



Applying existing rules

SaaS Backup For Office 365

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August 06, 2019

This PDF was generated from https://docs.netapp.com/us-en/saasbackupO365/task_applying_rules.html on November 19, 2020. Always check docs.netapp.com for the latest.

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Rules allow you to automatically move users to a preselected backup tier based on predefined criteria.

You can apply existing rules to unprotected items, change the order in which rules are applied, and delete rules.

Steps

1. From the Dashboard, click the number above **UNPROTECTED** in the box of the service for which you want to create rules.



2. Click **Filter**.



3. Click **Rules**.
The existing rules are displayed.
4. Click **Apply Now** to apply the rule to existing unprotected items.

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