



2023-2024 Undergraduate Bulletin



The information in this bulletin is made as accurate as possible at the time of publication. Students are responsible for informing themselves of, and satisfactorily meeting, all requirements pertinent to their relationship with the University. The University reserves the right to make such changes as circumstances demand with reference to academic standing, admission, attendance, candidacy, conduct, curriculum, graduation, registration, and tuition and fees.

Title IX Note: If you experienced or witnessed sexual harassment or misconduct under Title IX, consult the Guidelines section of this Bulletin and contact Title IX. Phone: 951-785-2849, Email: titleix@lasierra.edu, Location: Convenience Center Building, Suite AA, Website: <https://lasierra.edu/titleix/>

A Message from the University President



Welcome to La Sierra University, where journeys of learning and faith are invigorated by the rich diversity of our community and by our holistic Christian Seventh-day Adventist heritage that has grounded our institution for more than 100 years.

As students embark on grand adventures in higher education with us, they will encounter professors who exemplify the joy of learning and service, and staff who are dedicated to their wellbeing. They will be guided and supported as they take advantage of opportunities to rise above their own expectations.

If you have elected to enroll at La Sierra, we believe you will be captivated by the life changing prospects available to you here, and by the opportunities to change your world for the better. We are pleased to join you along your life's journey!

Richard C. Osborn

Richard Osborn
Interim President, La Sierra University

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An Overview of La Sierra University

History of La Sierra

La Sierra University is a coeducational institution of higher education affiliated with the Seventh-day Adventist Church. As La Sierra Academy, it opened its doors in 1922 on acreage that had been part of an 1846 Mexican land grant known as Rancho La Sierra; its location is now in the city of Riverside. In 1923, with the addition of teacher-training coursework, it became La Sierra Academy and Normal School. As its range of offerings expanded, it became Southern California Junior College (in 1927) and then La Sierra College (in 1939). It was accredited as a four-year liberal arts college in 1946.

In 1967, La Sierra College merged with Loma Linda University; the programs based on the La Sierra campus became the university's College of Arts and Sciences. The School of Education was created in 1968, followed in 1986 by the School of Business and in 1987 by the School of Religion. The Evening Adult Degree program also began operation in 1986. What had been Loma Linda University's La Sierra campus became an independent institution, now La Sierra University, in 1990.

La Sierra University Today

La Sierra University is a Christian coeducational institution located in inland Southern California and is part of the Seventh-day Adventist system of higher education.

The University offers graduate and undergraduate curricula in applied and liberal arts and sciences, business, and religion; graduate curricula in education; and programs for professional education in fulfillment of requirements for teaching credentials.

Intellectual pursuits are facilitated by the University's library, museums, observatory, arboretum, Brandstater Gallery, Learning Support and Testing Center, Office of Academic & Career Services, Hancock and Stahl Centers, and other campus resources. In an effort to create students that are at their best in every capacity, the University also encourages physical fitness through such activities as intramural and varsity sports and physical education courses. In addition, the campus maintains swimming pools; a fitness center; track, tennis, basketball, and volleyball courts; and soccer, softball, and baseball fields.

The University buildings are on a gentle slope looking eastward over the Riverside valley, with its world-famous citrus and walnut groves and its palm-lined boulevards. The approximately 300 acres owned by the University allow, during the winter months, for the snow-clad peaks of the surrounding ranges to be seen rising above the rolling open fields. This glimpse of the Inland Empire, as seen from the

University campus, offers a view of rare beauty.

The convenient access to Southern California's wide range of both participatory and spectator activities enables the University to offer a multitude of unique cultural and educational experiences appropriate for the responsible student.

Accreditation

La Sierra University is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC).

Western Association of Schools and Colleges
985 Atlantic Avenue, Suite 100
Alameda, California 94501
Phone: (510) 748-9001
Website: <http://www.wascsenior.org>

The University is also accredited by the Adventist Accrediting Association (AAA), the accrediting association of Seventh-day Adventist schools, colleges, and universities.

Adventist Accrediting Association
General Conference of Seventh-day Adventists
12501 Old Columbia Pike
Silver Spring, Maryland 20904
Phone: (301) 680-5060
Website: <http://education.gc.adventist.org>

The University is a member of the Council for Higher Education Accreditation, the Association of American Colleges and Universities, the National Association of Independent Colleges and Universities, and the Association of Independent California Colleges and Universities. Approval of programs is maintained with the California Commission on Teacher Credentialing. The undergraduate program in Social Work is fully accredited by the Council on Social Work Education, the music degrees are accredited by the National Association of Schools of Music, and the graduate programs in the HMS Richards Divinity School are fully accredited by the Association of Theological Schools.

Association of Theological Schools in the
United States and Canada
The Commission on Accrediting
10 Summit Park Drive
Pittsburgh PA 15275-1110
Phone: 412-788-6505
Website: <http://www.ats.edu/>

Degrees Offered

Curricula are offered leading to the following degrees:

Associate Degree in Health Sciences, Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Music, Bachelor of Science, Bachelor of Social Work, Master of Arts, Master of Business Administration, Master of Divinity, Master of Science, Master of Theological Studies, Master of Arts in Teaching, Specialist in Education, Doctor of Education, and PhD in Leadership.

Mission Statement

As members of the diverse La Sierra University community, we are committed to inquiry, learning, and service. Our community is rooted in the Christian gospel and Seventh-day Adventist values and ideals. Our mission is:

to seek truth,

enlarging human understanding through scholarship;

to know God, ourselves, and the world

through reflection, instruction, and mentoring;

to serve others,

contributing to the good of our local and global communities.

We pursue this mission with excellence, integrity, compassion, and mutual respect.

Aims of the University

As a community of learning that is also a community of faith, La Sierra University fulfills its mission by engaging in three kinds of activity. It educates undergraduate and graduate students; it promotes research in the areas in which it offers instruction; and it contributes to the good of the larger society.

The University educates its students through a broad offering of studies in the liberal arts and sciences and in selected professional areas. It promotes research through encouraging and facilitating original investigation, critical reflection, and scholarly publication. It serves its various communities through adult education, resource centers, cultural events, nontechnical publications, and professional consultation. Among these varied activities, the University maintains, as a vital concern, the education of both its undergraduate and graduate students.

Thus this University operates in much the same way as most other universities do. The difference is, however, that the University functions and performs as the fruition of its Adventist heritage and commitment, even as it welcomes students from all religious and cultural backgrounds. The University's religious orientation provides a perspective for its educational programs and projects, a motivation for its intellectual vitality and rigor, a framework for its moral values and lifestyle, and a basis for its social consciousness and public service. Convinced that God is the author of all truth, the University maintains an atmosphere of freedom and openness for intellectual exploration and expression.

As La Sierra University does its work of teaching, research, and service, it strives to exemplify its ideals of educational comprehensiveness, community interaction, and intellectual excellence.

The University intends to address the needs of a wide range of students who are both academically qualified for and genuinely interested in the kind of education it offers. It serves Adventist and non-Adventist high school graduates as well as transfer students from all parts of the world.

In addition, the University serves graduate and professional students within the areas of business, education, religion, and the liberal arts and sciences. It serves adult students whose education has been interrupted and who desire to complete the requirements for a university degree or credential. Meeting the needs of this wide diversity of students requires a corresponding diversity of educational programs and strategies.

The University intends, furthermore, to respond to the needs of students and teachers as whole persons. Accordingly, it seeks to challenge the intellect to acquire the knowledge and skills essential to an effective, productive, and satisfying life in the coming decades. It seeks to engage the spirit in establishing fundamental values and attitudes of moral integrity, intellectual curiosity, religious commitment, and social concern. It seeks to nurture a mature sense of personhood through the development of strong self-esteem and appropriate self-direction as well as significant interpersonal relationships. And it seeks to enhance the body by encouraging and facilitating lifelong physical well-being.

Believing that all humanity is created in the image of God, the University celebrates the diversity of race, national origin, gender, and age found in its students, faculty, and staff. The University recognizes this diversity as a valuable asset in the preparation of all its students for positions of service and leadership in their professions, in business, in government, in the civic community, and in the church.

The University intends to interact vigorously with its multidimensional world—including its founding and sponsoring church, its growing urban community in California's Inland Empire, its neighboring educational institutions, and its wider intellectual and cultural environment in the world of the twenty-first century.

The University intends to teach its students how to make the world a better place in the future by involving them in making it a better place now. It intends to be, for both its religious and its secular publics, a significant influence by acting as a reasoned and relevant, critical and constructive voice; a light on the way to the future; and a source of knowledge and energy for responding to a wide spectrum of human needs.

The University intends to promote intellectual excellence in four complementary ways. It seeks to encourage and enable each student to learn as much as he or she can. It seeks to draw individual students into the ongoing scholarly conversation in their own academic and professional disciplines. It seeks to prepare students both for further education in graduate and professional schools and for employment in the world they will inhabit in the future. And it seeks to initiate students into a responsible life that is intelligent and informed, unselfish and involved, open and growing.

In its drive toward recognized excellence, the University intends to recruit, support, and nurture teacher-scholars who are distinguished for their intellectual competence and vigor; for the breadth and depth of their educational background; for their continuing involvement in research, reflection, and publication; for their personal integrity and religious commitment; and for their enthusiasm toward teaching.

Besides promoting research and publication by both faculty and students, the University intends to develop courses and curricula that will anticipate the future opportunities and needs of its graduates.

Although there is room for growth in student enrollment and educational programs, La Sierra University intends to maintain among its students, faculty, and staff a quality of personal relationship that energizes and enriches all of its activities of teaching, research and learning, and service.

La Sierra University Guidelines

Affirmative Action

La Sierra University affirms that Christian principles are not compatible with various forms of discrimination which have often permeated and divided modern societies. This belief is based on the idea that all persons are of equal worth in the sight of God and should be respected accordingly. Moreover, the University recognizes that this nation was founded upon the ideal of equal opportunity for each individual to realize his or her fullest potential. Therefore the University is committed to teaching and practicing equality.

The University reserves the right to disagree with specific remedies and regulations that may be proposed to eradicate discrimination. Although the University is not legally required to have a written policy of affirmative action, it has established this policy as a guide to its employees, supporters, and students, to assist in promoting equal opportunity throughout the University.

The University endeavors to maintain a balance between affirmatively seeking to assist those in a disadvantaged class and providing equal opportunity for all individuals, whether or not they are in such a class. In an atmosphere of cooperation and understanding among all concerned, the University is committed to going beyond the requirements of legislation, litigation, and social pressure.

The complete statement regarding the University's policy and program of affirmative action is available at the offices of the President, the Provost, Human Resources, and Student Life.

Nondiscrimination

La Sierra University is committed to equal education and employment opportunities for men and women of all races and does not discriminate on the basis of disability, sex, race, color, or national origin in its educational and admissions policies, financial affairs, employment programs, student life and services, or any University-administered program.

To this end, the University is in compliance with Titles VI and VII of the Civil Rights Act of 1964 as amended, and substantial compliance with Title IX of the Education Amendments of 1972 (45 CFR 86 et seq.) and Sections 503 and 504 of the Rehabilitation Act of 1973. The University also complies with the Age Discrimination in Employment Act of 1967 and Section 402 of the Vietnam Era Veterans Adjustment Act of 1974 and does not discriminate against any employee or applicant for employment on the basis of age or because

they are disabled veterans or veterans of the Vietnam era. In addition, the University administers student programs without discrimination on the basis of age, except in those programs where age is a bona fide academic qualification for admission in accordance with the provisions of the Age Discrimination Act of 1975.

The University reserves constitutional and statutory rights as a religious institution and employer to give preference to Seventh-day Adventists in admissions and employment, including but not limited to 42 USC 2000e-1, 2000e-2, 6-15 of Federal Executive order 11246; 41 CFR 60-1.5(5); 34 CFR 86.21, 86.31, 86.40, and 86.57 (b); California Government Code sections 12926(c); and Title 2, Section 7286.5(a) (5) and Title 22 Section 98222 of the California Administrative Code. The University believes that Title IX regulations are subject to constitutional guarantees against unreasonable entanglement with or infringements on religious teachings and expects students and employees to uphold Biblical principles of morality and deportment as interpreted by the Seventh-day Adventist Church. The University claims exemptions from the provisions of the Title IX set forth in CFR Sections 86.21, 86.31, 86.40, and 86.57(b) insofar as they conflict with Church teachings and practices of morality, deportment and appearance. The complete statement regarding the University's policy and program of nondiscrimination is available at the offices of the President, the Provost, Human Resources, and Student Life.

Prohibited Conduct Under Title IX

In accordance with the Office of Civil Rights Final Rule Section 106.30, the following conduct will be investigated under La Sierra University Title IX policy:

1. Sexual harassment - which means conduct on the basis of sex that satisfies one or more of the following:

A. "Quid Pro Quo."

According to this policy, Quid Pro Quo is when a University employee explicitly or implicitly makes submission to sexual conduct a term or condition of any aspect of a program or activity or is used as a basis for the University's decisions affecting the individual. Quid Pro Quo harassment will also include, but is not limited to, when sexual favors are used or threatened to be used as a basis for academic or employment

decisions.

B. Unwelcome conduct which is persistent, pervasive and objectively offensive.

Unwelcome conduct is determined by a reasonable person standard that is considered to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the University's education program or activities.

2. Sexual Assault

A. Definition of Sexual Assault

Sexual Assault is defined as any non-consensual sexual act proscribed by Federal, tribal, or State law, directed against another person, without the consent of the Complainant including instances where the Complainant is incapable of giving consent."

B. California Affirmative Consent definition

In accordance with California state law, (SB 967, 2014) engaging in any sexual activity requires affirmative consent (also known as Yes means Yes). Therefore, engaging in any sexual activity without first obtaining affirmative consent is considered sexual assault in the State of California. In the State of California, affirmative consent can be withdrawn and may be revoked at any time. Once consent is withdrawn or revoked, the sexual activity must stop immediately.

According to California law, affirmative consent means affirmative, knowing, active, informed, conscious, voluntary, present and ongoing, mutual agreement to engage in sexual activity.

3. Dating Violence

The term dating violence in this policy means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

For the purposes of this definition dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse and does not include acts covered under the definition of domestic violence.

4. Domestic Violence

The term domestic violence includes felony or misdemeanor crimes of violence committed by:

- A current or former spouse or intimate partner of the victim, or
- A person with whom the victim shares a child in common, or
- A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, or
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of California.

5. Stalking

Stalking is to be considered engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- A. Fear for their safety or the safety of other; or
- B. Suffer substantial emotional distress.

Stalking, as used herein, includes cyber-stalking, the use of social or digital media, cellphones, emails, and any other electronic resources and/or platforms.

Other examples of Stalking include threatening to harm self or others, defamation, and/or vandalizing property of the intended party or that belongs to a third party.

6. Sexual Exploitation

Under this policy, and under California law, sexual exploitation which is an act or acts committed through non-consensual abuse or exploitation of another person's sexuality for the purpose of sexual gratification, financial gain, personal benefit or advantage, or any other non-legitimate purpose for oneself or a third party.

This behavior may fall under Sexual Assault if violating California's definition of Affirmative Consent or under Sexual Harassment, if it is considered to be severe, pervasive and objectively offensive.

7. Retaliation

According to this policy, retaliation means an adverse action (e.g. conduct that threatens, harasses, coerces or intimidates), taken against a person for making a good faith report of prohibited conduct, providing information, exercising one's

rights or responsibilities under this policy, or for otherwise being involved in the process of responding to, investigating, or addressing allegations of sexual misconduct.

Duty to Report

All La Sierra University employees are required to report any suspected violation of our Title IX policy directly to the Title IX Office.

Reporting Title IX violations

Any person that wants to report an alleged violation of La Sierra University Title IX policy should contact the Title IX Coordinator. This includes any person that believes to be a victim of sexual harassment or sexual mis-conduct or a person that may have witnessed a violation to our Title IX policy or has information relevant to an alleged violation to our Title IX policy. The Title IX Coordinator's contact information is the following:

Title IX Coordinator

951-785-2849

titleix@lasierra.edu

kpaez@lasierra.edu

<https://lasierra.edu/titleix/>

Convenience Center Building

Suite AA – Second Floor, near the Security Office

Discrimination and Harassment Policy

La Sierra University is committed to providing an educational and employment environment that values individuals of diverse backgrounds who can advance the institution's mission and support a learning and workplace setting free from discrimination and harassment. In keeping with this commitment, the University expects all University employees and students to conform to the requirements of federal and state law as well as standards of conduct mandated by the institution concerning discrimination and harassment matters. The University also encourages persons subjected to or who witness any forms of discrimination and harassment - or retaliatory conduct arising from complaints of discrimination and harassment - to report such behaviors and incidents to appropriate university personnel as set forth more fully below.

General Application:

- I. **Protected Classifications:** Discrimination and harassment are prohibited against any person on the basis of race, ethnicity, national origin, sex, marital status, age, veteran status, medical condition, physical handicap, or other protected classification as defined by federal or state law.
- II. **Applicable Activities:** Discrimination and harassment are prohibited in the University's admissions and educational policies, employment programs, financial affairs, student life and campus services, or any related institutionally-administered or supported programs.

Forms of Prohibited Behaviors:

- I. **Discrimination** is defined as prejudicial and/or harmful actions taken against a person on the basis of a protected classification as reflected in the aforementioned statement.
- II. **Harassment** is defined as verbal, physical and/or visual conduct that creates an intimidating, offensive or hostile working or learning environment or that unreasonably interferes with a person's work or academic performance.
- III. **Sexual Harassment:**
 - A. **Definition:** Sexual Harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature where
 - i. Submission to such conduct is made explicitly or implicitly a term or condition of a person's employment or status in a course, program or activity; or
 - ii. Submission to or rejection of such conduct by a person is used as a basis for an academic or employment decision adversely affecting that person; or
 - iii. Such conduct has the purpose or effect of unreasonably interfering with a person's work or academic performance, or of creating an intimidating, hostile or offensive learning or work environment.
 - B. **Forms of Sexual Harassment:** Sexual harassment can be objectively and readily identifiable, relative to the specific circumstances and relations of the persons involved, or it can be of a nature seemingly harmless to many yet subjectively perceived by some persons as unwelcome and offensive. The following constitute examples of conduct and situations representative of sexual harassment:

- i. Physical assault:
 - ii. Direct or implied threats that submission to sexual advances will be a condition of a grade, letters of recommendation or employment retention or promotion;
 - iii. Direct or subtle propositions of a sexual nature;
 - iv. Sexual references or sexually explicit statements unrelated to legitimate matters of employment or education, including but not limited to: sexual questions, jokes, anecdotes, remarks concerning the sexual nature of another's clothing, sexual activity, sexual preference, or speculations about a person's previous sexual experience.
 - v. Unnecessary and/or unwanted touching, patting, hugging or brushing against another's body;
 - vi. Displaying posters, calendars, graffiti, symbols, or other visual objects or images of a sexually explicit or suggestive nature unrelated to legitimate matters of employment or education; and
 - vii. Using computers, including the Internet, E-mail, Twitter and related systems of communications to transmit or receive text or images of a sexually explicit or suggestive nature unrelated to legitimate matters of employment or education.
- IV. Retaliation is defined as inappropriate words or actions directed against persons who consider or register discrimination, harassment or retaliation complaints, or against persons who assist with or participate in an investigation of the reported conduct.
- II. Reporting Responsibilities of Administrators, Faculty and Supervisory Personnel: Persons employed by the University as Administrators, Faculty members, and/or who serve the institution in a supervisory capacity have a legal obligation to immediately address, and if necessary, report discriminatory, harassing, and retaliatory behaviors or conduct to the University's Department of Human Resources (HR).
- III. Reporting Discrimination and Harassment: Persons who believe that they have been subjected to a form of discrimination and/or harassment or Administrators, Faculty, Staff, or Students who have witnessed such incidents should:
- A. Inform the perpetrator, only if feasible, that the conduct is considered offensive and should be terminated; and
 - B. Notify their supervisor, or if the supervisor is the alleged perpetrator, notify the supervisor's superior to report the prohibited behavior; If the person reporting the discrimination and/or harassment is a student, the term "supervisor" is defined to be the La Sierra University employee who directly oversees the area where the incident occurred; and
 - C. In consultation with the supervisor and/or HR determine if the incident warrants written documentation. If it is deemed necessary the reporting person shall state in writing, in consultation with HR, accurately and truthfully the facts of the incident(s), the date and approximate time of each event, and name(s) of the person(s) involved.
- IV. Deciphering Discrimination and Harassment: If a complainant or other concerned persons are in doubt about whether forms of unlawful discrimination or harassment have occurred, they should contact HR for clarification and assistance.

Responsibilities in Recognizing and Reporting Discrimination or Harassment

- I. Recognizing Discrimination or Harassment: Administrators, Faculty, Staff and Students should be alert to identifying forms of discrimination and harassment, whether such incidents take place in the course of workplace responsibilities, academic endeavors, or social activities related in any way or form to the life of the University.

Refraining from Retaliation Against Discrimination or Harassment Complaints

Retaliation against employees or students for considering or registering complaints of discrimination or harassment, or against such persons who assist with or participate in an investigation of the complaint, shall be prohibited and subject to the same reporting and disciplinary actions set forth in the section above.

The complete statement regarding the La Sierra University discrimination and harassment policy is available at the offices of the President, the Provost, Human Resources, and Student Life.

Drug Free Worksite

La Sierra University is committed to providing a learning environment conducive to the fullest possible human development. To achieve this goal, the University holds that a drug-, alcohol- and tobacco-free lifestyle is essential. Thus the University maintains policies that seek a campus environment free of those substances. The University intends to maintain a drug-free workplace in harmony with federal and state laws. The unlawful use, possession, distribution, dispersal, or manufacture of controlled substances by its employees, whether student, faculty, or staff, is prohibited. Furthermore, the University expects any person employed by the University, who receives federal or state funding as an individual, to certify that he or she will not engage in the unlawful use or manufacture of a controlled substance while associated with the University.

In addition to these legal requirements, the University follows the health and temperance practices espoused by the Seventh-day Adventist Church. This means that all students, faculty, and staff are required to refrain from the use of alcohol, drugs, and/or tobacco while enrolled or employed at the University. Failure to comply with this policy will result in discipline up to, and including, expulsion or termination and, if appropriate, a referral to law enforcement agencies for prosecution.

The University offers a preventative educational program to its students, faculty, and staff to develop an awareness of the risks involved in alcohol, tobacco, and drug use and abuse and to promote the benefits of a lifestyle free of these substances. The University may, at its discretion, provide therapeutic alternatives for anyone in the University involved in the use of alcohol, tobacco, prescription or nonprescription drugs, and/or other mood altering substances which impair the appropriate functioning of the involved individual within the University community.

The complete statement regarding the La Sierra University drug-free worksite policy is available at the offices of the President, the Provost, Human Resources, and Student Life.

AIDS Education and Prevention

In response to the epidemic of infection with the Human Immunodeficiency Virus (HIV), which causes Acquired Immunodeficiency Syndrome (AIDS), La Sierra University affirms its agreement with the general statement on AIDS prepared by the American College Health Association. The University recognizes its responsibility to its students, faculty, and staff to do everything possible to prevent people from being infected and to provide compassionate care for all concerned individuals.

The HIV infection is potentially lethal, but it is preventable. La Sierra University upholds Biblical standards of premarital chastity and a totally monogamous heterosexual relationship following marriage as one of the best means of protection against HIV infection. The University opposes drug abuse in any form an additional means of protection against infection, including intravenous drug abuse,

In accord with an action taken by the President's Committee [December 6, 1990], the University mandates a program of education that reaches every student, faculty, and staff member. This program includes, but is not limited to, offering information on the means of transmission of the virus, the high risk behaviors associated with transmission, the best ways of preventing transmission of the virus, the sites for and means of HIV testing, and the ways to show compassionate concern for those in any stage of HIV infection. Such education shall be in accord with the latest information provided by the Centers for Disease Control, United States Public Health Service.

The complete statement regarding the La Sierra University AIDS education and prevention policy is available at the offices of the President, the Provost, Human Resources, and Student Life.

Family Educational Rights and Privacy

The La Sierra University Student Records Policy was developed in accordance with the Family Education Rights and Privacy Act (FERPA), commonly referred to as the Buckley Amendment. This law was enacted to protect the privacy of students and to provide for the right to inspect and review educational records. Any questions concerning this amendment may be directed to the Records Office.

La Sierra University complies strictly with all provisions of the Family Educational Rights and Privacy Act (FERPA), a federal statute passed into law in 1974 that provides the basis for dealing with student information at post-secondary educational institutions. FERPA regulations ensure a minimum standard for the access to, the use of, and the release of information from education records. All students have:

- A. The right to inspect and review their education records within a reasonable time frame. Students should submit to the registrar, dean, head of academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be submitted.

B. The right to request the amendment of their education records that the student believes are inaccurate or misleading. Students may ask the university to amend a record they believe is inaccurate or misleading. They should write the university official responsible for the record they want changed, and specify why it is inaccurate or misleading. If the university decides not to amend the record as requested by the student, the university will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

C. The right to consent to disclosures of personally identifiable information contained in their education records, except to the extent that university policy authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the university in a managerial, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

D. The right to file a complaint to the U.S. Department of Education concerning alleged failures by the university to comply with the requirements of FERPA. Complaints can be directed to:

Family Policy Compliance Office,
U.S. Department of Education
400 Maryland Avenue, SW. Washington, D.C.
20202 – 4605

E. The right to withhold the release of directory information. Directory information may be released by the university to third parties as it sees fit without authorization. Directory information shall include information in an educational record which would not generally be considered harmful or an invasion of privacy if released, including but not limited to:

- Student Name
- Local Address and Phone Number
- E-mail Address
- Date and Place of Birth
- Degrees and Awards Received and Dates
- Dates of Attendance (Current or Past)
- Full or Part-time Enrollment Status
- Participation in Officially Recognized Activities
- Weight/Height of Members of Athletic Teams
- Most Recently Attended Educational Institution
- Major Field of study
- Academic Level
- Residency Status
- Photographs

Students have the right to have the above directory information withheld completely. This means the university will not release any information from the educational record, including the items listed above, without prior written consent from the student. If a student withholds directory information, his or her name will not appear in the student directory or SALSU Perspectives unless they authorize the Perspectives staff to do so. To request directory information be withheld, the student must complete a form at the Records Office. The form remains in effect through the end of the academic year and must be resubmitted annually.

La Sierra University does not release any student's directory information to vendors for commercial purposes (credit card agencies, magazine sales, etc.).

As mandated by Federal Regulations, La Sierra University annually notifies students of their rights under FERPA; includes in that notification the procedure for exercising their rights to inspect and review education records; and maintains a record in a student's file listing to whom personally identifiable information was disclosed and the legitimate interests the parties had in obtaining the information (this does not apply to school officials with a legitimate educational interest or to directory information).

Further information about the Family Educational Rights and Privacy Act of 1974, subsequent amendments, and HEW guidelines are available at the Records Office and the offices of each University college and school dean. Information can also be found in the Student Handbook.

Copyright Infringement

Pursuant to the Digital Millennium Copyright Act (DMCA) as well as the High Education Opportunity Act (HOEA), La Sierra University observes federal regulations regarding copyright infringement, and seeks to proactively discourage illegally downloading or distributing copyrighted materials. Measures will be taken to block access to infringing material whenever it is brought to the attention of the university. Additionally, students are informed of copyright law and related campus policies, and are encouraged to use legal alternatives to copyright infringement. La Sierra University's full policy can be found at <http://lasierra.edu/fileadmin/documents/library/copyright-infringement-policy.pdf>.

Student Consumer Complaints

La Sierra University takes complaints and concerns regarding the institution very seriously. Complaints should first be filed internally with La Sierra University authorities following the procedures outlined in the appropriate sections of this document. If the normal processes for addressing a complaint or concern do not resolve the problem, students may present their concerns as follows:

1. Concerns about unresolved academic issues should be directed to the Office of the Provost (provost@lasierra.edu), and
2. Concerns about unresolved non-academic issues should be directed to the Vice President for Student Life (wecare@lasierra.edu)

These contacts will take the necessary steps to assure students a fair process.

If the complaint is about the institution's compliance with academic program quality and accreditation standards as required by the Western Association of Schools and Colleges (WASC) and the student has exhausted all institutional steps described above, the student may elect to contact the Western Association of Schools and Colleges (WASC): <https://www.wscuc.org/comments>

An individual may contact the Bureau for Private Postsecondary Education for review of a complaint. The bureau may be contacted at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, <http://www.bppe.ca.gov>, Telephone: 916-431-6924, Fax: 916-263-1897.

Academic Calendar: 2023 – 2024

Summer Session 2023

(Beginning and ending dates vary. See course schedule.)

Advising & registration for summer sessions	April 17 through the first day of classes
Juneteenth Holiday	June 19
Beginning of summer sessions	June 20
Last day to enter a course, change audit to credit or credit to audit	Variable by session – Ask Records Office for details
Last day to withdraw with no record on transcript	Variable by session – Ask Records Office for details
Last day to submit an S/U petition or withdraw with a “W”	Variable by session – Ask Records Office for details
Independence Day holiday	July 4
Labor Day holiday	September 4
End of summer sessions	September 15

Pre-Fall Quarter Events 2023

Advising for fall quarter begins	Spring Quarter during office hours
Priority registration for fall quarter – seniors, graduate students, and students registered with Office of Disability Services	April 24
Registration for fall quarter – all students	May 1 to September 29
ACT, English & Math placement testing	See Testing Center for schedule
New student orientation	June – September
	<i>For more information, visit: lasierra.edu/goldeneagleday</i>

Fall Quarter 2023

September 25– December 14

Total: 54 days

Instruction begins	September 25
University Convocation	September 26
Last day to enter a course, change audit to credit or credit to audit	September 29
Last day to withdraw with no record on transcript	October 6
Spiritual Emphasis Week	October TBD
Advising for winter quarter begins	Fall quarter during office hours
Priority registration for winter quarter – seniors, graduate students, and students registered with Office of Disability Services	October 16
Registration for winter quarter – all students	October 23, 2023 - January 12, 2024
Last day to submit an S/U petition or withdraw with a “W”	November 17
Thanksgiving recess	November 18 – 26
Final examinations	December 11-14
Fall quarter ends	December 14

Winter Quarter 2024

January 8 – March 21

Total: 52 days

Instruction begins	January 8
Last day to enter a course, change audit to credit or credit to audit	January 12
Last day to withdraw with no record on transcript	January 15
Martin Luther King, Jr. holiday	January 19
Spiritual Emphasis Week	January TBD
Advising for spring quarter begins	Winter quarter during office hours
Priority registration for spring quarter – seniors, graduate students, and students registered with Office of Disability Services	January 29
Registration for spring quarter – all students	February 5 – April 5
President's Day holiday	February 19
Last day to submit an S/U petition or withdraw with a "W"	March 1
Final examinations	March 18 – March 21
Winter quarter ends	March 21

Spring Quarter 2024

April 1 – June 13

Total: 53 days

Instruction begins	April 1
Last day to enter a course, change audit to credit or credit to audit	April 5
Last day to withdraw with no record on transcript	April 12
Registration for summer sessions	April 15 through the first day of classes
Spiritual Emphasis Week	April TBD
Advising for fall quarter begins	Spring quarter during faculty office hours
Priority registration for fall quarter – seniors, graduate students, and students registered with Office of Disability Services	April 22
Registration for fall quarter – all students	April 29 to September 27
Last day to submit an S/U petition or withdraw with a "W"	May 24
Memorial Day holiday	May 27
Final examinations	June 10 – 13
Spring quarter ends	June 13
Consecration	June 14
Baccalaureate Service	June 15
Conferring of Degrees	June 16

Academic Year 2024 – 2025

Summer Session 2024

(Beginning and ending dates vary. See course schedule.)

Advising and registration for summer sessions	April 15 through the first day of classes
Juneteenth holiday	June 17
Beginning of summer sessions	June 19
Last day to enter a course, change audit to credit or credit to audit	Variable by session – Ask Records Office for details
Last day to withdraw with no record on transcript	Variable by session – Ask Records Office for details
Last day to submit an S/U petition or withdraw with a “W”	Variable by session – Ask Records Office for details
Independence Day holiday	July 4
Labor Day holiday	September 2
End of summer sessions	September 13

Academic & Instructional Resources

Academic Services

English as a Second Language

The English as a Second Language (ESL) Program at La Sierra University is an English language program that offers courses in five full-time levels and one part-time level that is supplemented with mainstream university courses. Throughout all of these levels and the Intensive ESL Program, emphasis is placed on exposing ESL students to values that shape the American culture. Courses bearing the prefix ESLC offer non-credit units and count for the I-20 university unit requirement. The goal of the ESL Program is to equip English language learners with adequate language skills and understanding of the American culture to succeed in university studies in the United States.

