



Sample Email to Facilitators

These are sample emails for Maker Party event facilitators. Feel free to alter them as needed.

OPTION 1:

Maker Party facilitator application form:

Thank you for your interest in hosting a station at our Maker Party event, Destination Chicago. The information provided will help inform our planning, tech, supplies and volunteer requests.

Please note that slots are limited to 15-20 stations for the event. Priority will be given to a diverse spread of activities that are submitted in a timely fashion.

For more information visit: [Insert organization name and information]

Who is the main contact for this event?

Include first and last name, and email. This is the person that we will follow up with regarding this form and event information.

How would you like to participate In Destination Chicago?*

Lead or co-lead a station

Share resources

Volunteer

OPTION 2:

You are invited to facilitate a Maker Party activity:

You are invited to facilitate!

When: Jan 18th

DePaul Concourse - Lower Level - 1 East Jackson Boulevard

Time: 11am to 4pm

How Do I Get Involved?

Invite your youth!

Lead a Station

Volunteer

Share your Resources

Tell Me More About Facilitating a Maker Party Activity!

A Maker Party event is a buzz of exploring, learning and making. The space is full of stations leading mini-sessions resulting with a “make” that is an end product and can usually be taken home. Attendees, kids young and old, are able to pick and choose the stations that most draw them in. In this way, they make their way through the room, sampling, observing or diving into the offerings.

Maker Party Activities are flexible as they should accommodate a large range of learning levels and support those who want to just pop by for a bit, those that want to stick around and make with you for 30 minutes, and those that are going to dive in and geek out for hours. The activity should play to YOUR STRENGTHS and incorporate an element of showing/teaching participants how to create something.

Tips

Have a Range - Your activity should have various options. Maybe you are teaching toothpick building. There would be a short version and then participants could stick around to learn to build large structures. This allows folks to both stop by and make briefly or stay for a while

Be Flexible! - Things are bound to change! Be ready to adapt.

Sample Email to Facilitators

Have Fun! - Maker Parties are a great time to interact, teach, learn and enjoy yourself!

Pictures

This is what a Maker Party event looks like:

<http://www.flickr.com/photos/juliahivenyc/10509831006/in/set-72157636999960053/lightbox/>