

Meeting Purpose	Monthly Trustees Meeting	Date	10/7/2008, 19:00 – 21:00 EST
Meeting Attendees	J.D Barlow – HOA President Raveesh Dewan – HOA VP (absent) Andrew Lynch – HOA VP Marty Luxeder – HOA Treasurer Neil Wheeler – HOA Secretary Cheryl Luxeder - Homeowner	Location	Neil's House

Secretary's Note:

The notes taken at the meeting were misplaced and these notes are from memory. I apologize for some loss of discussion detail. The intent of the discussion has been captured.

Meeting Minutes:

1. JD called the meeting to order.
 2. We reviewed the minutes from the last Trustees Meeting. There were no questions or additions. The minutes were accepted.
 3. Cheryl shared that the Block Watch Committee wants to purchase signs for both entrances. The cost will be \$55. The Township will install the signs at no cost. After discussion, the Trustees agreed to purchase the signs and authorized Cheryl to work with the Township to get them installed. Cheryl brought up an idea to have Deputy Vogel and Sheriff Davis come to a Homeowners meeting to discuss safety and other topics. She also suggested that we have a self-defense seminar. After discussion, the Trustees agreed they were both good ideas and should be done at the same meeting. Cheryl will work with the Block Watch Committee to organize the seminar and work with the Trustees to communicate a date to the Homeowners.
 4. We discussed the Treasurers Report. We are ahead of budget and in good shape for the remainder of the year. The Golf Outing netted a \$300 surplus. The surplus will be used to fund Block Watch expenses. The Trustees discussed how we could get more interest on our savings. After discussion, Marty will investigate if ING might be a good option for us. The Treasurer's report was accepted.
 5. We discussed Committee Updates.
 - Architecture Review Committee.
 - The Committee has approved several applications and declined one fence application. The Committee is working with the homeowner to design a fence that conforms to the Deed Restrictions. As a note of thanks, the Trustees are very appreciative of the good work the Committee is doing.
 - Budget Committee.
 - Budget considerations will start next month. All committees are requested to submit 2009-planned expenditures soon, so the 2009 budget can be finalized before year-end.
 - Maintenance and Landscape Committee.
 - Mowing has continued, but we anticipate this stopping soon. We will not exceed the 24 mowings that is in the budget.
 - One more bush hogging is scheduled for October.
 - We had a large Oak tree at Pond 4 fall down in the storm. It took out one of the crab apple trees, but fortunately no other damage. The tree was cut up and hauled away.
 - The two dead oak trees on Pond 4 were cut down and hauled away. It cost \$1,200 for the three trees.
 - The downed branches from the storm and the three oak trees were chipped at the South Entrance. We will use the chips to control grass around the trees at the South Entrance. It cost \$300 for the chipper rental.
 - A chainsaw rental was required to cut the remaining large branches and trunk pieces that could not be chipped. The cost of the chainsaw rental was \$85.
 - Two certified Arborist was contacted about the remaining part of the oak tree on Pond 4. An estimate of \$2,800 to remove the tree was provided. Because of the potential of damage to the nearby home, the Trustees agreed to have the tree removed. Neil will work with the Arborist to schedule the removal.
- POST MEETING NOTE: The tree will be removed on 10/21 starting at 08:00.
- Several storm cleanup activities were performed by volunteers and Ohio Estate Lawncare.
 - Fall flowers were planted at both entrances. The sprinklers have continued to work well and are keeping the entrances much nicer than last year. Hopefully the homeowners notice the difference.
 - The winterization of the sprinklers will be done this week. The South Entrance winterization is free this year, as part of the installation. The North entrance winterization will be a chargeable service.
 - The front sign painting slowed down, but we still are committed to complete the work.

- Neil has sent requests to several landscaping companies asking for assistance with the flowerbed design of the front entrances. No one seems to be interested in the work, as no one will return calls and emails.
- Ohio Estate Lawncare was chosen to continue work in 2009. They are to provide Neil with the contract for signature.
- Neil requested an estimate from Ohio Estate Lawncare for sidewalk snow removal and moving the lights closer to the signs. After Trustee discussion, it was determined that we would let a volunteer do the work and we would purchase the materials. Andrew will work with the volunteer to determine what materials are needed to move the lights at both entrances.

Insurance/Legal Committee.

- The insurance agent is now hesitant to change the policy to include the lot numbers. After discussion, Andrew will investigate with the Township how to get addresses assigned to the green spaces.

Communications Committee.

- The Fall Newsletter was reviewed and approved. JD will get this printed as soon as possible for distribution before the end of the month.
- The 2009 Directory was reviewed and approved. JD will get this printed as soon as possible for distribution before the end of the month.
- Preliminary results from the survey were discussed. We will leave the survey open a while longer. A reminder will be sent to the homeowners who have not responded.

Community Service.

- No report

Fund Raising/Member Benefits.

- No report

New Member/Welcoming.

- No report.

Recreation/Social Committee.

- No report

Pond Committee.

- The Committee was unable to meet due to conflicting schedules. There is still a need for more homeowner representation. An article in the Fall Newsletter is asking for more help. Neil will reach out to the Committee and get a meeting set up after giving a chance for others to join.
- The project list and current status is:
 - Repair the lights on ponds 3 and 4 – Neil has pricing
 - Install aeration in Pond 4 to determine if it will help with algae growth and water staleness issues – Neil has pricing
 - Put aside money for fountain replacement, as they are at end of life – Neil has pricing
 - Document the requirements for the Pond Maintenance vendor – Len/Neil
 - Make decision about a 2009 pond maintenance vendor – We will stay with AquaDoc
 - Create a calendar for pond trash pick-up and involve all homeowners - Sheri
 - Fish stocking– To be discussed next meeting
 - Dress up the culverts – Len has researched some ideas and will share his findings with the Committee at the next meeting.
 - Trees around the pond – Sheri/Carisa
 - Mosquito Control– To be discussed next meeting
 - Determine how to fairly and equitably administer the pond so that expenses for each pond is similar (not spending all the money for just certain ponds). This will be our Mission Statement. – To be discussed next meeting
 - How do we communicate the ponds existence? – To be discussed next meeting
 - Speak with Milt about the approval process for planting trees, where can we plant, and can we plant trees in the dry basin – Len met with Milt and will share his findings with the Committee at the next meeting.

Property Use and Upkeep Committee.

- Andrew provided the address list for the Trustees to evaluate mailboxes. Due to other priorities, this has not yet been completed.

Regulation Review and Elections Committee.

- No report

Block Watch Committee.

- See previous section above

6. The next Trustees meeting will be on November 11 at 7:00 at the church. Neil will follow up with the church and will confirm the date with Trustees
7. The meeting was adjourned.

Issues / Action Items:

Issue/Action	Owner	Status	Comments
Look into HOA software and provide a recommendation. Also a PC to run it.	Marty	In Process	
Paint the entrance signs	Neil	In Process	
Review Deed Restrictions	Raveesh	In Process	Committee has been formed and are actively working
Prepare a Pond Maintenance Specifications document	Neil	In Process	
Coordinate a safety and self defense Seminar	Block Watch Committee	In Process	
Investigate how to get addresses for the green space	Andrew	In Process	
Evaluate mailboxes	Trustees	In Process	
Determine materials for moving the lights at both entrances closer to the signs.	Andrew	In Process	
Phase One Storm Sewer Maintenance	Neil	On Hold	
Rental Home Guidelines	Scott Crow	On Hold	