Archaeological Excavations

La Sierra University, in a consortium arrangement with other educational institutions, is the primary sponsor of archaeological excavations in the Middle East. For many years it was associated with the project at Caesarea Maritima. Since 1993 it has also been a part of the Madaba Plains Project in Jordan and currently directs excavations at Tall al-'Umayri and Khirbat al-Balua, Jordan. Participating students may earn either undergraduate or graduate credit for the course Fieldwork in Middle East Archaeology and other classes. Inquire in the HMS Richards Divinity School dean's office for more information.

Biology Field Studies

Field Studies in Biology

The Biology Department offers field study courses through its Field School. The purpose of these courses is to provide students with the opportunity to gather raw data in the field, analyze those data, and present the results of those analyses in the form of a peer-reviewed publication. The field course generally runs two to three weeks beginning at the end of June and takes place in various regions throughout Southeast Asia. Students will be assisting the professor(s) in his/her field work and will be expected to hike through jungles and/or SCUBA dive along tropical reefs collecting specimens and/or gathering natural history data; prepare specimens for museum collections; extract tissue samples for DNA analyses; and keep their data in a properly organized field notebook. Recent trips have been to the Bay Islands of Honduras, islands off the coast of Peninsular Malaysia, and Baja California.

Biology at Rosario Beach Marine Lab

One of the best places to learn about biology is in the field where biological processes can be observed and studied in their natural state. The Walla Walla University Rosario Beach Marine Lab is a research station in the Puget Sound of Washington State that provides such an opportunity for undergraduates. The Biology Department at La Sierra University is affiliated with several colleges and Universities in offering courses at the Marine Lab. This facility is a well-equipped modern biological research station where students participate in course work and perform independent research.

Each year an eight-week session is held from mid-June through early August. Students may take an entire year of General Biology, or two upper-division biology electives. Upper division courses offered vary from year to year rotating with the expertise of the faculty members teaching that summer. Course offerings have included: Marine Biology, Marine Phycology, Behavior of Marine Organisms, Marine Ecology, Entomology, Neurobiology, Human Anatomy, Ornithology, and Marine Invertebrates. The value of these courses is greatly enriched with access to SCUBA diving for certified students, trips to the Olympic and Cascade Mountains, and various locations throughout the Puget Sound. Students must apply to the program for acceptance (<https://www.wallawalla.edu/form/?rosario-app>) and register with Walla Wall University. Brochures are available annually in the La Sierra Biology Department office.

Office of Academic & Career Services (OACS)

La Sierra University has a comprehensive student advisement and Support program coordinated through the Office of Academic & Career Services. The office consists of the First Year Experience, Academic Advising, Career Services, Disability Services, the Testing Center, Academic Recovery and Academic Support, the Pre-Health Program and the Collaborative Learning Center. All of these programs are designed to empower students to achieve their academic and career goals in the most effective and efficient way possible.

Advising Programs

General Advising

Academic advising is available to ALL students at La Sierra University and is a very important part of student success.

Freshman participate in First-Year Experience (FYE) beginning with Summer SOAR (Student Orientation, Advising and Registration) where students discover resources, learn important policies, connect with faculty and staff, and register for classes. Support continues throughout the year with advising, workshops, career explorations, and academic counseling. Students continue with advising in a less structured manner.

Career Services

La Sierra University is committed to assisting current students and alumni make connections between their academic experience and career paths. Career Services offers a comprehensive range of services, programs and materials which focus on; career exploration & decision making, skill development, experiential learning, and career placement. Career Services also offers individual career exploration, assessments, career preparation, placement services, workshops and career related events. Career Services actively builds relationships with alumni, employers, and graduate schools to optimize internship, job, and career opportunities while also creating strategic partnerships with campus departments to assist students in developing and articulating co-curricular experiences that will help to ensure they are competitive in their future pursuits.

Pre-Health Professions

Primary and secondary advising is provided for students pursuing pre-health programs. Co-curricular activities, which include weekly Pre-Health Monday seminars and the annual Health Professions Fair, provide exposure to various health careers, advice on how to be a competitive applicant, and assistance with the application process. Throughout the year, personnel from a variety of professional schools come to campus to interview and consult with students. Students who want to pursue medicine or pharmacy must submit their application to the Recommendation Committee; this service is optional for students pursuing dentistry.

Student Resources

The Student Resources are designed to provide support to all students, regardless of major or class standing.

4U Mentoring:

The 4U mentoring program is a collaborative program between advising, career services and student resources. All students can participate in the mentoring program. During personalized sessions students explore academic support strategies, career options, personal goals, and overall university resources to improve their academic standing. Students placed on academic probation, provisional admission, or who fail to maintain satisfactory academic progress are required to participate in the mentoring program.

4U Workshops:

Students interested in enhancing their learning experiences can attend free workshops on a variety of subjects addressing academics, wellness, money management, and career preparation. Campus personnel and practicing professionals lead workshops multiple times throughout the school year.

The Collaborative Learning Center

The Collaborative Learning Center (CLC) was created to provide a variety of learning support to enhance academic success for ALL students. The center provides structured study hall experiences, learning communities, one-on-one tutoring, and embedded tutoring. Collaborative learning methods are used to augment student learning. Learning assistants receive extensive training in order to facilitate sessions and assist students in developing the skills and strategies needed to become confident, independent and active learners. The CLC currently offers assistance in Math and Sciences. More information can be found on the Office of Academic & Career Services website.

Accessability Services

Office of Accessability Services (OAS) provides academic support services to empower students with disabilities to achieve their academic goals while ensuring equitable treatment and access to all programs and activities at La Sierra University.

Support services are assessed individually to ensure appropriate accommodations. To be eligible for services, students must be admitted to the University and enrolled in courses. Students must also provide appropriate and current documentation to support the need for services, unless the determination of need can be made by qualified OAS staff members. Please visit www.lasierra.edu/oas for additional information, or contact the office at 951-785-2453, oas@lasierra.edu.

International Student Services

The Office of International Student Services provides all La Sierra University international students with information and assistance in such areas as student visas, mentorships, airport transportation, employment authorization, and orientation. For more information, contact the Office of International Student Services at 951-785-2237.

La Sierra Testing Center

The Testing Center offers a variety of resources to enhance academic progress. All undergraduate and graduate testing is centralized here. For more information about the services, please call 951-785-2453.

Undergraduate Testing Services

The Testing Center administers tests for course placement and academic achievement, including the College Level Examination Program (CLEP), the American College Testing program (Residual ACT), the Michigan Test of English Language Proficiency (MTELP), and the DSST tests. Academic placement tests (English, French, and math) are administered through the Center. The Center also provides services for testing out of a variety of languages through Brigham Young University Foreign Language Achievement Testing Services (BYU-FLATS). This exam is an equivalency exam that has the potential of waiving the world language requirement. Contact the Center for test costs and the administration fees applicable to each test. For more information, contact 951-785-2453 or at www.lasierra.edu/testing.

Student Teacher Services

A curriculum resource center and media services center, a music education laboratory, and a psychometry laboratory provide practicums and services to students of the School of Education, to other schools of the University, and to the professional community.

Studies Abroad

La Sierra University's Studies Abroad program includes foreign-language study opportunities in Europe and South America through Adventist Colleges Abroad (ACA). All students are invited to participate, regardless of their major. Terms of study are flexible and range from full-year, summer, or single quarter experiences.

ACA is a consortium of Seventh-day Adventist colleges and universities that provides qualified students the chance to study overseas while completing requirements for graduation at their home colleges. While abroad, students immerse themselves in the culture and daily life of the host country and become fluent in its language. Guided field trips of geographic, historic, and cultural significance enhance first-hand learning. Depending on the amount of credit earned through ACA, students may be eligible to receive a minor in their chosen language without any further coursework.

The Adventist Colleges Abroad office is located on the second floor of Gladwyn Hall and can be reached by calling (951) 785-2958.

Study Tours

Study tours are available each year, sponsored by various departments (usually of the College of Arts and Sciences and the HMS Richards Divinity School). Academic credit is available, and/or personal enrichment may be sought. Inquire at the Divinity School office, (951) 785-2041 regarding tours to Peru, Andes and Amazon; Israel, Jordan, Egypt, Greece, and Asia.

Teaching Credentials

A credentials office is maintained by the School of Education. Students should direct questions to the Credentials Analyst in the School of Education, where they may also apply for California State and Seventh-day Adventist teaching and service credentials.

Writing Center

The Writing Center assists La Sierra University students with written communication, such as essays and research papers. In the Writing Center students can talk one-on-one with a Writing Coach who can offer advice on expression, clarity, conciseness, organization, grammar, and punctuation. The Center also offers occasional group workshops on communication issues.

On-Campus Academic Opportunities

Research Opportunities

Students at La Sierra University have many opportunities to participate in the research experience since student research is an integral part of the University's prestigious Honors Program as well as an important part of the educational mission of most programs on campus. Because many of the faculty at La Sierra University are committed to involving undergraduate students in their research and scholarly activities at a variety of levels from introductory to cutting edge, some students become full, active participants in a faculty research program. Other students embark on investigations of their own design under the careful supervision of a faculty mentor.

On campus, students are encouraged to present the results of their research in a variety of forums, including departmental seminars and research conferences as well as the annual Research Week and Senior Honors Presentations each spring. Our students regularly make presentations at undergraduate and graduate research conferences and at regional and national professional conferences; many students also author and co-author papers in refereed and peer-reviewed professional journals.

Enactus

Enactus is an international non-profit organization that works with leaders in business and higher education to mobilize university students to make a difference in their communities while developing the skills to become socially responsible business leaders. Student teams on over 1,500 campuses in 39 countries apply business concepts to develop outreach projects that improve the quality of life and standard of living for people in need. An annual series of regional, national, and international competitions provides a forum for teams to present the results of their projects, and be evaluated by business leaders serving as judges. In addition to the community-serving aspect of the program, Enactus's leadership and career initiatives create meaningful opportunities for learning and exchange as well as the placement of students and alumni with companies in search of emerging talent.

Organized in 1991 as Students in Free Enterprise, the La Sierra University Enactus team is sponsored by the Zapara School of Business. The team's many educational and service projects have had a tremendous impact on our local and global community, further validated by the team's seven Enactus National and International Championship wins, including two Enactus World Cup competitions in 2002 and 2007. The team invites students from all disciplines who seek to develop their potential in leadership, entrepreneurship, and social responsibility to join the organization, resulting in a group rich with diverse academic and cultural backgrounds. Led by students and supported by the university's Sam Walton Fellows, the team's work actively embodies the mission of the university. Learn more at <http://practiceenactus.com/>.

University Honors Program

The University Honors Program serves undergraduates of outstanding intellectual and creative ability in all schools of the university. It is a learning community centered around a program of general studies and culminating in an original scholarship project.

Students who satisfactorily complete the University Honors Program of general studies, and the Honors scholarship project, and have a cumulative GPA of at least 3.50 will have the designation, "University Honors" added to their diplomas. For more information, please refer to the University Honors section in the undergraduate bulletin or visit www.lasierra.edu/honors.

Center for Outreach and Mission Service

Outreach and Missions

The Center for Outreach and Mission Service exists to help you experience Jesus through service. We believe that it is through small acts that we make a big impact.

- Don't have the money? No worries, we have opportunities that won't break the bank.
- Don't have the time? Our projects range from a few hours to an entire year.
- Let us help connect you to the perfect Outreach and Mission Opportunities.

Visit us on the website at lasierra.edu/outreach-and-missions, or by email at coms@lasierra.edu.

Outreach: Give a Day

The La Sierra Outreach team works in our local community to mentor youth, visit the lonely, aid the needy and help end hunger in Riverside. Teams head out on one-day trips that depart on Friday or Saturday afternoons. Contact Outreach at outreach@lasierra.edu.

Roots Ministry: Give a Day

Travel with Roots Ministry on the weekends to academies and churches from San Francisco to Nevada. Student-led teams engage with groups through praise, skits, testimonies, hospitality and more. Join us! Get involved by contacting us at roots@lasierra.edu.

STMissions: Give a Week

Short-Term Missions runs one to two week short-term trips around the globe. Most trips will occur during the summer, but students can sign-up by spring break to reserve their places and start fundraising! Find out more by contacting us at stmissions@lasierra.edu.

Summer Camp: Give a Summer

La Sierra is partnered with seven terrific summer camps. Camp ministry is an opportunity to mentor young people for a few weeks in the summer through various activities from aquatic and equestrian sports to personal relationships and encounters. Our student missionaries can be eligible for up to 100% school matching! Contact us at stmissions@lasierra.edu.

Missions: Give a Year

La Sierra University students have been traveling abroad as year-long student missionaries since 1962. The missions program offers students diverse ways in which to help their global community. Help end illiteracy by teaching at a school, facilitating physical health in a clinic and encouraging holistic healing by sharing the hope of Christ. With many locations, and even more ways to help, get involved at missions@lasierra.edu

Campus Resources

Alumni Association

The Alumni Association welcomes all former students of La Sierra; there are no membership fees. Alumni have access to collections of yearbooks, student newspapers, alumni-authored books, and CDs by alumni artists. These are housed at the Alumni Center on Pierce Street. In addition, the Alumni Center is available for social occasions such as wedding receptions, graduation parties, and meetings of all kinds.

Alumni can stay connected in a variety of ways, including the alumni web site (www.lasierraconnect.net); the alumni magazine, the La Sierra University Magazine; the alumni email newsletter; and the La Sierra University Alumni group on Facebook. Alumni are also invited to off-campus gatherings hosted by university administrators and faculty as they travel to locations around the world.

The Alumni Association strives for a positive working relationship between alumni and the University. It facilitates opportunities for former students to support their alma mater through gifts of time, professional expertise, financial means, and their good word.

Campus Chaplains

The Campus Chaplains minister to students' needs by providing spiritual direction and nurture, pastoral counseling, engaged couples' coaching, and Bible study groups.

The Spiritual Life Office

The Spiritual Life Office seeks to serve the needs of our campus community. Through worship services, interpersonal connections, Baptismal, and Bible Studies we seek to facilitate places and spaces for people to encounter Christ and get involved in the spiritual life of the university.

First Service is the place where La Sierra University students and community members can encounter God, grow in faith, and find a deep, abiding community.

Collegiate Sabbath School creates a safe space to examine the Bible, openly discuss issues of faith and life, and thoughtfully reflect on contemporary spirituality. It takes place every Saturday at 10:45 am at La Sierra Hall Mezzanine.

Rendezvous is a weekly student association (SALSU) worship held on Wednesdays at 10:00 pm.

Fitness Center

The Fitness Center is located in the Alumni Pavilion. Membership is open to students, faculty, and staff. The 4,500 sq. ft. room contains treadmills, ellipticals, bicycles, and stair-steppers; 19 individualized weight stations; and a complete free weight area that includes six Olympic benches, dumbbell benches, dumbbells, and other stations. For more information, contact the Fitness Center at 951-785-2514 or the web page at <https://www.lsiugoldeneagles.com/>

HMS Richards Library

The Richards Library contains the personal book collection of Elder HMS Richards, Sr., developed over a half-century of ministry. Containing ten thousand volumes, it represents his personal investment, built up on the slender salary of an Adventist pastor. While he commanded great respect as one of America's earliest radio evangelists, he always lived a very simple and modest life. The collection is built around standard reference works; the major encyclopedias, Bible commentaries, dictionaries, and other sources are represented here. Additionally, the collection spans many subjects, reflecting the breadth of Elder Richards' interests. While strong in homiletics, evangelism, and radio broadcasting, it also has major sections of history, theology, and literature. There are many biographies of individuals whose life stories provide examples of faith and devotion.

La Sierra Information Technology Services

Academic Technology Services

The Academic Technology Services (ATS), under the IT department, manages the public computer labs, the Smart Computer Classrooms, classroom multi-media technology, and other multi-media services or equipment. Video and audio-visual equipment is available to classrooms. While most of the classrooms on campus are installed with multi-media projection equipment, ATS also provides mobile equipment and service to areas that do not have multi-media access.

For further information on the computing facilities and services, contact the Help Desk at 951-785-2900 extension 2900 or submit a request at <https://helpdesk.lasierra.edu/hc/en-us/requests/new>.

Computer Facilities

La Sierra University supports student computing needs with Smart Computer Classrooms, and major University servers. Ambs Hall provides the central control of the campus's high speed, fiber-optic network infrastructure. From this building, a private wireless network is available to students, faculty, staff, and friends. Various buildings have specialized computer labs available to faculty and students. For more information concerning these specialized labs, contact the individual schools or departments.

Computer Laboratories

The computer labs around campus provide the students and faculty with the available computer equipment to assist in their research, coursework, and creation of electronic materials. The labs are equipped with both PC and Macintosh computers. In both cases, most of the latest software is installed. For more information concerning these specialized labs, contact the individual schools or departments.

Software

Software packages including general purpose word-processing, the Internet, spreadsheet, and desktop/graphic design are available at the campus computer labs. In some of the more specialized labs, software such as video editing, statistical software, language learning software, and music composition software have been installed for students' use.

University Network

The University uses a high-speed fiber-optic backbone to connect all computers on campus to the main servers and to the Internet. A private, campus-wide wireless network is also available. Students, faculty, staff and friends may obtain high-speed wireless access in virtually every part of the campus.

Residence Hall Network

Students residing in any residence hall on campus have access to the campus-wide network from their rooms. One Ethernet network connection is provided per person and allows a personal computer to attach to the University network.

University Servers

The office of Information Technology (IT) operates a variety of servers, including Sun, Linux, Apple, and Microsoft servers. These machines service a host of application systems. They are used to assist various facets of the University including, but not limited to, academic advising functions, accounting and Human Resources, the cafeteria system, copy and print functions, course management systems, dorm management systems, email functions, environmental monitoring systems, fund-raising systems, keyless entry and surveillance systems, the Library, multi-media services, research databases, student information and financial systems, telephone management systems, and web-serving functions.

La Sierra Library

Collections

Book collections number about 215,000 volumes. These are supplemented with more than 40,000 bound journal volumes representing nearly 1,000 currently received journal titles. However, the strength of the current journal collection is in the more than 35,000 periodical titles available full-text in electronic format. The online collection also includes about 50,000 books. Extensive audiovisual collections, including microfilms, microfiche, micro cards, compact discs, and videotapes, augment the print and electronic resources of the Library. The holdings of this audiovisual collection total about 385,000 items.

Special Collections

Special Collections in the Library's Heritage Room and Ellen G. White Study Center support the curriculum with materials on the history of Adventism and the religious roots of the University. Another strength of this collection is its educational materials that cover the origin and development of the Seventh-day Adventist education system. The William M. Landeen Collection on the History of Christianity contains English and foreign language materials related to the Protestant Reformation.

Curriculum Resource Center

The Curriculum Resource Center supports the teacher education programs of the University with a collection of elementary and secondary textbooks.

Media Services

The Library Media Services provides a circulating collection of audio, video, and multi-media instructional materials. Faculty may place items on reserve for student listening and viewing. Equipment is provided for on-site use of the collections, and a classroom is available for group instruction. Studio services are also provided by the Media staff.

Networking & Consortia

Computer networks link the Library to local and distant libraries. When resources outside the Library are needed, faculty, staff, and students are able to secure materials through interlibrary loan and other means. Participation in local, regional, and national information networks gives students and faculty access to the collections beyond the campus. On-demand delivery of library materials from more than 50 public and academic libraries in California and Nevada is routed through the LINK+ service. Interlibrary loans are made possible through the OCLC Interlibrary Loan network, which connects the La Sierra University Library to several thousand other libraries throughout North America.

Purpose

The Library enhances the quality of the academic experience available at La Sierra University by supporting the teaching, learning, and research activities of the faculty and students. To accomplish this purpose the Library has developed and maintains collections of books, journals, audiovisual and archival materials, and provides a wide range of information services that supplement the teaching and research activities carried on in the University.

Services

The Library's professional staff are able to assist faculty and students in locating needed information for study or research purposes. The Library has an integrated library system with an on-line public access catalog, circulation, reserve, serials control and acquisition systems. Online computer and Internet linked databases are available to students both on and off campus. Subscriptions to more than 100 electronic databases, as well as to other information resources, are available through the Internet. With these tools and others, information sources in collections owned by the Library, and at other locations, may rapidly be located.

Recreation

At La Sierra University, physical fitness is promoted by various recreational activities, such as intramural and varsity sports. The location of La Sierra University is a real advantage to students interested in personal recreation as well as in the University's physical education classes. Not only are there campus activity areas such as lighted tennis courts, a track and field, three pools, and other facilities which can be used almost every day of the year, but nearby there are mountains (with hiking, camping, winter skiing, etc.); deserts (with rock climbing, wilderness survival, etc.); and beaches and lakes (with scuba, sailing, etc.).

Student Association of La Sierra University

The Student Association of La Sierra University (SALSU) exists to encourage active support of the University's ideals, to provide opportunities in leadership, and to prepare students as responsible, social and spiritual citizens. SALSU promotes participation in extracurricular activities and advocates for the importance of engaging in the life of both the La Sierra University community and the local Riverside community. SALSU is responsible for producing the student publication, the Criterion and yearbook publication, Visions. A list of current executive officers, Constitution and Bylaws, and upcoming events are available online at <https://lasierra.edu/slfe/salsu/>

Student Employment Program

The Human Resources Department (HRD), in collaboration with the Payroll Department, directs the employment and payroll functions for all La Sierra University graduate and undergraduate students. The HRD is dedicated to bringing the best service possible to the Student Employment Program by offering students the opportunity of gaining work experience. The Student Employment Program helps carry out the daily operations of the institution, while ensuring compliance with federal, state, and university regulations and policies. For more information, contact HRD, located in the Administration Building, Room 220 at 951-785-2088.

Campus Features

Arboretum

In 1979, the trees on campus were surveyed and classified. When the extent of the campus tree collection was determined, it was decided that La Sierra University needed to catalogue the finest specimen of each species. This led to the preparation of a map showing the location of each tree, and name tags were put on the trees listing both the popular and scientific names.

With more than 100 different species on campus, a proclamation was issued in February of 1980, officially naming the campus an arboretum. Since that time thousands of visitors have come to the campus to study and enjoy the beauty of the tree collection.

Brandstater Gallery

Brandstater Gallery is part of the Visual Art Center at La Sierra University. The gallery was established in 1984, with a donation from the children of Roy and Frances Brandstater as a legacy to their parents.

The Brandstater Gallery is dedicated to the intellectual and artistic life of the university, and is committed to collaboration with other institutions and the community at large. It provides the opportunity to interact with artists and artistic projects by featuring exhibits of regional, national, and international importance. The gallery provides students and graduates of the La Sierra University art program, a professional setting to exhibit artwork and projects required to complete their education.

Center for Near Eastern Archaeology

The La Sierra University Center for Near Eastern Archaeology has been established for the purpose of focused research on and educational promotion of the archaeology of the Near East. By utilizing the expertise of a variety of individuals from across the campus, the Center offers resources and facilities to support archaeological research and present results to the university and the public. The Center hopes to appeal to students and afford them expanded classroom, lab and field opportunities for exposure to the history, peoples and cultures of the ancient Near East. It offers La Sierra faculty from several disciplines opportunities for research and publication in fields like archaeology, anthropology, art history, history, geography, the sciences and biblical studies. It also furnishes the university with a significant tool for public outreach to various constituencies, church and non-church related.

Common Ground

The Common Ground park was established as a memorial to the son of a faculty member, and won a 1993 First Place Beautification Award from the Greater Riverside Chambers of Commerce. The park was built with funds contributed jointly by students, alumni, faculty, staff, and the University. It serves as a peaceful place for visitors, students, and others to talk or to meditate.

Eagle's Nest

The Eagle's Nest is an "oasis" in the center of campus with a Christian coffee house atmosphere. It sells hot and cold beverages along with cakes, muffins, sandwiches, pizzas, and soups. Each quarter, student art is displayed. Tuesday Tunes is a bi-weekly music event which may feature Christian folk, gospel, jazz, reggae, brass, or other musical genres being performed by artists from the campus and/or visiting musicians from the community.

Garden of Gratitude

The Garden of Gratitude, located next to the School of Education, features a graceful wall where alumni may honor an educator whose influence was life-changing for them. A yearly celebration during Alumni Weekend provides recognition of educators whose names have been added to the honor wall in the past year.

Observatory

The Barnard Memorial Observatory, which was built by former faculty and students, provides the University and the community with the opportunity to view the heavens with a large telescope. One goal for this facility is that it may support one of the aims of the University, directing the minds of the users to the Creator of the heavens, by providing services for astronomy classes, interested University and community members, and interested community organizations. The facility is located high on a hill overlooking the campus and the eastern horizon and includes a 16-inch Cassegrain reflecting telescope and several smaller telescopes. The observatory is operated by the Physics Department with the assistance of University faculty and staff from a variety of areas.

Stahl Center for World Service

The Fernando and Ana Stahl Center for World Service is committed to the mission of "passing a vision of world service to a new generation of students." Based in the HMS Richards Divinity School and drawing upon other campus entities, the Center serves the World Church and the wider academic community by promoting world service tours and sponsoring lectureships, archives, and displays at La Sierra University and in other settings. For further information contact the Center director, or visit <http://lasierra.edu/stahl-center/>.

Global Piecemaking

This project is an extension of the ecumenical and international drive organized by La Sierra University's Stahl Center to create thousands of infant quilts for AIDS babies and other displaced children worldwide. Following upon the heels of Global Village '92, an international development education project cosponsored with ADRA International, this project invites civic groups, Community Services federations, Pathfinder Clubs, churches, and schools to respond to the global AIDS epidemic in a most personal and practical manner. La Sierra University students, among others, continue to deliver quilts in such varied settings as US pediatric wards, African hospitals, Thailand AIDS hospices, and Armenian orphanages.

Path of the Just

Working in concert with the La Sierra University Administration, the Stahl Center initiated the idea of honoring individuals whose modern lives of altruistic service bore a distinct witness in facilitating human rights, individual empowerment, or religious toleration. Initial honorees included Ana and Fernando Stahl, Mother Teresa, John Weidner, Linda and Millard Fuller, Harry Miller, Desmond Tutu, Pearl S. Buck, and Deitrich Bonhoeffer.

Stahl Center Museum

The as-yet-unnamed Museum of Culture is a locus for such Stahl Center activities as seminars and lectures. The museum's one hundred family collections include the Stahl Collection from Peru, the Senseman Collection from East Africa, the Elick Collection from the Peruvian Amazon, the Barnard Collection from New Guinea, the Zeisner Collection from West Africa, the Murray and Smith collections from the Andes, the Dybdahl Collection from the Philippines, the Ritchie Collection from Mexico, and the Christianson Collection from diverse locales. In addition to campus visitors, community groups regularly view the museum's displays, bringing over one thousand guests to the campus each year. The 2011-2012 exhibit, "Down to the Sea in Ships," features South Seas artifacts from the Bruce Halstead Family Collection.

World Museum of Natural History

The World Museum of Natural History, which is located in Cossentine Hall, was first opened to the public in Palmer Hall in 1981, and then later, in 1989, it was reopened in Cossentine Hall. The museum preparation building houses one of the finest museum freeze-dry facilities in the world.

Today the museum's collections include:

- Displays unequaled in the United States of crocodilians, turtles, tortoises, lizards, and snakes.
- The largest display of Southeast Asian birds in the Western United States.
- Outstanding displays of primates, mammals, and carnivores.
- One of the world's largest and finest collections of mineral spheres.
- Magnificent petrified woods from the Western United States.
- Mineral specimens from around the world, including fluorescent minerals, meteorites, and tektites.
- Ethnic cultural art including a Sujeki (Japanese-style contemplative stone).
- American Indian artifacts.

The museum cooperates with museums and zoos around the world and receives outstanding zoo mortalities. A permanent display featuring a lowland gorilla and an orangutan is located at the Los Angeles County Zoo.

The museum is open to the public Saturday afternoons from 2 PM - 5 PM. Museum tours are available to groups by appointment. The Museum attracts thousands of visitors annually. For further information about the museum, call 951-785-2209 on Saturday from 2-5 PM and 951-785 - 2500 during the week.

Off-Campus Additional Resources

La Sierra Elementary & Academy

La Sierra Elementary and Academy provide laboratory and demonstration opportunities. Additional fieldwork facilities are provided in the Alvord and Corona-Norco Unified School Districts, various other public school districts, and in numerous academies and elementary schools in the Southern and Southeastern California Conferences of Seventh-day Adventists K-12 school system.

Off-Campus

A partial list of frequent off-campus group activities of La Sierra University students from year to year include Newport Beach located activities such as whale watching cruises and the Christmas-light "Boat Parade;" games at the home stadiums and arenas of the Dodgers, Angels, Lakers, Clippers, Galaxy, Mighty Ducks, and Kings; concerts at the Hollywood Bowl and the Los Angeles Music Center; hiking and biking in the local mountains and deserts; hiking, water sports, and sunset vespers at the local beaches; visits to the San Diego Zoo and Safari Park, Sea World, Griffith Park Observatory, Disneyland, and Knott's Berry Farm; and trips to the J. Paul Getty Museum, the Los Angeles County Museum of Art, the Museum of Tolerance, and the Huntington Library.

Undergraduate Admission Information

Admission Information

La Sierra University examines evidence of scholastic competence, moral and ethical standards, and significant qualities of character and personality of each applicant.

The University reserves the right to refuse admission to any applicant on the basis of the foregoing considerations or to any applicant who, on the application, deliberately omits pertinent information, and/or purposely supplies wrongful information. Such subterfuge, if discovered later, may cause a student to be subject to dismissal.

Application and Acceptance

Where to write

Inquiries about admission and acceptance should be addressed to:

Office of Admissions
La Sierra University
4500 Riverwalk Parkway
Riverside, California 92505-3332

Toll free number: (800) 874-5587
Telephone: (951) 785-2176
Fax: (951) 785-2477
E-mail: admissions@lasierra.edu
Website: www.lasierra.edu/admissions

Procedure

I. Applicants must submit the following:

A. **APPLICATION:** Submit a completed application form by visiting: www.lasierra.edu/apply. (An applicant requesting any accommodation because of any physical or learning disability or handicap should so specify at the time of application so that the University may assist.)

B. **TRANSCRIPTS:** Arrange for complete official and final transcripts from all colleges, universities, professional or technical schools attended, and the final high school showing date of graduation to be mailed directly from each school to the Office of Admissions. Transcripts that are not mailed directly from the issuing educational institution will be considered unofficial, even if submitted in a sealed envelope and/or faxed. High school transcripts may not be required if an AA or AS degree has been awarded or there is confirmation of 88 or more quarter units of transferable college credit.

NOTE: Our Admissions Office strongly recommends only sending official transcripts since they are needed to process financial aid requests, used to finalize an admission decision, and required for academic advising and transcript evaluations. These student services will not be available until all official transcripts have been received.

The transcript deadline for this review is a week prior to the beginning of the quarter in question. Once accepted, official transcripts must be received in the Office of Admissions before registration for the initial term of enrollment. Official transcripts must match the information shown on any unofficial copies previously submitted.

C. **TEST RESULTS:** Visit our Admissions page for the latest updates. Currently new freshman applicants for Fall 2024 graduating from U.S. high schools must submit scores from either the American College Testing Program (ACT) and/or the Scholastic Aptitude Test (SAT I). Test results can be sent directly by mail to the University by entering the appropriate code for La Sierra University at the time it is taken. If that was not done, contact the appropriate testing program (ACT or SAT) to have the results sent directly to the Office of Admissions.

II. The Office of Admissions evaluates the complete file and makes a decision.

III. The application decision is communicated to the applicant by the Office of Admissions. Accepted applicants are provided with information on the registration process at www.lasierra.edu/apply which will show checklist items on the student portal such as Health, Records, Residence Hall, etc.

IV. Transcripts and all other application documents are retained permanently in the University's digital management system. These documents may not be withdrawn and/or used

by students. Do NOT submit original(s) that you wish to be returned to you. After processing and scanning, the physical document(s) will be shredded.

Application Deadlines

Applications are considered on a rolling basis. However, it is highly recommended that the following preferred deadlines be observed:

Fall Quarter

- February 1 (New freshman applications)
- July 15 (All other applications)

Winter Quarter

- November 15

Spring Quarter

- February 15 (International applications)
- March 1 (All other applications)

Summer Quarter

- May 1

Applicants desiring financial aid for the Fall quarter need to submit applications before September 1.

