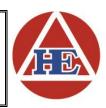


FORM

Matching Gift Request





Attach the receipt for donation. Please do not include any credit or bank account numbers on this documentation. Russell Standard/Hammaker East and associated companies will match employee contributions to qualified charitable organizations of \$25 or more to a maximum of \$250 per employee per calendar year.

Employee Name:	Division:
Contribution made to: (Name of social service, charitable, or environmental organ	ization)
Organization Mailing Address:	
Amount of contribution: \$ (Minimum of \$25 and maximum of \$250 per employee per	calendar year)
Attach the receipt for donation. Please do not inc documentation.	clude any credit or bank account numbers on this
The above information is true and correct. The c made from my personal funds.	ontribution described above was my personal donation and was
Employee Signature:	Date:
supporting and encouraging its employees' contri- organizations, the Company matches employees' matching employer contribution, the organization	table nonprofit organizations. Management is committed to butions to charitable organizations. To support the work of these contributions to qualified organizations. To be qualified for a must be a social service, charitable or environmental ne American Red Cross, the American Cancer Society, and the
calendar year. To generate the employer match, the from Human Resources, with documentation of the contribution must have actually been made in order.	of \$25 or more to a maximum of \$250 per employee per ne employee needs to submit the matching gift form, available ne contribution. Pledges of contribution are not eligible—the er to qualify for the employer match. Human Resources may formation on any organization which is not easily identifiable as
Please complete the form and attach receipt for do	onation. Completed forms should be faxed or mailed to:
Human 285 Ka	Standard Corporation Resources Department appa Drive, Suite 300 asburgh, PA 15238
Fa	ax: 412.449.0707
To Be Completed by Human Resources	
Received by:	Date Received:
Date approved and submitted to accounts pa	yable for processing: