Resume Review (Entry-level)

PROJECT REVIEW	NOTES

Requires Changes

2 SPECIFICATIONS REQUIRE CHANGES

SHARE YOUR ACCOMPLISHMENT

Targeted for Profession

- **Resume is targeted to a specific job**
- **Resume includes keywords, experiences and skills specific to the job**
- **Experiences are selected to prove success in job's responsibilities**
- **Optional: If candidate's past experiences are not related to the job field, they may want to include an objective statement**
  - **Objective statement is about 1-2 sentences**
  - **Statement talks about how past experiences support new career path**

First of all, make sure you update (or remove) the footer. It has a different name.

Overall, nice work! Let's review the qualifications for the job and see how your prior experiences line up.

Qualifications

- Pursuing an undergraduate degree in computer science, computer engineering or related field
    - Good work!
- Understanding of object-oriented design and development fundamentals
    - Nice job. This is clear from your prior experiences.
- Understanding of standard Web technologies such as HTML, Javascript, CSS
    - Your skills list reflect your ability in these skills.
- Understanding of relational and non-relational databases
    - You might consider including some information in your resume discussing any sort of experience with databases, if you have any.
- Understanding of MVC frameworks such as AngularJS and Backbone.js is a plus
    - Are you familiar with these technologies? If so, you should also try to reflect any experience you've had with them.
- Detail-oriented, resourceful and able to manage shifting priorities
    - Excellent! Your Experience bullet points to a good job to show the reader these skills!
- Excellent written and verbal communication skills required
    - Your resume is perfect evidence of this :)
- Ability to positively and effectively interact with internal and external customers
    - Again, your Experience section reflects this.
- Regular, reliable and predictable performance required
    - YES!
- Ability to work well with others in a collaborative team environment
    - Great job including experience with teams, especially as large as 15+ people!

General

- **Resume fits on one page**
- **Resume is in PDF format**
- **Links are hyperlinked**
- **Resume uses one of the following standard orders:**
    - **Heading, Skills, Projects, Experience, Education**
    - **Heading, Education, Skills, Projects, Experience**

- Spelling and grammar are correct
- Resume does not include: age, gender, marital status, photo, or mention of references
- Resume does not include negative language
- Resume does not indicate that the candidate is seeking a job because this may be extraneous or redundant information

- All text is aligned to left and/or right axis
- Company name and title are emphasized/distinct
- Content optimized for horizontal space; resume uses space well for a reader reading from top to bottom
- Lists of single words are condensed to the same line
- Section headings are distinct from other text
- Name is at the top of the page and larger than other text
- Formatting is consistent, from section headers to bullet point alignment

Heading

- Heading includes: full name, phone number, email and location
- Student should include links to their LinkedIn, GitHub and/or personal website; recommended: professional Twitter or other social media accounts

Education

- Nanodegree program included, even if incomplete
- Any college, including major or courses, are included
- If applicable, relevant courses (from university, community college, online, etc.) are listed

Skills

- Relevant and challenging technologies are listed: programming languages, frameworks, version control systems, databases, operating systems, image/video/audio editing software, etc.
- If resume displays a wide range of skills, student notes which skills are of particular expertise

Nice work!

Projects

- Only most relevant projects are listed; can include personal, academic or work projects
- Only includes about 2-3 projects

- **Maximum 2-3 bullet points per project**
- **At least 1 bullet point demonstrates individual contribution**
- **At least 1 bullet point communicates project result (success metrics, findings)**

Fabulous! One thing I noticed was that you had improper usage of commas for your first project.

Remember:

- ALWAYS put a space after a comma
- NEVER put a space before a comma

Experience

- Experiences note company/organization, title of role, start and end date (month & year), location
- Includes unpaid or part-time work, if applicable, but omits the words "part-time" and "unpaid"

- Maximum 3-4 bullet points
- No sub-bullet points
- Bullet points start with action verbs
- Correct tense is used in bullet points: past tense for previous, current tense for ongoing
- Within each job listing:
  - At least 1 bullet point communicates how candidate benefited company or cause
  - At least 1 bullet point provides concrete, numerical evidence such as projects completed, money made, people managed, accomplishments (eg. % increase)
- Bullet points are one sentence maximum, not longer than one and a half lines

MUCH BETTER!

☑ RESUBMIT PROJECT

⬇ DOWNLOAD PROJECT

Best practices for your project resubmission

Ben shares 5 helpful tips to get you through revising and resubmitting your project.

▶ Watch Video (3:01)