When Admission is Denied

Applicants who have been denied entrance to the University have the option to appeal the decision by writing a letter to the Office of Admissions indicating the reasons for the appeal, including new evidence for reconsideration, and at least two letters of support. The Admissions Committee will consider the appeal at its next regular meeting. Guidelines for this appeal can be requested from the Office of Admissions.

Admission Classifications

Regular Status

Regular students are defined as those who have satisfied all admission requirements and are accepted for a curriculum leading to a degree or pre-professional program.

Honors Eligibility

Students who have a secondary school GPA of 3.75 or above, and an ACT Composite score of 25 or above and/or an SAT Evidence-Based Reading & Writing + Math combined score of 1130 or above, are eligible to apply for the University Honors program. Students should contact our Honors program for the latest updates.

Provisional Status

Provisional status may be given to a student who does not meet requirements for regular status. This classification is not available to F-1 visa students. To change classification to regular standing, a student must have complied with all stipulations in the provisional contract. These might include restrictions on course load and on participation in any extracurricular University activity such as mission trips, athletics, recruiting, etc., and the utilization of required academic resources.

English as a Second Language (ESL)

Students who enroll in the English as a Second Language Program to study only English as a second language are eligible to enroll only in non-credit ESL courses as non-degree students and earn no credit toward a degree. They must have current TOEFL, MEPT, iTEP, IELTS, or Duolingo scores before advisement and registration.

Admission of Unspecified/Non-degree Students

Unspecified non-degree status may be available to students who are not interested in seeking a degree. It is important to note, however, that financial aid is not available. Unspecified non-degree status is not available for students who have been academically disqualified from La Sierra University unless they have met the stipulations for academic rehabilitation. Also, this status may not be available to international students. (For more information, please refer to the "Consequences of Failure to Make Acceptable Academic Progress" portion of the Academic Policies and Procedures section of this bulletin.)

Although there is currently no limit to the number of courses that may be taken as an unspecified non-degree student, it is recommended that no more than 12 units are taken. Such courses do not guarantee acceptance into a degree or pre-professional program, nor is there a guarantee that these courses will transfer into a degree or pre-professional program if the student is admitted therein. Unspecified non-degree status is reflected on the student's transcript. When a student formally applies to a degree program, all postsecondary courses taken at La Sierra University and elsewhere will be taken into consideration by the Undergraduate Admissions Committee.

Admission of New Freshmen

Preparation for College

Please visit our website for up to date requirements. Students planning to apply for admission to La Sierra University are urged to consider the following:

La Sierra University uses three factors in determining academic eligibility for admission. Most applicants who are admitted meet the standards in each of the following areas:

- A. A-G subject requirements
- B. Grade point average from subject requirement courses and SAT or ACT test scores
- C. High school completion

An applicant will academically qualify for regular admission as a new freshman if the applicant is a high school graduate, has a qualifiable Eligibility Index, and has completed, with grades of C or better, the required comprehensive pattern of college-preparatory subjects. Required religion courses from Seventh-day Adventist schools are considered to be part of the required comprehensive pattern ("H"). (For more information, please refer to the "Eligibility Index" and "A-G Subject Requirements" portions of this section of the bulletin.)

Admission may be based on work completed through the junior year of high school and planned for one's senior year. (For more information, please refer to the "Grade Point Average" portion of this section of the bulletin.)

A-G Subject Requirements

La Sierra University requires that New Freshmen applicants complete, with a C or better, a comprehensive pattern of college preparatory study totaling 15 units. A "unit" is one year of study in high school.

- A. History/Social Science – 2 years required: Two years of history/social sciences, including one year of world history, cultures, and geography and one year of U.S. history or one-half year of U.S. history combined with one-half year of either civics or American government.
- B. English – 4 years required: Four years of college-preparatory English that include frequent and regular writing and reading of classic and modern literature. No more than one year of English as a Second Language type courses can be used to meet this requirement.
- C. Mathematics – 3 years required, 4 years recommended: Three years of college-preparatory mathematics that include the topics covered in elementary and advanced algebra and two- and three-dimensional geometry. Approved integrated math courses may be used to fulfill part or all of this

requirement, as may math courses taken in the seventh and eighth grades if the student's high school includes those courses, with grades and units, on the student's transcript.

D. Laboratory Science – 2 years required, 3 years recommended: Two years of laboratory science providing fundamental knowledge in two of the three core disciplines: biology (which includes anatomy, physiology, marine biology, aquatic biology, etc), chemistry, and physics. The final two years of an approved three-year integrated science program may be used to fulfill this requirement. Not more than one year of ninth-grade laboratory science can be used to meet this requirement.

E. Language Other than English – 2 years required, 3 years recommended: Two years of the same language other than English. Courses should emphasize speaking and understanding and include instruction in grammar, vocabulary, reading, composition, and culture. Courses in language other than English taken in the seventh and eighth grades may be used to fulfill part of this requirement if the student's high school includes the course, with grades and units, on the student's transcript.

F. Visual and Performing Arts (VPA) – 1 year required: Two semesters of approved arts courses from a single VPA discipline: dance, drama/theater, music, or visual art.

G. College Preparatory Electives – 1 year required: One year (two semesters), in addition to those required in "A-F" above, chosen from visual and performing arts (non-introductory level courses), history, social science, English, advanced mathematics, laboratory science, and language other than English (a third year in the language used for the "E" requirement or two years of another language).

Subject H

H. Religion – 1-4 years may be applied: In addition to the required "A-G" above, up to four years of religion courses may be included, if attending a Seventh-day Adventist high school.

Grade Point Average

If one applies for admission before graduation from high school, GPA is computed using grades earned in "A-G" and "H" courses completed after the 9th grade. Grades expected to be earned in courses during the remainder of 12th grade may not be included.

High School Completion

La Sierra University adheres to the graduation requirements for regionally accredited secondary schools. An applicant who has completed secondary work in an unaccredited or non-regionally accredited institution or a non-United States institution, where accreditation cannot be confirmed, may be asked to write the GED. (For more information, please refer to the “High School Equivalency” portion of this section of the bulletin.)

Applicants who have completed secondary school outside the United States must present high school completion as outlined by the American Association of Collegiate Registrars and Admission Officers (AACRAO) guidelines for the particular country.

Applicants who have completed their high school education in a home school setting must submit either a transcript from a regionally accredited home school program or present the results of the General Educational Development (GED) examinations and/or other approved equivalency examinations. (For more information, please refer to the “High School Equivalency” portion of this section of the bulletin.)

Required Tests

Test scores are required for all first-time freshman applicants graduating from a US high school. Freshman applicants must submit scores from either the American College Test (ACT) or the Scholastic Aptitude Test (SAT I Reasoning Test) of the College Board. Students should plan to take the tests no later than November or early December (in order to apply to La Sierra University for the following school year).

Registration forms, dates as well as on-line testing for the SAT I or ACT are available on the web.

The College Board (SAT)
Registration Unit, Box 6200
Princeton, New Jersey 08541
(609) 771-7588
sat.collegeboard.org

American College Testing (ACT)
Registration Unit, P.O. Box 414
Iowa City, Iowa 52243-0414
(319) 337-1270
www.act.org

Information is also available from high school or college admission counselors. Visit our Admissions page for the latest updates.

Proficiencies

Proficiency in Math and English, can be met through ACT or SAT Scores, AP Scores, IB Scores, Math Placement, or Self Guided English Placement.

Eligibility Index

The Eligibility Index is the combination of the high school GPA (computed on the A-G subject required courses taken during the sophomore through senior years of high school study) and a test score on either the American College Test (ACT) or the Scholastic Assessment Test (SAT I).

Notes:

- Minimum GPA for calculation of La Sierra University Eligibility Index is 2.00.
- Eligibility Index scores cannot be calculated for any individual who is missing course requirements (“A-G” courses).
- La Sierra University requires a minimum Eligibility Index score of 3000 using the SAT I or a score of 714 using the ACT for regular admission status. For SAT results, calculate the Eligibility Index by multiplying the grade point average by 800 and then adding that to the total score on the SAT I. For ACT results, multiply the GPA by 200; next multiply the ACT composite by 10, and then add both results for the ACT EI score.
- Students with an Eligibility Index of 3300 and above will be considered to be academically fully qualified for admission.
- Students with Eligibility Index of 2999 or lower or students who cannot have an Eligibility Index calculated may be accepted by exception.

Admission requirements for international students are somewhat different. For more information, please refer to the “International Transfer Student” portion of this section of the bulletin.)

La Sierra University has the right to approve or deny a student for admission regardless of an individual’s qualification.

Placement Tests

Placement tests are designed to identify entering students who may need additional support in acquiring basic math skills necessary to succeed in baccalaureate-level courses. Undergraduate students who do not demonstrate college-level skills in math and english will be placed in appropriate basic skills programs and activities.

Incoming first-year students whose SAT/ACT scores did not place them into college-level math must take the University's math placement exam; incoming first-year students will be advised through the Office of Advising and Career Success to register and take the math placement exam. All students will also be advised to navigate a self-guided placement process to determine which English course is appropriate to take.

Transfer students who do not demonstrate college-level skills in math must take the appropriate placement exam at our University (see the subsequent section on Transfer Students). Students whose SAT/ACT scores do not place them into college-level math may arrange with the Office of Advising and Career Success to bypass math placement testing by enrolling in MATH 006 or MATH 016A.

Visit the Testing Center page for the latest updates. Students may register for placement tests with the La Sierra University Testing Center. Questions about test dates and registration for tests should be referred to the Testing Center (951-785- 2453) or email testing@lasierra.edu. Test information can be found on the following website: www.lasierra.edu/testing.

Placement into College English and Math

Incoming freshmen and transfer students are expected to demonstrate readiness for college level English and math. Students needing additional help in English can enroll in ENGL 111B and will receive college level credit. Students can demonstrate readiness in math by any one of the following:

1. Bringing SAT or ACT scores sufficient for direct placement into college level courses;
2. Transferring appropriate college level course work in math;
3. Testing into college level math by scores in the appropriate placement test (offered on campus); or
4. Completing appropriate basic skills coursework at La Sierra University.

Basic Skills Courses

Students are expected to make continuous progress towards college level mathematics readiness by enrolling in Basic Skills courses. Even though continuous enrollment in Basic Skills mathematics courses is strongly recommended, students may defer enrollment for a quarter in any one academic year for non-science related majors.

Foundational Courses

Foundational requirements, other than upper division argumentation and inquiry requirements, must be completed prior to a student submitting a senior contract.

High School Equivalency

Applicants who do not complete high school, did not receive a high school diploma, or whose high school completion cannot be confirmed, may present the General Educational Development (GED) examinations results or the California High School Proficiency Examination (CHSPE) results, or another approved equivalency examination results in lieu of the high school diploma. Contact Admissions for more details.

If the applicant is withdrawing from a secondary school in order to take the CHSPE or the GED, a recommendation letter from either the school's principal or guidance counselor, addressing the applicant's readiness for university study, may be required.

Applicants who receive passing scores on the GED and either an ACT Composite of 17 or a SAT I total score of 800 (evidence based reading and writing score plus math section) may be considered for acceptance.

Applicants who have passed the CHSPE and have either an ACT composite of 17 or a SAT I total score of 800 (Evidence-based Reading & Writing Score plus Math Section Score) may be considered for acceptance.

Admission of Returning and Transfer Students

Returning Students

A returning student who wishes to resume studies at the University after an absence of four or more quarters must reapply by completing a new undergraduate application and submitting transcripts from any school attended since last attending La Sierra University.

If the returning student has been gone three quarters or less, then the student must email the Office of Admissions and submit transcripts from any school attended since last attending La Sierra University, prior to being reactivated for registration.

Returning students are subject to the requirements of the bulletin in effect at, or after, the time of re-entry. Students wishing to revert to their original bulletin will need to submit a Provost's petition for approval.

A student who has been discontinued from the University for reasons of professional or academic behavior will need to reapply and to conform to any of the conditions specified for consideration by the Undergraduate Admissions Committee or by the Dean of Students Office.

A student who has been academically disqualified a second time or discontinued permanently will not be readmitted to the University.

Transfer Students

In addition to following all regular requirements for eligibility, transfer students must submit official and final transcripts of all studies taken at both secondary and post secondary levels to the Office of Admissions. To be considered a transfer student, the applicant must have completed a minimum of 8 semester (or 12 quarter) units of transferable college level credit in addition to a 2.00 cumulative GPA or higher.

Placement testing for math is required for transfer students who have not completed college credit in math prior to enrollment (see the earlier section on Placement Tests). Students whose SAT/ACT scores do not place them into college-level math may arrange with the Office of Advising and Career Success to bypass math placement testing by enrolling in MATH 006 or MATH 016A.

ADT Students

Following all regular transfer requirements for eligibility, ADT students must also be able to submit their official transcript earning an Associate of Arts or Associate of Science for Transfer degree from a California Community College for guaranteed admission to our University. The preferred Fall application deadline is July 15. For more information, you may contact our ADT office at (951) 785-2380 or adtinfo@lasierra.edu. For a list of accepted ADT's visit: <https://admissions.lasierra.edu/transfer/adt/>.

Evening Adult Degree Program

In addition to following all other admission procedures, and meeting all other admission requirements, an applicant to the Evening Adult Degree Program (EADP) must be at least 22 years of age and have completed at least 44 transferable quarter units (30 semester units) with a minimum 2.0 grade point average. Currently, the EADP is not available to F-1 international students.

For more information, please contact the Academic Advisor of the Evening Adult Degree Program, at 951-785-2931.

Admission of International Students

International applicants are responsible for all regular requirements for admission except ACT or SAT test scores. Applicants whose previous education has been completed in countries other than the United States will be required to:

1. Request official transcripts and/or examination results in the original language (together with official English translations if the original language is not English). Students will be required to request an external evaluation of their records before admission is granted or before credits are transferred. The request for a course-by-course credential evaluation may be made through Educational Credential Evaluators, Inc. (ece.org) or any other approved credential service.
2. Provide course descriptions of all college-level courses listed on the transcripts.

English Proficiency

U.S. citizens and permanent residents are not required to provide proof of English language proficiency, regardless of native language. Prior to acceptance, international students must be able to demonstrate language proficiency. International students whose native language is English can demonstrate English proficiency by submitting proof of instruction in English at the secondary level or college/university where a degree has been awarded, or evidence of citizenship/residency from a country where the majority of the population are English speakers or English is the official recognized language.

International students whose native language is not English may provide evidence of English proficiency by submitting appropriate scores on designated tests as outlined below that are less than two years old. Additionally, applicants who have taken the General Certificate of Education Ordinary Level (GCEO) or equivalent examinations and have received a passing grade with credit in English may not be required to present additional English competency examination results.

Students who meet the following thresholds will be placed in College Writing (ENGL 111A).

- Duolingo 105+
- IELTS 6.5 +
- iTEP 3.6+
- Michigan EPT 62+
- TOEFL IBT 79+
- TOEFL ITP 550+

Students with scores lower than the above thresholds must take classes through the ESL program. Students with the following scores may participate in the ESL Pathway program.

- Duolingo 70-74
- iTEP 3.5
- IELTS 5.5-6.0
- Michigan EPT 51-61
- TOEFL IBT 70-78
- TOEFL ITP 500-549

This program is currently pending authorization by SEVP and will be available for students with F-1 visas upon approval.

The University retains the right to re-test any students (even those indicated above) who experience academic difficulty related to language proficiency. If the scores indicate a need, such students will be placed in the appropriate English skills or ESL classes. For further information see “English Language and American Culture” in the academic section of this Bulletin.

Student Visa

After acceptance to La Sierra University and prior to issuing an I-20, the Office of International Students Services is required to verify a number of USCIS and La Sierra requirements. To begin submitting your agreements, forms, and documents you will need to set up your iSTUDENT profile on the La Sierra University Portal. This guarantees that your private information is safely submitted to our international software database. Pre I-20 requirements include: an Affidavit of Support signed by your sponsor(s) who will pay for your studies, current bank statements showing tuition, room, board, and personal expenses for the first year of study. Additionally, you need to submit a copy of your passport photo page. If you are transferring from another U.S. institution, you will need to provide a copy of your current ACTIVE I-20 and F-1 visa. A required \$3000 deposit and a \$100 non-refundable international fee will need to be submitted. At the student's request, the deposit will be fully refunded when the student completes his/her studies at La Sierra University, or if they fail to complete the I-20 application and withdraw their request, or if they receive the I-20 but are denied a visa and do not enter the U.S., or obtains the I-20 and visa but cancels it and withdraws their application before entering the U.S.. 50% will be refunded if they are admitted and enter the country but fail to register or transfer in their first quarter of admission. Exceptions may apply and an appeal can be made within 30 days of failure to register or immediate transfer. The deposit can be requested by submitting an online Refund Request found on the International Student Services webpage at www.lasierra.edu/international.

In order to insure proper and timely delivery, the official Letter of Acceptance, I-20 Certificate of Enrollment, and a Travel Guide will be sent to assist you in obtaining a student visa.

All international students entering the United States on a student (F-1) visa must report to the Office of International Students Services on or before the “start date,” on the student's I-20. F-1 students may enter into the country 30 days prior to the I-20 “start date.” Please note that F-1 students cannot begin **on-campus employment until the student's I-20 has been registered in SEVIS and approximately 10 days have passed from the last date of registration. All undergraduate and certificate students must register and complete a full study load of at least 12 units for each quarter of attendance. An F-1 student is expected to attend school three consecutive

quarters before taking an academic break. All graduate and doctoral students must register and complete a full of study load as specified in the graduate student bulletin. Please keep this in mind when beginning your studies at La Sierra University in the winter or spring quarters.

***On-campus employment is limited to no more than 20 hours per week while school is in session, if work is available; this is regulated by the United States Citizenship and Immigration Services (USCIS).*

Permission for off-campus employment is not given until a student has met the one academic year requirement. After this time, if a student meets USCIS requirements for emergency off-campus employment (available in certain circumstances), a request may be made to the USCIS through the Office of International Student Services.

Undergraduate Financial Information

Plan Ahead

Students are required to make financial plans and complete financial arrangements with the office of Student Financial Services before school begins.

Student Financial Services Business Hours

Monday through Thursday	8:30 am-4:30pm
Friday	8:30 am-12:00pm

Offices are closed daily from 12 pm (noon) to 1 pm for lunch, and Tuesday from 11 am to 12 pm (noon) for University Worship.

Appointments are recommended. All offices are closed on Saturdays, Sundays, legal holidays, the day after Thanksgiving, and the week between Christmas and New Year's Day. Summer hours may vary from the hours published above. Please call ahead for an appointment.

Contact Information

Accounts and Loans	951-785-2238
Bursar	951-785-2152
Human Resources	951-785-2088
Student Financial Services	
Phone	951-785-2175
Fax	951-785-2942
Email	sfs@lasierra.edu
Toll-Free Number	800-874-5587

Schedule of Charges for 2023-2024

The following charges are subject to change by Trustee action.

For information regarding graduate rates, refer to the graduate bulletin.

Flat Charge

Undergraduate students who enroll for 12 to 18 units are charged a flat fee. The flat fee rates per quarter are listed below. There are no flat fee charges for summer classes. Summer charges are per unit.

Charges per Quarter

\$11,640	Tuition—12 to 18 units per quarter
\$970	Per unit for Fall, Winter, and Spring Quarters
\$728	Per unit for Summer Quarter
\$330	General Fee
\$50	Business Fee (Business students)

Room and Board

Room

\$1,660	Room, per quarter - Double Occupancy
\$2,950	Room per quarter - Single Occupancy

Meals

\$1,420	110 meals/ quarter + \$125 flex
\$1,860	160 meals/ quarter + \$135 flex
\$2,230	200 meals/ quarter + \$150 flex

Seventh-day Adventist Scholarships

Because the Seventh-day Adventist (SDA) church provides subsidies to the University, students who are members of the church will receive an SDA scholarship per quarter:

\$750	12 units and above
\$563	9-11.5 units
\$375	6-8.5 units
None	Less than 6 units

SDA scholarships are not available during summer sessions or for reduced tuition programs, including EADP, ESL, and off-campus cohorts.		\$35	Late La Sierra Application fee (non-refundable)
		\$100	Adventist Colleges Abroad (ACA)/Study Abroad Processing fee (<i>non-refundable</i>)
Audit Charge			
50% of per unit cost		\$125	Late registration, first day of the term <i>Additional \$10 per day thereafter until the last day to add classes</i>
<i>(For more information, refer to the "Audit Regulations" portion in this section of the bulletin.)</i>		\$50	Waiver examination (for each numbered course)
Other Rate Information		\$250	Equivalency examination (for each numbered course)
\$485	EADP & IMBA tuition per unit		
\$4,056	English as a Second Language—12 to 18 units	\$10-\$30	Placement tests
\$338	English as a Second Language per unit		<i>Tests include Mathematics, English, Michigan Language, TOEFL. (For more information, refer to the "Undergraduate Testing" and "Graduate Testing" sub-sections of the Office of Advising and Career Success portion of the Academic and Instructional Resources section of this bulletin.)</i>
\$338	ESL per unit during Summer		
\$970	Tour tuition per unit, 2024 Tours		
Deposits Required			
\$150	Residence hall room damage & cleaning deposit <i>Required of students who live in a residence hall. Must be accompanied by a properly signed Residential License Agreement. Financial aid is not accepted in lieu of this deposit.</i>	\$235	Flat examination recording fee for Brigham Young University
\$3,100	International deposit & processing fee <i>Required before issuance of I-20 form. Refundable only during the last quarter of attendance, transfer to another institution, or change in visa status. This deposit will be applied toward any balance owed to the University upon the student's leaving school. The \$100 processing fee will be used for postage fees, orientation and any additional charges incurred. This processing fee is non-refundable.</i>	\$45	Payment plan fee, for anyone who does not pay in full at the beginning of the term (see Payment Options).
		\$20	Replacement of student identification card
		\$50	Zapara School of Business fee for all business majors (\$150/yr)
		\$220	Freshman fee (<i>Fall/One time charge</i>)
Special Charges		\$50	New Student/Transfer Student Orientation Fee: all transfer students; first-year students entering during winter and spring quarters
\$215	Applied music lesson charges for academic credit. (Not included in flat charge) for 9 one-half hour lessons per quarter	\$50	English as a Second Language activity fee
\$325	Applied music lesson charges for non-academic credit (not included in flat charge) for 9 one-half hour lessons per quarter (<i>payable in advance at the Bursar's office</i>)	\$150	Graduation fee <i>(Charged upon approval of Senior Contract)</i>
		\$10	Senior Dues <i>(Charged Fall quarter to seniors' accounts)</i>
\$2,360	Performer's Certificate charges per quarter (<i>Not for academic credit</i>) (<i>See the Department of Music section in this bulletin for information regarding this program.</i>)		

Miscellaneous Expenses

\$10	Transcript fee
\$20	Vehicle registration for non-full-time students
Cost	Library fine or loss
Cost	Parking fine
Cost	Property or supplies breakage or loss
Cost	Special physical education activities
Cost	Express mailing fee for I-20 to overseas address
Cost	International student health insurance charge
Cost	Books, supplies, music
Cost	Health charges: care other than that provided by campus Health Service
Cost	Non-routine psychological tests
Cost	Campus clubs and organizations
Cost	Meal charges other than those included in flat rate (Including those during holiday and inter-quarter recesses)

Payment and Account Information

Audit Regulations

A student may audit a lecture course only. Courses requiring special instruction or laboratory sessions cannot be taken on an audit basis. Audited classes do not qualify for the SDA scholarships or for federal financial aid. (See other Audit restrictions under the Registration and Attendance section)

Campus Employment

Campus employment opportunities are available. Students wishing employment may apply at the Human Resources office.

Campus Payroll

Student payroll checks are issued every other Friday. A schedule may be obtained from the Payroll office.

Payroll Deduction

Payroll deductions are available to facilitate payment of student accounts. Student Financial Services makes arrangements for payroll deductions at the student's request.

Cash Needs

The student should arrange to have cash available for all special charges and miscellaneous expenses. It is advisable for students to budget at least \$450 per quarter for books and supplies. Bookstore advances from financial aid credit are offered once per term, to qualified students, as credit on their ID cards to be used at the La Sierra Bookstore.

Checks

Checks should be made payable to La Sierra University. All checks should clearly indicate both the student's name and ID number to ensure that the funds are credited to the correct account.

The University will charge the student's account \$50 when a bank does not honor a check. A check presented in payment for registration fees that is not honored by the bank and is returned unpaid is required to be redeemed within 5 working days after the student is notified by the University of the returned check. If it is not redeemed, the student may be suspended from classes or the University has the option to revoke administratively the term registration. All future payments, after that initial returned check, will need to be in the form of money order, certified/cashier's check, credit card, or cash.

Confirmation of Registration

Every student is required to complete a process known as the Confirmation of Registration for each term that the student registers. By completing this process, the student confirms his/her intent to attend classes for that term and accepts full responsibility for all charges associated with his/her attendance. Failure to immediately confirm, even a partial registration, will result in the student's classes being dropped. If, after the completion of registration, the student discovers that he/she cannot attend La Sierra University, he/she must drop all classes before the first day of the term in order to avoid tuition charges. Students may drop all classes online.

Financial Clearance

Students are required to pay at least one-third of their account balance (charges minus confirmed aid) by the published deadline (usually 2 weeks) before classes start. Students who register before this deadline can expect to receive, through their University email account, a copy of their invoice for the term. Students are encouraged to register early and to make their financial obligations known to their account payers as soon as possible.

Fall Deadline: September 10

Winter Deadline: December 10

Spring Deadline: March 10

Correspondence

Financial information from the University is sent to a student's official La Sierra University email address. Students are responsible for updating their address and telephone information with the University. A student may sign-up online to have certain information sent to an address other than his/her La Sierra email address.

Financial Statements

Students are encouraged to view their account information at the University's portal website located on La Sierra University's web page. All current account activity is available at this site. A financial statement is emailed once each month to the student's university email address. The amount due, indicated on the statement, is payable upon receipt, except for students enrolled in the monthly payment plan. Monthly reminders are sent via email to students enrolled in a monthly payment plan.

Under the Family Education Rights and Privacy Act (FERPA) of 1974, postsecondary students have full rights of privacy with regard to their accounts. Students may sign-up online to have financial statements emailed to persons other than themselves. Students who wish to receive a paper statement may make a request in writing to the Bursar Office.

International Students

An international applicant (other than a Canadian citizen & Callexico graduates) on a student visa is required to make an advance deposit of \$3,000. The student must also submit the I-20 non-refundable processing fee of \$100, used for postage and expenses related to the acquisition of the I-20. If a student entering the U.S. has not successfully obtained a visa, the deposit is refunded to the student.

The deposit will remain on account until the student terminates academic work at La Sierra University, transfers to another institution, applies for Optional Practical Training, or changes their visa status. The deposit may be used as partial payment for the student's last academic term of attendance. Because international students do not qualify for loans and grants listed under Financial Aid, parents or sponsors are responsible for making payment arrangements each quarter at registration. Students cannot carry over a balance from one quarter to the next.

Financial Guarantee Forms are available from the Office of International Student Services. The international student must obtain the proper signatures on the form and file it with the Office of International Student Services before clearance can be given for the issuance of an I-20 form.

All international students should submit a Financial Estimate prepared by the International Enrollment Counselor. This estimate will explain all possible tuition aid/scholarships available to the international student.

International Student Health Insurance

La Sierra University requires all international students to carry health insurance while on an active F1 status. The Student Wellness Services will register international students with a comprehensive insurance plan. This insurance plan will be purchased for the student at the time of initial registration and will be automatically renewed while the student is listed as SEVIS-Active. This will include periods when the student is not enrolled for classes or is out of the country. J-1 visa holders are required to have medical insurance for themselves and their dependents in the United States at all times. To help reduce the cost of the international insurance premium, international students will be required to seek medical attention first at Wellness Service for basic medical needs such as doctor visits, some medications, check-ups, and health information. For the current fee amount, contact the Office of International Student Services at 951-785-2237. The insurance fee will be charged to the international student's tuition account, appear on the billing statement emailed to the student, and is payable immediately. For more information, please refer to the Student Handbook.

Married (Family) Student Housing

Married student housing is available on a limited basis. Rates vary from those of the residence halls. For information on rates and availability, contact the office of Business Development and Property Management at 951-785-2511. Because of high demand, students are encouraged to apply early.

Meal Plans

Meal Plan Increase

Residence hall students may request an increase to the standard meal plan option by checking the appropriate box on the Residence Hall Housing Agreement Meal Plan contract. Changes can only be requested during the first five days of the term.

Meal Plan Reduction

For consideration of a reduction in meal plan fees because of special circumstances, a student must submit the Meal Plan Variance form to Financial Administration during the first week of the quarter. Meal Plan Variance forms are available at the Financial Administration office.

Past Due Accounts

Failure to pay scheduled charges or to make proper financial arrangements with Student Financial Services will cause the account to be considered past due. Past due accounts are subject to finance charges and debt collection processes. Students with past due accounts may not be allowed to register for future terms. Students whose past due accounts have been forwarded to La Sierra University collectors must pay for future terms in advance of registering for classes.

Debt Collection

Past due accounts may be assigned to a collection agency or attorney, and may be reported to commercial credit agencies. Appropriate charges for these services, including court costs, if incurred, will be added to the student's account balance.

Finance Charge

An annual finance charge of 10 percent, compounded quarterly on the unpaid balance, is applied at the end of December, March, June, and September.

Payment Options

Three payment options are available to meet the financial needs of students:

1. Payment of the year's charges in full during Fall registration.* (Scholarship only for on-campus, full-cost programs and Criminal Justice).
2. Payment in full each quarter during registration.* (Scholarship only available to regular full-cost, on-campus programs and Criminal Justice).
3. Monthly payments on the projected yearly balance. This option is available at \$45 per quarter. Students can enroll online for this option.

**A Commitment Scholarship may be available to those students who meet the financial clearance deadlines.*

Refunds

Students may request a refund of their credit balance by submitting a signed request form to Student Financial Services. Processing time of the request varies from five to ten working days to allow time for all records, such as cashier receipts and registration records, to clear through the normal accounting procedures. Students receiving Title IV (federal) aid in excess of their charges who have not signed an authorization to retain funds to pay for future charges (part of Confirmation of Registration) will be issued a refund check within 14 days of the date of the credit appearing on the account. These checks will be mailed to the student's current address, unless the student authorizes the funds to be deposited directly into his/her bank account.

Release of Transcripts/Diploma

The University will withhold the release of diplomas and official transcripts for a federally mandated loan exit interview or if the student is delinquent in the repayment of a Federal Perkins Loan. No diplomas are issued until the student's financial obligations to the University have been met as set forth in this bulletin. This includes being current in repayment of any tuition account, Perkins, Loan-to-Scholarship or other La Sierra Loan.

Required Fees

General Fee

This fee is charged to all students admitted to an on-campus program, EADP, and Criminal Justice students. It covers various support services and campus resources.

Summer Required Fees

All students enrolled in classes during the Summer Quarter are charged a general fee.

Residence Change

As stated in the Residential License Agreement, students who move out of the Residence Hall during the term will be charged for the entire term. Students who move out due to extenuating circumstances may petition to receive a partial refund. Students who totally withdraw from the University during the term will have their room charges prorated as stated in the "Total Withdrawal" portion of this section of the bulletin.

Residence Hall Study Load

Any student living in University residence halls is to be officially registered for each quarter. Exceptions are made for international students during their break quarter, and in the summer for students who are working on campus and intend to return in the fall.

Room and Board

La Sierra combines all housing and meal charges into a single Room and Board charge, but the separate amounts are published on our website. The standard cost for room and board is a double occupancy room with 110 meals per quarter. If you wish to purchase additional meals per quarter please refer to Meal Plan increase. Students who withdraw from La Sierra University will have their room and board charge prorated according to the number of days in residence.

Study Load Change

A student who drops a class during the first 60% of the quarter may be eligible for a partial refund. (For more information, refer to the "Total Withdrawal" portion of this section of the bulletin.) No refund of charges will be processed until either a drop form is turned in and accepted by the Records Office or the student completes the drop online. Financial aid may be modified when a student changes study load by adding or dropping classes.

