**Cohen Lab**

**Undergraduate Research Application Form**

Thank you for your interest in working in our lab! If you are interested in an undergraduate research position (e.g., honors thesis, independent study, or work study) please fill out the application below.

**Please make sure that you meet the requirements before applying:**

* Must be highly motivated, intellectually curious, self-directed, and responsible; must have an excellent work ethic; must be eager to get hands-on research experience!
* Must be able to commit 10 hours per week for a minimum of 2 semesters (see scheduling section below for more on this).
* **Honors** **thesis applicants:** 
  + should have prior research experience
  + are expected to spend 10 hours per week in lab and a significant amount of time working on their theses outside of lab (e.g., reading articles and writing the thesis)
  + should provide contact information of up to two faculty members (or one faculty and one grad student) who can provide letters of reference on your behalf

**Please answer the following questions:**

1. Name:
2. Email:

1. Telephone:
2. Year in school:
3. Major(s):
4. Cumulative GPA:

Primary major GPA:

1. Do you have any experience with the following computer programs?

Microsoft Excel Yes \_\_\_\_\_ No \_\_\_\_\_

SPSS or other statistical software SPSS \_\_\_\_\_ other \_\_\_\_\_ No \_\_\_\_\_

Matlab Yes \_\_\_\_\_ No \_\_\_\_\_

1. Do you have any computer programming experience? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what in?

1. Have you taken calculus? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what was your grade? Grade \_\_\_\_\_\_\_\_\_\_\_

1. Do you have any previous research experience? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, who was your faculty mentor or lab supervisor? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What were your duties?

1. Do you have any previous administrative experience (e.g., office work not in an academic setting that includes taking/making phone calls, maintaining databases, scheduling appointments, etc.)? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, who did you work for? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What were your duties?

For Questions 12 and 13, please answer in no more than 5 sentences.

1. What interests you about our lab? Please include relevant background experience if possible.
2. What are your career goals? How do you think research experience in this lab will benefit you?
3. Are you fluent in any other languages? If so, which ones and what level of proficiency?
4. What position are you applying for?

Honors thesis \_\_\_\_\_ independent study \_\_\_\_\_ work study \_\_\_\_\_ other \_\_\_\_\_

1. Can you commit to working for at least two semesters in the lab? Yes \_\_\_\_\_ No \_\_\_\_\_
2. Can you commit 10 hours per week in the lab? Yes \_\_\_\_\_ No \_\_\_\_\_

(Honors students are expected to work more than 10 hours per week.)

1. Is there any other relevant information that you would like to provide?

19. **Honors thesis students only**: Please provide the name and contact information of up to two faculty members (or one faculty and one grad student) who can provide a letter of reference on your behalf. One letter should come from someone you have had previous research experience with. Also, please state how you know each individual in the “relationship” field (e.g., former research advisor; professor for Behavioral Neuroscience course):

**Contact #1**

name:

relationship:

email:

**Contact #2**

name:

relationship:

email:

**Your Tentative Schedule**

To help us with our planning, please indicate the days and times when you will be available to work in the lab. You may not know your final schedule at this time, but please give us your best estimate of when you think you’ll be available for the first semester when you would be working in the lab.

**IMPORTANT**: For scheduling purposes, students must submit at least 18 hours of availability (more is preferred) between Monday and Friday, from 8 AM to 5 PM, providing **at least 15 hours of availability between** **Monday – Thursday**. Shifts of 3 continuous hours are preferred (e.g., Monday 9AM – 12PM, Thursday 2PM – 5PM, etc.). This temporary “over-commitment” is necessary to accommodate scheduling constraints and conflicts. From the 18 hours of availability, 10 hours will be assigned to the final research schedule (typically, 3 shifts of 3 hours and 1-1.5 hours for lab meeting). Once the schedule has been set, you only have to **remain** **available** for these 10 assigned hours throughout the semester. Honors students are expected to work more than the assigned 10 hours per week.

**SEMESTER (Please indicate): \_\_\_\_ SUMMER** \_\_\_\_ **FALL \_\_\_\_ WINTER**

Please indicate the times that you think you will be available for research-related activities. Please factor in travel time to the lab (e.g., if your class ends at 10:30AM, and it takes 15 minutes to arrive to lab, then the earliest you’d be available is 10:45AM):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **Availability** |  |  |  |  |  |

A request for an updated schedule of availability will be sent prior to the start of the semester.