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ChatGPT can help you turn 5x more interviews into job offers.

But only if you know how to use it correctly.

These 8 ChatGPT tips will supercharge your interview preparation:



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1/ Ask What The Company Looks For

Start by asking what companies look for when interviewing for your role.

Just ask ChatGPT:

"What do companies look for when interviewing candidates for [Job Title] roles in [Insert Industry]?"



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2/ Distill Key Skills From The Job Description

Weaving relevant skills into your answers will increase your perceived value.

Copy the job description for your target role.

Then ask ChatGPT:

"Highlight the 3 most important skills in this job description: [Paste Description]"



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3/ Ask For The Most Common Questions

Anticipating what you might be asked makes you prep 10x easier.

Ask ChatGPT:

"What are the 10 most common questions companies ask when interviewing candidates for a(n) [Job Title] role?"

Now you can start to prepare answers.



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4/ Draft Initial Answers

ChatGPT can help you draft answers to the questions above.

It'll help you personalize them too.

Ask it:

"Draft an answer to the question, "[Insert Question]" and tailor the answer to my background and experience. Here is my resume: [Paste Resume]"



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5/ Refine Your Answers

The first pass might not be the best.

It can help to give ChatGPT more prompts.

I like to ask it to rewrite answers to:

- Use more compelling language
- Include measurable metrics and outcomes
- Make it more relevant to the job description
- Etc.



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6/ Research Your Interviewer

Find your interviewer's name.

Head to their LinkedIn profile, then click More >
Save to PDF.

Copy the PDF contents and ask ChatGPT:

"What are the 3 biggest highlights of this person's career. Here is their LinkedIn profile: [Paste Profile]"



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7/ Brainstorm Great Questions

Great questions can catapult you to the top of the hiring list.

ChatGPT can help you generate them.

Just ask:

"Give me a list of 10 questions I could ask an interviewer for a [Job Title] role at [Insert Company Name]."



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8/ Write Thank You Notes

After your interview, send a Thank You!

ChatGPT can make it easy to write.

Just ask:

"Please write a post-interview thank you note to [Name]. Mention [Insert Thing You Spoke About] and use a [Casual / Formal / etc.] tone."