Withdrawals and Aid

Federal regulations require Title IV financial aid funds to be awarded under the assumption that a student will attend the institution for the entire period in which federal assistance was awarded. When a student withdraws from all courses for any reason, including medical withdrawals, he/she may no longer be eligible for the full amount of Title IV funds that he/she was originally scheduled to receive. The return of funds is based upon the premise that students earn their financial aid in proportion to the amount of time in which they are enrolled. A pro-rated schedule is used to determine the amount of federal student aid funds he/she will have earned at the time of the withdrawal. For example, a student who withdraws during the third week of classes has earned less of his/her financial aid than a student who withdraws in the seventh week. Once 60% of the quarter is completed, a student is considered to have earned all of his/her financial aid and will not be required to return funds disbursed to his/her student account.

Federal law requires schools to calculate how much federal financial aid a student has earned if that student:

- Completely withdraws, or
- Stops attending before completing the quarter, or
- Does not complete all modules (for example, sequential classes offered in the summer term).

Based on this calculation, La Sierra University students who receive federal financial aid and do not complete their classes during a quarter could be responsible for repaying a portion of the aid they received. Students who do not begin attendance must repay all financial aid disbursed for the term.

If a student is considering withdrawing from the institution, we strongly encourage students to speak to their Financial Counselor first. Withdrawals can not only affect finances, but students could be affected academically as well. (Refer to the Registration and Attendance section for deadlines and other information concerning withdrawals)

Total Withdrawal

Total withdrawals may be initiated at the Records Office, or may be completed online as follows:

1. **Establishment of the Date of Withdrawal:** The student may either request a Total Withdrawal form, which is date-stamped by the Records Office, or he/she may go online to withdraw. The date on the Total Withdrawal form, or the date the student withdraws online, is used to determine the withdrawal date and the percentage of financial aid earned and the amount (if any) of tuition refund. If the student leaves without notifying the University, then the last recorded date of attendance by the student, as documented by the institution, will be used to determine the date of withdrawal. The refund will be calculated based on this date. If the student began

attendance but there is no specific record of the last day of attendance, the refund will be calculated at 50 percent in accordance with federal regulations. If a student receives all "Fs" for a term, it is assumed that the student completely withdrew (unofficial withdrawal), unless the student can provide appropriate evidence of completing any of the classes attended.

2. **Tuition:** There is no charge for withdrawing during the first week of each quarter—Fall, Winter, and Spring. There is a minimum charge of 10 percent of the billed tuition for withdrawal during the second week of school regardless of whether or not a student attended classes. There is a minimum charge of 35 percent of the billed tuition for withdrawal during the third week. Thereafter, an additional 15 percent of the billed tuition is charged per week, up through the 7th week of the term. After the 7th week the student is charged 100% of tuition costs. . In the Summer term, students are charged a pro-rated tuition amount starting on the first day of the part-of-term (module) in which the class starts. Charges are pro-rated over half the published length of the course (i.e. in a 4-week course, a student would be charged 100% as of the second Friday of the class session).
3. **Fees:** Fees are prorated on the same schedule as tuition.
4. **Board:** The charge for meals will be prorated on a daily basis, calculated on the daily minimum to date or actual use, whichever is higher.
5. **Room:** The charge for room is governed by the Residential License Agreement, and is prorated on a daily basis.
6. **Damage Deposit:** Refund will be made to the student's account when the residence hall dean returns the signed residence hall release to the Bursar's office. The amount refunded will reflect any deductions made for damages or cleaning.
7. **Illness:** Special consideration will be given for tuition refunds in the case of accident or prolonged illness, if certified by an appropriate health professional. All requests should be submitted to the Student Financial Services.
8. **Financial Aid:** When a student totally withdraws from the institution after beginning attendance, his/her institutional and state financial aid is prorated in the same manner as tuition, as stated under the tuition section above. Federal financial aid is prorated based on a calculation prescribed in federal regulation which is slightly different from that used for institutional aid. The calculation determines the amount of federal aid the student earned while enrolled. The amount earned is calculated by multiplying the total financial aid for the term by the percentage of the term completed. The unearned federal aid (total financial aid less earned financial aid) must be returned within 45 days of determining that the student has withdrawn to the student financial aid programs in the order prescribed by law and regulation:

- Unsubsidized/Direct Loan
- Subsidized/Direct Loan
- Direct PLUS Loan
- Pell Grant
- Federal SEOG
- Federal TEACH Grant
- Iraq/Afghanistan Service Grant
- Other Title IV Programs

If any portion of the unearned financial aid was paid directly to the student (rather than applied to institutional charges), the student is responsible for returning these funds in the order listed above. The student (or parent, in the case of a Federal Parent PLUS Loan) must return the unearned funds for which he/she is responsible, to loan programs in accordance with the terms of the loan, and to grant programs as an overpayment, as per federal regulations.

The University does billing and collection of repayments, but a student who fails to repay will be referred to the U.S. Department of Education for collection (unless overpayment is a result of school error) and will no longer be eligible for further federal financial aid funds.

If the federal financial aid calculation indicates that the student has earned federal funds that have not yet been disbursed to the student's account, then the university will disburse any grant funds within 45 days of determining that the student has withdrawn, and will notify the student of any loan funds that are available to be disbursed, giving the student 14 days in which to accept the loan funds. If the student accepts the loan funds, these will be applied first to the student's account, and any resulting credit balance will be released to the student no later than 14 days from the date the funds are posted to the student's account.

Any credit balance that exists on the student's account after the required federal calculation has been made, and all funds either returned, or post-withdrawal payments posted, will be released to the student within 14 days.

Administrative Withdrawals

Students who cannot complete the quarter due to medical or significant extenuating circumstances may appeal for an Administrative Withdrawal. The initial request and student statement may be sent to registrar@lasierra.edu. Administrative Withdrawal Appeals will be considered until five years after the term of enrollment, after which time no appeal is possible.

Veterans

A student who has been accepted and is eligible to receive veteran's benefits, under the 1966 enactment, should contact the Records Office for information regarding these benefits.

Financial Aid

How to Apply

Financial assistance for educational costs at La Sierra University is available from federal, state, University, and private sources. Most financial aid is awarded based on financial need as determined by the Free Application for Federal Student Aid (FAFSA), although some scholarships and unsubsidized loans are non-need based. All applicants must file the FAFSA online (www.studentaid.gov). Dependent students must include parental information. Students are encouraged to file early to receive maximum financial aid. The earliest date to file will be October 1 for the following school year. The application deadline for the state of California's Cal Grant program for first time students is March 2 for the following school year. The FAFSA may be completed prior to acceptance to the University but the student must be officially accepted through the office of Admissions before receiving an official financial aid award. Financial aid awards are calculated on the basis of full-time enrollment. Aid is generally credited to the student's account for each term in which the student is enrolled, and may be pro-rated for less than full-time enrollment. Awards are made without regard to sex, race, religion, nationality or ethnic origin, age, or physical disability.

Awarding Process

The financial aid awarding process requires the coordination of federal, state, and University aid programs. Therefore, it is imperative that students read and respond to all correspondence from Student Financial Services. Otherwise, the student's financial aid may be delayed, decreased, or forfeited.

Award Notification

After students are accepted they will be notified of their eligibility for aid. The University requires that the student accept the financial aid award for the upcoming school year. Prompt response will allow the University to reserve financial aid funds for the student. If changes are made to a student's award, then a revised award notification will be sent to the student via email. Students are not required to respond to subsequent award notifications.

Budgeting for Financial Aid

A student's "cost of attendance" is the total amount it will cost the student to attend La Sierra University during a specific period of enrollment, usually the academic year. Tuition and fees, as determined by Financial Administration, and estimated costs, as determined by the California Student Aid Commission and Student Financial Services, determine allowable budget amounts. The cost of attendance budget items includes tuition and fees, books and supplies, room and board, personal costs, transportation, and student loan fees. The student's "financial need" is the cost of attendance, minus the student's (and parents', if dependent) expected family contribution (EFC), as determined by the FAFSA. The total aid a student receives from all sources cannot exceed the student's cost of attendance.

La Sierra University's financial aid annual budgets for the 2023-2024 year (9 month) for full-time students are:

Residence hall	\$53,534
Living with parents/relatives	\$54,092
Off-campus	\$62,462
<i>(Loan fees may be added to these figures)</i>	

Disbursement

For most students, financial aid begins to disburse onto student accounts after the last day to add a class each quarter (usually the second week of the quarter). Financial aid disbursements for new transfer and new graduate students begin 7 days after the last day to add a class each quarter.

Document Request

Some financial aid programs require students and/or their parents to provide additional documentation to establish eligibility. The University will notify students via email if supporting information/documentation is required. If requested information is not provided by specified deadlines the award may be forfeited. No documents are accepted beyond the end of the aid year.

Loan Process

The University will notify the student, parent, or sponsor borrowers when they need to complete paperwork or take some action in the loan process. Failure to respond promptly may jeopardize the student's eligibility for the loan funds.

Types of Financial Aid

Grants: Aid that does not have to be repaid unless the student does not complete the term

Loans: Borrowed funds that usually must be repaid with interest

Loan-to-Scholarship: Loans that become scholarships upon graduation from La Sierra University

Federal Work Study: See following information

Federal Programs

Eligibility

Most federal financial aid programs require that a student have financial need as determined by the FAFSA. A student must also be enrolled and working toward a degree or certificate in an eligible program. Other eligibility criteria include being a US citizen or eligible non-citizen; having a valid Social Security number; making satisfactory academic progress; and, if required, registering with the Selective Service. International students are not eligible to receive federal aid.

Transfer Student Eligibility

In addition to the other eligibility criteria, in order for a transfer student to be eligible for federal aid it must be mathematically possible for the student to complete the declared program within 150% of the published program length. In order to make this eligibility determination, the University must have official transcripts from all schools the student has previously attended. (See the Transfer Credit section under the Special Credit Situations section of this Bulletin)

Satisfactory Academic Progress (SAP)

An undergraduate student must maintain both an overall cumulative GPA and a La Sierra cumulative GPA of at least 2.00, and must satisfactorily complete two-thirds of the units attempted each year. In addition, a student will become ineligible if he/she exceeds 150% of the units necessary to complete his/her program, as listed in the applicable La Sierra University Bulletin. In calculating the 150%, all units attempted (even those with grades of F and/or I, repeated courses, remedial courses, and courses taken at other institutions), whether financial aid was received or not, count toward the quantitative total. Academic Progress is assessed annually, at the end of each Spring term, and students who fail to meet standards are notified by email, and given the option to appeal to the Financial Academic Progress Committee for reinstatement of aid eligibility based on extenuating circumstances. (For more information, refer to the "Acceptable Academic Progress" portion in the Academic Policies and Practices section of this bulletin.)

Federal Programs

Evaluation of a student's eligibility to continue to receive federal aid will be made each year. A student who does not meet satisfactory academic progress standards will not be eligible for federal, state, or institutional aid until additional academic work is satisfactorily completed. A student may file a written appeal with the Office of Student Financial Services to seek an additional quarter to meet the required standards. Contact Student Financial Services for more information. Students who are disqualified from receiving financial aid may choose to re-enroll; however, any previous balance and all tuition and fees for the current term must be paid prior to enrollment. Federal financial aid funds are packaged according to federal Title IV guidelines. For more information please contact Student Financial Services.

The following US Department of Education Student Financial Assistance Programs are available at La Sierra University:

Federal Direct Loans

Direct loans are either subsidized or unsubsidized. A subsidized loan is awarded on the basis of financial need. No interest accrues before repayment begins or during authorized periods of deferment. For information on deferment, grace period, and forbearance, please contact Student Financial Services. Students who fail to complete their declared program within 150% of the published program length (in terms of time, not units) will lose the interest subsidy on the loans taken for that program, and will be ineligible for future subsidized loans until the initial program is completed. An unsubsidized loan is not awarded on the basis of need. Interest will accrue from the time the loan is disbursed until it is paid in full but payments can be deferred during periods of at least half-time enrollment. A student may receive both types of loan, subsidized and unsubsidized, for the same enrollment period. The fixed-rate interest for both the undergraduate subsidized and unsubsidized loan is based on the final auction of the 10-year Treasury Bill prior to June 1 plus 2.05 percent and is published each July for the current school year. The interest rate is capped at 8.25 percent. A fee (changed annually as of October 1 for the current year: 1.057% for 2022-2023) will be deducted from each disbursement for either type of loan. Repayment of both subsidized and unsubsidized loans begins six months after graduation or separation from the University or when enrollment status falls below half time. There is a ten-year repayment period. Students are required by federal regulation to complete a loan exit interview at the time they separate from the University or when their enrollment status falls below half time. Failure to do so will prevent the student from receiving an official academic transcript and /or diploma.

Federal Stafford Loan Yearly Borrowing Limits

These limits apply to dependent undergraduate students:

Freshmen (0-43 units)	\$5,500 (\$3,500 subsidized)
Sophomores (44-87 units)	\$6,500 (\$4,500 subsidized)
Juniors (88-135 units)	\$7,500 (\$5,500 subsidized)
Seniors/fifth year (136+ units)	\$7,500 (\$5,500 subsidized)

These limits apply to independent undergraduate students (or dependent students whose parents are ineligible for a PLUS loan):

Freshmen (0-43 units)	\$9,500 (\$3,500 subsidized)
Sophomores (44-87 units)	\$10,500 (\$4,500 subsidized)
Juniors (88-135 units)	\$12,500 (\$5,500 subsidized)
Seniors/fifth year (136+ units)	\$12,500 (\$5,500 subsidized)

Federal Iraq & Afghanistan Service Grant

A student whose parent or guardian died as a result of U.S. military service in Iraq or Afghanistan after September 11, 2001, may receive increased amounts of Federal Student Aid if the student was 23 years of age or younger when the parent or guardian died; or if the student was enrolled at an institution of higher education at the time of the parent or guardian's death. Students must complete the FAFSA in order to qualify.

Federal Pell Grant

This grant is only awarded to undergraduate students who have not earned a bachelor's or professional degree. Award ranges are based on cost of attendance; expected family contribution (EFC), as determined by the FAFSA; and enrollment status (full-time, etc.). Only students with very low EFCs are eligible for Pell Grants.

Federal Perkins Loans

Perkins Loans are low-interest (5 percent) loans for students with financial need. No fees are deducted from this loan; accrual of interest and repayment begin nine months after graduation or separation from the University or when enrollment status falls below half time. This program has been phased out by the federal government. No new loans will be made after Spring 2017. There is a ten-year repayment period. Students are required by federal regulation to complete a loan exit interview at the time they separate from the University

or when their enrollment status falls below half time. Failure to do so will prevent the student from receiving an official academic transcript and/or diploma.

Federal Supplemental Educational Opportunity Grant

This grant is awarded to undergraduate students with exceptional financial need (students with the lowest EFCs). Priority is given to students who receive Pell Grants.

Federal TEACH Grant

The Teacher Education Assistance for College and Higher Education (TEACH) Grant program awards up to \$4,000 per year to students who are completing, or intend to complete, coursework to begin a career in teaching and who agree to serve for not less than four years as a full-time, highly-qualified teacher in a high-need field at a low-income school. If the recipient of a TEACH Grant does not complete four years of qualified teaching service within eight years of completing the course of study for which the TEACH Grant was received, the amount of the TEACH Grant converts into a Federal Direct Unsubsidized Loan. This program is currently available to students enrolled in the Master of Arts in Teaching degree program.

Federal Work-Study

This program funds part-time jobs for students with financial need, allowing them to earn money to help pay educational expenses. Federal Work-Study (FWS) awards must be coordinated with other financial aid received. Payment is made directly to the student. Students receiving FWS awards in the summer are required to use these funds for Summer or Fall Quarter charges only. No FWS funds may be used to pay a balance from a previous aid year.

Federal Direct Parent PLUS Loan

PLUS loans enable parents with good credit histories to borrow funds to pay the educational expenses of each child who is a dependent undergraduate student enrolled at least half time. The maximum PLUS loan is the cost of attendance less other financial aid received. The fixed-rate interest for the Parent PLUS loan is based on the final auction of the 10-year Treasury Bill prior to June 1 plus 4.06 percent and is published each July for the current school year. The interest rate is capped at 10.50 percent. A fee (changed annually as of October 1 for the current year: 4.228% for 2022-2023) will be deducted from each disbursement. Interest begins to accrue immediately upon disbursement. Repayment generally begins within 60 days after the final loan disbursement for the academic year,

with a maximum repayment period of ten years. Parents may request to defer payments while the student is enrolled at least half-time or while the student is in his/her 6-month grace period. Interest will accrue during periods of deferment.

California State Programs

The following California State Programs are available at La Sierra University:

California State Grants (Cal Grant)

Cal Grant A and B are available to California residents who meet GPA, financial need, and deadline requirements. Contact Student Financial Services for more information. Cal Grant funds must be coordinated with other aid and are designated only for tuition costs. Postgraduates who remain for the fifth-year teaching credential program are eligible for a fifth-year Cal Grant. To apply, file the FAFSA and GPA Verification form (GPAVF-available at www.csac.ca.gov or www.calgrants.org) by the March 2 postmark deadline for the following academic year. It is wise to obtain a certificate of mailing for both the FAFSA and the GPAVF as proof that the forms were mailed on time. Contact the California Student Aid Commission at 1-888-CA-GRANT (1-888-224-7268), for more information. Current recipients of a Cal Grant are not required to file the GPAVF; however, they must file the FAFSA and list the school they plan to attend the following year.

California Chaffee Grant

This grant is available for current or former foster youth who are enrolled at least half-time. Applicants must be both currently eligible for foster care or have been eligible between their 16th and 18th birthdays, and they must be under 26 years of age as of July 1, following the school year for which they are applying. Recipients must maintain satisfactory academic progress to renew the grant. Contact Student Financial Services for more information.

Golden State Teacher Grant Program

The grant is available for students who are currently enrolled in a teacher preparation program to earn a credential in a high need field and commit to teach at a priority school, in California, for four years, within five years after completing a teacher preparation program. Contact Student Financial Services for more information.

Other Programs

Students attending La Sierra University are not limited solely to the US Department of Education Student Financial Assistance Programs and the California State Programs. Other options include:

La Sierra Endowed Scholarships and Awards

Each year enrolled students are considered for various scholarships and awards, granted on the basis of one or more of the following criteria: academic excellence, citizenship, contribution to campus life, and financial need. The application deadline is late February for the following academic year, and scholarships are announced at a University Awards Luncheon at the end of May. Contact the Advancement office for a current list of the scholarships and awards that are available.

Non-need Based La Sierra University Scholarships

Students may find aid in a number of non-need based La Sierra University scholarships, including La Sierra University Merit awards and Presidential Scholar awards. Because these scholarships are not awarded on the basis of financial need, completion of a FAFSA is not required to qualify. Contact La Sierra University Enrollment Services for more information. A list of undergraduate scholarships is available online at www.lasierra.edu/sfs.

Outside Resources

Students are also encouraged to research outside scholarship resources that may be available. Libraries have publications outlining eligibility criteria. Student Financial Services posts lists of outside resources on the SFS web site, www.lasierra.edu/sfs announcements are also located in the various schools and in the residence halls. Students are encouraged to go online at www.finaid.org for more comprehensive information.

Private Education Loans

Private Education Loans, also known as Alternative Loans, are loans offered by private lenders to help families cover educational expenses that are not covered by other financial aid resources. Students do not need to complete a FAFSA to receive a private loan, but since the federal loans are generally less expensive and offer better terms, it is recommended that students exhaust all their eligibility for federal aid before resorting to private student loans. Eligibility for private loans is credit based, and students will usually either need a personal credit history or a credit worthy cosigner to qualify. Terms and conditions vary based on the lender, the type of loan, and the credit score of the borrower. La Sierra University will work with any lender of the student's choosing, and provides a list on its website of the lenders students have borrowed from while attending the university in the past: www.lasierra.edu/sfs.

Office of Student Life

Student Responsibility

Application to and enrollment in La Sierra University constitute the student's commitment to honor and abide by the practices and regulations stated in the announcements, bulletins, handbooks, and other published materials both on and off campus and to maintain a manner that is mature and compatible with the University's function as a Seventh-day Adventist institution of higher learning.

The University was established to provide education in a distinctive Christian environment. No religious test is applied, but students are expected to respect the Sabbath and to honor the church's values and standards and the ideals of the University. If prospective applicants choose to apply and are accepted to enroll as students, they must abide by these church values, standards, and ideals while they are enrolled at the University.

From University to Student

The University regards the student from a cosmopolitan and comprehensive point of view: cosmopolitan, in that historically the University's global mission has promoted bonds and opportunities in education and service without regard to sex, national or racial origin, or geographical line, and comprehensive, in that the University's concern for the welfare of the student has been traditionally an integrated concern for assisting the student in balanced development of the intellectual, emotional, physical, spiritual, and societal potentialities.

General Information

Counseling Center

The Counseling Center, located in Suite B of the La Sierra University convenience center, provides students with individual counseling which addresses a wide range of student concerns, including personal and relationship issues, anxiety and depression management. Referrals can be made to the La Sierra University psychiatrist or off campus as needed. In addition, workshops and groups are available to address specific student needs. For more information, contact the Counseling Center at 951-785-2011.

Student Health Services

Maintaining optimum health in the midst of the pressures of pursuing an education is an important part of student growth. Student Health Services is a multispecialty clinic that provides our campus access to Family Medicine, Gynecological, and Psychiatric services including referrals, prescriptions, lab orders and more.

All new and transfer students, both foreign and domestic, must turn in documentation of their health record to Student Health Services, BEFORE attending classes. Students must provide evidence of a physical examination and TB skin test done within the past 12 months, 3 doses of Hepatitis B vaccinations (if under 19), 2 doses of Measles-Mumps-Rubella vaccinations and a Tetanus-diphtheria-pertussis (Tdap) vaccination done within the past 10 years. If a student does not have these records, he or she will be required to have the required tests and immunizations completed by Student Health Services prior to enrolling in classes. In that case, fees will apply.

Identification Number

All students will be assigned a University identification number, by the Office of Admissions, and issued an identification card, by the Office of Student Life. After 5:00 pm until 10:00 pm, student ID's are issued at the Security Office. The six-digit ID number must appear on all checks payable to the University to ensure crediting to the proper student account. The ID card will be used for purposes of perimeter gates, admissions and records; for admittance to campus locations like the Library, healthcare, Fitness Center, residence halls, and cafeteria; and to access many of the campus services. When the student withdraws from all classes at the University during a term, the student must return their ID to the Office of Student Life.

Property Protection

Because a responsible adult has regard for the property of institutions and individuals, the mature student will endeavor to protect and safeguard University property, facilities, equipment, and supplies. Students are expected to assume responsibility for the safekeeping of personal belongings, using lockers where these are available, and otherwise exercising appropriate attentiveness to the protection of their own property and that of others.

Safety and Security

The Safety and Security Department's main goal is to serve the campus by providing a safe and secure academic environment. On-campus duties of officers include, but are not limited to: patrolling the campus, assisting motorists, escorting, opening and securing buildings and gates, and helping to control parking for staff and students. The entry kiosk is now available to assist off-campus visitors and registration for vehicles is now online at <http://lasierra.edu/parking>.

Student's Official Name

The official name for a student is the name the student submits on the original application for admission to the University. The Records Office will monitor any corrections and obtain names for initials submitted at registration. The official name of a student may be changed during attendance at La Sierra University by submitting a "Change of Data" form to the Records Office and an official document. Documentation may be required. A maiden name (where applicable) may be incorporated as a part of a student's official name. The official name will be used for all University records such as registration forms, grade reports, transcripts, graduation programs, and diplomas/certificates of completions.

Transportation

The student is responsible for transportation arrangements and costs to off-campus assignments. The student who brings a car on-campus must arrange for campus vehicle registration and a parking permit. The law requires that adequate public liability insurance be carried by car owners, and the driver must have a valid driver's license issued by the state of California.

Chapel

Chapel programs, residence hall worship, small group bible studies, Rendezvous, and church worship services offer opportunities for personal spiritual enrichment. Choosing to enroll at this University implies the student's willingness to meet required chapel appointments as part of the educational experience. For specific policies and requirements regarding these services, refer to the Spiritual Life section of the Student Handbook as well as the Guide to Residential Life.

Student Handbook

Detailed information concerning the University's expectations of its students is explained in the Student Handbook, which is provided to every student admitted to the University. A copy is also available on the La Sierra University Student Life website.

Student Organizations

Student organizations offer opportunities for extra-curricular activity, community building, and growth. The following list suggests the range of groups that regularly function on the campus, governing themselves under bylaws approved by the Office of Student Involvement. For more detailed information, visit lasierra.edu/osi.

Academic

- Accounting and Finance Society
- Business Club
- Chemistry Club
- Communications Club
- Criminal Justice Student Association
- Environmental Club
- Math & Computer Science Club
- Momentum
- Physics Club
- Pre-Communications Sciences & Disorders
- Pre-Dental Society
- Pre-Law Society
- Pre-Med Society
- Pre-Physical Therapy

Cultural Student Associations

- Black Student Union (BSU)
- Chinese Club
- International Club
- Latinos United from Nations Abroad (LUNA)

Honor Societies

- Psi Chi
- Sigma Tau Delta
- Tri-Beta: Phi Omega Chapter

Ministries

- Voices of Praise (VOP)

Center for Outreach and Mission Service

- Outreach
- Roots

Special Interest

- A Wave Away
- Enactus
- Food Recovery Network
- Intricate Movement
- Maverick Society
- North Star Club
- Red Pill
- REVO
- Student Association of La Sierra University (SALSU)
- Senate: Student Senate of La Sierra University
- Senior Class

Residential

- Club Angwin
- Club Towers
- Women of Worth (WOW)

International Students

Admissions Requirements

International applicants are responsible for all regular requirements for admission except test scores from the College Board. Applicants whose previous education has been completed in countries other than the United States will be required to:

Request official transcripts in the original language (together with official English translations if the original language is not English). Students submitting transcripts from postsecondary institutions outside the United States of America will need to request an external evaluation of their records before credits are transferred. In some cases, the external evaluation may be required prior to acceptance.

Submit scores for an approved English Proficiency exam if educated in countries other than Australia, Canada, New Zealand, the United Kingdom, or the USA. (Those students who have taken 0 level or equivalent examinations and have received a passing grade with credit in English will be eligible for regular English placement testing rather than ESL testing.

English Competence

See criteria above for those required to submit an English Proficiency test score along with their secondary school and/or postsecondary transcripts as part of the application process. Applicants whose scores do not meet the required thresholds do not qualify for College Writing will be placed in an appropriate Basic Skills reading and/or writing class which must be satisfactorily completed before entering ENGL 111A.

The undergraduate student who does not have a sufficient score on an approved English Proficiency exam will be required to take classes in the English Language and American Culture (ESL) program. An intensive language program is also offered during the summer. Further study of English may be required to assure progress toward a degree.

Any international student who has not taken an approved exam before arrival will need to speak to ESL about test options.

The University retains the right to re-test any students (even those indicated above) who experience academic difficulty related to language deficiency. If the scores indicate a need, such students will be placed in the appropriate Basic Skills English or ESL classes. For more information, refer to the "English as a Second Language" portion in the Academic Policies and Practices section and the English as a Second Language section of this bulletin.

Exchange Visitors

Through the US Department of State and the General Conference of the Seventh-day Adventist Church, the University has a program for exchange visitors that may be advantageous for international exchange visitors and scholars. Further information may be obtained from the Office of International Student Services.

I-20 Requirements

To be issued an I-20, all international applicants are required to submit a financial plan through the Financial Guarantee Form (FGF). This document shows how the student plans to cover the expenses of his or her planned education and must be approved by the Office of International Student Services before clearance will be given for the issuance of the I-20 form. Assistance with this plan and the Financial Guarantee Form is available from the International Enrollment Counselor or the Office of International Student Services.

All international applicants (with the exception of Canadian citizens & Callexico graduates) are required to post an “international student deposit” of \$3,000. In addition, students from the continent of Africa must pay their first quarter’s tuition. At the student’s request, the deposit will be fully refunded when the student completes his/her studies at La Sierra University, or if they fail to complete the I-20 application and withdraw their request, or if they receive the I-20 but are denied a visa and does not enter the U.S., or obtains the I-20 and visa but cancels it and withdraws their application before entering the U.S.. 50% will be refunded if they are admitted and enter the country but fail to register or transfer in their first quarter of admission. Exceptions may apply and an appeal can be made within 30 days of failure to register or immediate transfer. Requests must be submitted to ois@lasierra.edu. The deposit can also be used as partial payment for the student’s last academic term of attendance.

International students must also post a \$100 I-20 processing fee, used for express postage, orientation and expenses related to the acquisition of the I-20. The I-20 will not be sent until an applicant has been accepted, assurance has been provided that funds will be forthcoming to meet school expenses, and any and all deposits and the I-20 fee have been pre-paid. It is the University’s aim to use the most cost effective express mail service.

Because international students do not qualify for loans and grants listed under Financial Aid, parents or sponsors are responsible for making payment arrangements each quarter at registration. Students cannot carry over a balance from one quarter to the next.

In addition to regular I-20 requirements, international students transferring to La Sierra University from other US institutions are required to provide a completed “Transfer-in Form” completed by the institution that currently holds their I-20 form at the time of their application.

All international students should submit a Financial Estimate prepared by the International Enrollment Counselor. This estimate will explain all possible tuition aid/scholarships available to the international student.

Immigration Requirements Once in the US

Undergraduate students entering the United States on a student visa (F-1) must report to the Office of International Student Services at La Sierra University within ten days of their arrival in the United States. In addition, students in F-1 status must be enrolled for at least 12 units for each quarter of attendance and must be enrolled for three consecutive quarters before they are allowed to take a break, while remaining in the US.

Once enrolled, international students who wish to change their programs of study must first obtain the approval of the Office of International Student Services. When such approval is granted, application for formal change of status may then be made to the Office of Admissions according to the same procedures governing United States citizens.

Employment is limited by regulations of the United States Citizenship and Immigration Services (USCIS). This means that the international student is allowed to work on-campus for a maximum of 20 hours per week while school is in session (if work is available). Off-campus employment is, however, prohibited, unless it is a part of an academic requirement. Consult with the Office of International Student Services for up-to-date immigration regulations/procedures regarding employment.

International Student Health Insurance

La Sierra University requires all international students to carry health insurance while on a valid La Sierra I-20 or DS-2019 form. The Student Health Services Office will register international students with a comprehensive insurance plan. This insurance plan will be purchased for the student at the time of initial registration and will be automatically renewed while the student is listed as SEVIS-Active with a La Sierra I-20 or DS-2019 form. This will include periods when the student is not enrolled for classes or is out of the country. J-1 visa holders are required to have medical insurance for themselves and their dependents in the United States at all times. To help reduce the cost of the international insurance premium, international students will be required to seek medical attention first at Health Service for basic medical needs such as doctor visits, some medications, check-ups, and health information. For the current fee amount, contact the Office of International Student Services at 951-785-2237. The insurance fee will be charged to the international student’s tuition account, will appear on the billing statement mailed to the student, and will be payable immediately.

Office of International Student Services

The Office of International Student Services (OISS) provides services that meet the diverse needs of the La Sierra University international student community and offers programs that foster global perspectives, intercultural awareness, and international goodwill. OISS is also dedicated to ensuring that the experience of the international student at La Sierra University is as positive and fulfilling as possible.

The OISS offers a comprehensive orientation program at the beginning of each quarter, designed to provide the international student with the initial framework for adjustment to a new cultural and academic environment. Upon their arrival, international students are given information on such topics as immigration and US Department of Homeland Security regulations, US income tax, and Social Security; told ways to make a successful cultural adjustment; provided with an introduction to La Sierra University and the Riverside community; and advised on practical issues like housing, transportation, and banking. Be aware that failure to attend the mandated international orientation will result in a \$50 fine for a make-up orientation session.

The OISS assists the international student in complying with regulations and documentation requirements of the US Citizenship and Immigration Service and the US Department of State, including information on regulations that govern on- and off-campus employment. On a continuing basis, OISS advises students and scholars on personal, academic, and professional concerns. The OISS further provides access to cross-cultural experiences to broaden students' and scholars' exposure to American society, culture, and institutions and to provide the opportunity to share the language, culture, and history of their home country with Americans.

The Office of International Student Services is in the Administration Building, Room 206 and can be reached at 951-785-2237.

Academic Policies and Procedures

The information in this bulletin is accurate, at the time of publication. Students are responsible for informing themselves of, and satisfactorily meeting, all requirements pertinent to their relationship with the University. The University reserves the right to make such changes as circumstances demand with reference to academic standing, admission, attendance, candidacy, conduct, curriculum, graduation, registration, and tuition and fees.

