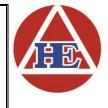


## Personnel

## POLICY and PROCEDURES ACKNOWLEDGEMENT



Written by : David Obyc DCN : PH 100 R1 Approved by : Laura Olshefski

Please initial each line to indicate that you have received a copy of each listed policy and procedure. Your signature indicates that you have read and understand the below policies and the responsibilities associated with each policy.

Initial	Policy/Procedure
	EEO and Harassment Policy
	Paid Time Off
	TPR
	Incident Neglect and Abuse (INA)
	International Fuel Tax Agreement (IFTA)
	Off Road Fuel Policy
	Equipment Move Policy
	Take Pride In Your Ride
	Company Vehicle Policy and Procedure
	Vehicle Reimbursement Policy
	Email and Internet Usage
	Company Cellular Telephone Policy
Signature :	Date:
Print Name :	
Acknowledgement of the I	Disc for Russell Standard Corporation Policies and Procedures
	ontains the Russell Standard Corporation/Hammaker East LTD Policies and Version of the Policies and Procedures and have the capability to open and evice.
Signature :	Date :
Print Name:	