

Mechanical & Aerospace Engineering

Fabrication Facility Request Form

1. Job Classification

Research (ERSD# _____) Education _____

2. Required Service (machining, welding Etc...)

3. Requester: _____

4. Faculty Members Approval (electronic signature preferred)

5. Date Submitted: _____

6. Job Description :

Submittal Instructions

Submit the following file types to Maefabfacility1228@gmail.com

- PDF file for quick reference during machining
- Part DWG (drawing, blue print etc.)
- 3D Solid Models (Solid Works)
- Down load the Research Fabrication Request from MY MAE
- **Use the following link to edit & sign PDFs free** <https://dochub.com/>

*Fill out the form. Then save before uploading to dochub for signature.

Materials should be delivered to the Research Fabrication Facility (room 1228) after all Forms have been submitted to the following email address.

Maefabfacility1228@gmail.com