Academic Authority

Within each of the schools of the University, the Office of the Dean is the final authority in all academic matters and is charged with the interpretation and enforcement of academic requirements. Any exceptions or changes in academic requirements, graduation requirements, test schedules, and grades are not valid unless approved by the dean of the school. Any actions taken by individual faculty members in regard to these matters are advisory only and are binding neither on the school nor the University unless approved by the dean.

The Office of the Provost oversees the implementation of the University's academic mission, ensures that the schools maintain acceptable University standards, and monitors the consistent application of the University's policies.

Academic Integrity and Honesty

La Sierra University is committed to education for character, community, and culture. Embracing the principles of academic integrity is an important part of that commitment and provides a vital foundation for this community of scholars and its larger society. The following guidelines define academic integrity and establish a process to restore the community when violations occur. The University believes that education is fundamentally a place for scholars to work, learn, and grow in an atmosphere of trust and appreciation while providing fair and just corrective procedures to deal with those who breach such trust.

Academic Integrity Statement

All members of the community of scholars (students and faculty) at the University must agree to the following Academic Integrity Statement: I will act with integrity and responsibility in my activities as a La Sierra University student or faculty member. I will not participate in violations of academic integrity, including plagiarism, cheating, or fabricating information. I will not stand by when others do these things. I will follow the academic integrity policy.

Academic Integrity Committee

The Academic Integrity Committee (AIC), composed of students and faculty, has the responsibility of promoting academic integrity on campus, investigating and adjudicating appeals and violations, and issuing reports of its decisions to the appropriate campus administrators.

Violations of Academic Integrity

Violations of academic integrity include behaviors such as the following:

1. **Plagiarism** occurs when a writer appropriates another's ideas without proper acknowledgement of the source or uses another's words without indicating that fact through the use of quotation marks.
2. **Cheating** is the use of unauthorized materials, information, or study aids in an academic exercise as well as collusion in both visual and/or oral form.
3. **Fabrication** is the falsification or invention of any information or citation in an academic exercise. This includes lying to any member of the campus community.
4. **The facilitation of academic dishonesty** occurs when someone knowingly or negligently aids others or allows his/her work to be used in a dishonest academic manner. Such a person is as guilty of violating academic integrity as is the recipient.

Levels of Academic Dishonesty & Consequences

In cases where academic integrity is violated, there are multiple goals that must be balanced: the desire to ensure consequences that will preserve the integrity of the community of scholars; the hope that the violation can be an opportunity for those involved to learn honesty, respect, and responsibility; and the desire to allow for forgiveness and restoration.

The following classifications are used as rules of practice for faculty, administration, and the AIC in balancing these goals. The general descriptions of the levels apply to violations of academic integrity for students. Consequences for violations of academic integrity will be proportionate to the level of violation, with Level Four violations generally resulting in dismissal.

Level One:

Level One violations involve a small fraction of the total course work, are not extensive, and/or occur on a minor assignment. Cases involving Level One are primarily viewed as teaching opportunities and are therefore to be handled by the instructor in consultation with the student and subsequently reported to the AIC chair. In cases where no resolution is reached, the instructor or student may refer the case to the AIC. Students may appeal the decision of the AIC to the Discipline Committee.

Level Two:

Level Two violations are characterized by dishonesty of a more serious nature or by dishonesty that affects a more significant aspect or portion of the course work. Cases involving Level Two are still primarily viewed as teaching opportunities and are therefore to be handled by the instructor in consultation with the student and subsequently reported to the AIC chair. In cases where no resolution is reached, the instructor or student may refer the case to the AIC. Students may appeal the decision of the AIC to the Discipline Committee.

Level Three:

Level Three violations include dishonesty that affects a major or essential portion of work done to meet course requirements, or involves premeditation. All cases involving Level Three violations are heard by the AIC. Students may appeal the decision of the AIC to the Discipline Committee.

Level Four:

Level Four violations represent the most serious breaches of intellectual honesty. All such cases are heard by the AIC. Students may appeal the decision of the AIC to the Discipline Committee.

Responsibility of Students

It is the responsibility of the students to avoid both dishonest practices and the appearance of dishonesty. Students should make the necessary effort to ensure that their work is not used by other students. They have the responsibility to protect the integrity of their academic work by doing all they can to stop the dishonest practices of others.

Responsibility of Faculty

It is the responsibility of faculty to aid students in developing honest academic habits by reporting all instances of academic dishonesty. Faculty requiring independent work (e.g., take-home tests, research papers, etc.) as part of the student's grade should take appropriate precautions (e.g., teacher-student conferences, examination of research notes, etc.) to ensure that the work represents the student's own efforts. It is recommended that faculty avoid basing an excessive amount (over 20%) of the student's grade on such work where adequate supervision and controls are not possible.

In a situation involving actual or potential academic dishonesty, it is the responsibility of the faculty member to investigate all appearances or allegations of academic dishonesty, determine the level of violation, and take the appropriate action as outlined in the Faculty handbook.

Transcript Notation

A notation of academic or non-academic disciplinary action may be made on the academic transcript whenever a sanction rises to the level of expulsion. Other disciplinary records or administrative records maintained by the Academic Integrity Committee or the Judicial Committee are not reflected in a student's academic transcript, but are maintained in accordance with University policy.

Students may apply for the removal of a transcript notation after a minimum of three years. Such requests are discretionary and are not granted automatically. A student submitting a request should provide a thorough explanation of the reasons he or she believes that removal of the notation is warranted. Factors to be considered in reviewing requests for removal of dismissal notations due to non-academic violations include the student's conduct subsequent to the violation; professional evaluations of the student's character and disposition, and other evidence relevant to the question of the likelihood that the student might engage in the same or similar conduct in the future. Requests for notation removal should be submitted to the Office of the Provost.

Student Academic Appeals

A student who believes that he/she has been academically unfairly treated or disciplined may enter into the academic appeal process as set forth below (The one exception is academic integrity violation appeals, which are reviewed by the Academic Integrity Committee; see the previous section of this Bulletin).

General Considerations

An academic decision is one regarding such things as a grade on an assignment or in a course; academic standing; or eligibility to participate in an academic program or to receive an academic honor, certificate, or degree.

An academic decision may be posted in several ways such as the return of a graded assignment or exam, the response to a request for variance, the posting of course grades on the university website, or the delivery of a certified letter.

Appeal Alteration

The appeal of an academic decision must claim one or more of the following or similar reasons for the alteration of an academic decision:

1. The decision rests on an inaccurate factual claim.
2. The decision rests on a misinterpretation of a university policy.
3. The decision rests on an inconsistent application of a university policy.
4. The decision flows appropriately from a general university policy, but there is good reason in the particular case in question to grant an exception to this policy.

Where an appeal claims a factual inaccuracy or challenges the interpretation or application of a university policy, it is the responsibility of the student to demonstrate that the decision was clearly in error or that the entity that made the decision abused its discretion. It is also the responsibility of the student to comply fully with all aspects of the appeals process, including providing information in a timely fashion as requested by each entity hearing an appeal.

A student who wishes to appeal an academic decision must do so within fifteen school days (defined as the days within academic terms) after the decision is posted. The appeal must be in writing and should note which specific reason(s), as outlined above, the student claims in support of the appeal for an alteration of the earlier decision. The student should attach all available

supporting documentation and should, if appropriate, identify persons who can provide evidence relevant to the appeal.

Steps for Appealing a Decision Initially Made by an Instructor Regarding a Particular Course

I. **Step One:** The student shall first discuss the decision with the instructor in an informal conference immediately after its occurrence, but no later than fifteen school days after the decision is posted.

II. **Step Two:** If the student is dissatisfied with the results of Step One, he/she may submit a written appeal to the department chair and/or program director whose department and/or program offers the particular course within fifteen school days of the conference accomplished in Step One. The department chair and/or program director, in consultation with the instructor, shall reply in writing within fifteen school days of receipt of the written appeal and shall state and affirm the decision, modify the decision, or overturn the decision based on information received subsequent to the conference. This reply will be reported to all persons currently involved—the student and the instructor—and will be filed in the permanent files of the department and/or program.

III. **Step Three:** If the student is dissatisfied with the results of Step Two, he/she may submit a written appeal of the decision from Step Two within fifteen school days of receipt of the written decision of Step Two to the next higher authority as follows. If the department or program from Step Two is housed within a school, the next higher authority is the dean of the school. If the program from Step Two is not housed within a school (e.g., University Studies or Honors Program), the next higher authority is the dean of General Education. The dean must consider the student's claims carefully. When the interests of justice so require, the dean may decide to convene an appeal panel to review the appeal and report on its merit.

A. If a panel is convened, the panel will comprise three faculty members: one chosen by the student, one chosen by the instructor, and one—who will function as the panel chair—chosen by the dean. The appeal shall be considered at a meeting of the appointed panel. This shall be commenced within fifteen school days following receipt of the appeal by the dean. The panel shall report to the dean within fifteen school days of its initial meeting. The dean shall reply to the student in writing within fifteen school days of receiving the panel's report and shall state the decision of Step Two and affirm, modify, or overturn the decision.

B. If a panel is not convened, the dean shall reply in writing within fifteen school days of receiving the appeal and shall state the decision of Step Two and affirm, modify, or overturn the decision. The decision of the dean is final.

The reply generated in either situation will be reported to all persons currently involved—the student, the instructor, the department chair and/or program director, the dean, and, if convened, the panel members. The reply must also be reported to other campus entities as appropriate (e.g., the Records Office and the Office of Student Life). This reply will be filed in the permanent files of the department and/or program and the office of the dean.

Steps for appealing a decision initially made within the office of the dean of a school

I. **Step One:** The student shall first discuss the grievance decision with the dean in an informal conference immediately after its occurrence, but no later than fifteen school days after the decision is posted.

II. **Step Two:** If the student is dissatisfied with the results of Step One, he/she may submit a written appeal to the Office of the Provost within fifteen school days of the conference, accomplished in Step One. The Office of the Provost must consider the student's claims carefully. When the interests of justice so require, the Office of the Provost may decide to convene an appeal panel to review the appeal and report on its merit.

A. If a panel is convened, the panel will comprise three faculty members: one chosen by the student, one chosen by the dean, and one—who will function as the panel chair—chosen by the Office of the Provost. The appeal shall be considered at a meeting of the appointed panel. This shall be commenced within fifteen school days following receipt of the appeal by the Office of the Provost. The panel shall report to the Office of the Provost within fifteen school days of its initial meeting. The Office of the Provost shall reply to the student in writing within fifteen school days of the receipt of the panel's report and shall state the decision of Step One and affirm, modify, or overturn the decision.

B. If a panel is not convened, the Office of the Provost shall reply in writing within fifteen school days of the receipt of the appeal and shall state the decision of Step One and affirm, modify, or overturn the decision. The decision of the Office of the Provost is final.

The reply generated in either situation will be reported to all persons currently involved—the student, the dean, and, if convened, the panel members. The reply must also be reported to other campus entities as appropriate (e.g., the Records Office and the Office of Student Life). This reply will be filed in the permanent files of the offices of the dean and the Office of the Provost.

Advisement

The University is committed to assist every student in the area of academic advisement. Every full-time student is assigned an academic advisor from his or her chosen major field and should consult with the advisor before registering for classes. Each student's schedule is planned individually to be academically sound, to reflect academic needs and interests, and to support career goals.

The Office of Academic and Career Services (OACS) plays an integral part in the advising of incoming freshmen and transfer students, and students pursuing pre-health programs. For more information, refer to the "Office of Advising and Career Success" portion of the Academic and Instructional Resources section of this bulletin.

The academic advisement for all ESL students will be assigned to the ESL program regardless of the student's major. The ESL advisor will consult with the academic department involved in order to design a program that will best aid the student in reaching his or her academic goals. All ESL students will continue to be advised by their ESL academic advisor, together with an advisor in the Office of Advising and Career Success, until the student has successfully completed the ESL program.

Registration and Attendance

Attendance

Class attendance is required beginning with the first day of each session. Attendance at all appointments is expected. It is the prerogative of the instructor to establish a reasonable attendance policy for each class taught and to make this known in writing to the students at the beginning of the quarter. When there is no stated policy by the instructor, students who are absent for as much as 20 percent of the class hours should not expect to receive credit.

Audit

Audit indicates registration for attendance only. A notation of AU will appear on the grade report if the student attends at least 80 percent of the class meetings; otherwise, a notation of AUW (Audit Withdrawal) will appear. There is a special audit charge rate; refer to the Financial Information section of this Bulletin for more information. A student may audit only lecture courses. Courses requiring special instruction and laboratories, such as studio art, private or group music lessons, science courses, etc., cannot be taken on an audit basis.

Class Schedule

The class schedule prepared each quarter by the University includes classes offered by subject, location, campus, as well as service learning and general education fulfillment. The schedule is available electronically prior to advisement and registration each quarter. Students are responsible for being aware of information contained in the class schedule.

Course or Program Changes and Withdrawal

To add a course or withdraw from a course, a student has the option of processing the change on the web or at the Records Office. This should be done in consultation with the student's advisor and/or department chair. See the Records Office website for instructions, www.lasierra.edu/records. Refer to the Financial Information section of this Bulletin for information on the financial implications of course withdrawal.

Deadlines

Since many summer session courses are taught at dates other than the standard six-week session, students should consult the Records Office for registration deadlines for such courses.

A course dropped during the first 10 class days of a quarter is not included on grade reports or transcripts. If a student withdraws after 10 class days and by 10 class days before the beginning of final test week, a notation of W is recorded.

A student who wishes to add a course, or to change registration in any course from audit to credit, or credit to audit, must do so within the first five class days of the quarter. See the calendar found in this bulletin for the exact dates pertinent to each quarter.

A student wishing to be graded for a course on a satisfactory/unsatisfactory basis must fill out the appropriate form, have it signed by his/her advisor, and turn it in to the Records Office no later than 10 class days before the first day of final examination week.

Registration

A student must be admitted to the University through the Admissions Office and must register on the dates designated in the University calendar found in this bulletin. Complete instructions are published on the Records website, www.lasierra.edu/records. A student is not registered until financial clearance has been obtained from Student Financial Services, the student has completed the Confirmation of Registration, and all classes joined have been entered into the campus database by the date published. Late fees apply on the first day of the quarter and increases by increments of \$10 each day until the last day to register as indicated in the academic calendar. A student may not attend a class without being

registered for the class.

Laptop Computer Policy

La Sierra features a digitally enhanced campus. Classroom and laboratory activities and assignments increasingly incorporate media and promote the development of student digital literacy. All students are required to own a laptop computer, tablet, or similar device capable of accessing the web. Students should consult the university website or bookstore for program-specific technology requirements.

Academic Definitions

Academic Probation

A student who fails to make acceptable academic progress.

English Language and American Experience Program (ELAC)

A student who is only permitted to register for ELAC courses through the English Language and American Experience program.

Continuing Education

A student who is registered only for continuing education courses.

ESL (English as a Second Language)

A student who lacks documentation for English competency or who has received substandard scores therein. Appropriate placement depends upon the results of in-house testing.

Non-degree/Unspecified

A student who has not been admitted to a degree, certificate program, or pre-professional program but who is registered for selected courses in one of the schools of the University.

Provisional

A student who has not yet received regular status, because of qualitative and/or quantitative deficiencies in academic record. A student with provisional status must sign a contract that outlines restrictions on course load and participation in any extracurricular University activity such as mission trips, athletics, recruiting, etc., as well as required utilization of academic resources, and an interview with the Director of the Office of Disability Services.

Regular

A student who has met all entrance requirements as listed in this bulletin and is making acceptable academic progress while registered for a standard course of study leading toward a degree or certificate in one of the schools of the University.

Course Load

Course Sequence and Credit for Prerequisites

Credits toward graduation are generally not granted for a beginning or introductory course that is taken after a more advanced course in the same area, or for a course that is taken after another course for which it is a prerequisite. It is expected that prerequisites, as printed in this bulletin, will be completed before enrollment in any course.

Non-credit Course

Organized subject matter in which instruction is offered but no academic credit is given. These courses will be clearly marked as not for academic credit.

Student Status

Full-time Status:

An undergraduate student carrying 12 or more units per quarter is considered a full-time student.

Part-time Status:

Fractions of a load for part-time students (1/4, 1/2, 3/4) are based on 12 quarter units for undergraduate students.

Non-Degree Unspecified Status:

Though for the undergraduate student there is currently no limit to the number of courses that may be taken as a non-degree/unspecified student, such courses do not guarantee acceptance into a degree or pre-professional program, nor is there a guarantee that these courses will transfer into the desired program even if the student is admitted therein. Non-degree/unspecified status will be reflected on the transcript. This status is not available to a former student who has been denied readmission.

Unit of Credit

Credit is granted in terms of the quarter unit, which represents a minimum of 10 hours of university-level instruction during a quarter, plus a reasonable period of time outside of instruction (the requirement is 100 minutes of preparation/homework for every 50 minutes of class) in preparation for planned learning experiences (such as the requisite study, preparation for instruction, study of course material and practices); or a minimum of 25-30 laboratory hours or its equivalent in pre- and/or post-laboratory studies. One hour of class time is defined as 50 minutes of actual class time not counting breaks. A break is expected for any class period longer than 100 minutes.

Academic Year

La Sierra University defines an academic year as 30 weeks of instructional time and 36 credit hours for all undergraduate programs.

Student Teacher

The directed teaching experience is considered a full academic load. A student will be allowed to take an additional course only in exceptional cases and by permission of the coordinator of student teaching.

Special Coursework

Directed Study Courses

Independent study is offered to provide the opportunity for a student to have a special academic experience beyond that offered in the regular coursework, and that is supervised by a faculty member with expertise in the area of study. It is evaluated according to specific goals prescribed in a document of agreement which includes a description of the work to be done, the basis of grading, the number of credits to be awarded, and an agreed-upon schedule for the student-teacher contact.

In degree programs, independent study is limited to 12 quarter units of undergraduate credit or 8 quarter units of graduate credit. Courses appearing in the bulletin shall always be taken under their own course number regardless of class size.

English as a Second Language Courses

Courses in English as a Second Language are offered by the English Language and American Culture program. A maximum of 16 lower division units of English as a Second Language classes are allowed toward the minimum 190 units required for graduation.

Students who attain a TOEFL score of 500-549 (or a MTELP average of 80 to 89 percentile) will be assigned two ESLC courses and may enroll in other university course(s) as recommended by the ELAC advisor and/or director.

Students who attain a TOEFL score of 550 or above (MTELP 90 percentile average and at least 80 percentile average in Language Proficiency) and attain a score of 4 or above on the La Sierra University College Writing Test will no longer be required to enroll in ESLC courses, and are required to enroll in ENGL 111A/B, 112A/B, 113 in sequence each successive quarter until the three courses are completed, with a minimum grade of C (2.00).

Additional placement testing may be required before enrolling in other university classes, including ENGL 111A/B.

For further information, refer to the "English Language and American Culture" portion in the Admission Information section and the English Language and American Culture section of this bulletin.

University Studies Foundational Requirements

Foundational requirements, other than upper division argumentation and inquiry requirements, must be completed prior to a student submitting a senior contract. For more information, please refer to the University Studies portion of the undergraduate bulletin.

Basic Skills Courses

Basic Skills course units at La Sierra University (courses numbered 000-099) do not contribute toward graduation in any major or program at the University and are not transferable to another institution. Grades for Basic Skills courses will be issued, computed in the grade point average, and will be used to help decide a student's suitability for continuance at the University. (The S/U option may not be chosen.)

La Sierra University expects minimum competencies in English and mathematics as entrance requirements. Students placing into Basic Skills course(s) must enroll in the appropriate Basic Skills course(s) each quarter (fall, winter, spring) until all required Basic Skills courses are completed (with the exception that students may defer enrollment in Basic Skills math for a quarter in any one academic year).

A Qualifying Hold is placed on entering freshmen and transferring students who have not demonstrated minimum competencies. **A qualifying hold is removed when:**

- The student scores at or above the University's minimum cut-off on the required diagnostic test(s). Students who score below the minimum cut-off on the University's diagnostic test(s) will be required to complete appropriate Basic Skills course(s).

- The student earns a C (2.00) or above in the La Sierra University Basic Skills course(s) required for entry into college-level math classes and/or earns a passing score on the La Sierra University Writing Placement Exam.
- The University receives official transcripts from an accredited university/college showing a grade of C (2.00) or above in courses La Sierra University deems equivalent to ENGL 111A College Writing I and a college-level math class.

Students with an official transcript from an accredited university/college showing a grade of C (2.00) or above in courses equivalent to Basic Skills classes at La Sierra University must either pass the University's diagnostic/placement test(s) or retake and pass the course(s) at La Sierra University to fulfill any Basic Skills requirements.

Special Credit Situations

Credit by Equivalency Examination

A student may earn credit for certain courses offered by the University by passing an equivalency examination administered by the appropriate school and department. Such an examination is at least equal in scope and difficulty to a final examination in the course.

1. Equivalency examinations are not allowed for courses that have been attempted for credit, that have been audited or that are designated as Basic Skills courses (numbered below 100). Credit may not be earned by equivalency examination for a course in which an unsatisfactory grade was received. An equivalency examination in a given subject may be taken only once.
2. A currently admitted student desiring credit by equivalency examination must petition the dean of the school offering the course and, if applicable, the dean of the student's school of residence for approval. If the petition is approved, a student must pay testing and recording fees as specified in the Financial Information section of this bulletin. (If the equivalency exam is not passed, the recording fee only is refunded.)
3. If a student successfully passes the examination, a grade of S (Satisfactory) is recorded only after the student has completed one quarter, or the equivalent, at La Sierra University, and has earned at least 12 quarter units of credit with a grade point average of at least C (2.00) in undergraduate courses.
4. Units earned by equivalency may not be used as part of the enrolled load or of the required minimum residency units.
5. Equivalency examinations must be taken before enrolling in a course for which it is a prerequisite.

6. Equivalency examinations and self-paced courses must be completed before the beginning of the final quarter of residence (the term of graduation).
7. The amount of credit that may be earned by equivalency examination is limited to a maximum of 24 quarter units.

CLEP Examinations and the Advanced Placement Program

Regulations for CLEP examinations and Advanced Placement program are outlined under the "Transfer Credit" portion in this section of the bulletin.

Transfer Credit

Transfer credit is defined as credit earned at another postsecondary institution in the United States accredited with a regional or national association recognized by the Council on Higher Education Accreditation (CHEA); credit earned at a postsecondary institution accredited by the Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities; or credit earned at a foreign postsecondary institution recognized by its government. Transfer credit is determined by the Records Office in consultation with the appropriate academic dean.

The University may require a written, oral, or practical examination in any course for which transfer credit is requested. In such cases, an examination fee may be required. Refer to the Financial Information section of this Bulletin for more information.

1. Policies for transferrable credit are as follows:

A. Degree-Seeking: Students who have accumulated more than 185 credits must have declared a major. A maximum of 185 transfer credits will be accepted from courses applying to the major and general education requirements. Remaining credits to meet the 185-unit limit will be filled with free elective courses, starting with the most recent classes from the transcript. Exceptions to this policy will be considered by the Transfer Committee consisting of the Dean of the appropriate school or college, the Dean of General Education, and chaired by the Registrar.

Non-Degree-Seeking: La Sierra University will only accept transfer courses that apply toward the pre-professional program requirements.

2. Credit is accepted from a professional school only if the school is recognized by its regional or national accrediting organization and if the work is substantially equivalent or essentially relevant to courses offered at La Sierra University. (Half credit is granted from professional schools for professional classroom courses.)
3. Credit for students in the military is granted according to recommendations of the American Council on Education.
4. CLEP guidelines are as follows:
 - A. CLEP subject examinations passed at or above a scaled score of 50. The amount of credit given may vary according to the examination(s) taken. For an examination covering the material included in a one-quarter course, the amount of credit is normally 4 units; for an examination covering the material included in two quarters of classes, it is normally 8 units.
 - B. Examinations in which course credit may be given are determined by the Undergraduate Academic Council and maintained in the Testing Center and the Records Office.
5. Credit is granted for scores of 3, 4, or 5 on Advanced Placement (AP) examinations taken while enrolled in secondary school and submitted by the College Entrance Examination Board. The amount of credit assigned is determined for each examination by the Records Office in consultation with the appropriate academic dean.
6. Students who have transcripts from non-accredited institutions and/or transcripts showing non-transferable courses may request to take equivalency examinations in courses which are comparable to those offered by the University. Upon successful completion of the examinations, the student will be given equivalent credit as specified.
7. Credit is granted for scores of 4-7 on International Baccalaureate higher level diploma courses (no credit for subsidiary level) taken while enrolled in secondary school and submitted on an International Baccalaureate (IB) transcript. The amount of credit is determined for each examination by the Records Office in consultation with the appropriate academic dean and is dependent, in part, on the length of the course (half- or full-year course).
8. All international transcripts must be evaluated by a foreign educational credential agency. This can be done through La Sierra University after the official transcripts have been submitted or the student may contact the credential agency independently and have the results mailed to our institution. For further assistance and list of valid agencies, please contact the Records Office at (951) 785-2006 or email at registrar@lasierra.edu.
9. Basic Skills courses are not applicable toward a degree from La Sierra University.

Waiver of a Requirement

A student may request the waiver of a requirement if a prior course or experience fulfills the requirement but does not qualify for transfer of credit. An examination may be required.

1. A request to waive a requirement is made to the Dean of the school and/or program director offering the course, and if applicable, to the Dean of the student's school of enrollment. The request must be petitioned and the examination, if any, taken before the final quarter of residence.
2. The maximum amount of coursework that may be waived is determined by the University Undergraduate Academic Council.
3. A waiver does not reduce the credit hour or residency requirements.
4. Waiver examinations are not given for courses assigned Basic Skills course numbers or for courses that have been attempted for credit or have been audited.
5. A waiver examination does not carry academic credit and may not be repeated.
6. The testing fee for a waiver examination is listed in the Financial Information section of the bulletin.

Class Standing

Definitions

Undergraduate students in the University are accorded class standing on the basis of the amount of coursework completed as follows:

Freshman	less than 44 units
Sophomore	44-87 units
Junior	88-135 units
Senior	136 or more units

Eligibility for Coursework

A freshman may take lower division courses (numbered 101-299) but not upper division courses (numbered 301-499). A sophomore, junior, or senior may take any lower or upper division course for which the prerequisite qualifications have been met.

Graduate Courses for Undergraduate Seniors

A senior in an undergraduate curriculum who otherwise meets all requirements for graduate standing may be allowed to take graduate courses for graduate credit simultaneously with courses that complete bachelor's degree requirements if so registering does not constitute a load in excess of 18 units. The total number of graduate units the student can take before being admitted to graduate study is not to exceed 8 units. These units may not count as part of the minimum 190 required for a bachelor's degree. The student must obtain the approval of the course instructor, the dean of the school offering the course, and the dean of the student's school of enrollment. The student must then notify the Records Office to reserve those units for graduate credit.

Scholastic Standing

Basic Assumptions

The following assumptions form the basis on which the grading system operates:

1. Acceptable standards of performance (objectives) are specified for a course in the syllabus.
2. The teacher provides opportunities for the student to practice the kinds of performance called for in the objectives.
3. Letter grades are based on achievement of valid objectives.
4. Credit for completing a course is given only when a student has achieved an acceptable standard of performance.

Grades and Grade Points

The following grades and grade points are used in this University:

	Undergraduate Programs		Graduate Programs		
Grade (Points)	Major, Cognate, and Foundational Courses	Other Courses	Academic Programs	Professional Programs	
A (4.00)	Outstanding performance	Outstanding performance	Outstanding performance	Outstanding performance	
A- (3.70)			Very good performance	Very good performance	
B+ (3.30)	Very good performance	Very good performance	* Satisfactory performance	Satisfactory performance	
B (3.00)					
B- (2.70)					
C+ (2.30)	* Satisfactory performance	Satisfactory performance		* Marginal performance	
C (2.00)					
C- (1.70)	Unsatisfactory performance	* Marginal performance		Unsatisfactory performance	Unsatisfactory performance
D+ (1.30)					
D (1.00)					
F (0.00)	Failure		Failure		

* Minimum performance for which credit toward degree requirements is granted

XF	Failure, given by the academic integrity committee in case of a major academic integrity violation.
S	Satisfactory performance, units counted toward graduation. Equivalent to a C (2.00) grade or better in undergraduate courses or a B (3.00) grade or better in graduate courses. May not be given for Basic Skills coursework or for coursework in a student's major field or professional curriculum requirements, except for courses in which it has been determined that letter grades are inappropriate. A course in which a student has requested to be graded on an S/U basis may be applied only toward the general physical education activity requirement or as a free elective toward graduation. To request S/U grading, the student files with the Records Office, the appropriate form, signed by the advisor, by 10 class days before the first day of the final examination week. Once filed, the grade is not subject to change. An "S" grade is not computed into the GPA.

U	Unsatisfactory performance, units not credited. Given only when performance for a course falls below a C (2.00) grade in the undergraduate courses or a B (3.00) grade in graduate courses, and the student has filed with the Records Office the appropriate form requesting an S/U grade, signed by the advisor, 10 class days before the first day of final examination week. Once filed, the grade is not subject to change. The "U" grade is not computed into the GPA.
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Notations

(AU) AUDIT

Indicating registration for attendance only. This option does not include a predominantly laboratory experience course. A student must attend at least 80 percent of the class meetings. A request to change an audit course to credit or credit to audit may be made no later than the sixth class day after the beginning of a quarter.

(AUW) AUDIT WITHDRAWAL

Given when the 80 percent class attendance audit requirement was not observed.

(I) INCOMPLETE

Given for circumstances beyond a student's control, and only if at least 75 percent of the coursework has been completed. A student requests an I grade from the instructor by completing a Petition to Receive an Incomplete Grade Form which includes the reason for the request. It is the student's responsibility to request the signature of the instructor and the department chair and/or program director or dean and, if granted, leave the form with the instructor. On the Petition to Receive an Incomplete Grade Form, the instructor will state the deadline for completion (no later than the end of the following term, but excluding the summer session for those not in attendance during that term) as well as the default grade that the student will receive if the deficiency is not removed within the time limit. Incomplete units are not calculated in the grade point average. An I may be changed to a grade only by the instructor processing a Change of Grade Form within the time limit; otherwise the default grade will be assigned.

(IP) IN PROGRESS

Given at the end of the first quarter for classes indicated as IP classes prior to registration. Classes eligible to be offered with the possibility of IP grading are determined by the dean of the school offering the course and this designation is indicated to the Records Office prior to class registration. IP courses have a maximum duration of four quarters (three quarters following the quarter in which the student first registers for the course). Classes that involve continuing research, extended dissertations, the implementation of certain features of education, fieldwork, and directed teaching illustrate the types of classes that merit IP grades. The student's final grade is entered at any time upon submission to the Records Office by the instructor of a completed Change of Grade Form. If a grade change is not issued within the designated time for the completion of the IP course, an In Progress Withdrawal (IPW) will be entered by the Records Office. When a grade is issued, the date of issue will appear on the student's transcript.

(IPW) IN PROGRESS WITHDRAWAL

Given at the request of the student by filing the appropriate form with the Records Office after the end of the first quarter but prior to the fourth quarter cut-off date for withdrawal. (For withdrawal during the first quarter a W is assigned.) When an IPW is issued, the date of issue will appear on the student's transcript and becomes irreversible at that time. The grade is awarded by default when a grade is not submitted within the designated time for the completion of the IP course.

(NS) NO GRADE SUBMITTED

Given by the Records Office when a faculty member fails to submit course grades by the established deadline at the conclusion of an academic term. NS units are not calculated into the student's grade point average. When an NS is issued, the Records Office will inform the department chair and dean, and the department chair will take appropriate steps to determine with the instructor the actual grades earned by the student. In the event that the instructor is incapacitated and therefore unable to submit grades, the department chair will submit those grades to the Records Office as soon as possible, with a deadline of Thursday of Week 1 of the subsequent academic term.

(W) WITHDRAW

Given for withdrawal from a course after the first 11 class days of the quarter and by 10 class days before the beginning of final test week. Withdrawals during the first 11 class days of a quarter, or as designated in the calendar of the summer session, are not recorded if the student files with the Records Office the appropriate form prior to the cut-off date.

