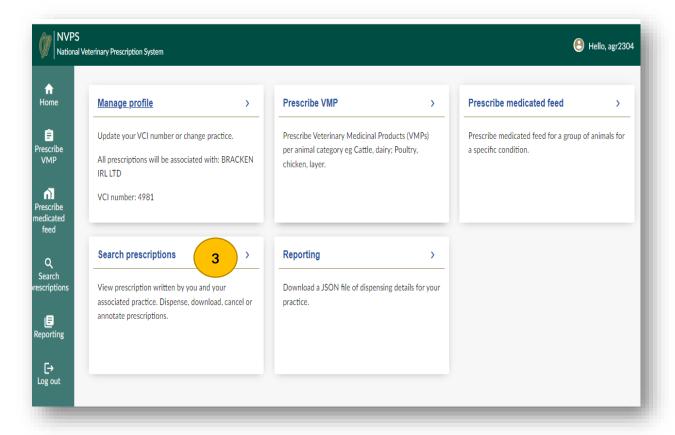
As every species has unique prescription requirement elements, there are user guides which cover all aspects of prescribing and dispensing. Also, there are differing aspects and requirements for Veterinary Medicinal Product (VMP) and Medicated Feed (MF) prescriptions. Please ensure you are viewing the correct guide for your needs.

This is the user guide for dispensing VMP. This user guide will show you how to complete each screen by describing and indicating how to fill in the required fields.

Any queries please contact NVPS@agriculture.gov.ie



#### **NVPS Home Screen**



This is the home screen you will see when you are logged in on NVPS.

The options for you are

- 1. Manage profile
- 2. Prescribe VMP
- 3. Prescribe Medicated Feed
- 4. Search Prescriptions
- 5. Reporting

In this document we are showcasing how dispense veterinary prescription. Therefore, the Vet will select the

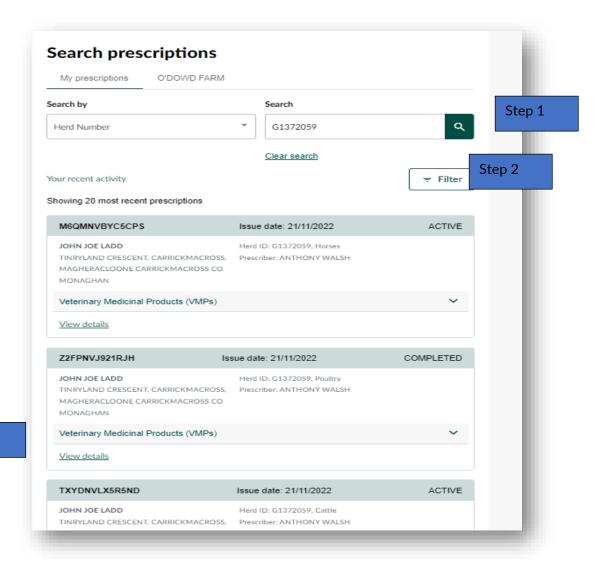
- "Search prescriptions" option in the screen above

3



### **Screen 1 - Search for prescription**

Click onto the Search prescriptions from your homepage. You can search your practice prescriptions or just the prescriptions you have created.



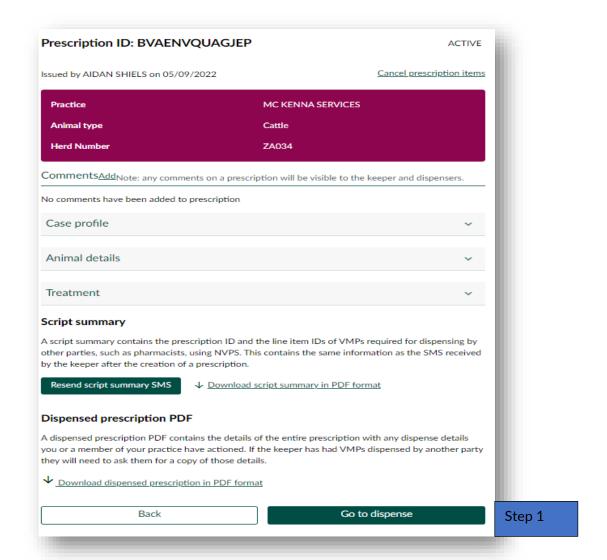
Step 3

Step 1 - You can search by Keeper Name, Herd number, Line or Prescription ID.

- Step 2- The filter option can be used to filter the scripts by status such as Active, Completed. You can filter by Animal type / species. You can restrict the number of returns by selecting dates of the scripts.
- Step 3 once the script you are looking for is presented click on View details



### **Screen 2 - Prescription options**



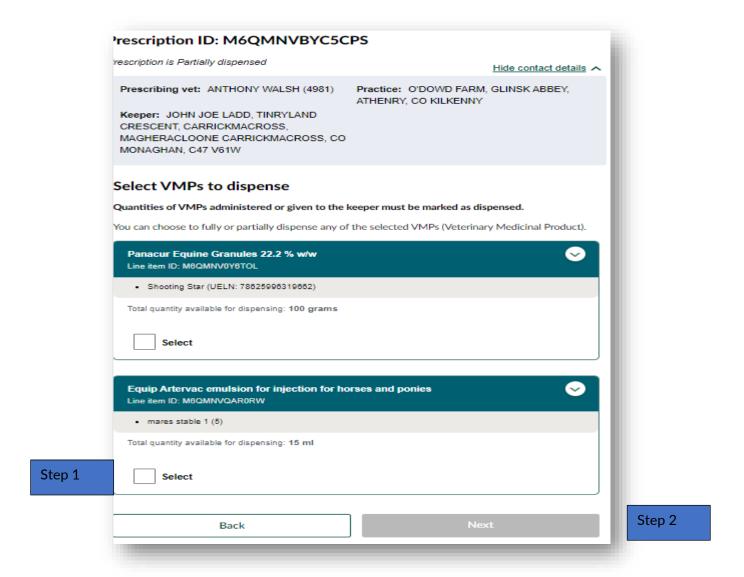
#### Here you have a few options

- 1. Resnet script summary SMS This will resent the SMS to the keepers mobile
- 2. Download script summary in PDF format. You can then print a copy of the SMS to give to the keeper
- 3. Download dispensed prescription in PDF format (only available if script is already part or fully dispensed)

Step 1 - Choose to dispense all or part of the prescription. Click on Go to dispense

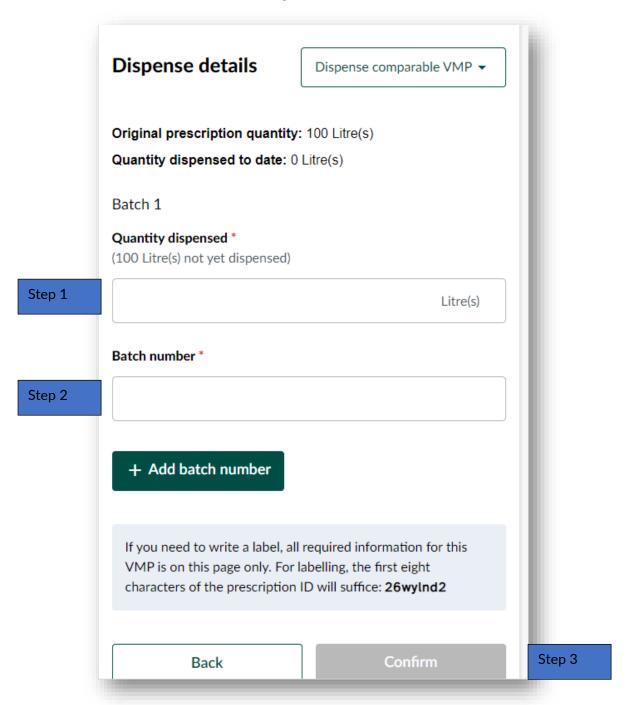


### Screen 2 - Prescription details contd



- Step 1 Click the select box on the medicine (s) you wish to dispense.
- Step 2 Once selected Click Next

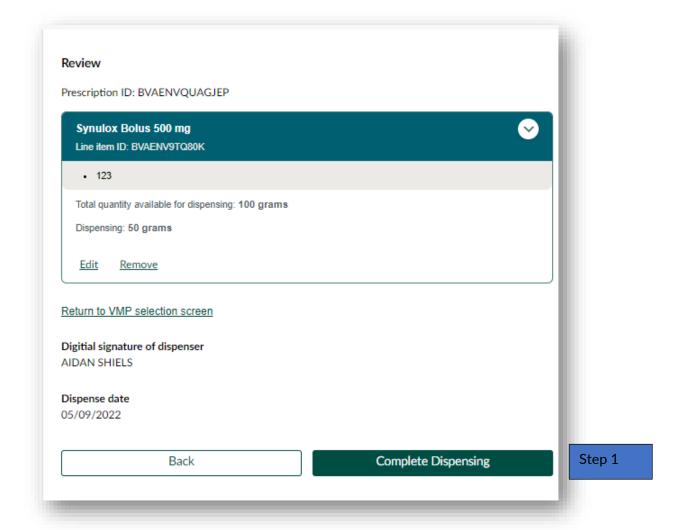
## **Screen 3 - Prescription fulfillment**



- Step 1 Here you are required to fill in the full or part quantity of medicines to be dispensed.
- Step 2 Enter the batch numbers of the pack being dispensed.
- Step 3 Click Confirm



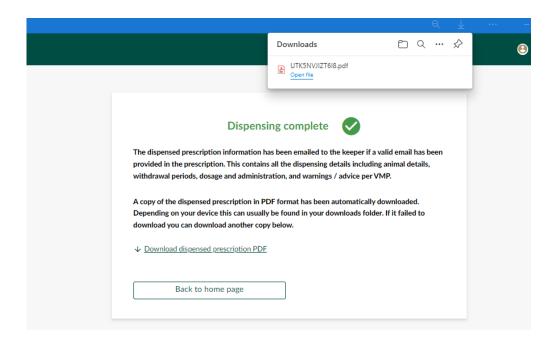
## **Screen 5 - Dispensing Review Screen**



Step 1 - Once you are satisfied with selected VMPs being dispensed Click Complete Dispense.



## **Screen 6 - Dispensing Completed**



Once this is done you should have the file automatically downloaded to your device. This has been emailed to the keeper for their records. Should the keeper have no email, you should use the downloaded file and print a copy for their records.