**Adam Theis**

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**EDUCATION**

**University of Missouri Columbia, Missouri**

***Bachelor of Science in Business Administration*** GPA: 3.2/4.0

*Emphasis:* Finance and Banking GPA: 3.2/4.0

***Bachelor of Science in Economics***

**TECHNOLOGY & DATA EXPERIENCE**

**IT Intern;** *Veterans United Home Loans***;** Columbia, MO **August 2022 – May 2023**

* Provided holistic deskside support across platforms including Unified Communications, browser, active directory, virtual desktop interface, and device rollouts.
* Supported 500+ employees across 6 campuses and assisted 7 IT deskside teams.
* Collaborated with colleagues to migrate users from VDI systems to laptops in a two-week period.
* Executed smooth system transition by accurately tracking asset tags through the process.

**Accounting Intern;** *Spirit of ’76 Fireworks***;** Columbia, MO **May 2022 – August 2022**

* Processed payments with high attention to accuracy and detail and using QuickBooks software.
* Created accurate financial documents, analyzed reports for the finance director, and conducted inventory audits to improve accuracy and efficiency.
* Provided data driven recommendations for order quantity and pricing of tent products.
* Created inventory and price databases alongside the technology department for a new ERP system.

**OTHER PROFESSIONAL EXPERIENCE**

**Delivery Driver;** *Imo’s Pizza***;** Columbia, MO  **April 2021 – May 2022**

* Delivered orders in a timely and efficient manner to build customer satisfaction and repeat business.
* Confirmed order accuracy for deliveries, proactively resolving any issues to minimize dissatisfaction.
* Operated point-of-sale systems, accurately processing payments and maintaining financial records.

**Research Associate;** *Candor Debate Company***;** Carthage, MO  **May 2019 – August 2019**

* Conducted extensive research on the 2019-2020 National Speech and Debate Policy Debate topic.
* Refined complex arguments into easy-to-understand summaries.
* Collaborated to conduct market research, contributing to a strong social media marketing presence.
* Notably, personal research was used by teams who qualified for state and national tournaments.

**LEADERSHIP & ACTIVITIES**

**National History Day Consultant;** *The State Historical Society of Missouri* **February 2021 – May 2022**

* Created and organized social media outreach content for National History Day.

**Chapter Treasurer;** *Future Business Leaders of America* **August 2017 – May 2019**

* Administered fiscal management for the Future Business Leaders of America chapter organization, including budgeting, planning activities, and coordination for monthly meetings.
* Organized and presented the American Enterprise project at the state leadership conference.

**Student Advocate;** *United Way* **August 2017 – May 2019**

* Planned and executed a fundraising campaign with local nonprofit organizations.

**HONORS & AWARDS**

Dean’s List **Fall 2019, Spring 2020**

Speech and Debate District Champion **May 2017, 2018, 2019**

MSHSAA Speech and Debate State Qualifier **May 2019, 2018, 2019**

FBLA American Enterprise State Champion **2019**

National Speech and Debate Association National Qualifier **2019**