General Degree Requirements

Evaluation and Application for Graduation

All students anticipating graduation must file an Application for Graduation (Senior Contract) with the Records Office within the first two weeks of their third term prior to the expected date of completion. Application for Graduation forms may be obtained from the Records Office website, www.lasierra.edu/records. It is recommended that the student monitor his or her degree progress via the Degree Works online audit tool consistently each term and especially once attaining junior and senior class standings. A student, who in September of the senior year has more than 54 quarter units remaining uncompleted, should not expect to graduate the following June. Foundational requirements, other than upper division argumentation and inquiry requirements, must be completed prior to a student submitting a senior contract. For more information, please refer to the University Studies portion of this bulletin.

Graduation Requirements

On the recommendation of the faculty of the school granting the students' degrees (the College of Arts and Sciences, the School of Business, or the Divinity School) La Sierra University awards bachelor's degrees at the end of the term to students who have completed the following minimum academic requirements:

- A. 190 units of coursework with an overall grade point average of at least C (2.00), and an overall grade point average of courses taken at La Sierra University of at least C (2.00);
- B. At least 60 units of credit in the upper division (courses numbered 300 to 499);
- C. A major and any required cognates (and minor, if desired), with no course counted for which students received a grade lower than a C (2.00);
- D. The University Studies Program (general education) curriculum or Honors Program curriculum;
- E. Participation in their department and university assessment plan;
- F. The residency requirement of 44 of the last 56 units taken in residence at La Sierra University;
- G. In the case of transfer students, 16 units in the major program and 8 units in a minor program, if any, completed in residence at La Sierra University; and
- H. Possession of an approved Application for Graduation on file in the Records Office.

Undergraduate Residency Requirement

Credit from another accredited institution of postsecondary education may be transferred to the University if it is received by the Records Office on an official transcript sent directly from the institution granting the credit and bearing the seal of that institution. Credit toward graduation is given for those courses that are also taught by the undergraduate schools of La Sierra University or are normally taught by a liberal arts college (with the exception of Basic Skills courses). Transcripts containing credit to be applied toward degree requirements must be received by the Records Office no later than the end of the winter term for spring term graduation. For more information, refer to the "Transfer Credit" sub-section of the "Special Credit Situations" portion in this section of the bulletin.

Upon completion of off-campus coursework approved to be taken during the final term, an official transcript must reach the Records Office no later than 30 days following the conclusion of the term. The prospective June graduate must also have the off-campus instructor submit an expected minimum grade to La Sierra University in time for it to reach the Records Office three weeks before graduation if the student expects to participate in the commencement events.

A minimum of 44 of the last 56 units of credit needed for graduation with a baccalaureate degree, 16 units in the major and 8 in the minor (if any), must be taken in residence at La Sierra University. This policy allows for 3 classes with labs or a maximum 12 of the last 56 units of coursework before graduation with a baccalaureate degree to be taken at another accredited institution or by correspondence if prior approval has been obtained with an Off-Campus Request form submitted to the Records Office.

Graduation with Honors

Summa cum laude	3.90
Magna cum laude	3.80
Cum laude	3.50

Although the official graduation roster indicates the names of graduates who qualify for honors on the basis of their combined institutional and overall grade point average as of the end of the quarter preceding their final term, the subsequently issued diploma and transcript will indicate graduation with honors if the student's final quarter's record has raised the grade point average sufficiently to qualify for honors at that time. In order to qualify for graduation with honors, a student's institutional *and* cumulative GPA must fall into one of the above categories.

"University Honors" Designation

A student who satisfactorily completes the University Honors Program; the honors project; and the thesis, production, or exhibition; and who has a cumulative GPA of 3.50 will have the designation "University Honors Program" in addition to the listing of degree and major and the appropriate Latin honor. This designation will be added to the commencement program, the diploma, and the transcript.

Recognition of Candidates for Degrees

Recognition of Candidates for Degrees is a formal recognition event which may occur away from the home campus when a school has a significant number of candidates completing degree requirements in an off-campus or extended campus situation. Diplomas are not formally awarded at this event but will be forwarded to the student later. The names of the candidates are also included in the printed program of the next Commencement event. The Dean of the school or the Director of the off-campus program coordinates this ceremony.

Diploma and Statement of Completion

Diplomas are available after the student's final quarter, after the receipt of all instructor grade reports, after final academic checks have been completed, and after all have been met including financial obligations to the University.

Those candidates who complete the requirements for a degree at times other than the regularly scheduled diploma date may request from the Records Office a statement of completion to be used until the diploma is available, if all financial and academic obligations have been met.

Posthumous Recognition

A student may be considered for a posthumous degree or certificate of recognition if the student was enrolled and in good standing with the institution at the time of death. A student must be within 75% of degree completion to receive a posthumous degree. Students who have completed less than 75% may be awarded a Certificate of Recognition. Department chairs for the program in which the student was enrolled may recommend the awarding of a degree or certificate to the dean of the college or school. After receiving a degree audit from the Registrar and other relevant information regarding the student's academic and non-academic standing, the dean will submit a written request to the Provost. If approved, the degree or certificate will be awarded when the student would have been expected to graduate.

Additional Graduation Information

Ordinarily, to be eligible to participate in graduation events, candidates are required to have completed all requirements for the degree. However, in cases where students have up to 8 units or two classes missing, they may submit a petition to the Registrar to participate in the graduation ceremony. Students missing up to 8 units or 2 classes are not entitled to participate but may have their petition reviewed by a committee of the Registrar, an Office of Advising and Career Success representative and the Dean of School of which the petitioner is a member. Details on the petition and review process are available in the Records Office.

A graduate is considered a member of the class of the calendar year in which the diploma is dated.

A student who completes the requirements for a degree at the end of the spring quarter is expected to be present at the University's conferring of degrees and the presentation of diplomas in June.

A student who completes the requirements for a degree at the end of the autumn or winter quarter or the summer session is invited and encouraged, but not required, to participate in the subsequent conferring of degrees, at which time the printed program lists all candidates who have completed requirements for degrees since the preceding commencement.

The University reserves the right to limit participation in graduation or recognition ceremonies to students who have satisfactorily completed all the requirements for a degree. Due to logistical concerns, the University cannot be responsible for providing access to future ceremonies.

Other Policies and Procedures

Acceptable Academic Progress

For the undergraduate student acceptable academic progress is considered to be:

1. The removal of provisional status during the first quarter (or 12 units) of attendance as determined by the dean at the time of enrollment.
2. The maintenance of an overall cumulative GPA and a La Sierra University (institutional) cumulative GPA of at least 2.00.
3. The completion of the conditions of residency.
4. The maintenance of continuous registration from the completion satisfactorily of all requirements for a bachelor's degree within eight years.

Students who fail to make acceptable academic progress will have an opportunity to appeal to the Financial Academic Progress Committee. For more information about acceptable academic progress as well as the procedure for appeals, please refer to the Financial Information section of this Bulletin.

Consequences of Failure to Make Acceptable Academic Progress

An undergraduate student failing to make acceptable academic progress is subject to restrictions (as determined by the Dean of his/her school or college) on enrollment status and University-related activities as follows:

1. **Academic Warning:** A student whose cumulative and La Sierra University grade point average (GPA) remains at 2.00 or higher but whose quarter grade point average falls between 1.00 and 1.99, is placed on academic warning and will receive a letter indicating this status. Students in this category are considered to be in regular standing.
2. **Academic Probation:** A student whose cumulative and/or La Sierra University grade point average falls below 2.00 or whose term quarter grade point average falls below 1.00, is placed on Academic Probation the next quarter. A student on Academic Probation is subject to a restricted course load, required academic resources, and to restrictions on participation in any extracurricular University activity such as mission trips, athletics, recruiting, etc., and requires the utilization of academic resources. The student is expected to work with university entities (Learning Center, advisors, counseling, etc.) who can supplement the educational experience in order to improve the student's academic performance. A student may not be on Academic Probation for more than one quarter, consecutively.
3. **Critical Academic Probation:** A student on Academic Probation who fails to raise his/her cumulative and La Sierra University grade point average to 2.00 or above, or who earns a quarter grade point average below 1.00 is placed on Critical Academic Probation with restrictions on course load, required academic resources, and on participation in any extracurricular University activity such as mission trips, athletics, recruiting, etc., and requires the utilization of academic resources. The student will have a contract with the dean stipulating a working relationship with university entities (Learning Center, advisors, counseling, etc.) who can supplement the educational experience in order to improve their academic performance. A new or transfer student designated as Provisional (One Quarter Basis) is considered to be on Critical Academic Probation.

4. **Academic Disqualification:** A student on Critical Academic Probation who does not raise his/her cumulative and La Sierra University grade point average to 2.00 or above, or who earns a quarter grade point average below 1.00 during the quarter of Critical Academic Probation, or a student admitted as Provisional (One Quarter Basis) who fails to fulfill his/her admission contract is placed on Academic Disqualification. The Office of Admissions is so notified. The student is not permitted to register for further coursework at the University without readmission. A student on Academic Disqualification wishing to return to La Sierra must show evidence of academic improvement by taking at least 24 quarter units of transferable college coursework from another institution of higher learning, earning a C (2.00) or better in each course making up the 24 units, raising his/her cumulative grade point average to 2.00 or above, and completing any Basic Skills requirements in English and/or mathematics. A student who has fulfilled the expectations above may reapply for readmission through the Office of Admissions. Non-degree status at La Sierra University is not available during this time of disqualification. A student who is Academically Disqualified for a second time will not be readmitted to the university.

Bulletin of Graduation

Students who are enrolled continuously in the University for successive years may choose to meet the requirements for graduation listed in the bulletin of the year of their entrance or any subsequent year. If a student discontinues enrollment for one calendar year, residency has been broken and the requirements listed in the bulletin of the year of re-entrance or any subsequent year must be met.

Change of Grade

A grade may not be changed by the instructor except when an error has been made in arriving at or recording a grade. Such changes are acceptable up to the end of the following term and are processed by the instructor submitting a change of grade form to the Records Office.

Any exception to this policy must have the signed approval of the chair and/or program director, Dean, and Provost before any change is made. The Provost must, in writing, notify the course instructor of the change of grade with the reasons necessitating the change.

Courses Taken Off-Campus

Students wishing to take a course at another school (including correspondence coursework) after having enrolled at La Sierra University must receive approval before the course is taken in order to establish acceptance of the course. Forms for this purpose are available in the Records Office.

Evening Adult Degree Program

Students needing to discontinue enrollment for longer than one calendar year must submit a request in writing to the program director. If approved by the program director and appropriate administrator, the student will be allowed to continue residency for the stated period.

Final Examinations

A four-day examination schedule allowing a two-hour period for each class is printed in the schedule of classes. Students are required to take the scheduled final examination at the appointed time and place in order to secure credit. Examinations may not be taken before or after the scheduled period, nor may the time of an examination be changed without authorization by the dean of the school of the student's enrollment.

All classes meet at the time scheduled for the final examination. If the time is not needed for an examination, it is to be used for some other educationally appropriate class activity. Exceptions to the examination schedule are granted only for emergency situations. Students with examinations covering more than 12 units on one day may petition the dean of the school of the student's enrollment to take one examination at another time during the examination week.

Grade Point Average

An undergraduate student must maintain a GPA of C (2.00) or higher; a student whose grades fall below this level is placed on academic probation. To be eligible for teaching credential recommendation, the student must maintain a grade point average of 2.75 or higher. Courses with a grade below C (2.00) do not fulfill undergraduate major or cognate requirements.

Grade Reports

Under the Buckley amendment of the Family Educational Rights and Privacy Act (1974), students have full rights of privacy with regard to their academic records, including their grade reports. The University will send a copy of the student's grade report to the parents upon the student's release or copies will be sent upon request to those qualifying under the Buckley amendment.

Honor Lists

A Dean's Academic Honor List is published for each quarter of the school year (but not for the summer session) by each school for the purpose of recognizing undergraduate students who have done outstanding academic work during the quarter. The Dean's Academic Honor List contains the names of all students who are in regular standing and who have completed at least 15 GPA units of coursework with a grade point average of 3.5, with no grade lower than a B-, with no Incomplete notation on the grade report. Students not wishing to have their names so published should make the request in writing at the Records Office.

A Dean's Letter of Recognition is sent to those students who are eligible for the Dean's Academic Honor List and have earned a grade point average of 4.00.

A President's Letter of Recognition is sent to those students who have been on the Dean's Academic Honor List for the three consecutive quarters (autumn, winter, spring) of the same school year and have maintained a grade point average for those three quarters of 4.00.

Multiple Degrees, Majors, and Minors

A student may simultaneously earn more than one degree at one level in the same school of the University, provided all requirements for the degrees are met.

If there are overlapping requirements between the two majors, 20 units are required that are in one of the majors but not in the other or a combination of 30 units that are mutually exclusive between them. If there are overlapping requirements between a major and a different minor, or between two minors (e.g., Computing and Mathematics), 12 units not used in the major are required as part of the minor, or 12 units are required in one of the minors that are not used in the other minor.

Unauthorized Recording and Posting

The recording of class lectures, discussions, or activities, by tape, digital, or any other electronic means, without the written permission of the instructor, is expressly prohibited. In order to allow for freedom of discussion and the open exploration of ideas and concepts, faculty members and students need to be assured that their questions and comments will not be repeated outside of the learning environment.

Instructors may record and disseminate classroom activities and materials for legitimate pedagogical or assessment purposes. Online postings should be limited to university-approved or -sponsored venues, such as Blackboard. When possible, instructors should inform students in the course syllabus if the instructor intends to record classroom activities. In all cases, instructors should inform students in advance when they are to be recorded.

If, due to the need to miss one or more class sessions or due to a verified disability, a student believes that it is important to record a class session, written permission must be obtained from the professor prior to recording. Any such recordings must be for the sole use of the student who was given permission and must be destroyed at the end of the quarter, unless otherwise agreed to in writing by the instructor. The student may not post, distribute, or share the recording. Under no circumstances shall the content of student classroom recordings be used in the evaluation or sanction of instructors or students. Instructors may specifically prohibit recording of student personal information or situations of a sensitive nature, even when previous permission has been granted. Any alleged violations of this student recording policy may be referred to an appropriate disciplinary body.

Because classes are not open to the general public, posting of any recording of a class lecture, discussion, or activity is expressly forbidden by California law unless permission is granted by every individual who is attending the class.

Recording of non-public, non-classroom events may be authorized. These events include, but are not limited to, faculty meetings, department assemblies, and academic forums.

Individuals wishing to record, distribute, or post recordings of these events must request permission from the director, chair or dean of the sponsoring office, department, school, or college, or the Provost for University-wide events. Participants in these events for which a recording has been authorized should be notified of the intent to record.

Recordings of these events approved for distribution or posting may not identify participants or audience members, or depict them in an identifiable manner, without the permission of those individuals. These activities include but are not limited to: Promotional activities, Research activities, and Commercial endeavors. In unusual circumstances, announcements prohibiting the recording of non-public, non-classroom events may be made at the beginning of the event.

Repeating a Course

When a student repeats a course at La Sierra University or any other approved institution, both the original and repeat grades become a part of the student's permanent file, but only the repeat grade and credit units are computed in the cumulative grade point average and included in the total units earned. In order to assure that the GPA reflects the new situation, the student must check with the Records Office.

The academic departments reserve the right to determine if a repeat transfer course is equivalent to a University course. Federal regulations allow aid to pay for a student to retake a previously passed course one time only. For this purpose, passed means a minimum grade of 'D'.

Transcripts

The La Sierra University transcript is the official copy of the student's academic record and includes only all courses attempted and grades earned at the University. The transcript will reflect degree or non-degree status for each quarter's entry. A transcript of transfer credit is maintained and is intended for internal use only.

Teach Out Policy

The University understands and accepts its obligation to teach out any of its academic programs, if it becomes necessary to close them for any reason. In such an unlikely situation, the University will immediately close a terminated program to new admissions. It will determine the number of academic terms necessary for all remaining students to complete the program while enrolled on a full-time basis and set the teach out period accordingly. The University will continue to enroll the students in the program in general education and elective courses as needed and as available. It will hire individual contract faculty to deliver the needed courses in the major field during the teach out period. Alternatively, or in combination, the University may partner with one or more nearby institutions to help affected students to complete the program.

Associate Degrees for Transfer

Transfer Students with an earned Associate Degree for Transfer (ADT)

La Sierra University welcomes students who have earned an Associate Degree for Transfer (ADT) at a California Community College to complete their baccalaureate degree in a corresponding field (ADTs with a similar degree completion pathway are listed in the next column). As recommended by the Association of Independent California Colleges and Universities (AICCU), La Sierra University offers students the following “ADT Commitment”:

- Guarantees acceptance for the ADT students meeting admission requirements;
- Guarantees a minimum of 90 quarter units will transfer in from prior institution(s);
- Guarantees the student will begin studies at La Sierra with junior standing.

Transfer students with prior course work close to the curriculum of a recognized ADT may, on a case-by-case basis, also be able to complete their baccalaureate degree in two years and no more than 100 quarter units based on an examination of the student’s transcript as part of a larger advising process.

For more information, contact a pre-transfer advisor at ADTinfo@lasierra.edu or (951) 785-2380.

<https://admissions.lasierra.edu/transfer/adt/>

Degree	Emphasis
AS-T	Administration of Justice
AS-T	Biology
AS-T	Business Administration
AS-T	Chemistry
AA-T	Communication Studies
AS-T	Computer Science
AA-T	English
AA-T	Global Studies
AA-T	History
AA-T	Journalism
AA-T	Kinesiology
AS-T	Mathematics
AA-T	Music
AS-T	Nutrition & Dietetics
AS-T	Physics
AA-T	Psychology
AS-T	Public Health Science
AA-T	Sociology
AA-T	Spanish
AA-T	Studio Arts

Majors & Minors Offered

Program	Degree	School or Department	Duration
Accounting	BS	Accounting, Economics & Finance	4 years
Archaeology	BA	HMS Richards Divinity School	4 years
Art	BA	Art+Design	4 years
Biochemistry	BS	Chemistry & Biochemistry	4 years
Biology: Biological Science	BS	Biology	4 years
Biology: Biomedical Science	BS	Biology	4 years
Biology: STEM Education	BA	Biology/Curriculum & Instruction	4 years
Biomathematics	BS	Mathematics	4 years
Biophysics	BS	Physics	4 years
Business: Business Analytics	BS	Accounting, Economics & Finance	4 years
Business: Business and Society	BS	Management & Marketing	4 years
Business: Finance	BS	Accounting, Economics & Finance	4 years
Business: Health Care Management	BS	Management & Marketing	4 years
Business: Human Resource Management	BS	Management & Marketing	4 years
Business: International Business	BS	Management & Marketing	4 years
Business: Management	BS	Management & Marketing	4 years
Business: Management for Health Care Professionals	BS	Management & Marketing	4 years
Business: Marketing	BS	Management & Marketing	4 years
Business: Political Economy	BS	Accounting, Economics & Finance	4 years
Chemistry	BA	Chemistry & Biochemistry	4 years
Chemistry	BS	Chemistry & Biochemistry	4 years
Chemistry: STEM Education	BA	Chemistry & Biochemistry/ Curriculum & Instruction	4 years
Cognitive & Behavioral Neuroscience	BA	Neuroscience	4 years
Communication: Public Relations	BA	Communication	4 years
Communication: Strategic Communication	BA	Communication	4 years
Computer Science	BS	Computer Science	4 years
Criminal Justice	BS	Criminal Justice	4 years
Design: Graphic Design	BA	Art+Design	4 years
Design: Photography	BA	Art+Design	4 years
Customized Business Major	BS	Program in Customized Majors	4 years
Digital Media in Design & Communication	BA	Program in Digital Media	4 years
Digital Media & Marketing	BA	Program in Digital Media	4 years
Digital Media & Visual Effects	BFA	Program in Digital Media	4 years
Digital Media & Web Technology	BS	Program in Digital Media	4 years
English: Literature	BA	English	4 years
English: Writing	BA	English	4 years
English: Secondary Teaching	BA	English	4 years

Exercise Science	BS	Health & Exercise Science	4 years
Film	BA	Film & Television	4 years
Film and Television Production	BFA	Film & Television	4 years
Fine Art	BFA	Art + Design	4 years
Global Contexts of Health	BA	Program in Social Ecology	4 years
Global Studies	BA	History, Politics & Sociology	4 years
Graphic Design	BFA	Art + Design	4 years
Health Science: Clinical Health Studies	BS	Health & Exercise Science	4 years
Health Science: Health Administration	BS	Health & Exercise Science	4 years
Health Science: Nutrition	BS	Health & Exercise Science	4 years
Health Science: Public Health	BS	Health & Exercise Science	4 years
History	BA	History, Politics & Sociology	4 years
Human Development & Thriving	BA	Program in Social Ecology	4 years
Individual Major	BA	Program in Philosophical Studies	4 years
Individual CAS Major	BA	Program in Individual Major	4 years
Individual CAS Major	BS	Program in Individual Major	4 years
International Education and Leadership	BA	Administration and Leadership	4 years
Liberal Arts - EADP (specify concentration)	BA	Evening Adult Degree Program	4 years
Liberal Studies	BA	Curriculum & Instruction	4 years
Mathematics	BS	Mathematics	4 years
Mathematics: Secondary Teaching	BA	Mathematics	4 years
Music	BA	Music	4 years
Music: Music Education (specify field of instruction)	BMus	Music	5 years
Music: Music Performance (specify field of instruction)	BMus	Music	4 years
Neuroscience	BS	Neuroscience	4 years
Philosophy	BA	Program in Philosophical Studies	4 years
Philosophy & Cognitive Science	BA	Program in Philosophical Studies	4 years
Philosophy & Cultural Studies	BA	Program in Philosophical Studies	4 years
Philosophy & Intellectual History	BA	Program in Philosophical Studies	4 years
Philosophy, Politics & Economics	BA	Program in Philosophical Studies	4 years
Philosophy & Religion	BA	Program in Philosophical Studies	4 years
Philosophy & Theology	BA	Program in Philosophical Studies	4 years
Physics	BS	Physics	4 years
Physics: STEM Education	BA	Physics/Curriculum & Instruction	4 years
Political Science	BA	History, Politics & Sociology	4 years
Psychology	BA	Psychology	4 years
Religious Studies	BA	HMS Richards Divinity School	4 years
Social Ecology	BA	Program in Social Ecology	4 years
Social Science: Secondary Teaching	BA	History, Politics, & Sociology	4 years

Note: Information on this page has been updated as of October 2023.

Majors and Minors Offered

Social Work	BSW	Social Work	4 years
Social Work - EADP	BSW	Evening Adult Degree Program	4 years
Sociology	BA	History, Politics & Sociology	4 years
Spanish	BA	World Languages	4 years
Spanish: Secondary Teaching	BA	World Languages	4 years
Sustainable Agriculture Entrepreneurship	BS	Program in Sustainability Studies	4 years
Sustainability & Society	BA	Program in Sustainability Studies	4 years
Theology	BA	HMS Richards Divinity School	4 years
Urban Plant Agriculture	BA	Program in Sustainability Studies	4 years

Minor	Department/Program
Arabic	World Languages
Archaeology	HMS Richards Divinity School
Art	Art+Design
Biblical Languages	HMS Richards Divinity School
Biochemistry	Chemistry & Biochemistry
Biology	Biology
Biophysics	Physics
Chemistry	Chemistry & Biochemistry
Communication	Communication
Computer Science	Computer Science
Data Science	CAS + ZSB
Drama	Film & Television
English	English
Exercise Science	Health & Exercise Science
Film Studies	History, Politics & Sociology
French	World Languages
Gender Studies	History, Politics & Sociology
German	World Languages
Global Studies	History, Politics & Sociology
Graphic Design	Art+Design
Health Psychology	Psychology
Health Science	Health & Exercise Science
History	History, Politics & Sociology
Italian	World Languages
Latin American Studies	History, Politics & Sociology
Legal Studies	History, Politics & Sociology
Management	Management & Marketing
Marketing	Management & Marketing
Mathematics	Mathematics
Music	Music
Neuroscience	Neuroscience
Philosophy	Philosophical Studies
Photography	Art + Design
Physics	Physics
Politics	History, Politics & Sociology
Portuguese	World Languages
Psychology	Psychology
Real Estate	Management & Marketing
Religious Studies	HMS Richards Divinity School
Sociology	History, Politics & Sociology
Spanish	World Languages
User Interface/ User Experience Design	Art + Design

Classification of Courses

Numbering of Courses

The course number indicates the comparative level of difficulty and the type of credit carried as well as the class standing of the students for which the course is designed:

101-299	Lower division (Freshman/Sophomore)
300-499	Upper division (Junior/Senior) (Limited Application to MA, by special permission)
501-699	Graduate
700-799	Doctorate/Postdoctoral

Courses numbered below 100 and in the 800s and 900s do not offer credit toward any degree or diploma at La Sierra University.

001-099	Basic Skills
800-899	Special Certificate Programs
900-999	Continuing and noncredit education (Noncredit) (Prefix either begins with "LS" or ends in "CE")

Courses offered in an off-campus or extended campus setting, or for an extended degree program that carry the same prefixes and numbers from 100-799 as do the regular on-campus courses, are applicable toward degree requirements.

Undergraduate courses that have numbers ending in 1, 2, and 3 are generally sequential and need to be taken in order.

Units of Credit

Credit is granted in terms of the quarter unit, which represents a minimum of 10 hours of university-level instruction during a quarter plus a reasonable period of time outside of instruction (the requirement is 100 minutes of preparation/homework for every 50 minutes of class) in preparation for planned learning experiences (such as the requisite study, preparation for instruction, study of course material and practices); or a minimum of 25-30 laboratory hours or its equivalent in pre- and/or post-laboratory studies. One hour of class time is defined as 50 minutes of actual class time not counting breaks. A break is expected for any class period longer than 100 minutes.

Continuing Education Units

Courses with the prefixes: ASCE (College of Arts and Sciences Continuing Education), or BMCE (Zapara School of Business Continuing Education), or ELCE (English as a Second Language Continuing Education), or SECE (School of Education Continuing Education), or SRCE (Divinity School Continuing Education), followed by a number in the 900s, offer continuing education units (CEU).

One CEU is awarded for ten contact hours of participation; hours less than ten are shown as tenths of CEUs. The CEU is a means for measuring and recording noncredit, postsecondary-level study. Courses carrying CEUs may be useful when employers or relicensure agencies require a specific number of hours of instruction for career advancement purposes, and when noncredit study is acceptable.

Note: Continuing education units, contact hours or clock hours cannot be converted at any time into academic units to be used toward any degree or diploma at La Sierra University.

Additional Information

The prefixes LSCA, LSLV, LSSM, and LSVS designate various areas of non-traditional enrollment with the University. LSCA acts as a "holding" status by showing, until the courses have been completed and complete information is available, that enrollment exists. Credit, if any, may be indicated in clock hours.

Prefixes and Areas of Instruction

The four-letter prefix preceding each course number is an abbreviation of the subject area in which the course is found. Following is a list of codes referred to in this bulletin, the subject area for which the code stands, the department or program in which the subject is taught, and the school in which the department or program is located. For convenient reference, the areas of instruction are listed alphabetically by code.

Code	Subject	Department/Program	School
ACCT	Accounting	Accounting, Economics, and Finance	ZSB
AGRI	Agricultural Studies	Sustainability Studies	CAS
ANTH	Anthropology	History, Politics, & Sociology	CAS
ARAB	Arabic	World Languages	CAS
ARCH	Archaeology	HMS Richards Divinity School	DS
ARTA	Art Appreciation/History	Art+Design	CAS
ARTS	Studio Art	Art+Design	CAS
ARTX	Professional Studies in Art	Art+Design	CAS
BIOL	Biology	Biology	CAS
CFSC	Child and Family Science	Psychology (Additional Courses)	CAS
CHEM	Chemistry	Chemistry and Biochemistry	CAS
CHIN	Chinese	World Languages	CAS
COMM	Communication	Communication	CAS
CPTG	Computing	Computer Science	CAS
DATA	Data Fluency	Additional Courses	CAS
DENT	Pre-Dentistry	Pre-Graduate/Pre-Professional (Additional Courses)	CAS
DRAM	Drama	Film & Television	CAS
ECON	Economics	Accounting, Economics & Finance	ZSB
EDAD	Administration and Leadership	Administration and Leadership	SE
EDCI	Curriculum and Instruction	Curriculum and Instruction	SE
EDFO	Educational Foundations	Additional Courses	SE
EDPC	Educational Psychology & Counseling	School Psychology	SE
EDRS	Educational Research and Statistics	Additional Courses	SE
ELAC	English Language & American Culture	English Language & American Culture	CAS
ENGL	English	English	CAS
ENSC	Environmental Science	Biology	CAS
EXSC	Exercise Science	Health and Exercise Science	CAS
FNCE	Finance	Accounting, Economics, & Finance	ZSB
FLTV	Film and Television	Film and Television Arts	CAS
FREN	French	World Languages	CAS
GEOG	Geography	History, Politics, & Sociology	CAS
GEOL	Geology	Additional Courses	CAS
GRAD	Pre-Graduate/Pre-Professional	Pre-Graduate/Pre-Professional (Additional Courses)	CAS
GRMN	German	World Languages	CAS
HIST	History	History, Politics, & Sociology	CAS
HLSC	Health Education	Health and Exercise Science	CAS
HPSC	History, Politics, & Society	History, Politics, & Sociology	CAS
HUMN	Humanities	University Studies Program	
ITLN	Italian	World Languages	CAS
JAPN	Japanese	World Languages	CAS
KORE	Korean	World Languages	CAS
LEAD	Leadership	Leadership	SE

Classification of Courses

MATH	Mathematics	Mathematics	CAS
MDCN	Pre-Medicine	Pre-Graduate/Pre-Professional (Additional Courses)	CAS
MGMT	Management	Management and Marketing	ZSB
MKTG	Marketing	Management and Marketing	ZSB
MUCT	Music Composition and Theory	Music	CAS
MUED	Music Education	Music	CAS
MUET	Music Technology	Music	CAS
MUHL	Music History and Literature	Music	CAS
MUPF	Music Performance	Music	CAS
MURE	Sacred Music	Music	CAS
NEUR	Neuroscience	Psychology	CAS
NSCI	Natural Science	University Studies Program	
PHIL	Philosophy	Philosophical Studies	CAS
PHYS	Physics	Physics	CAS
PLSC	Political Science	History, Politics, & Sociology	CAS
PORT	Portuguese	World Languages	CAS
PSYC	Psychology	Psychology	CAS
RELB	Religion, Biblical Studies	HMS Richards Divinity School	DS
RELE	Religion, Christian Ethics	HMS Richards Divinity School	DS
RELG	Religion, General	HMS Richards Divinity School	DS
RELH	Religion, Historical Studies	HMS Richards Divinity School	DS
RELL	Religion, Biblical Languages	HMS Richards Divinity School	DS
RELM	Religion, Mission Studies	HMS Richards Divinity School	DS
RELP	Religion, Professional Studies	HMS Richards Divinity School	DS
RELT	Religion, Theological Studies	HMS Richards Divinity School	DS
RLGN	Religion, University Studies Program	University Studies Program	
RSCH	Research	School of Education	SE
SECE	Continuing Education	School of Education	SE
SOCI	Sociology	History, Politics, & Sociology	CAS
SOWK	Social Work	Social Work	CAS
SPAN	Spanish	World Languages	CAS
SSCI	Social Science	University Studies Program	
SUST	Sustainability Studies	Sustainability Studies	CAS
UHNH	Honors	University Honors Program	
UNST	University Studies	University Studies Program	
WDLG	World Languages	World Languages	CAS

Key

CAS	College of Arts and Sciences	ZSB	Zapara School of Business
SE	School of Education	DS	HMS Richards Divinity School

General Education

Sam McBride

Acting Dean, Division of General Education (2018)
Professor of English (2007)
PhD University of California, Riverside 1997
Twentieth century literature and fine arts, literary criticism,
the Inklings

Theme Chairs

Marni Straine, SSCI

Assistant Professor of Social Work (2013)
MSW Loma Linda University 2008
DSW University of Southern California 2020

Melissa Brotton, HUMN

Associate Professor of English (2007)
PhD University of North Dakota, Grand Forks 2004
18th & 19th c. British literature, Elizabeth Barrett Browning,
Milton

Krista Motschiedler, UNST 404

Senior Lecturer, Chemistry (2002)
PhD University of California, Los Angeles 2000 Physical
organic chemistry

Friedbert Ninow, RLG

Professor of Archeology (2015)
PhD Andrews University 2000
Biblical studies, archeology

Ron Osborn, NSCI

Associate Professor (2019)
PhD University of Southern California 2012
Ethics and moral theory, philosophy of religion, logic

Rakel Engles, UNST 101

Director, Office of Advising and Career Services

Service Learning

Eugene Joseeph, Director

Associate Professor of Biology (1989)
PhD Morehouse School of Medicine 2004
Anatomical and biomedical sciences

Rebecca Renee Hess, Associate Director

MA La Sierra University (2011)

Writing and Rhetoric Across the Curriculum (WRAC)

Erin Banks-Kirkham, Chair

Director of College Writing Assistant
Assistant Professor of English (2015)
PhD Ball State University 2015
Composition, theory and pedagogy, historical feminist
rhetoric

Program Faculty

Kent Bramlett, NSCI

Professor of Archaeology and History of Antiquity (2010)
PhD University of Toronto 2009
Biblical languages, near eastern archaeology, history of antiquity

Gary Case, NSCI

Associate Professor of Physics (2013)
PhD University of California, Riverside 1998
Astrophysics

Erica Garcia, HUMN

Lecturer in English for Criminal Justice (2014)
MA La Sierra University 2011
Composition, humanities, detective fiction

Lora Geriguis, HUMN

Professor of English (2007)
PhD University of California, Riverside 1997
17th & 18th century British literature, colonialism, post-
coloniality, literary criticism

Deborah Higgins, HUMN

Director, Writing Center
Associate Professor of English (2014)
PhD Middle Tennessee State University, 2007
Medieval and renaissance literature, C.S. Lewis and J.R.R.
Tolkien

Andrew Howe, HUMN

Professor of History (2005)
PhD University of California, Riverside 2005
American history, culture studies & film studies

Maury D. Jackson, RLG, NSCI

Professor of Pastoral Studies (2009)
DMin Claremont School of Theology
Pastoral ministry, ethics, philosophy

Eugene Joseeph, NSCI, UNST 404

Associate Professor of Biology (1989)
PhD Morehouse School of Medicine 2004
Anatomical and biomedical sciences

David Kendall, HUMN

Associate Professor of Music (2014)
PhD University of California, Riverside 2010
Musicology, music research, low brass

Wonil Kim, NSCI

Associate Professor of Old Testament Studies (1994)
PhD Claremont Graduate University 1996
Exegesis, theology, and hermeneutics of the Old Testament

Katherine Koh, UNST 404

Associate Professor of History 2010
PhD University of California, Riverside 2016
Early modern Europe, global history, history of religion

Igor Kokhan, NSCI, RLG

Assistant Professor of Religious Studies
PhD University of the West 2020
Comparative religions, religious studies, Adventist theology,
New Testament

Leslie Martin, UNST 404

Professor of Psychology (1996)
PhD University of California, Riverside
Personality and social psychology, adolescence and
emerging adulthood

Friedbert Ninow, UNST 404

Professor of Archaeology (2015)
PhD Andrews University 2000
Biblical Studies, archaeology

Carlos Parra, HUMN

Chair, Department of World Languages
Professor of Spanish Language & Literature (2015)
PhD Duke University 2001
Romance languages and literary studies

Lauren Pick, UNST 404

Assistant Professor of Communication (2018)
MA California State University, Fullerton 2017
Public relations and mass media

Ariel Quintana, HUMN

Director of Choral Studies
Associate Professor of Music (2014)
DMA Music USC Thornton School of Music, 2008

Kimo Smith, HUMN, UNST 404

Professor of Music (1990)
DMA University of California, Los Angeles 1997
Piano, organ, theory

Melissa Tafoya, UNST 101, SSCI

Chair, Department of Communication
Professor of Communication
PhD Arizona State University 2007
Family and interpersonal communication

Daphne Thomas, UNST 101

Associate Professor of Social Work (2014)
MSW Smith College 2001
Licensed Clinical Social Worker 2007

Robert K. Thomas, UNST 404

Professor of Health & Exercise Science (2001)
EdD Boston University 2007
Exercise physiology, sociology of sport

Eric Vega, SSCI

Assistant Professor of Sociology (2013)
PhD University of California, Riverside 2010
Education, transnationalism, family

John Webster, RLG

Professor of Theology and History of Christianity (1999)
PhD Princeton Theological Seminary
Systematic theology, history of Christianity, philosophy,
ethics

Collaborating Faculty

Joel Haldeman, UNST 101

BA Loma Linda University, Riverside 1977

Dewald Kritzing, SSCI

Associate Pastor for Worship & Media
La Sierra University Church

Lourdes Morales-Gudmundsson, HUMN

PhD Brown University 1981

Robert Roth, RLG

Administrative Assistant, H.M.S. Richards Divinity School

Vision

To provide all La Sierra's degree-seeking students a program of general education emphasizing an interdisciplinary approach to the liberal arts within the context of Seventh-day Adventist Christianity.

