



## 1 General

- a. The full name of the society is Geek Society, and can be referred to as GeekSoc
- b. GeekSoc will comply with the USSA Constitution, regulations and standing policy

## 2 Objectives

The objectives of GeekSoc are:

- a. To provide instruction on computing hardware, software and issues surrounding computing
- b. To offer an environment where projects of a technical nature can be undertaken, if deemed feasible by the GeekSoc Administration Group
- c. To facilitate video gaming on all mediums
- d. To offer to other entities support of a technical nature, if deemed feasible by the GeekSoc Administration Group
- e. To offer GeekSoc Members opportunities to visit/attend places/events of a technical nature

## 3 Membership

- a. GeekSoc Membership will be open to all who are interested in the objectives of the society
- b. Membership in GeekSoc is reliant on payment of the Membership Fee, which will be decided yearly before Fresher's Week by the GeekSoc Administration Group
- c. The use of services and participation in activities by GeekSoc Members is reliant on the acceptance of the Terms of Service (TOS) document
- d. Only GeekSoc Members may hold a position in the GeekSoc Administration Group

## 4 Administration Group

The GeekSoc Administration Group positions shall consist of the President, Treasurer, and Moderators

- a. President
  - i. The President will overview the activities of GeekSoc, with the goal of GeekSoc's continuation and objectives in mind, and manage them accordingly, and is part of the Administration Group, and may vote
  - ii. The President has veto right over decisions made by the Administration Group with suitable cause

- iii. Vetoed decisions may be forcibly passed by an unanimous vote of the Administration Group (excluding the President) and 2/3 majority Member support
  - iv. The President may take responsibility of society activities with suitable cause
  - v. The President may remove Moderators at any time with suitable cause
- b. Treasurer
  - i. The Treasurer will manage the Society's finances. This will be done by keeping record of Monies, and processing requests for funding approved by Administration
  - ii. The Treasurer is part of the Administration Group, and may vote
  - iii. The Treasurer may be delegated responsibility over society activities
- c. Moderator
  - i. A Moderator is part of the Administration Group, and may vote
  - ii. A Moderator may be delegated responsibility over society activities
  - iii. A Moderator, when his/her responsibility is concluded, may be removed from the Administration Group by the President and Treasurer
- d. Electing Members for Administrative Positions
  - i. Presidential Election
    - 1. A Presidential candidate must be a GeekSoc Member who has 2 nominations from other GeekSoc Members.
    - 2. A Presidential candidate can be elected by a majority vote of the Administration Group and a majority vote of GeekSoc Members. Should this be unattainable, a 2/3 majority vote of all GeekSoc Members will be required
    - 3. If elected at an AGM, the newly elected President will take office at the start of the new academic year, and shall be known the "President-elect" until taking office
    - 4. If a new president is elected at an EGM they shall take office immediately, and shall serve (at maximum) until the next AGM.
    - 5. If a president or president-elect become ineligible to hold office (e.g. the leave the university), an EGM must be called within 28 days to elect a replacement. The GSAG will run the society in the interim.
  - ii. Treasurer Election
    - 1. A candidate for Treasurer must be a GeekSoc Member who has 2 nominations from other GeekSoc Members.
    - 2. A Treasurer candidate can be elected by a majority vote of the Administration Group and a majority vote of GeekSoc Members. Should this be unattainable, a 2/3 majority vote of all GeekSoc Members will be required
  - iii. Moderator Election
    - 1. A candidate for Moderator must be a GeekSoc Member, and be nominated by a current member of the Administration Group
    - 2. A candidate for Moderator may be elected by a majority vote of the Administration Group
- e. Administration Group Responsibilities
  - i. The Administration Group will manage GeekSoc activities, and should the activity requirement management, a member of the Administration Group may be delegated responsibility to oversee the activity
  - ii. The Administration Group may organise meetings, following the criteria in 5.c
  - iii. The Administration Group must set the membership cost before each year's AGM

## 5 Meetings

GeekSoc shall place date constraints on the AGM, and place requirements on the calling of an EGM. The GeekSoc Administration Group may organise meetings outside these, as long as they meet criteria. The President shall organise meetings for the club to a reasoned schedule.

### a. AGM

- i. The AGM must be called before the Clubs and Societies AGM at the end of the academic year.
- ii. Elections for President and Treasurer must be held at the AGM

### b. EGM

- i. An EGM may be called by the President, Treasurer, 2/3 vote of Moderators, or 2/3 vote of GeekSoc Members

### c. Administration Group Meetings

- i. The Administration Group may organise meetings for itself. Dates may be agreed on by majority vote
- ii. The Administration Group may organise meetings for activities. Dates may be decided by 2/3 majority vote
- iii. Minutes must be kept for these meetings

## 6 Equipment

GeekSoc will maintain its equipment to the best of its ability, and make it available as necessary to Members

### a. System Administration

- i. The Administration Group shall be responsible for maintaining and operating any servers or other equipment belonging to GeekSoc.
- ii. The Administrator's Code of Conduct must be signed by all those to be given elevated privileges on GeekSoc systems before those privileges are assigned
- iii. Breach of the Code of Conduct will be considered cause for the revocation of elevated access and removal from the Administration Group

### b. Donation of Equipment

- i. Equipment may be donated to GeekSoc. Said equipment must be catalogued and the donor must fill out an Equipment Donation form
- ii. Equipment may be donated either temporarily or indefinitely. Should the equipment be donated indefinitely, said Equipment becomes property of GeekSoc. Should the equipment be donated temporarily, the owner must negotiate the return of the equipment with GeekSoc, so that any needed adjustments to GeekSoc activities and/or equipment may be implemented

## 7 Documentation

GeekSoc will maintain specific documentation to these criteria:

### a. Terms of Service form

- i. The document must be signed by all GeekSoc Members who wish to use GeekSoc services
  - ii. The document must inform GeekSoc Members of the terms members should adhere to while using GeekSoc Services
- b. Donation of Equipment form
  - i. The document must provide for both temporary and indefinite donations
  - ii. The document must provide a way to identify and track donated items
- c. Project Proposal Form
  - i. The document must detail what items and/or resources will be required for the project, and if applicable, the cost
  - ii. The document must specify how the project meets the objectives of GeekSoc
- d. Administrator's Code of Conduct
  - i. The document must provide clear documentation and guidelines to members of the GeekSoc Administration Group and other GeekSoc members given elevated access to GeekSoc systems
  - ii. The document must inform GeekSoc administrator's of the terms they should adhere to while administering GeekSoc Services
  - iii. All members of the Administration Group and and other GeekSoc members given elevated access must sign the document prior to receiving elevated access
  - iv. Any breach is considered cause for removal from GSAG and revocation of elevated access

## 8 Complaints

GeekSoc shall handle the complaints of its members in the following way:

- a. Complaints should be addressed to the President in writing
- b. Complaints against the President should be addressed to the Treasurer, who will then bring it to the attention of the Administration Group
- c. A written response should be given to the complaint in no more than 14 days
- d. Should the complaint not be handled satisfactorily, it can then be taken to the USSA Deputy President

## 9 Amendments

Amendments may be made to the constitution through the following process:

- a. Amendments may only be considered and approved at an AGM or EGM
- b. Amendments must have at least three nominations from Members
- c. Amendments will be accepted by a majority vote of the Administration Group and a majority vote of GeekSoc Members. Should this be unattainable, a 2/3 majority vote of all GeekSoc Members will be required