

**NAME (Last, First, Middle) :** \_\_\_\_\_**Date of Birth (MM/DD/YYYY):** \_\_\_\_\_ **Unit :** \_\_\_\_\_**By order of** \_\_\_\_\_,

Commanding Officer of \_\_\_\_\_, you (the above named Militiaman) are hereby ordered and authorized to appear before the commanding officer of unit \_\_\_\_\_, no later than \_\_\_\_\_ hours on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.

You are to report to this unit for (*check one*):

☐ Training ☐ Service ☐ Separation ☐ Courts Marshal ☐ Other \_\_\_\_\_

You are to appear at the stated unit before the stated time without exception, or you may face administrative punishments, or courts marshal.

Your travel itinerary and other miscellanea may be outlined in the "Additional Instructions", below.

If not, it is up to you to transfer yourself to the location specified.

**ISSUING OFFICER'S SIGNATURE :** \_\_\_\_\_**ISSUED ON DATE :** \_\_\_\_\_**RECEIVING OFFICER'S SIGNATURE :** \_\_\_\_\_**RECEIVED ON DATE :** \_\_\_\_\_

*Additional Instructions:*

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