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|--------------------------|---|-----------------|------------------------------|
| Meeting Purpose | Monthly Trustees Meeting | Date | 2/22/2009, 14:00 – 15:45 EST |
| Meeting Attendees | J.D Barlow – HOA President Raveesh Dewan – HOA VP (absent) Andrew Lynch – HOA VP Marty Luxeder – HOA Treasurer Neil Wheeler – HOA Secretary | Location | JD's house |

Meeting Minutes:

1. JD called the meeting to order.
2. We reviewed the minutes from the last Trustees Meeting. There were no questions or additions. The minutes were accepted.
3. We discussed the Treasurers Report. We have received \$38K in dues, approximately 45% of the expected total. Last year at this time, we had collected approximately \$3k, but we had sent the invoices out in February instead of January. We discussed ownership transfer fees. There are a number of homes recently foreclosed and Marty is staying on top of current dues and ownership transfer fees from the banks. We discussed a sign-in sheet for the General Meeting. The sign-in sheet should be sorted by last name and list the amount due. Anyone with a balance larger than \$185 is not in good standing and cannot vote at the General Meeting. We will want everyone to verify their contact information. Once Marty gets greater than \$10K in the checking account, he is moving it to the ING account. The dues will go up to \$185 on March 1. JD will change PayPal on March 1. Marty will update all the outstanding balances to \$185 for the General Meeting. The Treasures Report was accepted as presented.
4. We discussed Committee Updates.

Architecture Review Committee

- They received an application for a patio. We discussed a non-compliant antenna that is on a house on Melrose. Marty will send Neil the address, and Neil will send a letter.

Budget Committee

- Inactive until next year.

Maintenance and Landscape Committee

- Ohio Estate Lawncare will be removing stumps soon. Branches at the South entrance need cleaned up and will happen when the weather gets warmer. The wall at North entrances needs repaired. Neil will investigate. We discussed the lacrosse mulch sale. After discussion, the Trustees decided that we should not favor any particular sport. Neil will contact the Olentangy Athletic Boosters to see how we might support all sports at the High School.

Pond Committee

- We received an invoice for the first installment of the pond maintenance. Neil received an unsolicited bid for the pond maintenance. It was twice as much as Aqua Doc.

Insurance/Legal Committee

- In regards to getting a street address for our green space, Andrew found out that if we have a mailbox, we would receive junk mail. Andrew will ask if we must have a mailbox with an address.

Community Service Committee

- No report

Fund Raising/Member Benefits Committee

- No report

New Member/Welcoming Committee

- No report

Recreation/Social Committee

- Shelly Clark and Tracy Fisher will be organizing the Easter Egg Hunt on April 11. The Trustees approved the date. JD will verify that we have the eggs, and restate to Shelly and Tracy that the Easter Egg Hunt must be self-funding. Melanie Kravtiz, Jenny Siefert, and Tracy Fisher are organizing the Garage sale on May 15-16. JD will follow up with the church to see if they are interested in participating with us. August 29 is the tentative date for the Golf outing at Delaware Golf Club.

Regulation Review and Elections Committee

- Andrew will meet with Raveesh to get turnover, so he can meet with the committee to layout a plan for the Deed Restriction updates.

Block Watch Committee

- The generic email address was set up for the Block Watch Committee. Walker Woods wants to have a meeting to share information, and Cheryl is following up.

Communications Committee

- The Winter Newsletter went out. The Spring Newsletter will go out at the end of April to emphasize the Garage Sale, unless the newly elected Trustees decide differently.
- 5. We discussed old business. We discussed the mailbox evaluations. During the last newsletter delivery, it was observed that the mailboxes are in very poor shape. The Trustees agreed we need to evaluate the mailboxes using the following criteria - style, condition, needing stain, and numbers. We need to do the evaluation by Mid March so there is time to prepare the notification to the homeowners and get them sent. We want to notify the homeowners in April. Neil recommended that we contact CedarCraft to understand any discounts and part options. Marty will do this research. Neil will evaluate Parklawn and Park Circle. Andrew will evaluate Tulane, Trent, Alum Village, Cheyenne Creek, Melrose, and Seton. Marty will evaluate Morningside and Beaumont Square. JD will take Southerby, Kormsby, Wellson, and Wetherby. Andrew will update his previous spreadsheet and resend to the Trustees.
- 6. We discussed new business. We discussed the General Meeting on 3/17 that will be at 7:00 at the church. The agenda was published in the Winter Newsletter. Marty suggested that we add the community events announcements to the agenda. There have been no Trustee nominations received to date. There have been no requests for additional topics for the General Meeting. The homeowners have until March 1 to suggest a topic for consideration for the General Meeting. JD will verify with the Church that we are still on their calendar. Marty will create a sign-in sheet. Neil will create the ballots. JD will speak with the committees about fliers for the upcoming events. Marty will create a flier for the golf outing. Marty will bring the balance sheet and expense report for 2008 and 2009 to date report.
- 7. The next Trustees meeting will be determined at the General Meeting by the newly elected Trustees.
- 8. The meeting was adjourned.

Issues / Action Items:

| Issue/Action | Owner | Status | Comments |
|---|-----------------------|------------|---|
| Change PayPal to reflect the \$185 on March 1 | JD | In Process | |
| Identify which house has an antenna | Marty | In Process | |
| Send a letter for the non-compliant antenna | Neil | In Process | |
| Contact OAB to identify ways the HOA might support them | Neil | In Process | |
| Contact CedarCraft to find out pricing options and if parts are available | Marty | In Process | |
| Update the mailbox spreadsheet and send to the Trustees | Andrew | In Process | |
| Verify the church is still available on 3/17 | JD | In Process | |
| Paint the entrance signs | Neil | In Process | Will be finished in the spring |
| Review Deed Restrictions | Andrew | In Process | The Committee is actively working. The Trustee sponsorship has been reassigned to Andrew. |
| Prepare a Pond Maintenance Specifications document | Neil | In Process | |
| Coordinate a safety and self defense Seminar | Block Watch Committee | In Process | |
| Investigate how to get addresses for the green space | Andrew | In Process | |
| Evaluate mailboxes | Trustees | In Process | |
| Timer for the pond fountains | Neil | In Process | No response from AquaDoc |

| Issue/Action | Owner | Status | Comments |
|---|--------------|---------------|-----------------|
| Is there any further action the Collection Agency can do to collect? | Marty | In Process | |
| Phase One Storm Sewer Maintenance | Neil | On Hold | |
| Rental Home Guidelines | Scott Crow | On Hold | |
| Look into HOA software and provide a recommendation. Also a PC to run it. | Marty | On Hold | |