Mission

The General Education curriculum at La Sierra provides:

- development and mastery of skills and competencies essential to college and professional success;
- a broad background in the liberal arts disciplines coupled with interdisciplinary thinking;
- support for La Sierra University's overall Mission and Student Learning Outcomes;
- an appreciation for Seventh-day Adventist Christianity and the imperative to serve the community, globally and locally.

Values

La Sierra's General Education curriculum reflects the following values, derived from our Vision and Mission:

- life-long learning
- liberal arts education
- holism
- interdisciplinarity
- global thinking
- integration of faith and reason

Student Learning Outcomes for General Education

La Sierra's General Education curriculum is rooted in the concept of liberal education as a formative and transformative process. It fosters an understanding of and appreciation for Seventh-day Adventist Christianity, a commitment to intellectual excellence, and service to the global community.

1. Students will demonstrate competencies essential for informed inquiry across disciplines.
2. Students will demonstrate competency in written and oral communication.
3. Students will recognize, analyze, synthesize, and evaluate information and ideas from multiple perspectives.
4. Students will demonstrate a commitment to civic engagement and service to their community and the world.

5. Students will demonstrate growth in personal integrity, moral judgment, and religious beliefs as they define their worldviews and academic goals

These Student Learning Outcomes are in harmony with La Sierra University Student Learning Outcomes, WASC Core Competencies, and patterned after the AAC&Us recommended SLOs for higher education in the 21st Century: <http://www.aacu.org/leap/vision.cfrn>

Components of General Education

Most La Sierra University students will take three categories of General Education courses.

Foundational Studies: La Sierra University is committed to testable levels of competency in the fundamental skills necessary for a productive life. These include:

- Demonstrated proficiency in English language composition
- Successful completion of minimum requirements in the language and skills of mathematics
- Demonstrated proficiency in a non-English language
- Established understanding of the principles of personal health and fitness and of their relationship to public health

To ensure competency for college and life success, first-year students complete a First-Year Seminar in their initial three quarters at La Sierra.

University Studies: As the centerpiece of La Sierra's General Education curriculum stands the University studies program. Its goals include:

- Stimulating the meaning-centered development of its students
- Familiarizing students with diverse academic disciplines
- Exposing students to intercultural, international, and interethnic concerns
- Encouraging students to develop an individual value system that will allow them to distinguish between right and wrong.

The University Studies program includes coursework in the humanities, fine arts, natural sciences, mathematics, social sciences and religion. These courses represent two categories:

Theme courses promoting interdisciplinary study of social concerns, developing the skills identified in the General Education Student Learning Outcomes. Breadth courses situated within specific disciplines, providing a well-rounded General Education.

Theme courses are intended to be taken in sequence:

first-year:	HUMN (Arts & Humanities)
sophomore year:	SSCI (Social Sciences)
junior year:	RLGN (Religion)
senior year:	NSCI (Natural Sciences)

A Senior Seminar, UNST 404, links issues from University Studies to students' majors.

Theme courses help students develop skills introduced in Foundational Studies, such as information literacy: identifying a need for information and then locating, evaluating, synthesizing, and applying it. Oral and written assignments build communication skills. Courses at the 200-level and above include a significant writing component to develop students' research and composition skills toward a mastery level.

Service Learning: As part of the General Education program, students engage in community service activities related to a variety of disciplines. Service Learning courses incorporate community-based volunteer service into academic instruction, as a mechanism for reinforcing course objectives. These courses help students realize that civic, political, and religious responsibility is the clearest evidence of moral commitment and essential to the survival of a democratic society. Service Learning helps students achieve course goals through active application while simultaneously responding to the real needs of community organizations.

General Education Tracks

La Sierra offers several General Education programs to meet the differing needs of multiple categories of students. Most students seeking a Bachelor's degree will complete the General Education program outlined in this section of the *Undergraduate Bulletin* and referred to as "Track 1."

Specialized General Education programs have been created for students in the following programs:

University Honors Program (Honors)	Track 2
Evening Adult Degree Program (EADP)	Track 3
Associate Degree Program	Track 4

Students in those programs should consult the appropriate section of this *Bulletin* for complete information on their General Education requirements.

Service Learning Requirements

All students are required to complete three Service Learning designated courses as part of the General Education requirements. Transfer students may have a reduced Service Learning requirement:

- Junior transfer students must complete two Service Learning experiences
- Senior transfer students must complete one Service Learning experience.

A maximum of one Service Learning requirement may be waived by serving as a long-term student missionary (9 months) along with the required Portfolio, supporting documents and approval by the Portfolio Committee. Contact the Office of Service Learning for more information regarding the Portfolio Waiver.

Students may not take more than two Service Learning courses in one quarter.

Service Learning courses can be found by searching in the "General Ed" pull-down menu of the Online Course Schedule and are identified by S1R (Service Learning Required) or S1O (Service Learning Optional). When a class offers Service Learning as an option, students wishing to participate will register for S1R on the first day of that class. Additional information can be found on the Service Learning website: <http://www.lasierra.edu/service-learning>.

See the *University Honors Program* section of this bulletin for specific Service Learning requirements in that area.

Transfer Student Requirements

Students' transfer credits may reduce General Education requirements:

1. First-year: a first-year student who transfers at least 24 units may waive UNST 101 (First Year Seminar).
2. Sophomore: a transfer student who qualifies, at minimum, for sophomore standing (44 units) and has completed at least 12 units of qualifying humanities credits may waive the Theme II HUMN interdisciplinary course requirement.

3. Junior/Senior: a transfer student who qualifies, at minimum, for junior standing (88 units) or Senior standing (136 units) and has completed at least 8 units of qualifying social science credits may waive the Theme I SSCI Interdisciplinary course requirement. Junior transfer students must complete two Service Learning requirements; senior transfer students must complete one Service Learning requirement. Junior/Senior transfer students must also complete either RLGN 304 and 4 units from Theme IIIC OR RLGN 305, 4 units from IIIC and 4 units from IIIB.

Intersegmental General Education Transfer Curriculum Policy

The Intersegmental General Education Transfer Curriculum (IGETC) is a series of courses offered through the California community college system, that transfer students may complete to satisfy lower-division Foundational and University Studies course requirements at La Sierra University. Completion of the IGETC must be certified by a community college counselor and submitted to La Sierra with the student's final transcript before the first term of enrollment.

IGETC Curriculum

Area 1: English Communication (6 semester units minimum)

- 1A English Composition
- 1B Critical Thinking-English Composition

Area 2: Mathematics/Quantitative Reasoning (3 semester units minimum)

- 3 semester units

Area 3: Arts and Humanities (9 semester units minimum)

- 3A Arts (at least one course)
- 3B Humanities (at least one course)

Area 4: Social and Behavioral Sciences (9 semester units minimum)

- At least 2 disciplines

Area 5: Physical and Biological Sciences (7 semester units minimum)

- 5A Physical Science (at least one course)
- 5B Life Science (at least one course)
- Laboratory Activity with 5A or 5B course

Area 6: Language Other Than English (Minimum 8-10 semester units)

- Minimum 2 consecutive semesters

Note: Physical fitness class must have Lifetime Fitness as a major component (minimum one semester)

Area 7: Ethnic Studies (3 semester or 4 quarter units)

Students Seeking a Second Degree from La Sierra University

La Sierra University graduates who return to La Sierra to complete a second major will have General Education requirements met by honoring the General Education classes from their first-baccalaureate degree.

Students coming from any institution other than La Sierra for a post baccalaureate second degree will be required to take:

- One service learning class
- An RLGN theme class
- An NSCI theme class
- UNST 404
- One class from Theme IIIB.

Students must meet all the requirements of the major in the second degree.

Overview: General Education Track 1

The following overview of Track 1 is followed by complete details of the Foundational Studies and University Studies programs.

Foundational Studies

- I. First-Year Seminar (3 quarter units)
- II. Rhetoric (8-13 quarter units)
 - A. College Writing (or Freshman Seminar in Writing for qualified students)
 - B. Upper-division rhetoric class(es)
- III. Mathematics/Quantitative Reasoning (4 quarter units)
- IV. World Languages (4-12 quarter units)
- V. Health and Fitness (2 -5 units)

University Studies

- I. Theme I - Social Sciences
 - A. SSCI Theme Courses (4 quarter units)
 - B. Breadth Course(s) (4 quarter units)
- II. Theme II - Arts and Humanities
 - A. HUMN Theme Course (4 quarter units)
 - B. Breadth Courses (8 quarter units)
- III. Theme III - Religious Beliefs and Practices
 - A. RLGN Theme Course (4 quarter units)
 - B. Breadth Courses:
 - i. Beliefs and Heritage Course (4 quarter units)
 - ii. Scripture Course (4 quarter units)
 - iii. Additional Religion Course (4 quarter units)
- IV. Theme IV - Natural Sciences
 - A. NSCI Theme Course (4 quarter units)
 - B. Life Science (4 quarter units)
 - C. Physical Science (4 quarter units)
Must include one lab class.
- V. Three Service Learning Courses
- VI. Senior Seminar (4 quarter units)

Foundational Studies (17-39 units)

The Foundational Studies curriculum provides the competencies, basic skills, and knowledge necessary for success within the student's discipline and as a broadly trained citizen of the world. See the specific course descriptions, later in this section or elsewhere in the *Bulletin*, for more information.

A student must receive a grade of C or better in order for a class to count as a prerequisite for another course and for the class to count towards fulfilling the Foundational Studies requirement. This applies to both individual and sequenced classes unless otherwise specified.

Foundational requirements, other than Upper Division Rhetoric requirements, must be completed before a student's senior contract can be approved.

Foundational Studies courses are divided into five emphases:

1. First Year Seminar
2. Rhetorical Skills
3. Mathematics
4. World Language
5. Health and Fitness

I. First Year Seminar (3 units)

First Year Seminar coursework will depend on students' academic goals at La Sierra:

- Students seeking a Bachelor's degree will complete 3 units of UNST 101
- Students seeking an Associate's degree will complete 3 units of PREH 101
- Pre-health professional students not seeking a degree are encouraged to complete 3 units of PREH 101

UNST 101 First Year Seminar (3 units): Designed for bachelor's degree-seeking first-year students with fewer than 24 university-level units, this seminar introduces students to college life and professional success.

Directed study, alternate courses, or course substitutions are not allowed for UNST 101.

PREH 101 Career Seminar for Health Professionals (3 units):

Designed for Associate Degree in Health Science students (first-year students and transfer students with fewer than 24 university-level units) and non-degree-seeking Pre-Health Professional students, this seminar acclimates students to University life and addresses best-practices for a successful transition to a professional health degree program elsewhere. *Directed study, alternate courses, or course substitutions are not allowed for PREH 101*

GUIDELINES REGARDING UNST 101 AND PREH 101

STUDENTS PURSUING A BACHELOR'S DEGREE:

- First-year students who have not previously been full-time college students, and transfer students with less than 24 units are required to take the three-quarter sequence of UNST 101 within four quarters of La Sierra University residence, excluding summer.
- Students who do not pass a UNST section must enroll in the trailer section the following quarter.
- Students with junior standing and above are not allowed to enroll in UNST 101 classes.
- Students who transition from an associate's degree program to a bachelor's degree program may count PREH 101 toward the UNST 101 requirement.

STUDENTS PURSUING AN ASSOCIATE'S DEGREE:

- First-year students and transfer students with less than 24 units are required to take three units of PREH 101
- Students who transition from a bachelor's degree program to an associate's degree program may count UNST 101 toward the PREH 101 requirement

STUDENTS NOT PURSUING A DEGREE AT LA SIERRA:

- Non-degree-seeking pre-health professional students are advised to take 3 units of PREH 101
- Students who transition from non-degree programs to degree programs will need 3 units of UNST 101 and/or PREH 101

HALF-TIME ESL STUDENTS:

- Half-time ESL students planning to complete a Bachelor's degree are required to take UNST 101
- Half-time ESL students planning to complete an Associate's degree are required to take PREH 101
- Half-time ESL students planning to become non-degree-seeking pre-health professional students at La Sierra are encouraged to take PREH 101
- Neither UNST 101 nor PREH 101 counts as one of the "two regular" classes that a half-time ESL student may take

II. Rhetorical Skills (4-15 units)

Rhetorical skills focus on writing, speaking, and critical-thinking abilities. The foundational skills emphasized in this section will be reinforced in each major with a discipline-specific, rhetoric-intensive course.

A. Freshman Rhetoric (4-11 units)

Students complete either option 1 or 2.

Option 1:

Three consecutive courses focusing on writing, speaking, and critical thinking, taught and administered by the Department of English. Students must receive a minimum grade of C in each course to be permitted to go on to the next course in the Sequence.

ENGL 111A College Writing I (3)
OR
ENGL 111B College Writing I Plus (4)

ENGL 112A College Writing II (3)
OR
ENGL 112B College Writing II Plus (4)

ENGL 113 College Writing III (3)

Option 2:

Qualifying students may complete:

ENGL 124 Freshman Seminar in Writing (4)

B. Upper-Division Rhetoric

Students whose majors include designated Upper-Division Rhetoric courses should complete option 1; those whose majors lack designated Upper-Division Rhetoric courses should complete option 2.

Option 1: Rhetoric Course(s) in the Major

Upper division course(s) in the major focusing on advanced critical thinking, speaking and writing skills needed for success within the student's discipline. A full list of courses that fulfill this option by major can be found on page 88.

Option 2: ENGL 304 Advanced Expository Writing (4 units)

Junior level course focusing on critical thinking, speaking, and writing which is taught and administered by the department of English.

III. Mathematics (4 units)

Foundational mathematics focuses on problem solving, symbolic manipulation, and abstraction. Students will learn to interpret problems symbolically, solve them using a variety of mathematical and computational methods, and draw appropriate conclusions from their solutions.

CPTG 117	Problem Solving Using Computer Programming	(4)
DATA 115	Data Fluency for Everyone	(4)
MATH 108	Introduction to Logic	(4)
MATH 121	College Algebra	(4)
MATH 155	Introductory Statistics	(4)

Students whose math placement scores place them into a more-advanced math course may earn the General Education math requirement by completing:

- Any one of the six Foundational math courses, or
- The more-advanced math course for which they qualify, or
- The CLEP exam for a Foundational or higher-level math course

IV. World Languages (4-12 units)

Demonstrated competency in a world language (other than English) through one of the following:

- Completing La Sierra coursework through the WDLG 153 level or higher
- Transfer coursework at a level equivalent to or higher than La Sierra's WDLG 153
- Completing at least three consecutive quarters (or two consecutive semesters) of Greek, Hebrew, or American Sign Language
- Completing one quarter abroad through the University's ACA program
- Achieving an appropriate score on an approved language placement exam.
- *Students taking CLEP, BYU FLATS, or other language exam credits will receive 4 units of credit for a passing score.*

V. Health and Fitness (2 -5 units)

The Health and Fitness emphasis focuses on the importance of healthful living and maintaining physical fitness for a wholistic experience of life.

HLSC 120	Lifetime Fitness
	OR
HLSC 214	Dimensions of Wellness
and 1 unit of physical activity courses	

University Studies (52 units, 16 upper-division)

The university Studies curriculum builds on the Foundational Studies competencies while developing interdisciplinary thinking about complex social issues. Theme courses emphasize interdisciplinary skills and breadth courses give a broader understanding of the aims and purposes of specific disciplines.

A maximum of four units from the required courses of the student's major and up to eight units from the required cognates of the student's major can be applied to the University Studies breadth requirements. Liberal Studies majors (School of Education), individual majors and Social Ecology majors (College of Arts and Sciences), and customized majors (Zaparra School of Business) may apply up to 12 units from the major to the University Studies requirements.

Upper-Division Requirements – 16 units

Bachelor's degree-seeking students must complete at least 16 units of general education. In addition to three upper-division theme courses (RLGN, NSCI, and UNST 404), students must take at least one additional upper-division breadth course.

THEME I – SOCIAL SCIENCES – 8 UNITS

Students must take one of the following SSCI theme courses and one of the social sciences breadth courses for a total of 8 units.

SSCI Theme Courses (4 units)

The SSCI theme courses focus on social and cultural aspects of the development and maintenance of individual and group identity, what it means to be a conscientious citizen in a diverse world, and how globalization and power differentially impact individuals and groups in various societies. These courses take integrative perspectives based in anthropology, communication, economics, history, international relations, political science, psychology, and sociology.

SSCI 204	Growing up in America
SSCI 205	Identity & Society
SSCI 206	Childhood in Global Perspective
SSCI 207	Gender & Law in Contemporary Society
SSCI 208	Current Events, Citizenship, & Identity
SSCI 209	Sex & Gender in Society

Directed study, alternate courses, or course substitutions are not allowed for SSCI courses.

Social Science Breadth Courses (4 units)

ANTH 431	Forced Migration
CJUS 347	Criminology
COMM 244	Interpersonal Communication
COMM 344	Gender & Communication
COMM 477	Intercultural Communication
ECON 254	Principles of Macroeconomics
ECON 255	Principles of Microeconomics
ECON 357	International Economics
ECON 366	Economic Growth & Development
ECON 392	Essentials of Game Theory
FNCE 104	Personal Financial Management
FNCE 354	Managerial Finance
FNCE 364	Financial Markets & Institutions
FNCE 487	International Finance
GEOG 276	Human & Population Geography
HIST 430D	Gender & Work
HIST 440F	War Crimes & International Policy
HIST 466	Reproductive Health, Politics & History
HLSC 214	Dimensions of Wellness
HLSC 317	Health, Society, & the Consumer
HLSC 476	Health & the Global Environment

HLSC 317	Health, Society, & the Consumer
HLSC 476	Health & the Global Environment
HPSC 104	Global Interactions Since the Age of Columbus
MKTG 305	Marketing Principles
MKTG 365	Marketing Research
MKTG 487	International Marketing
PLSC 316	Comparative Government
PLSC 432S	Law & Society
PSYC 104	General Psychology
PSYC 234	Developmental Psychology
PSYC 251	Social Psychology
PSYC 314	Psychology of Gender
PSYC 344	Personality
PSYC 488E	Political Psychology
RELE 447	Religion & Society
RELE 455	Christian Understanding of Sexuality
RELE 457	Religion & Gender
RELG 235	Introduction to Religious Studies
RELT 464	Religious Development & Moral Learning
SOCI 104	General Sociology
SOCI/PLSC 140	Introduction to Black Studies
SOCI 273	Gender, Family, & Society
SOCI 414	Sociology of the Family & Intimate Relationships
SOWK 405	Social Policy II

THEME II – ARTS & HUMANITIES – 12 UNITS

Students must take one of the following HUMN theme courses and two of the arts and humanities breadth courses for a total of 12 units.

HUMN Theme Courses (4 units)

Arts & Humanities Theme courses address cultural production and cultural life both in the United States and globally. They encourage students to understand cultural production within its historical, social and economic context.

HUMN 104	Exploring American Culture Through Literature & Film
HUMN 105	Exploring American Culture Through Visual & Performing Arts
HUMN 106	Perspectives on Modern Culture
HUMN 107	The Pastoral in Music & Literature
HUMN 108	Forgiveness, Personality, & Culture
HUMN 109	Migrants, Refugees & Exiles: Policies, Aesthetics, and Representation

Directed study, alternate courses, or course substitutions are not allowed for HUMN courses.

Arts and Humanities Breadth Courses (8 units)

ARCH 240	Stories of the Judges
ARCH 241	Mark's Story of Jesus
ARCH 432F	Mesopotamian Archaeology and History
ARCH 440	The Book of Judges
ARCH 441	Jesus in the Book of Mark
ARCH/ANTH 216	Great Discoveries in Archaeology
ARTA 205	The Language of Art
ARTA 309	Art History: Baroque through Modern
ARTA 310	Art History: Modern Art
ARTA 408A	Contemporary Art Issues
ARTA 408B	History of Graphic Design
COMM 170	Experience Communication
COMM 226	Mass Media in Society
COMM 477	Intercultural Communication
DRAM 160	Drama Appreciation
DRAM 246E	Introduction to Acting
ENGL 150	Experience Literature
ENGL 206	Introduction to Literature
ENGL 231	Survey of British Literature I
ENGL 232	Survey of British Literature II
ENGL 233	Survey of American Literature
ENGL 246G	Literary Forms & Ideas: Hispanic American Literature
ENGL 364E	Topics in English: Detective Fiction
ENGL 414	World Literature
ENGL 415B	Modern Children's Literature: Post-1940
ENGL 416	Young Adult Literature
ENGL 425	Major American Authors or Movements (courses may vary)
ENGL 445	Biblical Literature
ENGL 458	Shakespeare
EXSC 416	Movement in Cultural Perspective
FLTV 108	Storytelling for Fun & Profit
FLTV 318	History of Moving Pictures
FLTV 320	How to Watch a Movie Like a Pro
HIST 105	Western Intellectual Tradition
HIST 108	U.S. History to 1877
HIST 130	Introduction to African American History
HIST 270A	History of World Cinema: Asia
HIST 270B	History of World Cinema: Europe
HIST 321	Modern Europe (1648-1815)
HIST 336	Twentieth Century America
HIST 354	Colonial Latin America
HIST 355	Modern Latin America
HIST 430Z	Hollywood & American History
HIST/SOCI 431A	Border Conflicts in the Popular Imagination
HIST/ARCH 432E	The Mediterranean World of Antiquity
HIST 432F	British Imperial Experience in Africa and Asia
HIST 432R	Social & Critical Movements in Film
HPSC 274	American Government
MUHL 205	Music Appreciation
MUHL 206	Popular Musics of the World
MUHL 338	World Music
MUHL 339	Contemporary Popular Styles
PHIL 204	Introduction to Philosophy

PHIL 317	Foundations of Western Thought: From the Greeks to the Middle Ages
PHIL 318	The Making of Modern Thought: From Rationalism to Pragmatism
PHIL 319	Contemporary Thought: From Logical Positivism to Postmodernism
PHIL 436	Philosophy of Religion (also RELT 436)
RELG 237	World Religions
RELH 445	History of Christianity I: Formation
RELH 446	History of Christianity II: Reformation
RELH 447	History of Christianity III: Transformation
RELH 483	History of Seventh-day Adventism (also HIST 430N)
RELT 436	Philosophy of Religion
SOWK 205	Social Policy I
SPAN 348	Spanish-American Literature 1492-1888
SPAN 426	Spanish Civilization
SPAN 428	Spanish-American Civilization
SPAN 469	Themes: Contemporary Latin-American Literature: XXth Century
WDLG 425C	Chinese Civilization
WDLG 425ME	Civilizations of the Middle East

THEME III – RELIGIOUS BELIEFS AND PRACTICE – 16 Units

Students must take one of the following RLGN Theme courses and 12 additional units of Religious Beliefs and Practice courses from the categories below.

RLGN Theme Courses (4 units)

Religion Theme courses focus on religious beliefs and practices, including a foundation in Adventism. They encourage students to make careful decisions about their own religious faith and practice.

RLGN 304	Adventism in Global Perspective <i>May count as a Theme IIIB Beliefs and Heritage course</i>
RLGN 305	The Experience of Religion in Three Cultures <i>Does not count as a Theme IIIB Beliefs and Heritage course</i>

Directed study, alternate courses, or course substitutions are not allowed for RLGN courses.

Religious Beliefs and Practice Breadth Courses (12 units)

The university encourages students to study religion in all four areas of Theme III. Students must take:

- 4 units from Section B. Beliefs and Heritage (may be RLGN 304)
- 4 units from Section C. Scripture

A. Spiritual Experience and Expressions (0-4 units)

RELG 235	Introduction to Religious Studies
RELG 237	World Religions
RELG 267	Religious Faith & Life
RELT 464	Religious Development & Moral Learning
RLGN 305	The Experience of Religion in Three Cultures

B. Beliefs and Heritage (4 units)

RELH 483	History of Seventh-day Adventism
RELT 104	Introduction to Christianity
RELT 106	Introduction to Seventh-day Adventist Beliefs
RELT 245	Christian Beliefs
RELT 434	Dimensions of Salvation
RELT 453	Christian Theology
RLGN 304	Adventism in Global Perspective

C. Scripture (4 units)

RELB 104	Jesus & the Gospels
RELB 206	Sacred Texts: The Hebrew Bible/Old Testament Scriptures
RELB 207	Sacred Texts: The New Testament Scriptures
RELB 309	Readings in Scripture
RELB 424	Hebrew Bible/Old Testament Prophets
RELB 445	Old Testament Archaeology
RELB 446	New Testament Archaeology

D. Religion and Society (0-4 units)

RELE 205	Ethics in the Modern World
RELE 447	Religion & Society
RELE 455	Christian Understanding of Sexuality
RELE 459	Issues in Religious Ethics

Religious studies majors and/or students completing the pre-seminary program who fulfill all sections of Theme III with required courses from the major/program will have met the requirements for Theme III by completing an RLGN class, and 8 additional units of approved University Studies courses in any of the theme areas.

Note: Information on this page has been updated as of October 2023.

THEME IV – NATURAL SCIENCES – 12 Units

Students will take one of the following NSCI theme courses, 4 units of Life Science, and 4 units of Physical Science. One of these courses must include a lab.

NSCI Theme Courses (4 units)

Natural Science Theme courses expose students to the relationship between science and society, and the philosophical foundations of scientific inquiry. They encourage students to think about the role of science in society and science's potential and limitations in creating usable knowledge.

NSCI 404	Humans & the Environment
NSCI 405	Scientific Thinking & Religious Belief
NSCI 408	Science & Ethics

Directed study, alternate courses, or course substitutions are not allowed for NSCI courses.

Natural Science Breadth Courses (8 units) and one lab**Life Science (4 units)**

BIOL 107	Human Biology
BIOL 111, 111L	General Biology I, with laboratory
BIOL 112, 112L	General Biology II, with laboratory
BIOL 113, 113L	General Biology III, with laboratory
BIOL 131	Human Anatomy & Physiology I
BIOL 132	Human Anatomy & Physiology II
BIOL 327, 327L	Survey of Biological Principles, with laboratory
BIOL 415	Environmental Science
BIOL 486	Marine Biology
CHEM 106, 106L	Introductory Chemistry II, with laboratory
CHEM 431	Biochemistry I
EDCI 308	Urban Agriculture
HLSC 125	Basic Nutrition

Physical Science (4 units)

CHEM 105, 105L	Introductory Chemistry I, with laboratory
CHEM 111, 111L	General Chemistry I, with laboratory
CHEM 112, 112L	General Chemistry II, with laboratory
CHEM 113, 113L	General Chemistry III, with laboratory
GEOL 314	Earth Science (includes laboratory)
GEOL 316	Earth & Space Science (includes laboratory)
PHYS 231, 231L	General Physics I, with laboratory
PHYS 232, 232L	General Physics II, with laboratory
PHYS 233, 233L	General Physics III, with laboratory
PHYS 304	Astronomy (includes laboratory)

SENIOR SEMINAR - 4 units

The senior seminar culminates the University Studies Program. Analyzing religious, moral, and social issues within the student's major program of study, students will reflect on their own faith as they apply theoretical principles to specific problems of contemporary life. Students will integrate their values with their academic experiences and their professional aspirations by drawing on their service and knowledge. Students will examine their commitments to service as socially responsible members of their various communities.

UNST 404	Senior Seminar: Religion, Values, & Social Responsibility
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Directed study, alternate courses, or course substitutions are not allowed for UNST 404.

