

ADAM NAGY

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Nyíregyháza, open to relocation

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PRECISION

my previous jobs required performing with consistent accuracy and avoiding mistakes and errors

CREATIVITY

to take my creativity to the fullest, in my free time I constantly develop my webdesign and photoshop skills

TIME MANAGEMENT

due to important deadlines, identifying unessential activities was always a must

DEVELOPMENT

seeking personal growth and development, understanding my personal strengths and weaknesses in my career path has always been important to me

PYTHON



HTML, CSS, JAVASCRIPT



SQL

OFFICE 365

EXPERIENCE

2019 - **ADMINISTRATOR**

Mayor's Office

Use of Office programs to create reports, tables, documents, and search for correlations; invoice-related analytics; photo editing; basic IT problem-solving; organizing and maintaining records, files, and databases; making travel arrangements; scheduling appointments and maintaining calendars; answering and transferring phone calls

2017 - 2017 **BARTENDER**

Carluccio's (London)

Welcoming customers; taking drink orders; planning drink menus and informing customers about new beverages and specials; selecting and mixing ingredients; kept the bar area safe, clean, and well-stocked throughout each working shift

EDUCATION

2024 - Computer Science (part-time)

University of Nyíregyháza

2011-2016 High School Diploma

Nyíregyháza Arts High School