Students should take the UNST 404 section designed for their major:

UNST 404A	Art+Design
UNST 404B	Biology & Environmental Science
UNST 404C	Business
UNST 404CJ	Criminal Justice
UNST 404D	Chemistry & Biochemistry
UNST 404E	Communication
UNST 404F	English
UNST 404G	Health Science & Exercise Science
UNST 404H	History, Sociology, and Global Studies
UNST 404J	Liberal Arts
UNST 404K	Music
UNST 404M	Psychology & Neuroscience*
UNST 404N	Physics & Biophysics
UNST 404P	Social Work
UNST 404Q	Education / Liberal Studies
UNST 404R	Archaeology & Religious Studies
UNST 404S	World Languages
UNST 404T	Mathematics
UNST 404V	Film & Television

**Neuroscience majors may take either UNST 404M or UNST 404B.*

Students whose majors lack a designated UNST 404 section should complete this requirement by taking the following class:

UNST 404U

Students wishing to take a UNST 404 class outside of their department must petition the Dean of the Division of General Education for permission and will need written support from their department chair. Failure to follow this procedure may result in the UNST 404 course not meeting the University Studies requirement.

Students with dual majors may be required to take UNST 404 in both programs.

Upper Division Rhetoric Courses

The listings below indicate the course or courses necessary to complete the Foundational Studies Upper-Division Rhetoric requirement for each major.

Art

Choice of:

ARTA 408A	Contemporary Art Issues	(4)
OR		
ARTA 408B	History of Graphic Design	(4)

Biology

BIOL 302	Genetics	(4)
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Human Development & Thriving

PSYC 321	Methods & Statistics I: Description & Correlation	(4)
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Business

MGMT 375	Managerial Communication	(4)
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Chemistry & Biochemistry

Must complete:

CHEM 321	Molecular Science Research Literature Review	(2)
CHEM 421	Writing for Molecular Science Research	(1)
CHEM 422	Molecular Science Research Presentation	(1)

Communication

Choice of:

COMM 328	Persuasion & Rhetoric	(4)
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Computer Science

Choice of:

CPTG 334	Systems Analysis	(4)
OR		
CPTG 455	Software Engineering	(4)

Criminal Justice

CJUS 354	Interpersonal Communication for Criminal Justice Professionals	(4)
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English

ENGL 304	Advanced Expository Writing	(4)
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Health & Exercise Science

Choice of:

EXSC 416	Movement in Cultural Perspective	(4)
OR		
HLSC 317	Health, Society and the Consumer	(4)

History, Politics, & Society

Must complete both of the following:

HPSC 497	Senior Colloquium	(1)
HPSC 498	Senior Thesis	(3)

Liberal Arts (EADP & Online Program)

ENGL 304	Advanced Expository Writing	(4)
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Music

MURE 489	Music & Worship	(4)
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Psychology & Neuroscience

PSYC 323/NEUR 323L	Methods & Statistics III: Conducting Research	(4)
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Social Ecology

PSYC 321	Methods & Statistics I: Description & Correlation	(4)
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Social Work

SOWK 317	Social Work Methods: Children & Families	(4)
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World Languages

Choice of:

SPAN 347	Peninsular Spanish Literature Xth Century – 1898	(4)
OR		
SPAN 348	Spanish-American Literature 1492-1888	(4)
OR		
SPAN 469	Themes: Contemporary Latin American Literature: XXth Century	(4)

COURSES

A student must receive a grade of C or better in order for a class to count as a prerequisite for another course. This applies to both individual and sequenced classes unless otherwise specified.

LOWER DIVISION

UNST101A,B, & C First Year Seminar (1,1,1): An introduction to La Sierra University life and the services offered to support academic success. The course also develops effective learning strategies and skills, and provides opportunities for personal assessment and career exploration. Must be enrolled during the first three quarters of attendance at La Sierra University.

PREH 101 A,B, & C Career Seminar for Pre-Health Professionals (1,1,1): An introduction to strategies for successful college-level studies. The course includes exposure to speakers who are professionals in the healthcare field and best-practices for the various steps involved with successful transition to a professional health degree program elsewhere. Associate's degree-seeking students must be enrolled during the first three quarters of attendance at La Sierra University. Other non-degree seeking pre-health students are encouraged to enroll.

HUMN 104 Exploring American Culture Through Literature & Film (4): While focusing on American literature and film, students explore the creation and development of American culture. Basic skills of critical analysis are applied to cultural "texts" produced in the United States. Students use these skills to examine contested dimensions of culture such as religion, society, culture, politics and economics.
Prerequisite: ENGL 111A or B or 124 (can be concurrently enrolled)

HUMN 105 Exploring American Culture Through the Visual & Performing Arts (4): While focusing on American visual and performing arts, students explore the creation and development of American culture. Basic skills of critical analysis are applied to cultural "texts" produced in the United States. Students use these skills to examine contested dimensions of culture such as religion, politics, the arts and economics.
Prerequisite: ENGL 111A or B or 124 (can be concurrently enrolled)

HUMN 106 Perspective on Modern Culture (4): This course focuses on the forces that shape and influence modern culture. Students will critically analyze cultural 'texts' and interact with guest lecturers who shape and influence those texts. Students will develop a personal voice for interpreting cultural products.
Prerequisite: ENGL 111A or B or 124 (can be concurrently enrolled)

HUMN 107 The Pastoral in Music & Literature (4): This course addresses pastoral themes in music and literature over the past three hundred years with an emphasis on the current environmental movement and its precedents. The pastoral will be redefined across time and in both rural and urban spaces.
Prerequisite: ENGL 111A or B or 124 (can be concurrently enrolled)

HUMN 108 Forgiveness, Personality, & Culture (4): This course will define forgiveness and connect it to: human personality; forgiving under difficult circumstances; crimes against humanity; peacemaking; and religious principles for forgiveness, particularly those from a Christian perspective.
Prerequisite: ENGL 111A or B or 124 (can be concurrently enrolled)

HUMN 109 Migrants, Refugees & Exiles: Policies Aesthetics, and Representation (4): This course explores the politics of migration in reference to locations of departure and arrival. It focuses on political and economic models of opinion and processes for establishing immigration policy, and the effects of these issues on human rights. It includes visual texts through film, film representation and film analysis.
Prerequisite: ENGL 111A or B or 124 (can be concurrently enrolled)

SSCI 204 Growing Up in America (4): An interdisciplinary study of issues associated with childhood, adolescence and parenting with particular attention to sociocultural (social, cultural, and diversity) factors in the United States that affect development. The class paints a picture of childhood in the United States while focusing on factors that optimize the development of children. Students will become knowledgeable about the issues surrounding childhood and will reflect on their responsibility as citizens and future parents.
Prerequisite: ENGL 113 or 124

SSCI 205 Identity & Society (4): An exploration of relationships among individuals, social groups, and institutions, emphasizing the uses of power and authority and the roles of oral communication and networking in constructing social ties and mediating disputes. Major social groups such as the state, the workplace, the school, the church and the family are examined from the perspectives of politics, economics, education, religion and science.
Prerequisite: ENGL 113 or 124

SSCI 206 Childhood in Global Perspective (4): An interdisciplinary survey of issues impacting the development of children around the world, with particular emphasis on developing regions and non-Western contexts. The course will consider children's health and well-being within the context of familial, cultural, economic and political systems, and how these are affected by global economic and political forces. Students will become knowledgeable about the issues surrounding childhood and will reflect on their responsibility as citizens and future parents.

Prerequisite: ENGL 113 or ENGL 124

SSCI 207 Gender & Law in Contemporary Society (4): This course examines the intersection of gender and law in constructing and enforcing expectations concerning relations between the sexes. Topics will include gender-driven court cases; American law regarding gender-related behaviors and rights; global concerns about legal discrimination against women; gender factors affecting eyewitness interpretation and testimony.

Prerequisite: ENGL 113 or ENGL 124

SSCI 208 Current Events, Citizenship & Identity (4): An interdisciplinary exploration of current American and global events. Social groups (e.g., racial, class, or gender groups) are examined from multiple disciplines (e.g., psychology, economics, education, politics, religion). Students will gain an ability to analyze issues, as well as reflect on their responsibility as local and global citizens.

Prerequisite: ENGL 113 or 124

SSCI 209 Sex & Gender in Society (4): An examination of sex and gender in American society and culture. Issues addressed may include children's experience and gender development; division of labor in families, workplaces, and communities; consumption; poverty; and sexual identities.

Prerequisite: ENGL 113 or 124

UPPER DIVISION

RLGN 304 Adventism in Global Perspective (4): An interdisciplinary study of Adventism from its inception in nineteenth-century New England to its present situation as a multicultural community of faith, including an examination of the major figures and historical turning points. The course traces the development of Adventist beliefs and their relationship to those of other Christian denominations. The course also considers various aspects of the Adventist lifestyle; surveys the principal Adventist enterprises, such as health care, education, media, and missions; and, looks at Adventist spirituality and the problems it encounters in a predominantly secular environment. RLGN 304 may count as a Theme IIB Beliefs and Heritage course.

Prerequisite: ENGL 113 or 124

Restriction: Students must have junior or senior standing

RLGN 305 The Experience of Religion in Three Cultures (4): An examination of the phenomena of religious belief and experience, and a study of the theologies and institutions that formalize belief, establish community, and insure their preservation and perpetuation. Special attention is given to Christianity and to two of the following: Judaism, Islam, Hinduism, Buddhism, and Animism. The course interacts with the contemporary world by exploring ways of developing relevant, persuasive individual and communal value systems and the influence of these systems on individual and communal judgments and choices. Does *not* count as a Theme IIIB Beliefs and Heritage course. Not open to students with credit in RELT 237.

Prerequisites: ENGL 113 or 124

Restriction: Students must have junior or senior standing

RLGN 307 Faith & Worship in the Inland Empire (4): Exploration of faith communities in the Inland Empire, with emphasis on immigrant groups and their religious adaptations to local needs and contexts. This exploration will be traced especially through worship styles and experiences, educational programs for youth, interactions with other faith groups, and provisions for ministering across generational and linguistic gaps.

Restriction: Must be a student in the Evening Adult Degree Program

NSCI 404 Humans & the Environment (4): An interdisciplinary study of environmental ethics, ecology, and environmentalism, including challenges of resource management, health and the environment, pollution, and global warming. A major goal of the course is to help students integrate values of Christian stewardship, responsible local citizenship, and effective leadership in the face of growing ecological crises.

Prerequisites: ENGL 113 or 124, CPTG 117, DATA 115, MATH 108, 115, 121, or 155

Restriction: Students must have senior standing

NSCI 405 Scientific Thinking & Religious Belief (4): An introductory study of the nature of scientific thinking, its various kinds of interactions with religious belief, and its impact on contemporary issues. Promotes understanding both the importance and limitations of science.

Prerequisites: ENGL 113 or 124, CPTG 117, DATA 115, MATH 108, 115, 121, or 155

Restriction: Students must have senior standing

NSCI 408 Science & Ethics (4): This course provides an introduction to moral philosophy with a particular emphasis on the ethics of scientific inquiry. It examines questions about the rights of human subjects, biomedical research, academic and research integrity, and social responsibility in scientific disciplines

Prerequisites: ENGL 113 or 124, ; CPTG 117, DATA 115, MATH 108, 115, 121, or 155

Restriction: Students must have senior standing

UNST 304 Social Responsibility in Community Engagement

(4): A study of the history of service learning in higher education and an introduction to engagement within different communities. In this course, students will explore how to identify gaps in system and analyze the impact the gaps have on social determinants of health within a community. Students will then develop and implement a relevant service project aimed to address the gaps using identified strengths and existing resources. This is a service-learning class and the service-learning component is required. Please refer to the service-learning section of this syllabus for more specific information.

UNST 404 Senior Seminar: Religion, Values, & Social Responsibility

(4): The senior seminar culminating the University Studies program analyzes religious, moral, and social issues within the student's major from a Christian perspective. Students will have the opportunity to critique this perspective and reflect on their own faith as they apply theoretical principles to specific problems of contemporary life. Students will integrate their values with their academic experiences and their professional aspirations by drawing on their service and knowledge. Students will examine their commitments to service as socially responsible members of their various communities.

Prerequisite: ENGL 113 or 124

Restriction: Students must have junior or senior standing.

Departments may restrict this class to seniors only.

University Honors

Sam McBride

Dean, College of Arts & Sciences
PhD University of California, Riverside 1997
20th century literature and fine arts, Inklings

Oliver Sutter

Director, Honors Program
MFA Claremont Graduate University 1999
Painting, drawing, topics in art

Esther Olmedo

Honors Program Coordinator
BA La Sierra University 2014

Program Faculty

Marlene Ferreras

Assistant Professor of Practical Theology (2017)
PhD Claremont School of Theology 2019
Family ministry, gender studies

Lora E. Geriguis

Professor of English (2007)
PhD University of California, Riverside 1997
British literature, eco-criticism, environment & literature

Maury Jackson

Professor of Practical Theology (2009)
DMin Claremont School of Theology 2007
Practical theology, ethics, philosophy

David Kendall

Associate Professor of Music (2014)
PhD University of California, Riverside 2010
Musicology, research methods, low brass

Igor Kokhan

Assistant Professor in Religious Studies (2014)
PhD University of the West 2020
Religious studies, comparative religions, New Testament

Nathan Sutter

Professor of Biology (2013)
PhD University of Washington 2001
Genetics

Paul M. Mallery

Professor of Psychology (1993)
PhD University of California, Los Angeles 1994
Social and political psychology, intergroup relations

Krista Motschieder Brand

Senior Lecturer in Chemistry (2002)
PhD University of California, Los Angeles 2000
Physical organic chemistry

Delia Orosco

MS Western Governors University (2021)
Management and Leadership Social Determinants of Health
Program Design

Lloyd A. Trueblood

Associate Professor of Biology (2010)
PhD University of Rhode Island 2010
Marine invertebrate physiology, environment physiology

Jill Walker-Gonzalez

Assistant Professor of English (2014)
PhD University of New Mexico 2015
American, Native American, and Chicano/a literature

Objective

The University Honors Program is a community that gives special attention to undergraduate students of outstanding intellectual and creative ability. Through its curriculum, the program provides for its students substantial breadth, depth, and integrative experiences. It aims to charge the imagination and to enable students to recognize their own potential and responsibilities in an environment where student initiative is a guiding force. Courses are small and encourage discussion and interaction among students and between faculty and students. The environment is designed to be both challenging and supportive.

Note: Information on this page has been updated as of October 2023.

The objectives of this curriculum are organized in the context of the University mission “To Seek, to Know, to Serve:”

- Seeking: Students contribute to the definition of their own education as they develop excellence in scholarship in a manner and with a subject that is uniquely their own. This is foundational to the lifelong process of seeking truth through intellectual inquiry, analytical rigor, religious understanding, and moral courage.
- Knowing: Students grow in knowing God and the world and are challenged to understand a wide variety of perspectives across space and time, and to explore the ways these perspectives interrelate.
- Serving: Students engage in their communities (civic, professional, religious, cultural, and global) to transform and build them with integrity, courage, openness, and compassion.

Student Learning Outcomes of the University Honors Program

1. Students will demonstrate competencies essential for informed inquiry across disciplines.
2. Students will demonstrate competency in written and oral communication.
3. Students will recognize, analyze, synthesize, and evaluate information and ideas from multiple perspectives.
4. Students will demonstrate a commitment to civic engagement and service to their community and the world.
5. Students will demonstrate growth in personal integrity, moral judgment, and religious belief as they define their worldviews and academic goals.

These SLO are shared with the University Studies program of General Education, and are in harmony with La Sierra University's SLOs, WASC Core Competencies, and the AAC&U's recommended SLOs for higher education in the 21st Century.

Special Features of the Honors Program

- An international experience is integrated into the curriculum in the summer between the sophomore and junior years. Students, in their travels, are prepared to analyze and study locations, going not just as tourists but also as scholars.
- A portfolio is developed documenting student growth throughout the program and providing a showcase of their best work when they graduate.

- Students complete an Honors Scholarship project, in which they develop an original research or creative project that is presented publicly.
- Service Learning is significantly incorporated into the curriculum, with each student completing a Community Involvement Project.
- The curriculum is designed to encourage pedagogical experimentation and innovation.

Grades

An Honors course requires a grade of at least a C to satisfy University Honors Program requirements. Honors courses with lower grades may still fulfill general education or elective requirements but not University Honors Program general education requirements.

An honors student must have a cumulative GPA of 3.50 prior to enrolling in Honors Scholarship (UHNR 464).

A student is no longer considered part of Honors when the cumulative GPA for all courses is below 3.5, although there is a probationary period during which to bring it back above 3.5 before transitioning from Honors to University Studies.

Admission

For information involving admissions standards and practices, please contact the University Honors Program Office at (951) 785-2310 or visit <http://lasierra.edu/honors>.

Portfolio

All students in the program will complete an Honors portfolio, used by both the program and the student to evaluate the student's progress and develop his or her rhetorical skills.

General Education

The following courses fulfill general education requirements (as an alternative to the Track 1 program of Foundational Studies and University Studies) for students admitted into the Honors Program. For more information on requirements, see <http://lasierra.edu/honors>.

Program Requirements

Required: 70-91 units

- Honors Core Courses: (43 units)

UHNH 101	Beginning to Seek
UHNH 114, 114L	The Scientific Process
UHNH 115, 115L	The Arts
UHNH 201	Seminar in Rhetoric
UHNH 224	Religious Understanding
UHNH 231	Global Cultures in Context: Theories and Perspectives
UHNH 232	Global Cultures in Context: The Experience
UHNH 314	Changing Communities
UHNH 324	Science and the Future
UHNH 404	Senior Seminar: Religion, Values, and Social Responsibility
UHNH 414	Religion and the Future
UHNH 424	Seeking, Knowing, Serving

- Community Involvement: (4 units)

UHNH 354	Honors Community Involvement
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- Original Scholarship: (5-13 units)

UHNH 364	Honors Scholarship Colloquium
UHNH 464	Honors Scholarship Project

- Foundational Studies: (18-31 units)

Choice of either:

ENGL 111, 112, 113 College Writing

OR

ENGL 124 Freshman Seminar in Writing

Plus:

Two college-level foundational mathematics courses (one of which can be replaced by a discipline-specific statistics course as approved by the program)

Plus:

Modern or Ancient Language through Beginning III level (e.g. SPAN 153)

Plus:

HLSC 120 Lifetime Fitness

COURSES

A student must receive a grade of C or better in order for a class to count as a prerequisite for another course. This applies to both individual and sequenced classes unless otherwise specified.

Note: Membership in the University Honors Program is a prerequisite for all Honors courses.

LOWER DIVISION

UHNH 101 Beginning to Seek (1): An introduction to the University Honors Program and La Sierra University, including the history and ethos of the Program and University, the Honors curriculum, and available campus and community resources. Students begin to articulate their worldviews and start their Honors Portfolios. To be taken during the first year in which the student is a member of the University Honors Program.

UHNH 114/114L The Scientific Process (4): Modeling of science as practiced by the profession, with an emphasis on the process of science. Asks the questions, "What is science?" and "How is science done?" while focusing on selected topics in science in their social and historical context. Recommended Co-requisite: ENGL 112A or 124

UHNH 115/115L The Arts (4): An analysis of the structural elements of various visual and performing arts, and a study of the form, content and context as it relates to aesthetic response. Selected primary texts or classics of Western and Eastern literature, art, music, or other forms of aesthetic expression are examined.

UHNH 201 Seminar in Rhetoric (2): Advanced study of prose and narrative forms and techniques, and oral communication of ideas to others. Includes intensive practice in writing and revising prose and oral presentations and the preparation and delivery of public speeches. Student portfolios are used in the practice of revision.

Prerequisite: ENGL 113, or ENGL 124

UHNH 224 Religious Understandings (4): An exploration of religious traditions as sources of insight, personal meaning, social structure, and moral guidance. Such topics as sacred time and place, ritual, and religious understandings of community, human nature, creation, and revelation are examined in a global, historical, social, political, theological, and philosophical context. Attention will be given to the content, adequacy, and implications of Christian faith.

UHNH 231 Global Cultures in Context: Theories and Perspectives (4): An examination of global cultures and worldviews, focusing on both the content of cultures and the processes present within and between cultures. One or more cultures are selected to study in greater depth in preparation for UHNH 232.

UHNH 232 Global Cultures in Context: The Experience (4): Exploring an international location, focusing on its cultures, communities, and global context. Includes an international experience.

Prerequisite: UHNH 231

UHNH 299 Directed Study (0.5-4): Lower-division independent study in an area to be specified, to be completed in consultation with an advisor.

UPPER DIVISION

UHNH 314 Changing Communities (4): An examination of the way communities change over time, and the way that individuals and groups may transform communities. Includes social and historical context for community change, political and philosophical understandings of community, and connections with religion. Ideally, this course should be taken concurrently with UHNH 354.

UHNH 324 Science and the Future (4): Examination of one or more subjects in the sciences or mathematics, emphasizing the current “state-of-the-art” and future directions in the field. Includes social and historical context; moral, political, and legal implications of scientific developments; and connections with religion and philosophy.

UHNH 354 Honors Community Involvement (0-4): A project that engages the student in a community as they seek to transform and build that community. Culminates in a written summary and analysis of the ways the community involvement has changed the student and the community, and an oral presentation. May be repeated for additional credit up to 4 units total; 4 units required to fulfill graduation requirement. If possible, units should be spread across all three quarters during the year this course is taken, which is typically the junior year.

UHNH 364 Honors Scholarship Colloquium (1): The preparation and presentation of a proposal for the Honors Scholarship Project (UHNH 464).

UHNH 404 Religious, Moral, and Social Aspects of the Academic Discipline (4): A senior-level seminar considering epistemological, moral, and social issues raised by the student’s discipline. Students explore significant issues both theoretically and as specific problems of contemporary life, bringing their background from the University Honors Program (particularly his or her community involvement and scholarship project) to bear on the interaction of their values with the discipline. Credit may not be given for both UHNH 404 and UNST 404.

UHNH 414 Religion and the Future (4): An examination of contemporary issues facing the Christian community and the Seventh-day Adventist Church in their social and philosophical contexts. Attention will be given to the process of critical, constructive, and contextualized philosophical, ethical, and theological thinking.

UHNH 424 Seeking, Knowing, and Serving (4): A senior-level capstone seminar in which students explore themes throughout the University Honors Program, evaluate the development of their personal philosophies and worldviews and the future of their worldviews, and understand how these worldviews relate to the perspectives of different groups across space and time. Special emphasis is paid to the religious and global implications of these worldviews. Revision of the student’s portfolio is a central component of this process, and a reflective essay on the entire portfolio is produced.

Prerequisites: UHNH 201

UHNH 464 Honors Scholarship Project (0.5-12): A research or creative project of significance that culminates in a written thesis, production, or exhibition, as well as an oral presentation in an off- or on-campus forum. A minimum of 4 and a maximum of 12 units satisfy University Honors Program requirements. May be repeated for additional credit up to 12 units total; 4 units minimum required to fulfill graduation requirement. May be included as credit for a major with consent from the major department and Registrar.

Prerequisites: Senior standing, cumulative GPA of 3.5, and UHNH 364

UHNH 499 Directed Study (0.5-4): Upper-division independent study in an area to be specified, to be completed in consultation with an advisor.

Evening Adult Degree Program

Program Staff

Marni Straine, DSW, MSW, Director

Jill Rasmussen, LSCW, Academic Advisor

Mission Statement

The mission of the Evening Adult Degree Program is to provide cost-effective, quality education in an evening format to a diverse body of adult transfer students who wish to complete a baccalaureate degree.

Goals

The goals are to:

1. Seek a broad base of diverse students
2. Offer curricula in a way that provides accessibility to working adult students by offering evening classes
3. Facilitate the growth of students through academic advising and mentoring
4. Encourage personal excellence, physical and emotional health, intellectual breadth, appreciation of the fine arts and commitment to core values

The Evening Adult Degree Program (EADP) fulfills the aims of the university to meet the academic needs of students 22 years of age and older. It provides courses required to complete undergraduate degrees (BA and BSW) which combine career-related and general education courses.

Evening Adult Degree Program Admission

EADP students must:

- Be at least 22 years of age
- Have completed at least 44 transferable quarter units (30 semester units) with a minimum 2.0 cumulative grade point average

EADP students are admitted into the University for a period of four years. Students needing to discontinue enrollment for longer than one calendar year (12 months) and desiring a leave of absence must reapply when ready to return.

Financial Information

Prospective students should check online at www.lasierra.edu for applicable tuition charges. Financial assistance (grants, loans) is available. Refer to the “Federal Programs,” “California State Programs,” and “Other Programs” portions of the Financial Information section of this Bulletin for more information.

Fees

Current tuition rates and graduation fees are available online or from the Evening Adult Degree Program office.

General Education Requirements (Track 3)

Track 3 general education requirements are specifically designed for adult students. These requirements encourage intellectual breadth and depth, appreciation of fine arts, responsible social relationships, understanding of religious studies, and service-learning. EADP is designed to be flexible and complement the transfer of earned college-level credit.

Track 3 general education curricula required for the Bachelor of Arts in Liberal Arts, and the Bachelor of Social Work includes the following Foundational Studies and General Studies for a total of 63-75 units.

Foundational Studies (23-31 units)

A. Rhetoric (13 units)

1. Three consecutive quarters (or two consecutive semesters) of College Writing (**ENGL 111A or B, 112A or B, 113**) (9 units)
2. Upper-division rhetoric course (4 units)

B. Mathematics/Quantitative Reasoning (4 units)

1. College level mathematics

C. World Languages (4-12 units)

Demonstrated competency in a world language (other than English) through one of the following:

- completing La Sierra coursework through the WDLG 153 level or higher
- completing a conversational/multicultural communication course at La Sierra University (**SPAN 198**)
- transfer coursework at a level equivalent to or higher than La Sierra's WDLG 153
- completing at least three consecutive quarters (or two consecutive semesters) of American Sign Language
- achieving an appropriate score on an approved language placement exam

D. Health and Fitness (2 units)

1. Must include theoretical health issues and activity components

General Studies (40-44 units)

A. Theme I — Social Sciences (8 units)

1. Two social science courses from two disciplines: Anthropology (except physical), Child Development, Economics, Geography (except physical), Political Science, Psychology, Sociology

B. Theme II — Arts and Humanities (12 units)

1. Three arts and humanities courses from at least two disciplines: Communication, English (composition/literature), Fine Arts (history/appreciation), History, Philosophy, Religious Studies, World Languages

C. Theme III — Religious Beliefs and Practices (4-8 units)

1. One RLGN Theme Course to be chosen from:
RLGN 304 Adventism in Global Perspective
RLGN 305 The Experience of Religion in Three Cultures
RLGN 307 Faith & Worship in the Inland Empire (restricted to students in the Evening Adult Degree Program)
2. One scripture (RELB) course (sophomore transfers)

D. Theme IV — Natural Sciences (12 units)

1. One NSCI Theme Course (4 units) to be chosen from:
NSCI 404 Humans & the Environment
NSCI 405 Scientific Thinking & Religious Belief
NSCI 406 Nature & Human Values
NSCI 407 Religion & Rationality
NSCI 408 Science, Ethics, & Ethical Extensionism
2. Two science courses from the following disciplines (8 units): Biology, Chemistry, Environmental Science, Geology, Physical Anthropology, Physical Geography, Physics
Must include one lab class

E. Service-Learning Courses (SL)

1. Two SL courses required for sophomore transfers
2. One SL course required for junior/senior transfers

F. Senior Seminar (4 units)

1. UNST 404 Senior Seminar: Religion, Values, & Social Responsibility

Programs of Academic Study

The EADP program offers two baccalaureate degrees: a BA degree in Liberal Arts, and a BSW degree in Social Work. Graduates of the EADP program participate in the University's June commencement ceremonies and are awarded traditional La Sierra University diplomas; academic degrees are awarded through the University's College of Arts and Sciences.

• Bachelor of Arts in Liberal Arts

The curriculum for the Bachelor of Arts degree (BA) with a major in Liberal Arts is diversified and offers a comprehensive liberal arts education; a specific area of concentration can be tailored to accommodate the student's interests and needs. The Liberal Arts curriculum may also provide a good foundation for obtaining elementary or secondary teaching certification or for enrolling in a master's degree program. (Education classes are offered through the School of Education.) The BA degree is granted through the College of Arts and Sciences.

• Bachelor of Social Work

The curriculum for the Bachelor of Social Work (BSW) provides courses leading to a professional degree that can be used in a wide variety of social services careers. Social Work is one of the major helping professions today. It is a profession that can make a difference in the way people shape their lives, their environment, and their world throughout a lifetime. The BSW curriculum is fully accredited by the Council on Social Work Education, and the degree is awarded through the College of Arts and Sciences.

MAJORS

Bachelor of Arts

LIBERAL ARTS

The Liberal Arts major is a diversified curriculum leading to the Bachelor of Arts degree. Major requirements are distributed among the following areas: Writing and Communication; Humanities; Math, Natural and Physical Science; Social Science; and an individualized area of concentration (chosen from one of the four areas listed or Studio Arts).

Students interested in preparing for teaching certification should contact the Department of Curriculum and Instruction in the School of Education for academic advice regarding the process of fulfilling credential requirements and preparing to take the California Basic Education Skills Test (CBEST), the California Subject Examinations for Teachers (CSET), or the Single Subject Assessment Test (SSAT).

In addition to Track 3 general education requirements, the following courses are required for the Liberal Arts major:

Required: 68 units (32 upper division) including:

- Writing and Communication - 12 units (8 upper division) to be chosen from:
 - Communication Skills
 - English Composition
- Humanities - 12 units (8 upper division) to be chosen from:
 - Fine Arts (history or appreciation of architecture, art, drama, theatre)
 - History and Culture
 - Literature
 - Music (history or appreciation)
 - Philosophy
 - Religious Studies (except RELP Church & Ministry)
 - World Languages
- Math, Natural and Physical Science - 12 units to be chosen from:
 - Biology
 - Chemistry
 - Computer Science
 - Environmental Science
 - Geology
 - Mathematics/Statistics
 - Physical Anthropology
 - Physical Geography
 - Physics
- Social Science - 12 units (8 upper division) to be chosen from:
 - Anthropology (except Physical)
 - Child Development (Early Childhood Education)
 - Economics

Geography (except Physical)

Political Science

Psychology

Sociology

- Area of Concentration - 20 units (8 upper division) chosen from:

One of four areas listed above or Studio Arts

Bachelor of Social Work

This major provides an education for students wishing to enter the field of social work or improve current skills. Such a background leads to professional employment in social service agencies and/or preparation for graduate studies in social work. Work and/or life experience or portfolio credit may not be used to substitute for required major course work.

In addition to Track 3 general education requirements, the following courses are required for the Social Work major:

Required: at least 92 units, with 80 units in Social Work (58 upper division), including:

- The courses listed below (80 units)
- Required Cognates (12 units)

SOWK 204	Colloquium (1, 1)
SOWK 205	Social Policy I (4)
SOWK 214	Generalist Practice I (4)
SOWK 215	Generalist Practice II (4)
SOWK 216	Generalist Practice III (4)
SOWK 286	Topics in Social Work (2, 2)
SOWK 311	Human Behavior & the Social Environment I (4)
SOWK 312	Human Behavior & the Social Environment II (4)
SOWK 314	Social Work Methods: Individuals (4)
SOWK 315	Social Work Methods: Groups (4)
SOWK 316	Social Work Methods: Communities & Organizations (4)
SOWK 317	Social Work Methods: Children & Families (4)
SOWK 320	Cultural Humility (2)
SOWK 345	Social Work Research (5)
SOWK 388	Field Practicum Orientation (1)
SOWK 405	Social Policy II (4)
SOWK 451	Field Seminar I (2)
SOWK 452	Field Seminar II (2)
SOWK 453	Field Seminar III (2)
SOWK 461	Field Practicum I (4)
SOWK 462	Field Practicum II (4)
SOWK 463	Field Practicum III (4)
SOWK 495	Social Work Senior Capstone (4)

Required Cognates: 12 units, as follows:

BIOL 107	Human Biology (or equivalent) (4)
MATH 155	Introductory Statistics (4)
PSYC 104	General Psychology (or equivalent) (4)

Equivalency Examinations

Students may take equivalency examinations administered by the appropriate school and department of the University. Such examinations are at least equal in scope and difficulty to the final examination in the courses and may not be available for all courses. A maximum of 24 units may be earned through equivalency examinations. (Refer to the “Credit by Equivalency Examination” portion of the Academic Policies and Procedures section of this Bulletin for more information.)

Standardized CLEP and DANTES examinations may be taken at the University’s Testing Center (951) 785-2453; call for schedule and fees or check the Testing Center portion of the university website. A maximum of 32 quarter units may be earned through these programs. (Refer to the “CLEP Examinations and Advanced Placement Program” portion of the Academic Policies and Practices section of this Bulletin for more information.)

Armed Forces Schooling

Credit for students at an Armed Forces School is granted according to the recommendations of the American Council on Education.